DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 8, 2013
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:00 pm on July 8, 2013. Roll Call indicated the following members present: Gunderson, Reiff, Smith, and Sexton. Administrators Hamm, Clements, Halverson, Rasmussen, and Jensen, along with a Dakota Valley Teacher were also in attendance.

Business Manager Hamm led the Pledge of Allegiance.

#0001 - Motion by Reiff, second by Sexton, to approve the agenda as presented.

Business Manager Hamm held a budget hearing over the Preliminary 2013-14 Budget.

Business Manager Hamm administered the Oath of Office to New Board Memberxs Kam Smith and James Heeren.

Business Manager Hamm assumed the Chair for election of officers for the 2013-14 School Year.

#0002 - For the Office of School Board President: Motion by Sexton, second by Reiff, to nominate Gunderson and cease nominations. By virtue of unanimous ballot, Gunderson is elected as President.

Gunderson assumed the Chair.

#0003 - For the Office of School Board Vice-President: Motion by Heeren, second by Smith, to nominate Sexton and cease nominations. By virtue of unanimous ballot, Sexton is elected as Vice-President.

#0004 - Motion by Reiff, second by Sexton, to approve the minutes of the Regular June 10, 2013 Board of Education Meeting minutes as presented.

#0005 - Motion by Smith, second by Heeren, to approve the current bills/claims as presented.

#0006 - Motion by Sexton, second by Smith, to approve the financial statements as presented.

Administrative and Board Reports were reviewed.

#0007 - Motion by Reiff, second by Smith, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0008 – Motion by Reiff, second by Smith, to approve the following committee appointments for the 2013-14 school year:

- Buildings & Grounds – Smith and Sexton
- Finance – Gunderson and Sexton
- Library & Technology – Reiff and Heeren
- Policy – Gunderson and Reiff
- NSC/DV Recreation – Sexton
- DVBC & Legislative Liaison – Smith
- Hardship Fund (Sick Bank) - Smith
- Wellness – Heeren and Gunderson
- Curriculum
    - Social Studies Heeren
    - Occupational/Vocational – Heeren

#0009 – Motion by Reiff, second by Smith, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2013-14 School Year.

#0010 – Motion by Reiff, second by Smith, to appoint the School District Liaison Officer as Truancy Officer for all schools.

#0011 – Motion by Reiff, second by Smith, to appoint Superintendent Leber as School Lunch Hearing Officer.

#0012 – Motion by Reiff, second by Smith, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

#0013 – Motion by Reiff, second by Smith, to duly ***resolve*** and approve Liberty National Bank as the principle depository of district funds.

#0014 – Motion by Reiff, second by Smith, to designate the *Leader-Courier*, Elk Point, SD, as legal newspaper for the Dakota Valley School District. (**Note**: Courtesy copies of all print materials will be provided to the *Dakota Dunes – North Sioux City Times*)

#0015 – Motion by Reiff, second by Smith, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2013-14 School Year.

#0016 – Motion by Reiff, second by Smith, to designate NEW 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2013-14 School Year.

#0017 – Motion by Reiff, second by Heeren, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all financial accounts for the school district
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize the Superintendent and Director of Special Services or designee to sign the public school exemption (Home School) petitions.
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0018 – Motion by Heeren, second by Sexton, to set board members' compensation at $65.00 for regular, special and all board related meetings, with a monthly $25.00 deduction to the board fund.

#0019 – Motion by Heeren, second by Sexton, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- $90.00/day for Certified Teachers (1 – 20 cumulative days in district)
- $120/day for Certified Teachers (21 – 40 cumulative days in district)
- $150/day for Certified Teachers (41 or more cumulative days in district)
- $150/day for Long-Term Certified Teachers (on the 11th consecutive day in the same assignment)$80.00/day for Non-Certified Teacher (non-cumulative)
- $10.00 per hour for Secretary, Para-Professionals & Custodians

#0020 – Motion by Heeren, second by Sexton, to set rates for meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD, Article 5.01.02.11* for "out-of-state per diem rates" and *Article 5.01.02.14* for "in-state per diem rates." Mileage rates $.45 for 2011-12 school year as well as if a school vehicle is available and the staff member decided to take their own vehicle the school would only pay one way or half of the total mileage.

#0021 – Motion by Heeren, second by Sexton, to set the yearbook price at $40.00 and authorize Taylor Publishing, Inc. to collect payment via their "Pay by Mail Plan."

#0022 – Motion by Heeren, second by Sexton, to set the following prices for non-school related equipment usage:

- $0.10 per copy for all photocopy machines and laser printers
- $2.00 first page and $1.00 per page thereafter for fax machine usage (sending) and $1.00 per page (receiving)

#0023 – Motion by Heeren, second by Sexton, to set the out-of-state tuition rate for the 2013-14 School Year at $6,000 per student (to be paid in advance on a semester-by-semester basis).

#0024 – Motion by Heeren, second by Sexton, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

JV/Varsity

K-12 Students (per event)	$ 2.00
Adults (per event)	$ 4.00

Varsity/Varsity

K-12 Students (per event)	$ 3.00
Adults (per event)	$ 5.00

Activity Tickets

K-12 Student	$25.00
Adult	$35.00
Family	$120.00
Over Age 62	FREE

#0025 – Motion by Smith, second by Reiff, to approve the renewal rates from Delta Dental at 0% for the 2013-14 school year. Rates are single $36.16, family $100.06.

#0026 – Motion by Heeren, second by Smith, to approve the Open Enrollment Applications of the following;

1.) Kristen Tornow, for her children Benjamin (11th grade), Matthew (8th grade), Nicholas (7th grade) and Samuel (5th grade).

2.) Kendra Carrell for her daughter Kaylynn Godfrey (Kindergarten)

3.) Brandy Beal for her children Audreanna Primeaux (1st grade), Karen (3rd grade), Nicholas (4th grade), Joseph (7th grade), Kyle (9th grade), and Breanna (10th grade).

#0027 – Motion by Reiff, second by Heeren, to approve adding an additional para-professional aide for the MS/HS Library.

#0028 – Motion by Reiff, second by Sexton, to approve the following budget supplements for the FY13 budget;

31-5000-000-612 = $12,690

The first reading of the following policies was held;

1.) File EEAE – Out-Of-District Travel Reimbursement
2.) File EF-1 - Lunch Policy
3.) File EFC - Wellness and Nutrition Policy
4.) File EHA – Printing and Duplication Services
5.) File GCBDD – Military Leave of Absence

#0029 – Motion by Reiff, second by Sexton, to approve the 2nd reading of the following Policies/Procedures;

1.) Private Instruction.

#0030 – Motion by Reiff, second by Sexton, to approve the following personal matters;

Contracts
1.) Aaron Stroh - Technology Assistant (step 5, $14.30 per hour).
2.) Jacinda Cerwinske - 7th/8th Grade SPED Teacher (BA step 1, $32,250).
3.) Tim Ryan - Head MS Football (Step 1, $1,935).
4.) Jeff Hamm – Asst MS Football (Step 1, $1,892.42).
5.) TJ Dam - HS Asst. Football (Step 1, $2,257.50).
6.) Josh VanDenHul - HS Asst. Football (Step 2, $2,304.75).

#0031 – Motion by Reiff, second by Smith, to approve the membership into ASBSD for the 2013-14 school year at a cost of $1,426.13.

#0032 – Motion by Reiff, second by Sexton, to adjourn at 7:36pm

Mike Hamm
Business Manager

Kathy Gunderson
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*