



## HOW TO GET CLEARED FOR SPORTS ONLINE

**TO ACCESS PARENT PORTAL:** YOU WILL NEED TO CREATE AN ACCOUNT USING YOUR ACCESS ID AND ACCESS PASSWORD: THIS MUST BE DONE ON A COMPUTER, NOT A CELL PHONE

(1) Open your internet browser and type in the following web address for the Kennewick School District home page: [www.ksd.org](http://www.ksd.org)

(2) **Hover** over STUDENTS & FAMILIES

(3) Click on STUDENT AND FAMILY HUB

(4) Click on POWERSCHOOL FOR STUDENTS & FAMILIES

(5) CREATE ACCOUNT and follow the directions. YOU WILL NEED THE ACCESS ID AND PASSWORD FOR EACH STUDENT WHICH ARE PROVIDED ON EACH SCHOOL PARENT PORTAL LETTER.

Having trouble logging in to the PARENT PORTAL? CLICK HERE [Parent Portal Account Request/Reset Form: https://forms.gle/8SC34ZGHwoAkSR9E6](https://forms.gle/8SC34ZGHwoAkSR9E6)

### Once into PowerSchool

**Step 1: Click on Sports Clearance on left side of screen**

**Step 2: Complete the following:**

- **Sports Clearance Form**
- **Emergency Information Form**
- **Concussion Form**
- **Sudden Cardiac Arrest Form**
- **Anti-Hazing Form**
- **Training Rules Form**
- **Sport Specific Form: Select what sport the student will be playing**

\*Please turn in all new physicals to Tricia Poole in the Main Office\*

ASB FEE \$35.00 / SPORTS USER FEE \$40.00  
(Fees can be paid in the office or online)