

# West Bloomfield School District

Kyle Anderson  
Assistant Superintendent for Business and Operations



**WEST BLOOMFIELD  
SCHOOL DISTRICT**

*Educating Students to be their  
Best IN and FOR the World!*

## MEMORANDUM June 27, 2022

TO: The Board of Education & Superintendent Hill  
FROM: Kyle Anderson, Assistant Superintendent  
RE: June 27, 2022 Board Meeting Agenda Item: 2021-2022 Budget Amendment #2

The attached resolutions represent the second and final amendments to the following funds:

- General Fund
- Food Service Fund
- Community Service Fund
- Debt Service Fund
- Sinking Fund
- Student Activities Fund

The General Fund is being adjusted down by \$853,322 compared to amendment #1, due in large part to deferring a portion of the district’s hold-harmless tax revenue to 2022-2023 fiscal year. This adjustment is a one-time deferral in the amount of \$1,389,698. After consulting with our auditors this adjustment is necessary due to the reduction in hold-harmless revenue in the FY22 state aid bill (PA48). Since we levy 100% of taxes in July we were not able to adjust the hold-harmless rate in FY22. Prior to PA48 our hold-harmless rate generated \$886 per pupil, with the change our hold-harmless rate is now \$627 per pupil. The difference in revenue was made up in the state aid formula so there was no overall reduction in revenue but simply some adjustment necessary to record the revenue in its proper fiscal year. Revenue and expenditure line items have been adjusted to reflect final year-end projections as summarized below:

WEST BLOOMFIELD SCHOOL DISTRICT							
Budget Update - General Fund							
Budget Summary	Actual 2018-19	Actual 2019-20	Actual 2020-21	Amendment #1 2021-22	Amendment #2 2021-22	Increase (Decrease)	Original Budget 2022-23
Beginning Fund Balance, July 1	\$ 9,883,942	\$ 11,108,208	\$ 11,076,427	\$ 12,905,538	\$ 12,905,538	\$ -	\$ 12,744,981
REVENUES	65,818,973	65,572,893	69,869,725	74,597,432	74,699,780	\$ 102,348	\$ 73,658,195
EXPENDITURES	64,594,707	65,604,674	68,040,613	73,904,667	74,860,337	\$ 955,670	\$ 74,334,228
OPERATING SURPLUS (DEFICIT)	1,224,266	(31,781)	1,829,111	692,765	(160,557)	\$ (853,322)	(676,033)
Ending Fund Balance, June 30	\$ 11,108,208	\$ 11,076,427	\$ 12,905,538	\$ 13,598,303	\$ 12,744,981	\$ (853,322)	\$ 12,068,948
Ending Fund Balance as % of Revenues	16.9%	16.9%	18.5%	18.2%	17.1%	\$ (0)	16.4%

The district's Food Service Fund continues to be self-supportive with an estimated ending fund balance of 72% as of June 30, 2022 as summarized below:

<b>West Bloomfield School District</b>					
202/2022 and 2022/2023 Food Service Fund Proposed Budgets					
Summary					
	Actual	Original	<b>PROPOSED</b>		<b>PROPOSED</b>
	2020/21	Budget	Budget		Original
		2021/22	Amendment		Budget
		June 21, 2021	2021/22		2022/23
<b>Food Service Fund</b>		June 21, 2021	June 27, 2022	Change	June 27, 2022
Revenues	1,738,682	1,706,821	2,392,433	685,612	1,724,738
Incoming Transfers	0	0	0	0	0
Total Revenues	1,738,682	1,706,821	2,392,433	685,612	1,724,738
Expenditures	1,116,101	1,760,023	1,964,932	204,909	2,181,676
Revenues over Expenditures	622,581	(53,202)	427,501	480,703	(456,938)
Beginning Fund Balance	716,335	1,338,916	1,285,714	(53,202)	1,713,215
Ending Fund Balance	1,338,916	1,285,714	1,713,215	427,501	1,256,277
	77%	75%	72%		73%

The Community Service Fund is being adjusted to reflect actual performance for the year and includes a transfer to the General Fund of \$647,320 to balance the fund. Revenue and expenditures have been adjusted to reflect actual results from facility rentals and programs as summarized below:

<b>West Bloomfield School District</b>					
2021/2022 and 2022/2023 Community Education Fund Proposed Budgets					
Summary					
			<b>PROPOSED</b>		<b>PROPOSED</b>
	Actual	Original	Budget		Original
	2020/21	Budget	Amendment		Budget
		2021/22	2021/22		2022/23
<b>Community Education</b>		June 21, 2021	June 27, 2022	Change	June 27, 2022
<b>Revenues</b>					
Year-round Programming	444,949	265,538	988,107	722,569	265,000
Facility Rental	10,247	45,949	114,000	68,051	114,000
Early Childhood	800,999	1,494,910	1,290,500	(204,410)	1,290,000
Incoming Transfers	395,376	0		0	
<b>Total Revenues</b>	<b>1,651,571</b>	<b>1,806,397</b>	<b>2,392,607</b>	<b>586,210</b>	<b>1,669,000</b>
<b>Expenditures</b>					
Year-round Programming	125,960	237,350	1,031,652	794,302	304,826
Facility Rental	15,195	45,949	14,512	(31,437)	56,297
Early Childhood	1,391,423	1,242,937	699,030	(543,907)	1,245,598
Administration	118,993	0	93	93	
Outgoing Transfers		280,161	647,320	367,159	62,279
<b>Total Expenditures</b>	<b>1,651,571</b>	<b>1,806,397</b>	<b>2,392,607</b>	<b>586,210</b>	<b>1,669,000</b>
Revenues over Expenditures	0	0	0	0	0
Beginning Fund Balance	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0

The Debt Fund is being adjusted to reflect the ending balances in the fund as follows:

<b>West Bloomfield School District</b>					
2021/2022 and 2022/2023 Debt Service Fund Proposed Budgets					
Summary					
	Actual	Original	<b>PROPOSED</b>		<b>PROPOSED</b>
	2020/21	Budget	Budget	Amendment	Original
		2021/22	2021/22		Budget
<b>Debt Service Fund</b>		June 21, 2021	June 27, 2022	Change	June 27, 2022
<b>Revenues</b>					
Tax Collections	14,050,749	14,346,837	14,082,932	(263,905)	13,821,011
<b>Total Revenues</b>	<b>14,050,749</b>	<b>14,346,837</b>	<b>14,082,932</b>	<b>(263,905)</b>	<b>13,821,011</b>
<b>Expenditures</b>					
Principal Payments	9,055,000	9,475,000	9,475,000	0	7,060,000
Interest on Bonds	4,924,914	4,622,776	4,622,776	0	4,249,176
Taxes Abated & Fees	26,019	37,000	26,278	(10,722)	36,500
<b>Total Expenditures</b>	<b>14,005,934</b>	<b>14,134,776</b>	<b>14,124,054</b>	<b>(10,722)</b>	<b>11,345,676</b>
Revenues over Expenditures	44,816	212,061	(41,122)	(253,183)	2,475,335
Beginning Fund Balance	1,165,336	1,210,152	1,210,152	0	1,169,030
Ending Fund Balance	1,210,152	1,422,213	1,169,030	(253,183)	3,644,365
Fund Balance as a % of Revenue:		9.9%	8.3%	-1.6%	26.4%

The Sinking Fund has been updated to accurately reflect year-end projections including the portion of the summer 2022 projects accounted for in the current fiscal year. The table below summarizes the proposed changes to the Sinking Fund:

<b>West Bloomfield School District</b>					
2021/2022 and 2022/2023 Building & Site Sinking Fund Proposed Budgets					
Summary					
	Actual	Original	<b>PROPOSED</b>		<b>PROPOSED</b>
	2020/21	Budget	Budget	Amendment	Original
		2021/22	2021/22		Budget
<b>Building and Site Sinking Fund</b>		June 21, 2021	June 27, 2022	Change	June 27, 2022
<b>Revenues</b>					
Taxes	2,368,331	2,380,700	2,404,997	24,297	2,427,033
Bond Proceeds	0	0	0	0	0
<b>Total Revenues</b>	<b>2,368,331</b>	<b>2,380,700</b>	<b>2,404,997</b>	<b>32,827</b>	<b>2,427,033</b>
<b>Expenditures</b>					
Taxes Abated	3,876	4,000	4,384	384	5,000
Building Repairs	206,526	215,000	229,208	14,208	215,000
Site Improvements	2,440,034	1,587,938	1,444,771	(143,167)	75,000
Building Improvements	756,865	504,827	110,600	(394,227)	698,115
Debt Service	688,422	694,000	690,026	(3,974)	694,300
<b>Total Expenditures</b>	<b>4,095,723</b>	<b>3,005,765</b>	<b>2,478,989</b>	<b>(526,776)</b>	<b>1,687,415</b>
Revenues over Expenditures	(1,727,392)	(625,065)	(73,992)	551,073	739,618
Beginning Fund Balance	2,547,643	820,251	820,251	0	746,259
Ending Fund Balance	820,251	195,186	746,259	551,073	1,485,878

The Student Activities Fund is being budgeted following GASB 84 implementation guidelines. This fund is classified as a special revenue fund with the funds being held by the district as the fiduciary. The summary below shows the amended 2021-2022 budget:

<b>West Bloomfield School District</b>			
2021/2022 and 2022/2023 Student Activity Fund Proposed Budgets			
Summary			
	<b>PROPOSED</b>	<b>PROPOSED</b>	
	Budget	Original	
	Amendment	Budget	
	2021-22	2022-2023	
<b>Student Activity Fund</b>	June 27, 2022	June 27, 2022	Change
Revenues	729,390	550,000	(179,390)
Incoming Transfers	0	0	0
Total Revenues	729,390	550,000	(179,390)
Expenditures	561,522	550,000	(11,522)
Revenues over Expenditures	167,867	0	(167,867)
Beginning Fund Balance	672,228	840,095	167,867
Ending Fund Balance	840,095	840,095	0

**RECOMMENDATION:**

The recommendation to the Board of Education is to approve the enclosed resolutions for the purposes of amending the 2021-2022 budgets for the following funds:

- General Fund
- Food Service Fund
- Community Service Fund
- Debt Service Account
- Sinking Fund
- Student Activities Fund

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION  
WEST BLOOMFIELD SCHOOL DISTRICT**

**RESOLVED**, that this resolution is to amend the the general appropriations of the West Bloomfield School District for the fiscal year 2021-2022.

AN ACT to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the West Bloomfield School District.

**This resolutioin shall take effect on June 28, 2022**

**BE IT FURTHER RESOLVED** , that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of the West Bloomfield School District for the fiscal year 2021-2022 is as follows:

**REVENUE**

Local Sources		\$11,552,787
State Sources		49,858,979
Federal Sources		7,853,706
Other LEA's/ISD's/Sale of Property		5,394,308
Transfers in from Other Funds		<u>40,000</u>
<b>TOTAL REVENUE</b>		<b>\$74,699,780</b>
Fund Balance, July 1, 2021	\$12,905,538	
Fund Balance Available to Appropriate		<u>12,905,538</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u><u>\$87,605,318</u></u></b>

**BE IT FURTHER RESOLVED** , that **\$74,860,337** of the total available to appropriate in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES**

Instruction		\$44,125,941
Supporting Services		30,073,699
Community Services		312,228
Payments to Other Govt. Agencies		0
Other Financing Uses-Debt Service Principal/Interest		72,697
Transfers Out to Other Funds		<u>275,772</u>
<b>TOTAL APPROPRIATED</b>		<b><u><u>\$74,860,337</u></u></b>

Budgeted Ending Fund Balance in the General Fund for Fiscal Year 2021-22 is \$12,744,981.

**BE IT FURTHER RESOLVED** , that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **FOOD SERVICE FUND** of the West Bloomfield School District for the fiscal year 2021-2022 is as follows:

**REVENUE**

Local Sources		\$16,368
State Sources		49,959
Federal Sources		<u>2,326,106</u>
<b>TOTAL REVENUE</b>		<b>\$2,392,433</b>
Fund Balance, July 1, 2021	<b>\$1,338,916</b>	
Fund Balance Available to Appropriate		<u>1,338,916</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<b><u><u>\$3,731,349</u></u></b>

**BE IT FURTHER RESOLVED** , that **\$1,964,932** of the total available to appropriate in the **FOOD SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES**

Supporting Services		<b>\$1,928,932</b>
Transfers Out to Other Funds		<u>36,000</u>
<b>TOTAL APPROPRIATED</b>		<b><u><u>\$1,964,932</u></u></b>

Budgeted Ending Fund Balance in the Food Service Fund for Fiscal Year 2021-22 is \$1,766,417



**BE IT FURTHER RESOLVED** , that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **COMMUNITY SERVICE FUND** of the West Bloomfield School District for the fiscal year 2021-2022 is as follows:

**REVENUE**

Local Sources	\$1,611,500
Federal Sources	\$781,107
Transfers in from Other Funds	<u>0</u>
<b>TOTAL REVENUE</b>	<b>\$2,392,607</b>
Fund Balance, July 1, 2021	\$0
Fund Balance Available to Appropriate	<u>0</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>	<b><u><u>\$2,392,607</u></u></b>

**BE IT FURTHER RESOLVED** , that **\$2,392,607** of the total available to appropriate in the **COMMUNITY SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES**

Community Services	<u>\$2,392,607</u>
<b>TOTAL APPROPRIATED</b>	<b><u><u>\$2,392,607</u></u></b>

Budgeted Ending Fund Balance in the Community Service Fund for Fiscal Year 2021-22 is \$0.

**BE IT FURTHER RESOLVED** , that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **DEBT SERVICE FUND** of the West Bloomfield School District for the fiscal year 2021-2022 is as follows:

**REVENUE**

Local Sources		<b>\$13,594,927</b>
State Sources		<b>79,612</b>
Federal Sources		<b>408,393</b>
		<hr/>
<b>TOTAL REVENUE</b>		<b>\$14,082,932</b>
<b>Fund Balance, July 1, 2021</b>	<b>\$1,210,152</b>	
<b>Fund Balance Available to Appropriate</b>		<hr/> <b>1,210,152</b>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<hr/> <b>\$15,293,084</b>

**BE IT FURTHER RESOLVED** , that **\$11,345,676** of the total available to appropriate in the **DEBT SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES**

Redemption of Bond Principal		<b>\$9,475,000</b>
Interest on Bonded Debt		<b>\$4,622,776</b>
Paying Agent and Other Fees		<b>26,278</b>
		<hr/>
<b>TOTAL APPROPRIATED</b>		<hr/> <b>\$14,124,054</b>

Budgeted Ending Fund Balance in the Food Service Fund for Fiscal Year 2021-22 is \$1,169,030.

**BE IT FURTHER RESOLVED** , that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **SINKING FUND** of the West Bloomfield School District for the fiscal year 2021-2022 is as follows:

**REVENUE**

Local Sources		<u>\$2,404,997</u>
<b>TOTAL REVENUE</b>		<b>\$2,404,997</b>
Fund Balance, July 1, 2021	<b>\$820,251</b>	
Fund Balance Available to Appropriate		<u>820,251</u>
<b>TOTAL AVAILABLE TO APPROPRIATE</b>		<u><u><b>\$3,225,248</b></u></u>

**BE IT FURTHER RESOLVED** , that **\$2,478,989** of the total available to appropriate in the **SINKING FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES**

Supporting Services		<b>\$233,592</b>
Building & Site Improvements		<b>1,555,371</b>
Principal & Interest on Loan		<u><b>690,026</b></u>
<b>TOTAL APPROPRIATED</b>		<u><u><b>\$2,478,989</b></u></u>

Budgeted Ending Fund Balance in the Sinking Fund for Fiscal Year 2021-22 is \$746,259.

**BE IT FURTHER RESOLVED** , that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **STUDENT ACTIVITY SPECIAL REVENUE FUND** of the West Bloomfield School District for the fiscal year 2021-22 is as follows:

**REVENUE**

Local Sources		<u>\$729,390</u>
TOTAL REVENUE		\$729,390
Fund Balance, July 1, 2021	\$672,228	
Fund Balance Available to Appropriate		<u>672,228</u>
TOTAL AVAILABLE TO APPROPRIATE		<u><u>\$1,401,618</u></u>

**BE IT FURTHER RESOLVED** , that **\$561,522** of the total available to appropriate in the **STUDENT ACTIVITY SPECIAL REVENUE FUND** is hereby appropriated in the amounts and for the purposes set forth below.

**EXPENDITURES**

Other Expenditures-Student Activities		<u>\$561,522</u>
TOTAL APPROPRIATED		<u><u>\$561,522</u></u>

Budgeted Ending Fund Balance in the Student Activity Special Revenue Fund for Fiscal Year 2021-22 is \$840,096.