DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 13, 2015
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Sexton at 7:00 pm on July 13, 2015. Roll Call indicated the following members present: Hoffman, Reiff, Smith, and Sexton. Administrators Hamm, Leber, Halverson, Rasmussen, and Jensen, along with a Board Member Elect Steve Kistner, Dakota Valley Teacher Andrew Johnson, and Beth Sherard-Fennel from the Dakota Dunes North Sioux City Times, and a community member were also in attendance.

Superintendent Leber led the Pledge of Allegiance.

Motion by Smith, second by Reiff, to approve the agenda as presented.

Business Manager Hamm held a budget hearing over the Preliminary 2015-16 Budget.

Business Manager Hamm administered the Oath of Office to New Board Member Steve Kistner.

Superintendent Leber assumed the Chair for election of officers for the 2015-16 School Year.

For the Office of School Board President: Motion by Smith, second by Hoffman, to nominate Reiff and cease nominations. By virtue of unanimous ballot, Reiff is elected as President.

Reiff assumed the Chair.

For the Office of School Board Vice-President: Motion by Smith, second by Hoffman, to nominate Heeren and cease nominations. By virtue of unanimous ballot, Heeren is elected as Vice-President.

Motion by Smith, second by Hoffman, to approve the minutes of the Regular June 8, 2015 Board of Education Meeting minutes as presented.

Motion by Hoffman, second by Kistner, to approve the current bills/claims as presented.

Motion by Smith, second by Kistner, to approve the financial statements as presented.

Administrative and Board Reports were reviewed.

Motion by Hoffman, second by Kistner, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

Motion by Hoffman, second by Kistner, to approve the following committee appointments for the 2015-16 school year:

- Buildings & Grounds – Smith and Kistner
- Finance – Smith and Kistner
- Library & Technology – Reiff and Heeren
- Policy – Hoffman and Reiff
- NSC/DV Recreation – Heeren
- DVBC & Legislative Liaison – Reiff
- Hardship Fund (Sick Bank) - Smith
- Wellness – Heeren and Hoffman
- Curriculum
    - Science - Hoffman
    - Math - Kistner

Motion by Hoffman, second by Kistner, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2015-16 School Year.

Motion by Hoffman, second by Kistner, to appoint the School District Liaison Officer as Truancy Officer for all schools.

Motion by Hoffman, second by Kistner, to appoint Superintendent Leber as School Lunch Hearing Officer.

Motion by Hoffman, second by Kistner, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

Motion by Hoffman, second by Kistner, to duly ***resolve*** and approve Liberty National Bank as the principle depository of district funds.

Motion by Hoffman, second by Kistner, to designate the *Dakota Dunes – North Sioux City Times*, North Sioux City, SD, as legal newspaper for the Dakota Valley School District. (**Note**: Courtesy copies of all print materials will be provided to the *Leader Courier*)

Motion by Hoffman, second by Kistner, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2015-16 School Year.

Motion by Hoffman, second by Kistner, to designate NEW 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2015-16 School Year.

Motion by Smith, second by Hoffman, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all financial accounts for the school district
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize the Superintendent and Director of Special Services or designee to sign the public school exemption (Home School) petitions.
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

Motion by Hoffman, second by Kistner, to set board members' compensation at $65.00 for regular, special and all board related meetings, with a monthly $25.00 deduction to the board fund, and $50.00 for all board assigned committee meetings which are to be vouchered separately. .

Motion by Smith, second by Hoffman, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- $100.00/day for Certified Teachers (1 – 20 cumulative days in district)
- $125/day for Certified Teachers (21 – 40 cumulative days in district)
- $155/day for Certified Teachers (41 or more cumulative days in district)
- $150/day for Long-Term Certified Teachers (on the 11th consecutive day in the same assignment)$85.00/day for Non-Certified Teacher (non-cumulative)
- $11.00 per hour for Secretary, Para-Professionals & Custodians

Motion by Smith, second by Hoffman, to set rates for meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD, Article 5.01.02.11* for "out-of-state per diem rates" and *Article 5.01.02.14* for "in-state per diem rates." Mileage rates $.45 for 2015-16 school year as well as if a school vehicle is available and the staff member decided to take their own vehicle the school would only pay one way or half of the total mileage.

Motion by Smith, second by Hoffman, to set the yearbook price at $42.00 and authorize Taylor Publishing, Inc. to collect payment via their "Pay by Mail Plan."

Motion by Smith, second by Hoffman, to set the following prices for non-school related equipment usage:

- $0.10 per copy for all photocopy machines and laser printers
- $2.00 first page and $1.00 per page thereafter for fax machine usage (sending) and $1.00 per page (receiving)

Motion by Smith, second by Hoffman, to set the out-of-state tuition rate for the 2015-16 School Year at $6,000 per student (to be paid in advance on a semester-by-semester basis).

Motion by Smith, second by Hoffman, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

JV/Varsity

K-12 Students (per event)	$ 3.00
Adults (per event)	$ 5.00

Varsity/Varsity

K-12 Students (per event)	$ 3.00
Adults (per event)	$ 5.00

Activity Tickets

K-12 Student	$25.00
Adult	$35.00
Family	$120.00
Over Age 62	FREE

Motion by Kistner, second by Hoffman, to approve the renewal rates from Delta Dental at 0% for the 2015-16 school year. Rates are single $36.16, family $100.06.

Motion by Smith, second by Hoffman, to approve the renewal rates from Wellmark Blue Cross Blue Shield at 0% for the 2015-16 school year. Rates are single $475.91, Employee plus Spouse $974.66, Employee plus Child(ren) $900.90, and family $1460.57.

Motion by Smith, second by Kistner, to approve the enrollment of a foreign exchange student from Brazil (Paulo Fraga – 11th Grade) who will be residing with Rob and Holli Skuza.

Motion by Hoffman, second by Kistner, to approve the following budget supplements for the FY15 budget;

1. 46-2532-000-319 = $2,000,000.00
2. 53-3900-000-110 = $5,500.00
3. 29-8110-000-690 = $11,000.00

Motion by Hoffman, second by Smith, to approve invoice #17 in the amount of $13,359.42 to Cannon, Moss, Brygger Architects for work completed to date on the New High School.

Motion by Smith, second by Hoffman, to approve Pay Application #8 in the amount of $1,681,512.94 to W.A.Klinger, L.L.C. for the work completed to date on the New High School.

Motion by Smith, second by Hoffman, to approve the request of Curran Transportation to opt-out of the final years of their bussing contract, and re-issue a new contract for the 2015-16 school year.

Motion by Kistner, second by Hoffman, to approve accepting the bid of $2,501.50 from Tom Hummel for the surplus Maintenance Shed. Mr. Hummel must have the shed removed from the property within 20 days of acceptance.

Motion by Hoffman, second by Kistner, to approve accepting the official retirement date of Superintendent Al Leber effective June 30, 2016.

Motion by Kistner, second by Hoffman, to approve the DVCEA Negotiations offer, in which the school district will contribute a monthly sum of $354.76 for classified employees who wish to join the school district health plan effective September 1st, 2015.

The first reading of the following policies was held;

1.) Substitutes Handbook (change on page 8).

Motion by Smith, second by Kistner, to approve the 2nd reading of the following Policies/Procedures;

A.) Elementary School Student Handbook (changes on page - 8)
B.) Elementary School Faculty Handbook (change on pages - 8,9,10,11)
C.) High School Student Handbook (changes on pages – 4 & page 3 of Discipline Chart)
D.) District Faculty Handbook (change on page 3)
E.) District Student Handbook (change on page 4)
F.) Student/Athlete Activities Handbook (Changes on pages -3 & 5)
G.) Coaches Handbook (Changes on pages -1, 2, 3, 16,)
H.) Middle School Faculty Handbook (no change to current)
I.) Middle School Student Handbook (no change to current)
J.) High School Faculty Handbook (no change to current)

Motion by Reiff, second by Smith, to approve the following personnel matters;

Resignations:

1.) Dave Schmit – Asst. HS Boys Basketball Coaching Position.
2.) Martha Muellenberg - .75FTE MS Art Teaching Position.
3.) Barbara Christopher – Tech Assistant Position.

Contracts

1.) Tammy Lilly – Transfer from Asst. to Head Girls Track Coach (Step 7, $3,797.50.
2.) Sarah Blaeser – Kindergarten Teacher (BA Step 5, $36,525).
3.) Amy Matthies – Concession Stand Advisor (Step 1, $1,179.50).
4.) Ana (Avila) Peterson – HS Spanish Teacher (BA Step 1, $33,700).

Motion by Hoffman, second by Kistner, to adjourn at 7:40pm

Mike Hamm
Business Manager

Corey Reiff
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*