

ANNUAL SCHOOL BOARD MEETING

July 11, 2016 -Addendum

DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

7:00 pm – General Session

Dakota Valley Administration Office

- I. OPENING OF MEETING.** Chairperson Reiff – 7:00 pm
- A.) Call to Order
- B.) Roll Call - Heeren _____ Hoffman _____
Reiff _____ Kistner _____ Smith _____
- C.) Pledge of Allegiance
- D.) ***MOTION** - Approve Agenda
- II. CONFLICT OF INTEREST DISCLOSURES.** 7:05 pm
- III. COMMUNITY INPUT.** 7:15 pm
- Those individuals wishing to address the board on an agenda item should contact the superintendent prior to the board meeting.
- IV. PUBLIC HEARING.** Chairperson Reiff – 7:25 pm
- A.) 2016-17 School Budget
- V. OATH OF OFFICE.** Business Mgr. Hamm – 7:40 pm
- A.) Jeff Dooley (3 year term)
- VI. ELECTION OF 2016-17 BOARD OFFICERS.** Supt. Dr. Rasmussen – 7:30 pm
- A.) President-
- B.) Vice-President-
- VII. APPROVAL OF MINUTES (Yellow)** Chairperson – 7:45 pm
- A.) Regular – June 13, 2016– School Board Meeting
- VIII. FINANCIAL ITEMS (Green).** Business Manager Hamm – 7:50 pm
- A.) Current Bills/Claims – (enclosed with packets)
- A. Monthly Activity Fund Balance Report for Trust and Agency Account.
- B. Imprest Account Summary.
- B.) Financial Statements
- 1.) Cash Balance Statement (May 31, 2016)

- 2.) New High School Construction update
- 3.) Food Service Financials

IX. ADMINISTRATIVE REPORTS (Pink). Administrators – 7:55 pm

X. BUILDING UPDATE Mr. Leber/Dr. Rasmussen – 8:05 pm

XI. GENERAL BUSINESS (Blue). Chairperson – 8:15 pm

A.) *MOTIONS – Consider approval of the Appointments, Resolutions, and Designations:

- 1) Appoint Board Members to Committees –
 (Current: Buildings and Grounds – Steve Kistner & **Vacancy**
 Finance – Steve Kistner & **Vacancy**
 Library & Technology– Cory Reiff & James Heeren
 Policy Committee – Cory Reiff & Hoffman
 NSCDV Recreation – James Heeren
 DVBC & ASBSD Legis. Liaison – Corey Reiff
 Hardship Fund (Sick Bank) – **Vacancy**
 Wellness –James Heeren & Hoffman
 Curriculum Committees
 Science – Kevin Hoffman
 Math – **Vacancy**

- 2) Set Time/Place for Regular Board Meetings -
 (Current Time: 7:00 pm on the 2nd Monday of every month)
 (Current Place: Dakota Valley Administrative Offices)

- 3) Appoint Legal Council –
 (Current: Rodney Freeman, Huron, SD)

- 4) Appoint Truancy Officer –
 Current: School District Liaison Officer
 Union County Sheriff for rural areas

- 5) Appoint School Lunch Hearing Officer –
 Current: Superintendent of Schools

- 6) Designate Robert’s Rules of Order as parliamentary procedure for board meetings.

- 7) Designate bank as Depository for School Funds –
 Current: Liberty National Bank

- 8) Designate the Legal Newspaper for the Dakota Valley School District –
 Current: Dakota Dunes, North Sioux City Times

- 9) Designate the Official Television Station for the Dakota Valley School District.
 Current: KMEG-TV

- 10) Designate the Official Radio Station for the Dakota Valley School District –
Current: 102.3 FM

B.) *MOTIONS - Consider approval of the all Yearly Authorizations

- 1.) Authorize Superintendent and Business Manager to be Official Purchasing Agents for the School District.
- 2.) Authorize Superintendent and Business Manager to be Custodian of all Financial Accounts for the School District.
- 3.) Authorize Superintendent and Business Manager to be Custodians of the Activity Account (Trust & Agency) and all Federal and/or State Programs.
- 4.) Authorize Business Manager to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.
- 5.) Authorize Business Manager to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.
- 6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.
- 7.) Authorize the Superintendent and Director of Special Services or designee to sign the Public School Exemption (Home School) Petitions.
- 8.) Authorize Superintendent to close school in emergency situations an in case of inclement weather and setting chain of command in event superintendent is absent.
- 9.) Authorize Director of Special Services as the district's representative for the SD Consolidated Grant, and Flow Through (IDEA) Application.

C.) *MOTIONS - Consider approval of the Yearly Compensations, Fees, Prices and Rates

- 1.) Establish Compensation Schedule for Board of Education Members –
Current: \$ 65.00 for regular, special and all board related meetings with a monthly \$25.00 deduction to the board fund. \$ 50 for all board assigned committee meetings which are to be vouchered separately.
- 2.) Set Rate for Substitute Employees –
Current: \$ 100.00 for Certified Teacher
 - a. \$ 125 after 20 days worked, and
 - b. \$ 155 after 40 days worked
Current: \$ 85.00 for Non-certified Teacher

Current: \$ 11.00 per hour for Secretary
\$ 11.00 per hour for non-certified Para-Prof.
\$ 11.00 per hour for AA/Praxis Degree Para-Prof.

\$ 11.00 per hour for certified (BA/BS degree) Para-Prof.
\$ 11.00 per hour for custodial personnel

- 3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel
Current: The Dakota Valley School District has adopted the State Rates as outlined in the Administrative Rules of South Dakota, Article 5.01.02.11 “Out-of-state per diem rates”, and Article 5.01.02.14 “In-state per diem rates” with the exception of the mileage reimbursement rates. Currently DV pays \$ 0.45 per mile. If a school vehicle is available and the staff member wishes to drive their personal car, the district will reimburse the staff member for one-way mileage.
- 4.) Set Price for Yearbook Purchase and authorize Taylor Publishing to collect payment through their “Pay by Mail Plan”. –
Current: \$ 42.00
- 5.) Set Price for Non-School Photocopy Machine Usage –
Current: \$ 0.10/copy for all photocopies.
- 6.) Set Price for Non-School FAX Machine Usage –
Current: Sending = \$ 2.00 for 1st page and \$ 1.00/page thereafter.
Receiving = \$ 1.00/page -
- 7.) Set the Out-of-State Tuition Rate for the 2016-2017 school year.
Current: \$ 6000 per school year - to be paid in advance on a semester by semester basis.
- 8.) Set Admission Prices for Varsity Events and Activity Ticket Prices –
- | | | | |
|----------|--------------------------|-------------|----------------|
| | | JV/Varsity | Double Headers |
| Current: | K-12 Student (per event) | - \$ 3.00 | \$ 3.00 |
| | Adults (per event) | - \$ 5.00 | \$ 5.00 |
| | K-12 Activity Ticket | - \$ 25.00 | |
| | Adult Activity Ticket | - \$ 35.00 | |
| | Family Activity Ticket | - \$ 120.00 | |
| | Over Age 62 | - No charge | |

D.) *Other General Business:

- 1.) **MOTION** – Approval of Open Enrollment Application for the following families:
- A.) Sarah Taylor her daughter Lydia Taylor (Kindergarten).
 - B.) Tammy Zeller her daughter Zoey (Grade 7) and son Cade (Grade10).
 - C.) Sherry Carreau for her daughter Isabelle (Kindergarten).
 - D.) Erik Sommervold for his children Jaxon (Grade 1) and Cameryn (Grade 4).
 - E.) Sara Grady for her Children Jadlynn (Grade 4) and Chevy Behrens (Grade 2)
 - F.) Mike and Tessie Oberg for their sons Mitchell (Grade 2) and Owen (Grade 4)

- 2.) **MOTION**- Consider approval of the Delta Dental Plan Renewal rates for the 2016-17 school year.

Current; Single Rate \$36.16, Family Plan \$100.06.

- 3) **MOTION** – Consider approval of the Wellmark Blue Cross Blue Shield Plan Renewal rates for the 2016-17 school year.

Current	Single	\$475.91
	Employee + Spouse	\$974.66
	Employee + Child(ren)	\$900.90
	Family Plan	\$1,460.57

- 4) **MOTION** – Consider approval of Invoice # 29 in the amount of \$19,130 and Invoice #30 in the amount of \$13,378.00, both to Cannon, Moss, Brygger Architects for work completed to date on the new high school.

- 5) **MOTION** - Consider approval of Pay Application # 20 in the amount of \$1,018,303.38 to W.A. Klinger, L.L.C. for the work completed to date on the new high school.

- 6) **MOTION** – Consider approval of the request of Head Start contract for the 2016-17 school year.

- 7) **MOTION**- Consider Approval hiring a .5 (1/2 time) library aide.

- 8) **MOTION** – Consider approval of the following budget supplements for the 2015-16 school year;

- A.) 10 1111 001 230 = \$20,000
- B.) 10 1121 002 230 = \$20,000
- C.) 10 1131 003 230 = \$10,000
- D.) 10 2542 000 321 001 = \$20,000
- E.) 10 2321 000 140 = \$15,000
- F.) 21 2543 000 530 007 = \$385,000
- G.) 22 1220 000 120 = \$19,000
- H.) 22 1224 000 373 = \$19,000

XII. POLICY/HANDBOOKS/AGREEMENTS/ (White). Chairperson - 8:45 pm

- 1.) Consider approval of the 1st Reading of the following Negotiated Agreement:

- I.) DVSA
- J.) Mobile Computer Policy, Procedures, and information.

- 2.) Consider approval of the 2nd reading of Handbooks:

- a. District Faculty Handbook (no change from previous)

- b. ES – Faculty Handbook (Pgs. 5,7, 16 & 19)
- c. UE/MS – Faculty Handbook (pg. 2)
- d. HS – Faculty Handbook (Pg.1)
- e. District Student Handbook (Pgs. 3,4,5 & 6)
- f. ES - Student Handbook (Pg. 14)
- g. UE/MS – Student Handbook (Pg. 12)
- h. HS – Student Handbook (Pg.3&15-16)
- i. Student/Athletic Activities Handbook (Pg. 9)
- j. Coaches Handbook (Pg. 18)

3.) Consider approval of the 2nd Reading of Policies:

- k. Appendix J of Policy EBCE (Crisis Management Plan)
- l. File: ECAB (Vandalism)
- m. File: ECB (Building and Grounds Maintenance)
- n. File ECD (Traffic and Parking Controls)
- o. File EEAB (School Bus Scheduling and Routing)
- p. File KG-E (Facility Use Application)

XIII. PERSONNEL (Goldenrod) Chairperson – 8:50 pm

A.) **MOTION** - Consider approval of a contract resignation:

- 1.) Brandon Watchorn (Asst. Wrestling Coach).
- 2.) Kalie Vanderzyden (MS/HS Librarian).

B.) **MOTION** - Consider approval of a contract for the following:

- 1.) Shelly Lewis – Move from .70875 FTE back to .50 FTE.
- 2.) Richard Twohig- (Night Custodian).
- 3.) Rodd Slater – Head Boys Golf Coach.
- 4.) **Brandon Pogge – ES Computer Teacher/Tech Integrationist**

Note: Demi Harlan will be taking Maternity Leave until approximately Oct. 24, 2016

XIV. EXECUTIVE SESSION 8:55 pm

XV. ADJOURN ----- -9:00 pm