## SECLUSION AND OR RESTRAINT INCIDENT REPORT

Students Name:	
Racial/Ethnic Status of Stude	nt:
School:	Grade:
Date and Time of the Incident	:
Parent Notification: Time: _	Date:
Does the student have a disa (underline) No:	bility? Yes: IEP or Section 504 Plan
Administrator completing for	m:
The following must be comp	leted after each seclusion and/or restraint incident.
1. A description of any r	elevant events leading up to the incident;
A description of any i seclusion or restraint;	nterventions used prior to the implementation of
implementation of se	ncident and/or student behavior that resulted in clusion or restraint including a description of the danger ed in the seclusion or restraint

	4.	The duration of any seclusion or restraint; or the beginning and ending times of the restraint and/or seclusion;
	5.	A log of the student's behavior during seclusion or restraint, including a description of the restraint technique(s) used and any other interaction between the student and staff;
	6.	A description of any injuries (to students, staff, or others) or property damage;
	7.	A description of the planned approach to dealing with the student's behavior in the future;
	8.	A list of the school personnel, who participated in the implementation, monitoring, and supervision of seclusion or restraint and whether they had training related to seclusion or restraint;
Comm	neni	ts:

## **Processing Seclusion and Restraint**

1. Objective Oversight Report: A staff member not involved with the incident shall examine the student to ascertain if any injury has been sustained during the seclusion or restraint. Use the COPING Method below for staff and the student.

Objective estraint)	oversight employee signature: (Nurse or Administrator not involved in
2.	Student/Staff debriefing COPING Method
Control	Is the person who acted out is back under emotional and physical control before discussing the incident Yes No
	Are they okay?
	Do they need medical attention?
	Is the staff members back under emotional and physical control before discussing the incident Yes No
	Are they okay?
	Do they need medical attention?
<b>O</b> rient:	What happened? Be nonjudgmental; Listen to the perspective of the staff and individual who acted out. What could have been done to prevent the crisis?
	STUDENT

**P**atterns: What triggers the behavior? Look for a pattern of past behavior.

Investigate: Are there any alternatives to the inappropriate behavior and resources that

could be helpful in making behavioral changes? What could be done to prevent future seclusion/restraint for this student or others in similar

situations?

**N**egotiate: Does the person understands what h/she can do instead of displaying

inappropriate behavior. Include in your contract consequences for positive

and negative behavior. Are there any precipitating factors we should

know?

**G**ive: What support is needed? Were you able to build rapport and strengthen

your relationship with the individual and restore dignity back? Were they

able to go back to school?

This report MUST be forwarded to CPI training coordinator by email within 2 days of the event.