



**RICHMOND PUBLIC SCHOOLS  
DEPARTMENT OF FINANCE  
2022-2023 PAYROLL SCHEDULE**

|                   |          |           | CONTRACTED  | HOURLY/SUBSTITUTES/ ABSENCES                                    | OVERTIME  |
|-------------------|----------|-----------|---|---|---|
| PAY PERIOD NUMBER | PAY DATE | PAYDAY    | DAYS WORKED & ADDITIONAL HOURS<br>PAY PERIOD BEGIN AND END DATE | DAYS WORKED & ADDITIONAL HOURS<br>PAY PERIOD BEGIN AND END DATE | DAYS WORKED & ADDITIONAL HOURS<br>PAY PERIOD BEGIN AND END DATE   |
| 1                 | 07/14/22 | Thursday  | 07/01/22 - 07/15/22   | 06/16/22 - 06/30/22   | 06/13/22 - 06/19/22<br>06/20/22 - 06/26/22                        |
| 2                 | 07/28/22 | Thursday  | 07/16/22 - 07/31/22   | 07/01/22 - 07/15/22   | 06/27/22 - 07/03/22<br>07/04/22 - 07/10/22                        |
| 3                 | 08/15/22 | Monday    | 08/01/22 - 08/15/22   | 07/16/22 - 07/31/22   | 07/11/22 - 07/17/22<br>07/18/22 - 07/24/22                        |
| 4                 | 08/31/22 | Wednesday | 08/16/22 - 08/31/22   | 08/01/22 - 08/15/22   | 07/25/22 - 07/31/22<br>08/01/22 - 08/07/22                        |
| 5                 | 09/15/22 | Thursday  | 09/01/22 - 09/15/22   | 08/16/22 - 08/31/22   | 08/08/22 - 08/14/22<br>08/15/22 - 08/21/22                        |
| 6                 | 09/30/22 | Friday    | 09/16/22 - 09/30/22   | 09/01/22 - 09/15/22   | 08/22/22 - 08/28/22<br>08/29/22 - 09/04/22                        |
| 7                 | 10/14/22 | Friday    | 10/01/22 - 10/15/22   | 09/16/22 - 09/30/22   | 09/05/22 - 09/11/22<br>09/12/22 - 09/18/22                        |
| 8                 | 10/31/22 | Monday    | 10/16/22 - 10/31/22   | 10/01/22 - 10/15/22   | 09/19/22 - 09/25/22<br>09/26/22 - 10/02/22                        |
| 9                 | 11/15/22 | Tuesday   | 11/01/22 - 11/15/22   | 10/16/22 - 10/31/22   | 10/03/22 - 10/09/22<br>10/10/22 - 10/16/22                        |
| 10                | 11/30/22 | Wednesday | 11/16/22 - 11/30/22   | 11/01/22 - 11/15/22   | 10/17/22 - 10/23/22<br>10/24/22 - 10/30/22                        |
| 11                | 12/07/22 | Wednesday | 12/01/22 - 12/15/22   | **11/16/22 - 11/23/22**   | 10/31/22 - 11/06/22<br>11/07/22 - 11/13/22                        |
| 12                | 12/13/22 | Tuesday   | 12/16/22 - 12/31/22   | **11/24/22 - 12/2/22**  | 11/14/22 - 11/20/22<br>11/21/22 - 11/27/22                        |
| 13                | 01/13/23 | Friday    | 01/01/23 - 01/15/23   | **12/3/22 - 12/31/22**  | 11/28/22 - 12/04/22<br>12/05/22 - 12/11/22<br>12/12/22 - 12/18/22 |



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| PAY PERIOD NUMBER | PAY DATE | PAYDAY    | DAYS WORKED & ADDITIONAL HOURS<br>PAY PERIOD BEGIN AND END DATE | DAYS WORKED & ADDITIONAL HOURS<br>PAY PERIOD BEGIN AND END DATE | DAYS WORKED & ADDITIONAL HOURS<br>PAY PERIOD BEGIN AND END DATE   |
| 14                | 01/31/23 | Tuesday   | 01/16/23 - 01/31/23   | 01/01/23 - 01/15/23   | 12/19/22 - 12/25/22<br>12/26/22 - 01/01/23<br>01/02/23 - 01/08/23 |
| 15                | 02/15/23 | Wednesday | 02/01/23 - 02/15/23   | 01/16/23 - 01/31/23   | 01/09/23 - 01/15/23<br>01/16/23 - 01/22/23<br>01/23/23 - 01/29/23 |
| 16                | 02/28/23 | Tuesday   | 02/16/23 - 02/28/23   | 02/01/23 - 02/15/23   | 01/30/23 - 02/05/23<br>02/06/23 - 02/12/23                        |
| 17                | 03/15/23 | Wednesday | 03/01/23 - 03/15/23   | 02/16/23 - 02/28/23   | 02/13/23 - 02/19/23<br>02/20/23 - 02/26/23                        |
| 18                | 03/31/23 | Friday    | 03/16/23 - 03/31/23   | 03/01/23 - 03/15/23   | 02/27/23 - 03/05/23<br>03/06/23 - 03/12/23                        |
| 19                | 04/14/23 | Friday    | 04/01/23 - 04/15/23   | 03/16/23 - 03/31/23   | 03/13/23 - 03/19/23<br>03/20/23 - 03/26/23                        |
| 20                | 04/28/23 | Friday    | 04/16/23 - 04/30/23   | 04/01/23 - 04/15/23   | 03/27/23 - 04/02/23<br>04/03/23 - 04/09/23                        |
| 21                | 05/15/23 | Monday    | 05/01/23 - 05/15/23   | 04/16/23 - 04/30/23   | 04/10/23 - 04/16/23<br>04/17/23 - 04/23/23                        |
| 22                | 05/31/23 | Wednesday | 05/16/23 - 05/31/23   | 05/01/23 - 05/15/23   | 04/24/23 - 04/30/23<br>05/01/23 - 05/07/23<br>05/08/23 - 05/14/23 |
| 23                | 06/15/23 | Thursday  | 06/01/23 - 06/15/23   | 05/16/23 - 05/31/23   | 05/15/23 - 05/21/23<br>05/22/23 - 05/28/23                        |
| 24                | 06/29/23 | Thursday  | 06/16/23 - 06/30/23   | 06/01/23 - 06/15/23   | 05/29/23 - 06/04/23<br>06/05/23 - 06/11/23                        |