

Matthew Moreland, *Chair*
Caroline Bordelon, *Vice-Chair*
Adrienne Warren *Secretary*
Brett Long, *Treasurer*-
David Amoss
Lauren Knight
Dr. Shearon Roberts
Anitra Walker
Dr. Ann Meese
Keith Bartlett, *Emeritus (ex-officio)*
Danielle Dufauchard, Interim CEO (*ex-officio*)

**Minutes of the
Meeting of the Board of Directors of Lycée Français de la Nouvelle Orléans
Monday, July 12, 2021 at 6:00PM**

- I. Open Meeting - M. Moreland
 - A. Meeting called to order at 6:23pm
- II. Roll Call - A. Warren
 - A. Present-Caroline, Matthew, Shearon, Adrienne, Lauren, Keith
 - B. Absent- David, Ann,
 - C. Quorum met
- III. Approval of Minutes - A. Warren
 - A. ***Motion to approve minutes from 5.17, 7.6 Meetings of the Board of Directors***
 - 1. Lauren moves, Shearon seconds***
 - 2. Board comment: No comment
 - 3. Public comment: No comment
 - 4. Board vote: motion carries unanimously***
- IV. Reports & Recommendations of Chairman - M. Moreland
 - A. Board is working with the Interim CEO to review HR contracts. Progress will be reported out to the public at the next meeting.
- V. Old Business-none
- VI. Reports & Recommendations of Committees
 - A. Interim CEO Report - D. Dufauchard
 - 1. Met with school leaders to understand needs--staff just returned from vacation. Staff is preparing for the beginning of the school year. Packet was sent to parents via email previous Friday. French teacher recruitment is stable. Still recruiting for other positions.
 - 2. Principles and central office staff are working on handbooks. Administration will receive a compliance checklist from LDOE to ensure that updated handbooks are in compliance. Handbooks will be uploaded on the website once complete. Working on comradery of the central office staff to ensure the team feels supported during this leadership transition.
 - 3. Fall COVID guidelines should be ready to send out to parents in about two weeks once administration has received guidelines from LDOE. Would also like to schedule an open house so parents can ask questions in real time.
 - 4. Matt has not yet received a date for the emergency BESE meeting on the school's charter amendment. Matt hopes to hear back by the end of the week. Danielle will plan to send out communication re: facilities plan by the end of the week.
 - B. Standing Committees
 - 1. Academic Committee Report - A. Meese--Absent. Committee report on website. Lauren-calendar was established as well.

2. Facilities Committee Report - D. Amoss-Absent. No facilities meeting since the last board meeting.
3. Finance Committee Report - B. Long- Absent. No report from Mr. Long.
4. Governance Committee Report - S. Roberts
 - a) 2021-22 Committee goals
 - (1) Work on board stabilization/retention
 - (2) Develop a succession plan for Board tracking. Will interview candidates recommended by committee in July's meeting. Hope to interview candidates in the August committee meeting. Will recommend top two candidates in August general board meeting. Will develop a formal process to better onboard new board members. Will conduct a year long review of bylaws and policies to produce a list of recommendations by the end of academic year..
 - b) 2021-22 Committee meeting schedule/calendar
 - (1) First Thursday of every month--calendar published on the website.

C. Other Committees

1. Amis du Lycée Report - A. Normann- Absent. No report
 - a) To date, no board members appointed to Amis board. Lauren asks if Amis is unable to meet due to not having the necessary number of LFNO board members appointed to its board? Matthew is unsure but will find out.
2. Athletics Committee Report - No chair for committee just yet. Matthew asked if any current non-board members (parents or teachers) were interested in serving in this capacity since committee chairs do not have to be board members. Has not received a response.
3. Culture & Community Committee Report - S. Roberts
 - a) Will meet quarterly- first meeting will be 3rd Thursday of August. Calendar posted online. Each meeting will be driven by pre-identified stakeholders. Parents will lead the first meeting. Second meeting will be led by teachers. Students will lead the spring meeting. Last meeting will be led by community/local stakeholders. Goal is to articulate the overall desired culture of the school by each stakeholder group and develop a plan to reach the goal.

VII. New Business & Action Items

- A. School strategic planning process update--Holding interviews with the school leadership team. Requesting data from school leadership.. This week consultant will share profiles of who should participate in the working group. Using the profiles, Lauren will assist in identifying individuals to participate in the working group.

VIII. General Public Comment Period-none

IX. Remarks from Board Members-Next meeting? August 16th.

X. Motion to Adjourn - M.Moreland

- A. Lauren moves, Shearon seconds
- B. Board discussion-none
- C. Public comment-none
- D. Board vote: Motion passes unanimously