

Safety Tip Hotline 504-262-5505
SafeSchoolTipLine@lfno.org

Matthew Moreland, *Chair*
Caroline Bordelon, *Vice-Chair*
Adrienne Warren *Secretary*
Brett Long, *Treasurer*
David Amoss
Lauren Knight
Dr. Shearon Roberts
Anitra Walker
Dr. Ann Meese
Stephen Sewell
Khrista McCarden
Cassandra Sanchez
Leandro Freitas
Keith Bartlett, *Emeritus (ex-officio)*
Danielle Dufauchard, *Interim CEO (ex-officio)*

Minutes of the Board of Directors of Lycée Français de la Nouvelle Orléans
Tuesday, September 21, 2021 at 6:00PM
ZOOM MEETING

- I. Open Meeting - M. Moreland
 - Meeting called to order 6:09pm
- II. Roll Call - A. Warren
 - A. All present; Quorum met
- III. Approval of Minutes - A. Warren
 - A. Motion to approve minutes from 8.23 Meeting of the Board of Directors**
 - 1. Adrienne moves, Ann seconds
 - 2. Board discussion-none
 - 3. public discussion- none
 - 4. motion passes unanimously
- IV. Reports & Recommendations of Chairman - M. Moreland
 - A. Chair welcomed new board members
 - B. HR report follow up still in process-no new updates provided
 - C. No updates on CEO search process
 - D. Motion to amend the agenda to include a motion to approve pending change orders**
 - 1. David moves, Brett seconds
 - 2. Board comment
 - 3. Public comment
 - 4. Motion passes unanimously
- V. Old Business-none
- VI. Reports & Recommendations of Committees
 - A. Interim CEO Report - D. Dufauchard
 - 1. Interim CEO presented details of the CEO report posted on the LFNO website
 - 2. Lower campus is in person; Johnson and McNair campus virtual
 - 3. Interim lower school principal Kim Conner-Davis began
 - 4. Days placed back on calendar to add instructional minutes
 - 5. Looking at outsourcing onboarding, recruiting processes and developing a comprehensive employee evaluation process
 - 6. DOL investigation has been closed out

7. LDOE notice of breach-- closed out
8. Mario Myles is new ESS Director
9. Facilities sustained minimal damage. Both Johnson and McNair are undergoing remediation for mold. Awaiting results of additional testing for environmental testing results so students may return to in person instruction.
10. McNair environmental testing completed 9/17--hoping to receive results by 9/23
11. Bus driver shortage on Monday-working with transportation service on this

B. Standing Committees

1. Academic Committee Report - A. Meese
 - a) Committee will be meeting next week.
2. Facilities Committee Report - D. Amoss
 - a) Committee had three resignations over the last three months. Discussed Priestly-John V and J. Neary gave an update to the construction project. Over 50% completed from a payment perspective--financial completion typically lags behind construction completion so construction completion is further along. Construction delays related to rainy weather and Ida have eaten into deadline before incurring financial penalties. After today's change orders, we will have exhausted contingency. Committee pursuing all avenues to reach target completion date. Change orders include: inclusion of smoke/ fire dampers, Accounting/Finance office modifications, counseling modifications, A/C to IT closet.

b) Motion to approve pending change orders totaling \$71,316

- (1) David moves, Ann seconds
- (2) Board discussion- Shearon-why are changes being requested by the office space at this late of a date? David-accounting and finance office not having a door is a compliance issue and was an oversight. The costs would have been in the original bid had this oversight been caught earlier. Counseling office requires some demolition and Keith provided a historical perspective on the original design of the building.
- (3) Public discussion-member asked if we can get an exception to the deadline since a federal disaster was declared. Also requested that facilities documents be posted to the site.
- (4) Motion passes--Caroline abstains, all others vote in favor

3. Finance Committee Report - B. Long

a) Motion to approve FY 22 proposed operating budget

- (1) Brett moves, David seconds
- (2) Board comment-Brett clarified that this is a school budget review (not including Amis or 1601 Leonidas budgets). Caroline requests that the finance committee develop a plan in the case that the school does not meet the construction completion deadline. Khrysta would like to look further into the structure of the LLCs in order to abate penalties should the school not meet the construction deadline.
- (3) Public comment-member asks about variance in budget lines between last year and current year
- (4) Motion passes; Stephen, Leandro, Anitra abstain; all others vote in favor

4. Governance Committee Report - S. Roberts

- a) No meeting in September. Will meet the first Thursday of October. Onboarding new members. All new members have been assigned to committees. Governance committee will be working on updating bylaws and developing a board succession/leadership plan.

C. Other Committees

1. Amis du Lycée Report - A. Normann
 - a) Preservation in Print, which features the Priestly project, is now available.

Additional copies are available for board members. Received first distribution of \$80K of emergency connectivity fund for schools/universities. Funds can be used for IT needs of students. Submitted a grant to a local private foundation for \$50K for thinking outside of the classroom program. Submitted BESE block grant application for thinking outside of the classroom project. Submitted an LOI to Laura Bush foundation for library funding. Nuit de la Musique needs to be rescheduled. Awaiting decision on several submitted grant applications.

2. Athletics Committee Report -

- a) Board chair received an application/request from a member of the community to serve as the Athletics committee Chair. Will send the request to Shearon for review.

3. Culture & Community Committee Report - S. Roberts

- a) Next meeting is Thursday, Nov 18th. Meeting will be led by teaching staff.

VII. New Business & Action Items

- A. Charter renewal process should be well underway. Danielle reached out to LDOE regarding requirement for the charter renewal process. Once she receives a response, she will share this information with Shearon as Governance committee Chair.
- B. Caroline will be resigning from the board and her last meeting will be the Governance Committee meeting on October 7th.

VIII. General Public Comment Period

- A. Members request more detailed enrollment information. Members asked about emergency call information when buses do not arrive. Requests HR report follow up and more communication with board members. Member expressed appreciation for the diversity of the board.

IX. Remarks from Board Members

X. Motion to Adjourn

- A. Brett moves, Anita seconds
- B. Board comment-none
- C. Public comment-none
- D. Motion passes unanimously

XI. Meeting adjourned- 8:15pm