

Safety Tip Hotline 504-262-5505
SafeSchoolTipLine@lfno.org

Matthew Moreland, *Chair*
Dr. Shearon Roberts, *Vice Chair*
Adrienne Warren *Secretary*
Brett Long, *Treasurer*
David Amoss
Lauren Knight
Anitra Walker
Dr. Ann Meese
Stephen Sewell
Khrista McCarden
Cassandra Sanchez
Leandro Freitas
Keith Bartlett, *Emeritus (ex-officio)*
Danielle Dufauchard, *Interim CEO (ex-officio)*

Meeting of the Board of Directors of Lycée Français de la Nouvelle Orléans
Tuesday, November 16, 2021 at 6:00PM
Meeting Held In-Person at: 1800 Monroe Street New Orleans, LA 70118

- I. Meeting called to order at 6:06 pm- M. Moreland
- II. Roll Call - A. Warren
Present-David, Anitra, Lauren, Adrienne, Matt, Shearon, Cassandra, Stephen, Ann; Quorum met
Leandro joined the meeting at 6:12pm; Khrista joined the meeting 6:18pm
Absent-Brett
- III. Approval of Minutes - A. Warren
 - A. Motion to approve minutes from 10.19 Meeting of the Board of Directors
 1. David moves, Shearon seconds
 2. Board comment:none
 3. Public comment: none
 4. Motion passes unanimously
- IV. Reports & Recommendations of Chairman - M. Moreland
 - A. CEO search update provided by Vice Chair--search firm selections will be made by 12/21. Plan includes the following timelines: In January, search firm will begin evaluating applicants. In February, firm will narrow applicants. In March-firm will facilitate feedback from stakeholders (parent, board, staff/faculty, etc). In April- board evaluates and votes on top scored candidates. In May-board will announce a new permanent CEO.
- V. Old Business
 - A. Update on LFNO Strategic Plan - L. Knight
 1. K. Allen is evaluating the results of the steering committee, and focus groups with parents. Overall positive feedback on the process. Steering committee will be meeting on Wednesday, 11.17 Process is posted on the website.
- VI. Reports & Recommendations of Committees
 - A. Interim CEO Report - D. Dufauchard- Danielle presented the detailed CEO report posted on the website. Some highlights include: Thinking outside the classroom programming looks different but is still continuing. Teachers and staff participated in an Insight survey--a feedback tool for leadership. State mandated pay raise to be paid to staff--\$90,000 budget impact. Leadership is looking at the salary scale as part of NSNO study. HR contract is in place with 4th Sector to respond to Fasande report--4th Sector had the only service proposal stating that they could be available on site.

1. Motion to approve Vaccination Policy
 - a) Ann moves, Adrienne seconds
 - b) Board comment: Lauren--if employees are granted accommodation--do they have to test weekly. How does that work? Danielle--staff are tested on Mondays at school/on-site currently. That will continue. Anitra-reiterated that it will be on site, free testing. Danielle confirmed. Adrienne asked if there is a budget impact to the school. Danielle--no
 - c) Public comment: Member inquired about consequences if someone doesn't meet the 12/13 vaccination deadline. Danielle- there can be accommodations if someone is in the process of being fully vaccinated (i.e. if they received the first dose and awaiting second)
 - d) Motion passes unanimously
2. Motion to approve Title IX Policy- this is a mandated policy...
 - a) Lauren moves, Shearon seconds
 - b) Board comment: Adrienne asks if this was an existing policy. Danielle- yes, we needed to extend the policy to incorporate the new mandates around training and reporting.
 - c) Public comment:
 - d) Motion passes unanimously

B. Standing Committees

1. Academic Committee Report - A. Meese
 - a) The ESS staff hiring was discussed in the last Academic committee meeting and the update was provided by Danielle. Committee also discussed DELF. The DELF cafe provided by school leadership was informative. DELF is the only test that measures French proficiency. School needs to assess budget impact to decide whether or not to cover DELF costs if a student cannot pay. DELF tests range from \$40-\$60 depending on the levels.
2. Facilities Committee Report - D. Amoss
 - a) Priestly construction is getting close to completion. Committee is awaiting the technical certificate of occupancy to avoid a penalty if 12/31 deadline is missed. Committee expects to meet the deadline now that the window and brick issues have been resolved. Reminder: Technical certificate of occupancy does not mean students can move in the next day. Committee expects contractors to leave the site in February. Progressing faster than expected--committee feels good about the status of the budget and construction progress. Regarding change orders--requesting a total of \$28,000. This will address the removal of a window found in one of the walls, having to place plywood in walls to meet architectural standards required to mount Promethean boards put in every classroom, graffiti removal on old brick, roofing improvements, using lower grade electrical enclosure for smoke evac system and change to gym windows.
In Johnson campus--there is some HVAC work going on. Pursuing this with Nola-PS. Moving forward, we'll need to discuss which students will be housed in which building--keeping in rent obligations at Patton and student funding implications of occupying a NOLA-PS building.
 - b) Motion to approve change order
 - (1) David moves, Lauren seconds
 - (2) board comment: Members discussed the need to transition the committee from focus on construction to facilities maintenance upon completion of Priestly. Khrista--Insurance policy for Priestly? David--we are over-insured at this point--double insurance policy. Matthew--asks ICEO to present insurance policy to the board for review, discussion, and preparation of future insurance needs at Priestly.
 - (3) public comment: none

(4) motion passes--Anitra abstains

3. Finance Committee Report - B. Long

a) No report provided

4. Governance Committee Report - S. Robert

a) Shearon reviews Board succession plan tracker. Governance committee approved the Board succession plan in committee meeting. Planning to transfer knowledge of the existing executive team to the newly nominated exec team. Same with existing committee chairs to new committee chairs. Governance committee recommends a three month recruitment process for under-sourced board committees. May consider consolidating committees to better staff standing committees. Asking termed board members to announce intent to renew/continue so that if not, the Governance committee can recruit new board members.

b) Motion to approve the 2021-2022 Board Succession Plan

(1) Shearon moves, David seconds

(2) board comment: board members express agreement with the plan. Stephen- expecting twins so may be less involved at the beginning of the transition

(3) public comment: none

(4) motion passes unanimously

C. Other Committees

1. Amis du Lycée Report - A. Normann

a) Ann sent out a request for board giving. Capital campaign letters went out. Seeking external markets to reach new supporters outside of the parent body. Prospective donors like that we're the only public Lycee in the country as well as the Thinking outside the classroom program.

2. Athletics Committee Report -

a) No report provided

3. Culture & Community Committee Report - S. Roberts

a) Meeting Thurs 6-7pm to be led by teaching staff. Creating an equitable classroom environment that is equitable.

VII. New Business & Action Items-change December board meeting from 12/21 to 12/15 to follow BESE board training by K. Giutierrez.

VIII. General Public Comment Period-Interim lower school Principal--provided an introduction to the board and shared her focus on creating data points in the lower campus. Member of the public discussed low enrollment in preK and high school. Member of the public requested that the CEO report include additional data (students under eval, RTI, IEP, etc.). Also mentioned that number of staff off-boarded since July (37) appears high. Member of the public praised teaching staff and school leadership--says communication from school has improved greatly. Member of the public stressed the importance of hiring SPED staff.

IX. Remarks from Board Members- David-in addition to enrollment numbers in report, asked that ICEO include more detail around enrollment fluctuations. Accreditation is a board matter and felt the board should be discussing this at meetings. Shearon--would like clarification on what charter speaks to regarding accreditation. Dec 9th LAPCS--Ethics training required of all board members by end of year. Registration fees should be covered by the school for LAPCS training.

X. Motion to Adjourn - M.Moreland

A. Lauren moves, Cassandra seconds

B. Board comment: none

C. Public Comment: none

D. motion passes unanimously