



Dakota Valley School District No. 61-8

Board of Education Agenda

7:00 pm, August 10, 2020 – Regular School Board Meeting

School Board Meeting Room

1. Call to order *Chairperson*
 - a. Roll call: __Dooley__ Thompson __ Hoffman __ Kistner __ Weber
2. Pledge of Allegiance
3. Recognition of visitors
4. Public Comment
5. Approval of agenda and amend if necessary.
6. Conflicts of Interest Disclosures
7. Approval of Minutes.
 - a. July 13, 2020-Annual Board Meeting
 - b. July 27, 2020-Special Board Meeting
8. Approval Financial Items.
Current bills/claims, Cash Balance Statement, Food Service
9. Administrative Reports & Good News Reports / Building Highlights
10. General Business
 - a. Approve the 2019 Fiscal Year Audit
 - b. Coronavirus Updates
 - c. Consider suspending hosting foreign exchange students for 2020-21
 - d. Dakota Valley Online Academy Information
 1. Funding
 2. Staffing Considerations
 - e. Activity Event Spectator Attendance Proposals
 - f. Approve the 2020-21 Meal Pricing
 1. Student Breakfast - \$1.45 – no increase
 2. Adult Breakfast - \$1.90 (increase of 6 cents)
 3. Student Lunch - K-3 \$2.80 – no increase
 4. Student Lunch - 4-12 \$2.90 – no increase
 5. Adult Lunch - \$3.80 (increase of 8 cents)
 - g. Consider the Copier Request For Proposals
 - h. Consider the iWave Bipolar Ionization System Request For Proposals
 - i. Family Medical Leave Act – reaffirm FMLA as a rolling 12 month period
 - j. Projected Enrollment
11. Personnel
 - a. Consider approval of the following Resignations:
 1. Baron Hendricks- Head Wrestling Coach
 2. Riley-VanDeSteeg-SPED Para
 3. Roger Prodehl- Custodian
 4. Cindy Murray – Maintenance Director
 - b. Consider approval of the following contract offers:
 1. Sarah Shoumaker- UE/MS/HS Nurse
 2. Kaylee MacArthur- SPED Paraprofessional

With Coronavirus, in person attendance is restricted. Please contact the Administrative Offices at 605-422-3800 if you plan to call in in advance. We are limited to 24 callers.

To listen in to the board meeting, call-in information is below: (All callers will be on mute when connected)

1: Dial 605-422-3805 2: Conference ID:= 5580# 3: PIN = 142536#

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 13, 2020
UNAPPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The meeting was called to order by Chairperson Kistner at 7:00 pm on July 13, 2020. Roll Call indicated the following members present: Dooley, Hoffman, Kistner, Thompson, and Weber. Absent: None. Administrators Dr. Rasmussen, Bill Leberman, and Business Manager Sponder were in attendance along with Beth Fennel, NSC Times Reporter. Clements, Maloney, Steele, Sommervold, and Oberg attended virtually/phone conference call.

Superintendent Dr. Rasmussen and Business Manager Sponder held a budget hearing over the Preliminary 2020-21 Budget.

Motion by Weber, second by Hoffman, to approve the agenda as presented.

No Conflict of Interest Disclosures were reported.

Board of Education resolution recognizing and honoring James Heeren for his service as a member of the Dakota Valley Board of Education. Motion by Dooley, second by Weber to approve the resolution.

Business Manager Sponder administered the Oath of Office to Board Members Matt Thompson and Kevin Hoffman.

Superintendent Dr. Rasmussen conducted the election for the Board President for the 2020-2021 School Year.

For the Office of School Board President: Motion by Dooley to nominate Kistner. No other nominations were made. By virtue of unanimous ballot, Kistner is elected as President.

Kistner assumed the Chair.

For the Office of School Board Vice-President: Motion by Hoffman to nominate Dooley. No other nominations were made. By virtue of unanimous ballot, Dooley is elected as Vice-President.

Motion by Weber, second by Thompson, to approve the minutes of the regular June 8, 2020 meeting as presented.

Motion by Hoffman, second by Weber, to approve the current bills/claims and financial statements as presented.

Administrative and Good News Reports were reviewed.

Motion by Dooley, second by Hoffman, to approve the following committee appointments for the 2020-21 school year:

- Buildings & Grounds – Dooley and Hoffman
- Finance – Dooley and Kistner

- Library & Technology – Weber and Thompson
- Policy – Hoffman and Kistner
- NSC/DV Recreation – Kistner
- DVBC & Legislative Liaison – Weber
- Hardship Fund (Sick Bank) – Dooley
- Wellness – Hoffman

Motion by Weber, second by Hoffman, to authorize the following;

1. Set the Regular Board of Education Meeting for the 2nd Monday of every month at 7:00pm at the Dakota Valley Administration Center.
2. To appoint Rodney Freeman, Huron, SD and KSB Law Sioux Falls, SD and Lincoln, NE as Legal Counsel for the 2020-21 School Year.
3. To appoint the School District Liaison Officer as Truancy Officer for all Schools.
4. To appoint Superintendent Dr. Rasmussen as School Lunch Hearing Officer.
5. To designate Robert's Rules of Order as parliamentary procedure for the Board Meetings.
6. To designate Liberty National Bank as the depository for school funds.
7. To designate Dakota Dunes North Sioux City Times as the legal newspaper for the district.
8. To designate KMEG-TV as the official television station for the district.
9. To designate 102.3 FM as the official radio station of the district.
10. To designate \$1,000 from the School Board Members Fund for two (2) \$500.00 scholarships to be awarded to two graduates from the current senior class.
11. To authorize the Superintendent and Business Manager to be the official purchasing agents for the district.
12. To authorize the Superintendent and Business Manager to be the custodians of the activity (Trust and Agency) accounts for the district.
13. To authorize the Superintendent and Business Manager to be the custodians of all the financial account for the district.
14. To authorize the Business Manager to use an automatic payment plan in order to pay the utilities in a timely manner.
15. To authorize the Business Manager to utilize electronic transfer of funds for the bond payment for the district.
16. To authorize the Board Chairperson to use a signature stamp in lieu of hand signatures.
17. To authorize the Superintendent and Director of Special Services or their designee to sign the Public School Exemptions (home school) petitions.
18. To authorize the Superintendent or their designee to close school in emergency situations and in cases of inclement weather.
19. To authorize the Director of Special Services as the district representative for the SD Consolidated Grant and Flow Through (IDEA – Individuals with Disabilities Education Act) Funds.

Motion by Hoffman, second by Thompson, to approve the following compensation, fees, and admission prices for the 2020-21 school year;

1. Establish compensation schedule for the Board of Education Members at \$65.00 for regular, special, and all board related meetings with a monthly deduction of \$25 to the board fund. \$50.00 for all board assigned committee meetings which are to be vouchered separately.
2. To set the rates for substitute employees to the following;
 - A. \$112.50 for Certified Teachers
 - a. \$130 after 20 days worked
 - b. \$160 after 40 days worked

- c. If worked 40+ days in previous year, begin current year at \$130, 20 day level
 - d. Long term sub assignments (20 days or more) begin at \$130 per day
- B. \$92.50 for Non-Certified Teachers
- C. \$12.00 per hour for Secretary
- D. \$12.00 for Non-Certified Para-Professionals
- E. \$12.00 for AA/Praxis Para-Professionals
- F. \$12.00 for BA/BS Para-Professionals
- G. \$12.00 for custodial personnel
- 3. To adopt South Dakota State rates for mileage, meals, and lodging (when available) for authorized travel.
- 4. To set the yearbook price for the 2020-21 school year at \$46.00
- 5. To set the price for non-school photo copy machine usage at \$0.15 per copy for all photocopies.
- 6. To set the price for non-school fax machine usage at \$2.00 for the 1st page and \$1.00 for each page thereafter for sending and \$1.00 per page for receiving.
- 7. To set the out-of-state tuition rate at \$6,300 per school year to be paid in advance on a semester by semester basis.
- 8. To set admission prices for Varsity Events and Activity Ticket Prices to the following;
 - A. K-12 Students (per event) - \$3.00
 - B. Adults (per event) - \$5.00
 - C. K-12 Activity Ticket - \$25.00
 - D. Adult Activity Ticket - \$35.00
 - E. Family Activity Ticket - \$120.00
 - F. Over Age 62/Veterans – No Charge

Dr. Rasmussen shared recognition by the SD Dept of Education Child and Adult Nutrition Services for DV serving meals during the pandemic closure and summer.

Motion by Thompson, second by Dooley to close the pension fund and transfer the balance to the general fund.

Motion by Dooley, second by Weber to close the high school construction checking account and transfer it to the capital outlay checking account.

Motion by Dooley, second by Weber to nominate Heath Larson to the Board of Directors for the SD High School Activities Association.

Dr. Rasmussen shared updates on the Coronavirus and possible plans.

Motion by Dooley, second by Thompson to approve youth sports to use the school facilities as scheduled but note that availability can change at any time and emphasized the importance of groups needing to following protocols.

Motion by Dooley, second by Hoffman to hold graduation on July 25th at 11:00 a.m. outdoors.

Motion by Weber, second by Thompson to approve addendum with American Bus Corporation.

Motion by Thompson, second by Hoffman to approve the English Learners Lau Plan.

Motion by Dooley, second by Weber to approve the second reading of the following handbooks;

- A. DVUE/MS Faculty Handbook
- B. DVUE/MS Student handbook

- C. DVHS Faculty Handbook
- D. DVHS Student Handbook
- E. DVES Faculty Handbook
- F. DVES Student Handbook
- G. Coaches Handbook
- H. Athlete/Activities Handbook
- I. District Faculty Handbook
- J. District Student Handbook
- K. District Substitute Teacher Handbook

Motion by Weber, second by Thompson, to approve the following resignations:

Resignations

- 1.) Lora Meyers, 7th grade ELA teachers
- 2.) Jennifer Plathe, sped paraprofessional
- 3.) Chris Jones, competition cheer

Motion by Hoffman, second by Weber, to approve the following contracts:

Contracts

- 1.) Madison Blanchard, 4th grade teacher
- 2.) Thomas Ten Eyck, HS Chemistry teacher
- 3.) Jorja Gable, Head MS volleyball
- 4.) David Ricker, Varsity asst FB
- 5.) Adam Shanks, MS asst BB
- 6.) Kelli Tuttle, .5 FTE EL teacher
- 7.) Brianna Vaught, sped paraprofessional
- 8.) Barry VanZee, HS Physics teacher
- 9.) Melanie Yakel, competition cheer

Motion by Hoffman, second by Dooley, to adjourn at 9:27 pm.

Jill Sponder
Business Manager

Steve Kistner
Chairperson

Publish: *DD - NSC Times*

Courtesy Copy: *Leader-Courier*

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
SPECIAL BOARD OF EDUCATION MEETING
JULY 27, 2020
UNAPPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

SPECIAL SESSION 7:00 pm

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Special Meeting of the Dakota Valley Board of Education was called to order by Chairperson Kistner at 7:05 pm on July 27, 2020. Roll Call indicated the following members present: Dooley, Kistner, Hoffman, Thompson, and Weber. Administrators Dr. Rasmussen and Business Manager Sponder, along with Beth Fennel from the Dakota Dunes North Sioux City Times. Administrators Clements, Leberman, Maloney, Sommervold, and Steele were also in attendance via in person and/or virtually.

Superintendent Dr. Rasmussen led the Pledge of Allegiance.

Motion by Hoffman, second by Weber, to approve the agenda as presented. Motion carried.

Public comment was given by Mrs. Tiffany Jund, a parent, shared her thoughts on a possible middle school schedule. Dr. Rasmussen shared that this has not been presented to the board and is not being presented to the board tonight.

No Conflict of Interest Disclosures were reported.

Administrative reports were reviewed.

Dr. Rasmussen presented information on Coronavirus updates, DV Start Well 2020 guide, open house, pre-payment days, student and staff mask requirement consideration, distance learning, heating and ventilation, car riders drop off/pick up, and substitute teacher compensation.

Motion by Weber, seconded by Dooley to approve requiring the staff and students to wear masks where age and developmentally appropriate and when social distancing is not an option.

Motion by Thompson, seconded by Weber, to approve giving Dr. Rasmussen the authority to develop an online academy/distance learning plan and seek interest from parents. Parents would need to commit to at least one semester of online learning in order to sign up.

Motion by Dooley, seconded by Thompson to declare a health emergency in order to expedite the process of seeking bids/proposals for upgrading our heating and ventilation

system that will allow for optimizing the fresh air in the buildings and mechanisms for killing germs, viruses, and odors. Due to potential conflict of interest Steve Kistner vacated the chair and left the meeting at 9:30 p.m. Vice-Chair Dooley assumed the chair. Ayes: Dooley, Hoffman, Thompson, Weber. Absent: Kistner

Kistner returned to the meeting and assumed the chair at 9:33 p.m.

Motion by Dooley, seconded by Hoffman to proceed with closing the current student drop off pick/up area at the Elementary school. Discussion focused on district patrons parking the drop off zone for more than an hour at a time and the congestion caused by such actions.

Motion by Dooley, seconded by Weber to acknowledge the DV Start Well 2020 Guide as proposed with changes to be made as mentioned, with ongoing flexibility and adaptation and as additional guidance/information becomes available.

Dr. Rasmussen and Activity Director Clements presented information on the potential for crowd size restrictions at school activities.

Motion by Thompson, second by Hoffman to approve the authorization of the Superintendent to hire additional staff through coordination with the Board President.

Motion by Weber, second by Hoffman, to approve designating the school nurses and the school administrators as critical personnel under the critical infrastructure provision of COVID-19.

Motion by Weber, seconded by Dooley to move the first day of school to Monday, August 17, 2020 to allow staff additional time to prepare and receive professional development for the start of the year.

Motion by Dooley, second by Weber to approve the following contracts:

1. Madelyn Vander Weil, upper elementary/middle school secretary

Motion by Dooley, second by Weber, to adjourn at 10:42 pm. Motion carried.

Jill Sponder
Business Manager

Steve Kistner
Chairperson

Publish: *DD - NSC Times*

Courtesy Copy: *Leader-Courier*

DAKOTA VALLEY SCHOOL DISTRICT
BOARD REPORT OF EXPENDITURES
August 10, 2020

<u>Item</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
		GENERAL FUND	
1	A & B BUSINESS EQUIPMENT INC	CONTRACT	1,699.42
2	AFLAC SUPPLEMENTAL INSURANCE	INSURANCE PREMIUMS	1,399.92
3	AMAZON CAPITAL SERVICES	SUPPLIES	9,119.61
4	ARTISAN PRESS	PANTHER PRIDE NEWSLETTER	3,445.00
5	BALFOUR YEARBOOKS	YEARBOOKS	4,924.85
6	BEAR GRAPHICS	SUPPLIES	32,925.00
7	BEKINS FIRE & SAFETY SERVICES	PROFESSIONAL SERVICES	1,530.35
8	BENTSON PEST MANAGEMENT	PEST CONTROL	160.00
9	BOMGAARS	SUPPLIES	111.02
10	BURKE ENGINEERING SALES	REPAIRS	186.98
11	CENGAGE LEARNING	SUBSCRIPTION	1,327.50
12	CITY OF NORTH SIOUX CITY	SRO OFFICER	7,272.16
13	CITY OF NORTH SIOUX CITY	UTILITIES	2,083.33
14	CNOS FOUNDATION	SPORTS PERFORMANCE CONTRACTS	4,809.93
15	COOPERATIVE PURCHASING CONNECTION	PAPER	9,857.56
16	DAKOTA DUNES - NORTH SIOUX CITY TIMES	PUBLISHING	1,498.58
17	DELTA DENTAL PLAN OF SD	INSURANCE PREMIUMS	6,761.53
18	DISCOUNT TIRE	REPAIRS	799.00
19	DOCUSIGN, INC	SOFTWARE	2,846.00
20	EAI EDUCATION	SUPPLIES	88.16
21	EAKES OFFICE SOLUTIONS	SUPPLIES	4,900.18
22	EMC INSURANCE COMPANIES	INSURANCE	13,531.29
23	FIVE STAR AWARDS	SUPPLIES	131.00
24	FLEET SERVICES	FUEL	1,019.88
25	FLINN SCIENTIFIC, INC.	SUPPLIES	893.69
26	GILL HAULING INC	TRASH SERVICE	885.50
27	GLOBAL DISTRIBUTING INC	SUPPLIES	4,391.64
28	H2O 4 U	WATER	83.99
29	HDL	WOOD	124.87
30	HILLYARD - SIOUX FALLS	REPAIRS	732.37
31	IMPREST	IMPREST	3,605.50
32	INNOVATIVE OFFICE SOLUTIONS, LLC	SUPPLIES	10,657.76
32	INNOVATIVE OFFICE SOLUTIONS	SUPPLIES	232.73
33	JENSEN SPRINKLER	REPAIRS	45.00
34	JOHNSON CONTROLS INC	REPAIRS	198.85
35	LAKESHORE	SUPPLIES	364.70
36	LARSON PRINTING	SUPPLIES	272.00
37	LESSMAN ELECTRIC SUPPLY CO.	REPAIRS	403.20
38	LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE/LTD/STD PREMIUMS	2,300.10
39	LOFFLER COMPANIES, INC	COPIER CONTRACT	2,110.56
40	LONG LINES	TELEPHONE	748.16
41	MACGILL	SUPPLIES	80.00
42	MARC	SUPPLIES	2,519.00
43	MENARDS	SUPPLIES	39.75
44	MID AMERICAN ENERGY	UTILITIES	21,343.12
45	NASCO	SUPPLIES	139.07
46	NORTH SIOUX CITY AUTO REPAIR	REPAIRS	1,007.74
47	NORTHLAND SECURITIES INC	PROFESSIONAL SERVICES	1,500.00
48	PAYK12	ACTIVITY PASSES	561.16
49	PAYPAL	SUPPLIES	1,682.14

DAKOTA VALLEY SCHOOL DISTRICT
BOARD REPORT OF EXPENDITURES
August 10, 2020

31	WINKLER ROOFING INC	REPAIRS	460.53
32	ZOOM VIDEO COMMUNICATIONS INC	LICENSING	7,500.00
TOTAL CAPITAL OUTLAY			124,758.98
Fund: 22 SPECIAL EDUCATION FUND			
1	AFLAC SUPPLEMENTAL INSURANCE	INSURANCE PREMIUMS	247.05
2	CHILDREN'S HOME SOCIETY	TUITION	2,196.20
3	DELTA DENTAL PLAN OF SD	INSURANCE PREMIUMS	1,193.21
4	LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE/LTD/STD PREMIUMS	405.90
5	RIVERSIDE INSIGHTS	WJ-IV ACHIEVEMENT PROTOCOLS	434.65
6	RIVERSIDE TECHNOLOGIES INC	IPAD SHIELD CASES	720.00
7	U.S. BANK	CREDIT CARD	35.00
8	WELLMARK OF SOUTH DAKOTA	INSURANCE PREMIUMS	7,968.74
TOTAL SPECIAL EDUCATION			13,200.75
PAYROLL DISTRIBUTION BY DEPARTMENT			
INSTRUCTION		405,333.15	
SUPPORT		82,570.83	
EXTRA-DUTY/CO-CURRICULAR		4,373.83	
SPECIAL EDUCATION		65,074.94	
DRIVERS EDUCATION		4,000.00	
TOTAL SALARIES		561,352.75	
INSTRUCTION		89,865.87	
SUPPORT		16,224.28	
EXTRA-DUTY/CO-CURRICULAR		668.00	
SPECIAL EDUCATION		18,292.11	
DRIVERS EDUCATION		546.00	
TOTAL BENEFITS		125,596.26	
TOTAL CHECKING ACCOUNT #1			\$1,048,765.40
FUND: 51 FOOD SERVICE			
1	A-1 PREFERRED	REPAIRS	1,370.00
2	IMPREST	IMPREST	36.35
3	LUNCHTIME SOLUTIONS, INC.	MEALS	16,509.96
4	ORBAN, STEVE	REFUND	8.80
5	WIEDEMAN, DANIELLE	REFUND	49.74
TOTAL FOOD SERVICE FUND			17,974.85

DAKOTA VALLEY SCHOOL DISTRICT #61-8

NORTH SIOUX CITY, SD

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS & CASH BALANCES

July 31, 2020

Cash Balance or Equivalents June 30, 2020	General Fund	Capital Outlay Fund	Special Education Fund	ES Bond Fund	NEW HS Bond Fund	Food Service Fund	Trust & Agency	Drivers Ed Fund
	\$ 1,190,361	\$ 2,072,215	\$ 32,780	\$ 107,347	\$ 2,273,011	\$ 31,074	\$ 228,327	\$ 26,699
Receipts:								
Local Sources:								
Taxes	\$ 42,314	\$ 21,039	\$ 11,791		\$ 15,399			
Food Service Sales						\$ 4,386		
Pupil Activities							\$ 1,357	
Interest Earnings	\$ 1,234					\$ 73	\$ 29	
Transfers From HS Construction acct								
Transfers								
Tuition	\$ 630							
Other Local / Donations	\$ 648							
Refunded Expenditures	\$ 47							
Intermediate Sources:								
County Apportionment								
Other Intermediate								
State Sources:								
State Aid	\$ 327,447							
One Time State Aid								
Other State	\$ 48,881							
Federal Sources:								
Stimulus money								
Grants								
Food Service Assistance						\$ 25,972		
Total Receipts	\$ 421,201	\$ 21,039	\$ 11,791	\$ -	\$ 15,399	\$ 30,431	\$ 1,386	\$ -
Total Net Disbursements	\$ 131,393	\$ 629,056	\$ 16,511		\$ 1,183,100			\$ 2,046
Cash Balance or Equivalents	\$ 1,480,169	\$ 1,464,198	\$ 28,060	\$ 107,347	\$ 1,105,310	\$ 61,505	\$ 229,713	\$ 24,653



SUMMER ASSESSMENTS

Even with masks and social distancing, the JK-3rd grade teachers were able to administer 438 on-on-one reading and math assessments, including all 1st grade Reading Recovery screenings. It was a great way to ease students back into the building to begin to acclimate to the changes as well as providing the teachers with valuable information about student needs prior to the first day of school. Teachers truly enjoyed having a chance to work with students and has made all of us excited to get the year started!

NEW TEACHER ORIENTATION

We were able to welcome our new colleagues to the district last week during a two-day orientation. The new staff were provided helpful information, technology training, and, maybe even more importantly, time to meet with their mentors to get questions answered and feel more confident starting the year. It is a lot of information in a short time, but, it is a great opportunity to begin meeting colleagues and learning more about the district. Both new staff and mentors participate in this as a professional courtesy and it is extremely appreciated by the administrators!

NEW CURRICULUM

We have received the majority of the newly purchased Social Studies curriculum. During the 2019-2020 school year, the Social Studies team with representatives from grades K-12 worked diligently to find the best options for our students as they learn about the world beyond the classroom. Staff will be trained in using the online components of their new curriculum and all teachers will be trained in an online literacy platform that provides articles and primary sources for all content areas.

DVES START WELL PARENT SUMMARY & PARKING LOT PLAN

Pages 2-5 is a more detailed explanation for elementary families regarding the elementary building's start well plan. This will be shared with families to hopefully provide answers to questions that they most likely have. Included is a diagram of both the arrival and dismissal parking lot traffic flow.

WELCOMING STUDENTS TO DVES

On a different note, I am so very proud and grateful to be able to work with the professionals in the elementary building and across the district that I am fortunate enough to call colleagues. To say that every single staff member in every department has gone above and beyond this summer might be an understatement! Whatever may come in the next week, I know without a doubt that our staff is ready to have our students back and will roll with the changes as they come!

The Mission of the Dakota Valley School District is:

TO ENSURE ALL STUDENTS RECEIVE AN ENRICHED EDUCATIONAL EXPERIENCE IN A SAFE ENVIRONMENT

DAKOTA VALLEY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

DVES Start Well Summary for Parents



Please check your child's health prior to sending them to school. If they have a fever of 100.4 degrees or higher, or any other symptoms consistent with COVID-19, please do not send your child to school.

Arrival & Breakfast Procedures:

- Students will be required to wear masks while traveling to the classroom or getting breakfast. (if you have further questions regarding masks, please see the "Dakota Valley Elementary School Frequently Asked Questions about Masks" document that is on the Dakota Valley School's website under the Elementary School tab)
- Upon arrival at school, students will go to their classrooms.
- ***The traffic flow in the parking lot will be changed starting in the 2020-2021 school year.*** All incoming traffic will use the west driveway and all outgoing traffic will use the east driveway (see map on page 3).
- Students will be unloaded from the vehicles in the red fire lane from the driver's side.
- Breakfast will be available from 7:45-8:10 a.m. Students who are interested in eating breakfast will take their items to their classroom to eat.

Social Distancing & Hygiene Practices:

- Students will stay with their homeroom classmates throughout the day.
- Students will do the majority of their learning in the classroom, with support and special teachers going into the classroom, where desks and floor spaces are arranged to increase distance between individuals.
- Students will go to recess on the playground one grade-level at a time while staying in the same assigned playground zone with their classmates.
- Tables will be set up in the cafeteria and the gym to increase distance.
- Students will have lunch one grade-level at a time and will sit at the same tables each day.
- Visitors will not be joining students for lunch or breakfast, or visiting classrooms, at this time.
- Any classrooms that are used by different groups of students consecutively will be cleaned in between use.
- Students will travel on the right side of the hallways,
- Students will have instruction delivered in multiple ways with teachers utilizing masks or distancing to provide it as safely as possible. For small group reading lessons, there will be plexi-glass as an additional barrier for both students and teachers and also cloth face masks with a clear panel provided by the district for students.
- Teachers will schedule several breaks throughout the day for students to wash their hands and for movement and will reinforce proper handwashing techniques.
- The elementary school will utilize a Monday through Friday schedule for the 2020-2021 school year instead of a rotating day schedule.
- Visitors will be asked to stay in the main entry vestibule when dropping off items for students, bringing students after 8:20 a.m., or picking students up early. Students who are being picked up early will be brought to their parents by a DVES staff member and students who are brought to school after 8:20 a.m., will enter the office alone to get his/her admit slip after parents have communicated with office staff over the main entry doorbell

- DVES staff and students will use “Doing the FIVE” as the common language to reinforce basic hygiene practices (see graphic to the right).
- Students are asked to bring a water bottle to use as access to drinking fountains is prohibited. Any water bottle is acceptable unless a teacher needs you to provide a specific type at which time the teacher will explain to you (some desks have spots for water bottles that need a specific size).
- Students will not be allowed to share any food with other students including lunch and snacks.
- If a student would like to bring a birthday treat to share with his/her class, it must be an item that is individually wrapped and will be passed out by the teacher (****all food brought into the elementary school must also follow the Food Sharing and Peanut/Nut-Free School restrictions included in the DVES Student Handbook*).



Dismissal:

- Students will be dismissed at staggered times. The entire homeroom class will walk together to the buses first, and then to the appropriate car pick-up location so teachers can help students find their assigned bus seats.
- 2nd & 3rd Grades will be dismissed at 3:10 p.m. and JK, Kindergarten, & 1st Grade will be dismissed at 3:20 p.m.
- JK, K, & 1st grade students along with any older siblings in the 2nd and/or 3rd grade will wait for car pick-up on the sidewalk by the main entrance.
- 2nd and 3rd grade students will wait for car pick-up along the grassy area between the main parking lot and the staff parking lot.
- Any adult who is picking up an elementary student will need to ensure that they are following the correct path to pick up the student as there **will not be crossover within the parking lot** (see map on page 4).
- Any car that arrives before dismissal will need to park in the lot until staff are available to help load students into cars and direct traffic.
- The fire lane road will be closed to traffic between 8:20 a.m. and 3:20 p.m. each day.
- ALL CARS that arrive to pick-up a student will need to display an 8 ½ by 11 inch (printer paper size) sign with the child(ren)’s FIRST and LAST NAME and GRADE LEVEL clearly on the dash on the windshield. It is critical for everyone to follow this protocol so our staff can efficiently load students into the correct vehicles and so the pick-up line will move much more quickly (see sample to the right).
- Adults who arrive to pick up a student that normally rides a bus but who is not included on the after school changes list will need to meet the student at his/her normal drop-off address.



Students will not be removed from the buses during dismissal due to a very tight timeframe to load and begin bus routes. (*please remember, all changes must be communicated to the ES Office no later than*

TWO HOURS before the day's dismissal time --11:30 a.m. on early dismissals or 1:15 p.m. on regular days).

Home-Based Learning

- Elementary teachers will begin preparing students for home-based learning once Chromebooks are distributed. The ultimate goal is to stay in school all year, but, if we must move to home-based learning, we want to ensure students and parents have as successful a transition as possible.
- If a student, classroom, or grade-level would need to transition to home-based learning prior to the arrival of the Chromebooks, lessons would be provided in alternative ways.
- Students will practice using all of the learning platforms or software that they would be using at home throughout the day.
- All usernames and passwords will be provided for families as needed.
- The JK-3rd grade students will utilize Seesaw as the platform for providing instruction, communicating with parents, and collecting student work if home-based learning is needed.
- The elementary school will provide a tutorial for parents on how to use and navigate the Seesaw learning platform and students will also be taught how to use it during the school day.
- The schedule for home-based learning will depend on the number of students in a class who are learning from home and will be shared with you by the classroom teacher.

DVES ARRIVAL MAP



DVES DISMISSAL MAP





AUGUST BOARD REPORT

UE/MS

MR. BILL LEBERMAN

New Teacher Orientation

- On Tuesday, August 4th and Wednesday, August 5th, DV held new teacher orientation. The high school has 3 new staff teachers and some support staff this school year. We are excited for them to join the team and look forward to a great school year.
 - Brianna Thier—Spanish 1 and MS Spanish
 - Abby Pelc-8th grade teacher
 - Madison Blanchard-4th grade teacher

DVUE/MS Start Well Summary for Parents and Students

- The information below is a summary of the DVUE/MS Start Well plan. It will be shared with parents and student's on Tuesday, August 11th. The summary will highline the structure of the school day and the steps we are taking to keep students safe.

Before school:

- Parents please check your child's health prior to sending them to school. If they have a fever of 100.4 or higher or any other symptoms consistent with COVID-19, do not send your child to school.
- Upon arrival at school, students will be asked to go through their respective door and go to the classroom. Students will be required to wear masks as they arrive to school.
- Breakfast will be available from 8:00am to 8:15am. Students who are interested in eating breakfast will eat in the commons and they will be socially distant from other students.
- We ask that students not arrive before 8:00, unless they have practice or an appointment with a teacher.

During school:

- 5th-8th grade students will be using a modified block schedule.
 - Provide less movement daily
 - Provide flexibility to work with students
 - Provide more time to find gaps in learning from last spring
 - Provide flexibility to meet students individual needs
 - Provide time schedule flexibility for restrooms, cleaning desks, lunch, and recess.
 - If we move to homebased learning, this schedule will be helpful for families as well.
- Students will remain in cohorts in all grades throughout the day, to help prevent close contact to all students in their grades
- Students will travel on the right side of the hallways.

- Students and staff will be required to wear masks during the class periods and while transitioning between classes. If social distancing is possible, students will be allowed to remove their masks.
- Students will be encouraged to use backpacks to carry their school supplies. Students will be assigned lockers but by using backpacks, the hallways will be less congested during passing periods.
- Students will have assigned seats in every class.
- Students will be instructed on proper mask handling, handwashing, etc.

Lunch: (Still in planning stages on exact times etc.

- Lunch times will be extended where needed.
- Tables will be spaced as much as possible
- Students will eat in cohorts with seating arrangements
- As soon as students finish eating lunch, they will be required to wear a mask.

SRB/Dismissal:

- At the end of the school day, students will be dismissed by sections and go out assigned doors. Students will wear masks at this time.

Home-Based Learning

- Staff and students will begin preparing for home-based learning during the 1st day of school. We plan on staying in school all year but if we must move to home-based learning, we need the transition to immediate and effective.
- Staff will train students on how to use Google Classroom, access Planbook, access their email account for some grades, and how to join a Zoom meeting.
- All DV courses will use Google Classroom as the learning management system to maintain consistency for students and parents.
- The learning expectations will remain the same if we have to transition to home-based learning.

Thank You- I want to recognize my tremendous staff, I have noticed many of them working long late hours to help prepare for the school year. They all are important to the team as we move into the school year! Go Panthers!



New Teacher Orientation

- On Tuesday, August 4th and Wednesday, August 5th, DV held new teacher orientation. The high school has 5 new staff members this school year. We are excited for them to join the team and look forward to a great school year.
 - Brianna Thier—Spanish 1 and MS Spanish
 - Amanda Valbuena—Spanish 2, 3, and 4.
 - Thomas Ten Eyck—Biology and Chemistry
 - Barry Van Zee—Physics, Physical Science, and Human Anatomy
 - Kenton MacArthur—Biology and AP Biology

DVHS Start Well Summary for Parents and Students

- The information below is a summary of the DVHS Start Well plan. It will be shared with parents and student's on Tuesday, August 11th. The goal of this is to provide parents with a summary of the 13-page DVHS plan. The summary will highline the structure of the school day and the steps we are taking to keep students safe.

Before school:

- Parents please check your child's health prior to sending them to school. If they have a fever of 100.4 or higher or any other symptoms consistent with COVID-19, do not send your child to school.
- Upon arrival at school, students will be asked to enter the building as soon as possible. Students will not be allowed to stay in the parking lot.
- When students enter the building, they will be required to wear masks and will be sent to designated areas of the building based on their grade level.
 - Seniors—Panther Perch and Senior hallway
 - Juniors—North side of the gym
 - Sophomores—Theater
 - Freshmen—South side of the gym
- Breakfast will be available from 8:00am to 8:20am. Students who are interested in eating breakfast will eat in the commons and they will be socially distant from other students as they will not be wearing masks. (There will not be a morning break)

During school:

- Students will move from class to class during the school day.
- Students will travel on the right side of the hallways.
- Students and staff will be required to wear masks during the class periods and while transitioning between classes. If social distancing is possible, students will be allowed to remove their masks.
- Students will be encouraged to use backpacks to carry their school supplies. Students will be assigned lockers but by using backpacks, the hallways will be less congested during passing periods.
- Students will have assigned seats in every class.
- Students will be encouraged to not use the restroom during passing periods to maintain social distancing.

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DAKOTA VALLEY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

- Teachers will allow students to use the restroom one at a time on an as needed basis.

Lunch:

- There will be 4 lunch periods instead of 3 lunch periods to decrease the number of students eating lunch during a single lunch period.
- Lunch tables will be filled by students at ½ capacity, which is 6 students per table.
- The students will all be sitting on the same side of the table.
- Students will select their seats at lunch but the seat they select will become their assigned seat for that lunch period moving forward.
- As soon as students finish eating lunch, they will be required to wear a mask.

SRB/Dismissal:

- At the end of the school day, students will be dismissed by floor.
 - o We will dismiss the first floor first during the fall semester and the second floor first during the spring semester.
- During A days:
 - o Students on the 1st floor will be dismissed at 3:10pm.
 - o Students on the 2nd floor will be dismissed at 3:15pm.
- During B days:
 - o Students who are not on the ICU list, in good academic standing, and have parental permission will be dismissed early during every SRB.
 - 1st floor will be dismissed at 1:55pm.
 - 2nd floor will be dismissed at 2:00pm.
 - o At 2:15pm, the students who are still at school will be allowed to travel between classrooms to get help from teachers.
 - o If a student is in a student organization and meeting is scheduled during SRB, the student is expected to stay at school until the meeting is finished.

Home-Based Learning

- Staff and students will begin preparing for home-based learning during the 1st day of school. We plan on staying in school all year but if we must move to home-based learning, we need the transition to immediate and effective.
- Staff will train students on how to use Google Classroom, access Planbook, access their email account, and how to join a Zoom meeting.
- All DV courses will use Google Classroom as the learning management system to maintain consistency for students and parents.
- If we transition to home-based learning DVHS staff and students will:
 - o Follow our normal period schedule. Students will be required to join Zoom meetings at the following times. Attendance will be taken during each of these times.
 - 1st Period—8:25am
 - 2nd Period—10:00am
 - 3rd Period—12:10pm
 - 4th Period—1:45pm **Students are required to join their SRB Zoom meeting as well.
- The classroom and learning expectations will remain the same if we have to transition to home-based learning.



Summer Projects Completed:

- Updated our Impero Server (used to monitor student machines and remotely assist staff)
- Installation & Configuration of new Relay Rocket (Internet filter)
- E-Rate – Replaced all Networking Switches, Access Points, and Cabling to APs, fiber to Press box
- Prepped and staged 565 1:1 Chromebooks for Grades 4-8
- Reimaged and staged 403 1:1 High School Laptops

Upcoming Projects:

- Prep and deliver 400 Elementary 1:1 Chromebooks (notified that shipping is expected by the end of September)
- Prep and deliver 13 Early Childhood iPads
- Reinstall Pixellot at Robert L. Peterson Memorial Field
- Install new Pixellot camera in Middle School Main Gymnasium
- Import of students into curriculum-based software



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Extended School Year

We were able to serve special education students this summer for extended school year which helped to mitigate any possible loss of instruction during COVID. The teachers and parents worked out how that would best work for each family. Some went to the home, others met at school individually and some still continued to meet via Zoom. We learned that by working together with each family that solutions were able to be found.

StartWell for Special Education/504 Plans/English Language Learners

There are several students who have opted for the Online Academy this year who have an IEP, 504 Plans or who are EL students. Our teachers and I have been and will continue to meet with these families right up until school starts to develop individualized plans for each of these students. Just as we did during ESY, we will make plans on how to deliver the special services that works for both the family and the school district in the most effective, efficient manner. We will also be developing individualized plans in case we will need to move to distance learning as a whole in the future.

Some of our students will be starting off in a more self-contained environment due to their medical needs. We also know that some of our students will also be more anxious than in the past and will need additional supports in place to deal with this as well.

Ongoing Mandt Training

We will be re-certifying our 4 Mandt trained teachers again next week during PD. Tim Ryan and Morgan Hinds are our on-site trainers. It is our plan to get the remainder of the teachers certified this year if at all possible. We know that training our staff right now for online teaching and to prepare for this school year takes priority. Therefore, we will get this training in at a later date.



Mental Health Services Delivery Task Force – I was asked by Rep. Kevin Jensen (our representative from Canton) to serve on the SD Legislative Research Council’s Mental Health Services Delivery Task Force. Rep. Jensen is chairing the committee and asked that I consider serving to represent schools. The focus is on how to streamline the delivery of mental health services to those in need. The locations and wait time are barriers to helping those in need of services in a timely manner. This is a state-wide concern, not school specific, but there are concerns that students are affected in two ways.

- a. Students themselves are in need of mental health services in a timely manner and accessible location
- b. Students live in a family where an adult is in need of mental health services in a timely manner and accessible location. The adult suffering from mental health issues has an impact on the student in a multitude of ways.

Dakota Valley Business Council – we were able to have a meeting over zoom. I was able to provide updates as to our adaptable plans for school at DV. Council members explained the challenges of having employees from multiple school districts, in three different states, with many different scenarios which could affect their employees in regards to quarantines, partial school closures, and remote learning.

Cross State Communication for Coronavirus – the South Dakota Dept. of Health has reported to schools that bordering states are all contacting each other in regard to positive cases. If a Union County resident test positive in a health facility in Iowa or Nebraska, we have been told that the Iowa or Nebraska officials contact the SD Dept. of Health to share that information and the SD Dept. of Health then begins the contact tracing and communication.

Northshore Master Plan Concept – you may recall the city has hired Stockwell Engineering to develop concepts for future development and roads.

Exit 4 is one concept to change the traffic flow on Northshore Drive and extend roads to the north for possible future development.

This concept was in the NSC times and shows access to the high school from the north, vacating our current driveway. While it is just a concept, please let me know if you have any thoughts on the concept Stockwell had developed as an option.





AUGUST BOARD REPORT
BUSINESS OFFICE
JILL SPONDER

Copier Proposals

A&B #1 – Did not meet minimum specs

A&B #2 –

Purchase - \$61,413.37

Lease+Maintenance (they didn't separate out the two) - \$2561.43 for 48 months

Loeffler #1 – All new

Purchase - \$41,373.00

Lease - \$1056 month for 48 months = \$50,688.00

Maintenance Agreement - \$682.92

Loeffler #2 – Partial replacement (keep current copiers in the two libraries and the admin office)

Purchase - \$33,518.00

Lease - \$854.11 for 48 months = \$40,997.28

Maintenance Agreement - \$665.47

Marco #1 – w/Fax Boards

Purchase - \$36,364.00

Lease - \$1075.30 month for 48 months = \$51,614.40

Maintenance Agreement - \$708.00

Marco #2 – w/EGOLDFAX

Purchase - \$36,364.00

Lease - \$1008.30 month for 48 months = \$48,398.40

Maintenance Agreement - \$708.00

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