

Weight Room equipment bid



**District Bid
2022-2023**

**Due: July 15, 2022
Opening 2:00 pm**

**TWIN VALLEY SCHOOL DISTRICT
GENERAL INSTRUCTIONS AND CONDITIONS**

BID PREPARATION

Bids will be received by the Board of School Directors of the Twin Valley School District, 4851 N. Twin Valley Road, Elverson, Pennsylvania, 19520 at the office of the Business Administrator until the day and hour set forth in the invitation to bid.

Each bidder shall familiarize themselves with the instructions, specifications, and other contract documents and will be held responsible for full compliance with all requirements.

Two complete sets of the bid proposal are furnished. One complete set shall be completed and returned as the bid. **Only bids submitted on the forms included will be considered. Changes and/or alterations to the forms or its contents are not permitted. All bids must be typed or printed in ink, signed by a duly authorized representative of the bidder and submitted in a sealed envelope plainly marked: BID – Twin Valley Weight Room equipment bid**

BID ACCEPTANCE/REJECTION

The Board of School Directors reserves the right to accept or reject any or all bids or any portion thereof and to waive any informalities permitted by law.

BID WITHDRAWAL

Bids must remain firm for a period of ninety (90) days from the date of bid opening after which they may be withdrawn if not previously awarded at the option of the bidder.

PERFORMANCE GUARANTEE

As a guarantee that the bidder will enter into a contract with the School District if his proposal, in whole or in part, is accepted, each bid submitted must be accompanied by a **BID BOND, CERTIFIED CHECK OR BANK CHECK** made payable to the Twin Valley School District in an amount equal to 10% of the total bid amount. No other forms of bid security will be accepted.

Upon the award of the contract to the successful bidder, the School District will submit the contract and any necessary bond or bonds for execution and the successful bidder agrees to execute the same within ten (10) days after received.

Bonds/checks will be returned to unsuccessful bidders after contracts have been awarded.

Upon execution of the contract, the bond/check will be returned to the successful bidder.

Should the successful bidder fail to execute the contract in the manner and within the time specified, the School District has the right to retain such bond/check as liquidated damages.

DEFAULT/RECOURSE

In the event that the successful bidder fails or refuses to furnish and deliver said articles, or any part thereof as provided in these specifications or to replace any which are rejected, then the Board of School Directors is authorized to purchase the article(s) in conformity with this contract from such party or parties in such quantities and in such manner as it shall select at the expense of the successful bidder, or to cancel this contract, reserving to itself nevertheless all rights for damages which may be incurred by the School District.

EVIDENCE OF RESPONSIBILITY

Upon request, bidders must be able to furnish information, in writing, that they maintain a permanent place of business; have adequate equipment, finances, and personnel; and are

authorized dealers capable of providing the necessary services and warranties for the items they propose to furnish.

ALTERNATES

Where the invitation to bid describes or specifies a particular article, alternate bids covering articles equal in all respects are permitted unless otherwise stated.

Where the invitation to bid specifies an article by name and the bidder intends to furnish another article which he considers equal thereto in every such instance, the name and grade of the equivalent must be specified in the bid, otherwise no substitutions will be allowed.

Where "NO SUB" is specified in the spec., no alternatives will be accepted. It must be the exact model or item specified.

SAMPLES

Samples will not be required at time of bid opening. As requested, vendors will be required to provide samples of items under consideration. Failure to provide such sample with one (1) week will be cause for rejection.

SPECIFICATIONS

Each bidder agrees and guarantees that the items offered conform to the specifications listed and that the final determination of whether or not they do rests solely with the Board of School Directors.

PRICES

Bidder must list unit price. Prices are not to be fractional. Prices must be based on the unit as listed on the bid form.

All prices quoted must be net, delivered prices with all discounts included.

The School District is exempt from federal excise and state sales taxes. Exemption certificates will be furnished, with the purchase order, upon request.

DELIVERIES

Items are to be delivered, as per the purchase order to the below school, during the normal working hours of 9:00 a.m. to 1:00 p.m. to:

Twin Valley High School
Attn: Athletic Director/Director of Operations
4897 N. Twin Valley Road
Elverson, PA 19520-9309

All delivery trucks must follow all the rules of the Diesel Powered Motor Vehicle Idling Act of 2008 for diesel vehicles over 5 tons while on school property.

Please call with any questions or concerns.

All shipping containers must be plainly marked with the names of the shipper, consignee and the purchase order number. A packing list must accompany each delivery.

TIME OF COMPLETION

All contracts shall be completed within ninety (90) days after receipt of contract unless otherwise noted on purchase order, or unless otherwise stated herein. The bidder also agrees that at any point after the bid is awarded and the bidder can either not supply the product in the time agreed on above, or not at all, the district can go to the next lowest bidder and purchase the product and deduct any difference in cost from the original bidders bid bond, certified check or bank check.

PRODUCT ACCEPTANCE/REJECTION

The Board of School Directors reserves the right to reject any article offered or furnished which, in its opinion, is not in strict compliance with the specifications stated herein. Neither acceptance of delivery nor payment of invoice shall be construed as acceptance of product.

Items being ordered now will not be put to use until a later date. For this reason, we reserve the right to return for credit or replacement at any time during the 2017-18 school year, any item found to be defective upon initial use.

INVOICING

Separate invoices must be submitted for each delivery and must be completely itemized. Invoices must be in duplicate and show the purchase order number. All invoices must be sent to the following address:

Twin Valley School District c/o Business
Administrator
4851 N. Twin Valley Road
Elverson, PA 19520

AWARDS

The bidder agrees that the Board of School Directors may make its award for one, more than one, or for all of the articles set forth in these specifications. The Board also reserves the right to make the award which is, in its opinion, in the best interest of the School District.

The bidder agrees that the obligations of the bidder are not assignable, nor capable of being fulfilled by anyone other than the bidder unless written permission is received from the Board of School Directors.

All conditions set forth in the bid proposal become an integral part of the contract awarded.

RIGHT-TO-KNOW LAW COMPLIANCE

All material safety data sheets available for a product and any other information regarding a product shall accompany all deliveries.

CONCURRENCE

The undersigned bidder hereby certifies to having read all instructions and conditions as set forth herein and agrees to comply with same, without exception.

TOTAL BID AMOUNT _____

BOND, CERTIFIED CHECK OR BANK CHECK.....
= TO 10% OF TOTAL BID _____

NAME OF BIDDER

ADDRESS

AUTHORIZED SIGNATURE

TITLE

CONTACT PERSON

TELEPHONE NUMBER

BY ORDER OF: Board of School Directors
Twin Valley School District
4851 N. Twin Valley Road
Elverson, PA 19520

SPRING BIDS 2022-2023- Bid Opening July 15, 2022 at 2PM

Weight Room Equipment Bids 2022-2023 -Vendor name and Contact info_____

<u>Item#</u>	<u>Item</u>	<u>Specs</u>	<u>Equal to</u>	<u>Building</u>	<u>Sport</u>	<u>Meets Spec (Y or N)</u>	<u>Purch. Units</u>	<u>Qty</u>	<u>Bid Price</u>	<u>Ext. Price</u>	<u>Estim Deliv</u>
1	Base Camp Series Power Rack	No substitute	Sorinex Base Camp Series Power Rack	PE Building; Atheltic Dept.	Weight Room		1	4			
2	Adjustable Jammer Arms	No substitute	Sorinex Adjustable Jammer Arms	PE Building; Atheltic Dept.	Weight Room		1	2			
3	Adjustable Bench		Sorinex Recon Adjustable Bench	PE Building; Atheltic Dept.	Weight Room		1	4			

Item# _____ Item _____

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