



APRIL 6, 2022 CSD BOD WORK SESSION MINUTES

04/06/2022 [07:00 PM-08:00 PM] @ Alice Schafer Annex gym

APRIL 6, 2022 CSD BOD WORK SESSION MINUTES

1. Open of Meeting/Call to Order

Minutes

Mrs. Luckock opened the meeting at 7:00 PM.

It is noted the following Board members were present-

Mr. Burnham Mr. Hall Mr. Horne

Mr. Hornstein Mrs. Luckock Mr. Klink

Mrs. Klink Mr. McGuirk Mr. McQuiston

The following Administrators were present-

Jarrin Sperry, Greg Mayle Frank Kimmel and Art Martunucci

Principals - Mr. Parks and Mr. Maskrey

1.a. Moment of Silence

1.b. Salute the Flag Ceremony

2. VISITOR RECOGNITION

Visitor Recognition *

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

Mrs. Luckock noted the Board will adhere to 30 minutes only.

Ashley Luke-as a parent, she wanted to start off with she is a firm advocate to not fixing what isn't broken, the exception is working smarter not harder so let's put forth action. In March I sent a RTKR to gather information from CASH on occurrences of activities, punishments and the consequences and was not able to gather that information because it didn't exist. School policy that specifically states actions with consequences set by the board, so I highly recommend that the administration be accountable. It is broken so let's fix it, let's work harder not smarter, get policies and programs in place. The committee is working diligently in a working order, so thank you and the

constituents of this Board is working on our behalf, with that work orders do take time, work sheets and excel can get started, I highly recommend that as an option.

Sue Moss- teacher at CVMS wished to take a moment to thank those who put time and effort last week with the loss of two students and family. Susy Dressel, Monica, Dave Maskrey all of you for leading us through a difficult time. Jeff Hans and Doug Parks for providing for schools, sent lunch to us and this all meant a lot, thank you.

Kurt Dennis- as a parent I come tonight first noting a policy that is approved that teacher, staff, anyone adult working for the district is not permitted to accept friend requests from students while enrolled in school. We have staff blatantly not following that rule, one specifically, and can let you know who, has accepted a friend request within three minutes from my son. 2. Talk about taking a minute to leave, consider and know Kathy and Eric and Ryan are doing a great job with security and talking to people but let's reset the board to be proactive. We saw what happened in Erie. Erie came with a superintendent who cares, he asked the board for help, wanted help, we don't have that. Mr. Sperry is not that way, he puts things under the carpet saying like this is in all schools, God forbid we have a student shot, we are continuously bringing to the Board and going on deaf ears, think about it, we don't need to be the next school to have that problem.

3. Discussion Items

3.a. Budget Review...Dr. Mayle

Minutes

Dr. Mayle presented his budget review as follows;

He started off with the Federal Funds update-

Cares Act

- ESSER I
 - CSD Allocation - \$660,922
 - Allowable costs – COVID-19 preparedness/response, continuance of operations during closures, educational technology, mental health services/supports, summer and after school learning programs, other activities necessary to continue operations and employ existing staff
 - CSD uses/planned uses – Cleaning supplies/PPE, deep-cleaning costs, wages/benefits for CSD cyber program instructors, CAOLA curriculum, parent internet reimbursement
 - Status – Fully spent
 - Deadline – N/A
- PCCD Safety & Security Grant #1
 - CSD Allocation - \$201,599
 - Allowable costs – Cleaning supplies/PPE, implementation of social distancing, mental health services and supports, educational technology, other items or services necessary to address COVID-19
 - CSD uses/planned uses – Cleaning supplies/PPE, CAOLA curriculum, Chromebook cases
 - Status – Fully spent

Deadline – N/A

- PCCD Safety & Security Grant #2
 - CSD Allocation - \$50,593

- Allowable costs – Cleaning supplies/PPE, implementation of social distancing, mental health services and supports, educational technology, other items or services necessary to address COVID-19
- CSD uses/planned uses – Cleaning supplies/PPE, wages and benefits for CSD cyber program instructors
- Status – Fully spent
- Deadline – N/A

Continuity of Education Grant

- CSD Allocation - \$33,100
- Allowable costs – Any activity, service, or product that directly enables effective and efficient participation in continuity of education for learners who are currently unable to participate (closures/A&B Schedules)
- CSD uses/planned uses – CAOLA curriculum, video cameras, wages and benefits for CSD cyber program instructors
- Status – Fully spent
- Deadline – N/A

Governor’s Emergency Education Relief (GEER) – Special Education

- CSD Allocation - \$23,971
- Allowable costs – Services and supports to students with disabilities who experienced a loss in skills and behavior and/or a lack of progress due to the mandatory school closures, helped cyber special education and any who had health concerns, assist those most affected.
- CSD uses/planned uses – Wages/benefits for special education cyber program
- Status – Fully spent
- Deadline – N/A

Governor’s Emergency Education Relief (GEER)– ATSI

- CSD Allocation - \$49,656
- Allowable costs – Implementation of improvement plans for schools designated for Additional Targeted Support and Improvement (ATSI)
- CSD uses/planned uses – Wages for ATSI Coordinator
- Status – Fully spent
- Deadline – N/A

CRRSAA ESSER II (the 2nd Stimulus, December 2020)

- CSD Allocation - \$2,937,434
- Allowable costs – Substantially identical to ESSER I
- CSD uses/planned uses – Wages/benefits for cyber program instructors, after school programs, summer school programs, math/reading interventionists
- Status – \$534,492 spent
- Deadline – September 30, 2023

ARP - ESSER III (early 2021)

- CSD Allocation - \$5,941,579
- Allowable costs – Learning loss mitigation, safe in-person schooling and continuity of services, facilities/grounds upgrades, mental health wellness and supports, staff recruitment/support/retention, academic recovery and acceleration, systemic equity, family and community partnerships
- CSD uses/planned uses – Summer school programs, after school programs, assessment software, interventionists, cleaning supplies/PPE, retention of existing staff to avoid furloughs (20% spent on learning loss)
- Status – \$1,312,666 spent through 3/31/22
- Deadline – September 30, 2024

ARP - IDEA (for 22/23 sy- shared services, shared classrooms, higher need students)

- CSD Allocation - \$87,205
- Allowable costs – follows regular IDEA regulations
- CSD uses/planned uses – IU Special Education classroom costs
- Status – Not yet spent
- Deadline – September 30, 2023

ARP - Homeless Children and Youth

- CSD Allocation - \$50,317
- Allowable costs – Identification of homeless children and youth, provision of wraparound services due to the impact of the COVID-19 pandemic, and efforts to make it easier for homeless students to participate in school activities like in-person instruction and extracurricular activities
- CSD uses/planned uses – Transportation, supplies, and other services for homeless students
- Status – \$100 spent (received later thus why only \$100 spent)
- Deadline – September 30, 2024

ARP State Set-Asides

- ATSI Set-Aside
 - CSD Allocation - \$44,963
 - Allowable costs – Implementation of improvement plans for schools designated for Additional Targeted Support and Improvement (ATSI)
 - CSD uses/planned uses – Wages for ATSI Coordinator
 - Status – Not yet spent
 - Deadline – September 30, 2024

ARP State Set-Asides

- After School Programs Set-Aside
 - CSD Allocation - \$65,971
 - Allowable costs – Implementation of evidence-based comprehensive after school programs
 - CSD uses/planned uses – After school programs
 - Status – \$19,627 spent
 - Deadline – September 30, 2024

ARP State Set-Asides

- Summer School Set-Aside
 - CSD Allocation - \$65,971

- Allowable costs – Implementation of evidence-based summer enrichment programs
- CSD uses/planned uses – Summer school programs
- Status – Not yet spent
- Deadline – September 30, 2024

ARP - State Set Asides

- Learning Loss Set-Aside
 - CSD Allocation - \$329,853
 - Allowable costs – Implementation of evidence-based interventions to address learning loss and provide summer enrichment and comprehensive after-school programs in response to the academic, social, emotional, and mental health needs of students, a broader description of funding than Federal.
 - CSD uses/planned uses – Mental health liaison, additional school psychologist, SEL professional development, Read 180 licensing and supplies, reading/math interventionists
 - Status – Not yet spent, just recently received.
 - Deadline – September 30, 2024

Stimulus summary- Dr. Mayle provided a graph of the Stimulus Package, allocation, what was spent and the remaining balances for CARES, CRRSSA and ARP and total of all three.

2022-2023 Budget Summary was provided in a graph.

2022-2023 Budget summary if we had received NO Stimulus was provided in a graph.

ARRA versus COVID ARRA

- *“Since then, Corbett has argued that the federal funds were one-time money and school districts were told not to use that money for their operating budgets.”* ([Mahon, 2014](#))
- COVID Stimulus I/II/II – \$5 trillion
 - *“As you develop local plans, remember that CARES funding is one-time, emergency aid. As such, consider how CARES funding might interact with your other federal funding, and the role of enhanced funding flexibilities, to ensure strategic and sustainable use”* (Rivera, 2020)

The Drivers in our Revenue

- Local Revenue
 - Real Estate Taxes (no millage increase)
 - Assessment growth - 0.725%
 - no millage increase in current budget iteration
- State Revenue
 - Basic Education Subsidy - flat
 - Special Education Subsidy - flat (flat meaning we plan the same as this year but could change once the state has done their budget.

Drivers in our Expenditures (actually coming in under budget for 21/22 sy)

- Wages - \$14,669,314 – 1% increase (3% increase over projection)
- Health Insurance - \$4,192,991 – 16% budget increase (20% rate increase)
- Utilities - \$522,100 – 14% increase

- Substitutes - \$487,916 – 33% increase (very difficult to estimate using \$150/hour. We do have an agreement to vote on next week with ESS Substitutes instead of Kelly Services for 22/23 school year. They show a savings just in fill rates.
- Fuel (transportation) - \$300,000 – 33% increase

Dr. Mayle provided a graph for the CSD Payroll Expenditures 11/12 to 22/23 sy's.

Dr. Mayle provided a graph for the CSD Health Insurance Expenditures, 11/12 to 22/23 sy's.

Dr. Mayle provided a graph for the CSD NOREBT balance, 2016-2022.

Dr. Mayle provided a graph for the NOREBT Trust Balances, 2016-2022

Dr. Mayle provided a graph for the Health Insurance Projected Cost PEPM, 22-23

Unknown Factors include-that could change our 22/23 budget;

- Revenue
 - State budget (increases, allocation changes)
 - Investment returns

Expenditures include-

- Staffing
- Cuts
- Additions
- Cyber charter reform
- also considering a long term feasibility study of consolidation such as K-6 @ CV and CL; 7 and 8 @ Linesville and 9-12 at CASH building configuration, not included in the Power Point because the Budget Committee discussed just prior in the budget/finance committee meeting just prior to this work session/power point budget presentation.
- The last time the county conducted a full assessment was 1969.

Potential Expenditure Savings include-

1. Transportation – increase ride time maximum
2. Staffing attrition via retirements
3. Overtime/extra days
4. Departmental savings
5. Athletic game workers/field painting/etc.
6. Intramurals
7. Reduce printing/copying
8. Health insurance (broker, wellness programs)
9. Travel
10. Vehicle fleet
11. Employment advertising

Potential Revenue Increases

1. Assessment Appeals
2. Real estate tax discount
3. Increase grant participation

4. Open cyber programs to external schools

Dr. Mayle provided a graph of the CSD General Fund Balance

Dr. Mayle provided a graph of the Crawford County School RE Tax Rates 11-12 to 21-22.

Summary

1. Stimulus funds end in the 24-25 school year (three more years to plan)
2. CSD's operating deficit has grown through the COVID years thus far
3. Examination of revenues and expenditures occur now with a goal of gradually mitigating the operating deficit over the next three years
4. Historical fund balance trends show reason for optimism.

Budget Timeline-

May 4th (work session) - Budget Presentation

- Budget update
- Capital Projects Fund
- Food Service Fund

May 4th (Special Voting Meeting) - Adopt Proposed Final budget

- Budget update
- 5 year projections
- Fund balance

June 8th (Voting Meeting) - Adopt Final Budget

3.b. Maintenance Updates...Mr. Kimmel

Minutes

Mr. Kimmel was brief. Projects are moving along although experiencing some shipping and manufacturing delays for materials. Nothing hurting us for projects on going, still on schedule to complete this summer.

3.c. 2022-2023 School Year Calendar...Mr. Sperry

Minutes

Mr. Sperry added we will continue to use FID (Flexible Instruction Days).

3.d. Policies for 1st Reading...Mr. Sperry

Policies for 1st Reading as information

Policy 123 - Interscholastic Athletics

Policy 123.2 - Sudden Cardiac Arrest

Policy 123.3 - Concussion Management

Policy 221 - Dress and Grooming

Policy 236.1 - Threat Assessment

Policy 701.1 - Mandatory Review for Physical Changes to Facilities and Grounds

Policy 815 - Acceptable Use of Internet, Computers and Network Resources

Minutes

Mr. Sperry explained some minor adjustments for 123; 123.2 and 123.3. Policy 221 as well. Policy 236.1 was new from the state this year due to Legislation. Policy 701.1 was requested by Buildings and Grounds and Mr. Kelly made some clean up with 815 the AUP Policy.

3.e. Superintendent's Report...Mr. Sperry

Minutes

Mr. Sperry went over his report.

3.f. 2021 Ethics Forms...Mrs. Luckock

3.g. Agenda Review...Mrs. Luckock

4. ADJOURNMENT

Minutes

Mrs. Luckock announced the Board did meet on March 24 for an executive session specifically for personnel matter and the negotiations team has been meeting for CEA contract, they will continue to meet.

Mr. Burnham mentioned the sad shooting in Erie by a student but strongly urges all firearms owners, we need to control access and know where firearms are kept/stored, who and if any young people that may have troubles be aware and direct to counseling so we don't have this issue.

Mrs. Luckock was moved this evening to share, from her personally not as president of board. We all have heard about the troubles in Ukraine, and so thankful for America, it really puts in perspective for me, all kinds of things we see, issues with Erie, economic turmoil, and everything and it is personal to everyone on this board and school community, staff, students, the public, and I know some have struggled trying to deal with that. She is being honest she must rely on her faith and rely on that god is in control even in this carious time. I ask for patience and understanding from those for others, whether for troubled students, or those trying to navigate the waters. I apologize I am usually control myself when administering this meeting, it has been difficult. I have received personal attacks and it has been difficult when we cannot share information, but I know God is in control. It may not look like it but I pray that it will all come out ok. and anyone who is a believer I ask for prayer support for everyone involved and especially think of those in Ukraine just trying to survive, gave me perspective on some of the things were complaining about gas prices, that is really a bit of wake up persecutive for me. thank you for the time and patience.

The meeting was adjourned at 8:28 pm

5. EXECUTIVE SESSION

EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel concerns.

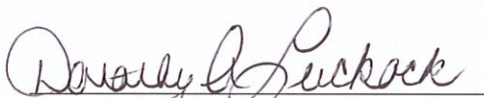
Minutes


Mrs. Luckock noted the Board would go into an executive session to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss some personnel concerns.

Mr. Hornstein asked about creating a Q&A section at the regular meeting, or a question submitted prior to the work session, the full board can see the questions and have a way to prepare response(s) the full board can align and answer. Potentially under correspondence. He acknowledged having the Safety Ad Hoc Committee which is great. Mr. Sperry suggested questions come in Monday the week of the work session, and a mechanism that we can see the questions, acknowledgement. But remember some questions we cannot talk about, safety is an executive session topic for a good reason. We can talk about the process though. Mr. Hornstein asked can we incorporate in the policy committee and figure out how to have the questions come in and for the Board to see.

Mr. Burnham felt this was all good but it doesn't address responses to provide the audience at the work session. He suggested someone putting in writing during the meeting and delivering to the Board President. If she can respond during the meeting, great if not note it will be researched.

Mr. McGuirk reminded everyone we just had our first Ad Hoc meeting and only one parent and one call. He feels that if the concern is so great but no one came to the meeting. We have to try to work through what we have established before considering other avenues. Also, the Ad Hoc had no staff come to the meeting to say what they are concerned with. Mrs. Klink hates to make meetings longer when we could have a 2nd visitor recognition at the end of the work session. Something short and get answered. Mrs. Luckock concluded it is difficult and frustrating we the Board are not a liberty to share information and we know that is frustrating to the audience, a common frustration shared by all board and audience, a difficult burden.


Dorothy Luckock, Board President


Greg Mayle, Board Secretary