



JUNE 2, 2021 CONNEAUT SCHOOL DISTRICT BOARD OF DIRECTORS WORK SESSION MINUTES

06/02/2021 [07:00 PM-09:00 PM]

JUNE 2, 2021 CSD BOD WORK SESSION MINUTES

1. Call to Order

Minutes

It is noted the following Board members were present;

Mr. Burnham Mr. Ellis Mr. Hall

Mr. Hornstein Mrs. Luckock Mr. McGuirk

Mrs. Klink Mr. McQuiston Mrs. Miller

Administrators present;

Mr. Sperry Mr. Mayle

Mrs. Kantz Mr. Kelly Mr. Kimmel

Principals present:

Mr. Parks Mr. Maskrey Mr. Burns Dr. Jardina Mr. Hans

Mr. Hines

1.a. Moment of Silence

1.b. Salute the Flag Ceremony

2. VISITOR RECOGNITION

1. Visitor Recognition *

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached the podium.

3. Discussion Items

3.a. Retirement Recognition...Mrs. Luckock

Minutes

Mrs. Luckock acknowledged the recognition of retirees held prior to the start of this work session.

3.b. Crawford County K-12 Career Education Alliance...Mrs. Kantz

Eileen Mullen, Program Coordinator for the Crawford County K-12 Career Education Alliance to update the Board.

Minutes

Eileen Mullen the Coordinator for the Crawford County K-12 Career Education Alliance presented to the Board her responsibilities and how it ties in with our District. She is paid a 1/3 by our district and it is a part time position. The program serves all three school districts in Crawford County K-12 grades and falls under the Crawford County Chamber of Commerce.

She does career exploration related programs and writes grants, receives monies. In highlighting some programs she noted she does come in schools often, resume' writing, helps students fill out job applications, teaches them what makes for a good resume', mock interviews for our juniors, work ethic programs.

But what does it mean. It is showing students what we do in schools to prepare them, make that correlation, helps with career days for autistic, transition counseling, career panels, career days in younger days also, educator in the workplace with local manufacturers. She helps prepare students for the work force, career camp at the Crawford County Career and Technical Center, STEM camp,

Her program serves 3,000 to 4000 a year. This year with COVID it changed a little bit by providing videos for career exploration which are available on the Chambers website. She helps with employability skills as well. She makes sure there is a connection with the community, our schools and workforce so they are aware of what is happening. She is a member of a number of committees, business partners and school districts. Mr. Sperry is as well on a number of committees she is a part of. Business partners are really invested in the workforce development.

She is also here tonight to announce the Educator of the Year Award is your very own Brenda Kantz. Brenda is on the Steering Committee with her and she won the award because she rarely misses a meeting, pays very good attention to what Eileen is doing. Eileen works alone, which is the hardest part of her work so she bounces ideas off of Brenda. Brenda stepped up to the plate and has supported me as program coordinator. I thank her so much for her support and letting me see the perspective of schools and teachers and as a liaison between counselors and students. Brenda is very innovative and has done some amazing things, her advisory committee she somehow comes up with idea for summer program to go to manufacturers in having a career camp... this was very innovative.

Also, I would like to thank you Jarrin Sperry, who has been incredibly supportive the last ten years, you are always there at our programs, thank you for support, means a lot.

3.c. Presentation...Mrs. Luckock

Minutes

Mrs. Luckock was pleased to announce Greg Mayle has been granted status as a Pennsylvania Certified School Business Administrator. The District is to be complimented for having a member on our administrative and supervisory staff who meets the rigid personal, ethical and professional standards established by the program.

She presented him with the framed PCSBA certificate.

3.d. Budget Overview...Mr. Mayle

Minutes

Mr. Mayle presented his 21/22 school year budget noting few changes since the last discussion. The changes from the proposed final budget in expenditures included an increase in expenditures with an ATSI grant \$49,656 (if we spend this amount we will receive it as a grant therefore no increase) and Safety Committee funds increase by \$2,500; additional funds for cafeteria tables and chairs replacement increased by \$16,500 and an adjustment to reserve decreased by \$19,000. Revenues include an increase in the ATSI grant as just discussed, by \$49,656.00.

If then reviewed a scenario of "what if stimulus funds were not received?" there would be a decrease in the fund balance by \$1,313,151.00.

The General Fund Balance as of 6/3/2020 was \$12,699,016 and the estimated fund balance at 6/30/2021 is the same which brings an estimated fund balance for the 2021/2022 budget to \$12,699,016.00.

The General Fund 5 year Projections key assumptions in expenditures included salaries tied to agreements where possible; 6% insurance increases; flat transportation expenditures; 5% decrease to cyber charter expenditures; flat supplies/equipment; PSERS rates based on most current forecasts and he noted fund transfers were not included in this projection.

For the Revenue side of General Fund 5 Year Projections the key assumptions include a 1.25% annual assessment growth; 1.00% Earned Income Tax growth; 1.00% per Capita Tax revenue reduction; 1.00% Basic/Special Ed subsidy growth; even Federal funding and a gradual increase in investment rates to 1.5% in 25/26 year.

Mr. Mayle then reviewed the projects in a graph which reflected by 26/27 school year the fund balance compared to annual debt become very close but in reviewing a "What If?" scenario using assessment growth increasing 2% annually; basic Ed subsidy growth at 2% annually; Earned Income tax growth at 2% annually; a position adjustment with enrollment decline meaning an administrative position and a return to pre-COVID cyber charter projections the 5 year alternate projection of annual deb versus fund balance looks much more appealing with the fund balance staying well above the annual debt.

Capital Projects for the 21/22 school year budgeted expenditures total \$108,921 (estimate) with the 5 year plan budget of \$4,075,571. Mr. Mayle reviewed the 5 year funding calculation with the board.

In reviewing the Food Service Fund, Mr. Mayle noted he received the waiver to operate under Seamless Summer Option (SSO) for the 21/22 school year. \$250,000 will be transferred from the General fund to the Food Service fund for equipment replacement (paid with Stimulus monies received as previously discussed); and an overall net position increase of \$322,343.00.

3.e. Maintenance Updates...Mr. Kimmel

Minutes

Mr. Kimmel noted he is working on the capital projects for this summer. They are experiencing a delay in the generator project coming in before the start of school year. It may be an issue for Conneaut Lake Elementary so he may rent a generator if need be. This is not an issue for the Alice Schafer Annex building.

3.f. Policies for 1st Reading...Mr. Sperry

Policy 218.5

Policy 811

Policy 812

Policy 813

Minutes

Mr. Sperry reviewed the changes/updates to each policy up for 1st reading;

Policy 218.5= this is a new draft due to changes in the law dealing with a/any convicted student against another student in the district to keep students safe.

811- Bonding

812- Property Insurance

813- Other Insurance Policy

3.g. Board Goals... Mr. Hornstein

Minutes

Mr. Hornstein noted the highlighted sections on the backup are notes from the last time. He did not feel there was much to discuss other than continue to do the August for town hall and start at 6 PM, he inquired about an agenda and location to be decided. The next week would be combined meeting. town hall to start at 6 pm.

Mr. Kelly noted they had a committee meeting regarding board room/virtual and looked at possible spaces. They have narrowed it down a little and he perceives one more meeting before bringing it to a work session soon. It was recommended to put on the agenda for the July combined. Mrs. Miller asked for save the date for town hall on Facebook and the district website.

3.h. Superintendent's Report...Mr. Sperry

Minutes

Superintendent's Report: June 2, 2021

1. All Crawford County School Districts continue to attend weekly, bi-weekly, or monthly meetings with: Local Agencies, other school districts, the department of health, IU5, local hospitals, county and state government officials, and doctors concerning COVID 19 and effective mitigation. We are seeing a decrease in the number of people getting vaccinated with about 40% of Crawford County either fully vaccinated or

with at least one shot. Currently, Crawford County has an infection rate of .84 which is fifth worst in the state.

2. We had our CASH Military Signings on Thursday, May 6th. Families came in at designated times and their military recruiters were there to oversee the ceremony and officially start their enlistment. Two students had their “graduation” at the same time as they were leaving for basic training before graduation. Our CASH students entering the military this year are:
 - o Jesse Orr -US ARMY Reserves
 - o Moses Schmidt - US ARMY Reserves
 - o Katie Chason - US ARMY
 - o Robbie Woods - US NAVY
 - o Jay Thomas - US AIRFORCE
3. CCCTC PAC Meeting was held on May 11th. We discussed Cyber/Charter tuition for the coming school year, Personnel issues, New programing coming in fall of 2022 (HVAC & Vet Tech) and the possibility of future programs, Signing Day, Graduation, and Negotiations.
4. The Superintendent Advisory Council meeting was held on May 20th. We received updates from the Dept of Health, Vaccinations in PA (12-15yr old being new), Mental health for students; families; and staff moving forward, ESSR funds, New Health and Safety Plans and Athletic Safety Plans, State Budget, Covid Mitigation and Contact Tracing over the summer, . We were also informed by Department Chairs and professors from Edinboro how the university is dealing with the looming teacher shortage. Edinboro is working with the state in “Alternate Pathways” which will allow individuals with college degrees to fast track certification for teaching.

3.i. PSBA Updates...Mrs. Klink

Minutes

Mrs. Klink noted 400 of the school boards across Pennsylvania adopted resolutions for meaningful reforms to charter school law. This is a great item to keep moving forward.

3.j. Agenda Review...Mrs. Luckock

Minutes

The Board reviewed the draft agenda for next week's voting meeting.

4. ADJOURNMENT

Minutes

Mr. Burnham brought up an unrelated matter We just celebrated Memorial Day and D-Day Anniversary coming up, he saw presentations on alternative media American Voice Channel. The individual representing canvas reform travels around to colleges and presents to students some outlandish presentation. Mr. Burnham questions on how could anyone sign but he gets students to sign at universities. These are not your campus reforms, they went to Georgetown University and petition to do away with Memorial Day and received 50 students to sign the petition. Students saying the day represents a racist colonel period, Mr. Burnham was flabbergasted that a prestigious college has students saying that and the professors reinforcing that outlook. These students have no clue on what the day started as and what it is about. Two days prior he saw interview with five retired military officers, part of 179 signed a letter to congress about what is going on in the military the last few months. Military

higher ups indoctrinating military personnel who are not honoring their oath to defend the Constitution and Bill of Rights. Apparently there is no meaning in today's military anymore. If a colonel in the Air Force can be discharged from duties because he dared to question it. It is a sad and frightening commentary today, educational body should be disturbed no matter what side you are on in politics. He wonders if we should consider passing a resolution supporting our Constitution and Bill of Rights and try to gather other districts to reaffirm the same.

Mrs. Miller talked about the CASH on Prom Day. Mr. Freysinger and a Biology teacher were overheard talking about current events with students. Mr. Freysinger's discussions with students had a calm rational thought provoking discussion between today's events, blue lives matter, black lives, students' rights with the political system. Her daughter came home with very positive feedback and felt many students felt that. So on Mr. Burnham's note it was a very positive use of time.

Mr. Ellis reminded everyone of the music festival next week.


The meeting adjourned at 8:12 pm.

5. EXECUTIVE SESSION

There was no EXECUTIVE SESSION.

Minutes

It was noted there was no Executive Session.


Dorothy Luckock, Board President


Greg Mayle, Board Secretary