



## **APRIL 7, 2021 CONNEAUT SCHOOL DISTRICT WORK SESSION MINUTES**

04/07/2021 [07:00 PM-08:00 PM] @ Alice Schafer Annex gym

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### **CONNEAUT SCHOOL DISTRICT PUBLIC WORKSESSION AGENDA**

#### **1. CALL TO ORDER**

##### **Minutes**

Mrs. Luckock opened the meeting at 7 PM.

It is noted the following All Board members were present-

Mr. Burnham Mr. Ellis Mr. Hall

Mr. Hornstein Mrs. Luckock Mrs. Klink

Mr. McGuirk Mr. McQuiston Mrs. Miller

Administrators present-

Jarrin Sperry Superintendent Greg Mayle Business Manager

Brenda Kantz Curriculum Director Rick Kelly Technology Director

Building Principals-

Kevin Burns, Jeff Hans, Adam Jardina

##### **a. MOMENT OF SILENCE**

##### **b. SALUTE THE FLAG CEREMONY**

#### **2. VISITOR RECOGNITION**

##### **1. Visitor Recognition \***

\*Per Policy 903 – Public Participation in Board Meetings

##### **Minutes**

No one approached the podium.

#### **3. DISCUSSION ITEMS**

##### **a. FOOD SERVICE MANAGEMENT CONTRACT RENEWAL...MR. MAYLE**

##### **Minutes**

Melissa Kingen, Nutrition's Regional Manager, addressed the Board with her presentation on Nutrition's Budget review for 21/22 school year. She introduced her presentation noting that these have been unprecedented times



and Nutrition has worked closely with each of their clients to provide nutritious meals to students and families. It took the efforts of the entire team to perform this task all while keeping everyone safe. They have provided a customized feeding plan as well as many options and tools to their clients.

Reviewing the Actual 20/21 numbers to what was budgeted (pre-COVID) she noted meal counts were down by \$36,742 and the served 157 total days with 48 being weekends non-school days.

For the 21/22 school year budget the factors Nutrition considered included Federal Reimbursement rate increases; food, paper, cleaning increases due to increasing fuel costs, manufacturers, weather, demand, and high driver shortages; service models that split cafeteria, gym, BIC and roaming in the buildings; the impact of cyber, home, virtual students (estimating 50 students); loss of enrollment with estimating 24 less students district wide; summer school offerings to CEP changes in reimbursement monies; waivers for weekend meals, curbside meals, parent pickups and the impact of P-EBT/Stimulus monies.

Questionable factors to consider for next years budget were minimum wage; a la carte sales which were impacted by financial uncertainty of families; uncertainty of FCCA Pre-K sales; student absenteeism; school building closings; flexible learning days/snow days; the USDA commodities and the high cafeteria staff shortages.

Melissa compared Pre-Covid to COVID feeding participation noting the numbers are higher for breakfast but lower for lunches and ala carte. She also reviewed if COVID did not happen what the estimate bottom line in losses would be at an estimated \$50-\$60,000.

## b. 21/22 BUDGET REVIEW...MR. MAYLE

### Minutes

Mr. Greg Mayle, District Business Manager reviewed the 21/22 District ever changing budget with a 21/22 sy budget of \$44,743,319 compared to the 20/21 sy of \$50,473,739. His summary for the 21/22 school year with "no stimulus" funding's reflect a negative fund balance of over \$1.2 million dollars as a what if scenario. But thankfully with the stimulus funding's the district has and is receiving the district will not be in the red.

Stimulus funds the district has and will receive include;

1. Stimulus 1 (CARES Act) \$1,019,841 to spend down during the 20/21 sy.
2. Stimulus II (CRRSA) \$2,935,676 and can be spent in 21/22 thru 23/24 school year with a deadline of September 30, 2023.
3. Stimulus III (American Rescue Plan Act) \$6,017,966 and can be spent 21/22 school year thru 24/25 school year, deadline of September 30, 2024 and a minimum of 20% set aside to address learning loss (\$1,203,593).

Of the total amount of monies received through Stimulus Funds here is the projection of spending through 2024/2025;

\$9,973,483.00 Total Stimulus funds

-\$1,019,841.00 Spent in 20/21 projected

-\$9,978,737.00 budget in 21/22

-\$1,480,916.00 projected in 22/23

-\$1,722,000.00 projected in 23/24

-\$771,989.00 projected in 24/25



In reviewing the guidelines of what and where the stimulus monies can be used, both directly and indirectly, Mr. Mayle proposed the following;

Classroom technology (ViewSonic Boards, Chromebooks); cafeteria equipment, tables, chairs; Mental Health/School Based Prevention; CSD Cyber Program; After School tutoring/summer school; Intervention; extended school year; capital projects and special education and reserve.

Mr. Mayle went a bit more in depth with the CSD Cyber Academy and in comparing 19/20 costs of \$270,585 (7-12 grade including a coordinating teacher) to the 20/21 Project cost of \$1,021,113 (K-12 grades including coordinating teacher) he revamped the 21/22 budget estimating it would cost \$869,751 and have a 3 year funding through Stimulus, items to include;

- synchronous and asynchronous capabilities
- pullback to 7-12 grade levels only
- Two full time staff- one English and one Math
- Transition from staff coordinator to Act 93 position (Supervisor of Online Learning and Digital integration
- Creation of Cyber Lounge at CVMS and CLMS with one full time staff member at each location

In looking at outside Cyber, Mr. Mayle noted 15/16 school year had 123 students attending outside cyber charter schools; 20/21 pre-COVID estimate is 71 students; 21/22 projected enrollment is 85 to 90 students. Tuition expenditures as a percentage of actual instruction expense for Conneaut is 6%; Statewide median is 3.82% and we rank 106th highest out of 500 districts in Pennsylvania.

The Key takeaways is the budget is balanced, but only through stimulus funds (current deficit is \$1,281,992 and a cliff is coming, a deficit must be addressed before 2024. No tax increase will be recommended and significant investments in cyber program, intervention programs, infrastructure and technology.

The Budget timeline is as follows;

May 5 work session - Budget update, food service fund, capital projects fund, capital projects 5 year play, transportation contract

May 5 Special voting meeting to adopt the proposed final budget.

June 2 work session budget update if necessary.

June 9 voting meeting to adopt the final budget.

### **c. POLICIES FOR 1ST READING...MR. SPERRY**

Policies for 1st Reading-

Policy 123 - Interscholastic Athletics

Policy 801 - Public Records

Policy 810 - Transportation

#### **Minutes**

Mr. Sperry reviewed the policies the committee had for first reading;

Policy 123 - Interscholastic- the change was discussed before COVID and is in regards to PIAA Cooperative sports agreement, etc... in example students outside the District wishing to play Girls Lacrosse with CASH.

Mrs. Miller asked if anyone reached out to Mr. Dennis. Mrs. Luckock responded that he is coming to next athletic committee meeting. Mrs. Miller felt we need to hear and talk better so she looks forward to his discussion with the



ad hoc committee. Mrs. Luckock replied back that the Committee will take her comments into consideration, but if we are not offering it how can we help them. Mrs. Luckock felt she or Mr. Acklin would notify the parties in advance of the meeting.

801 Public Records - public records was a total rewrite by Mr. Joseph, what you see is the condensed version cut almost in half, so nothing in red due to the eliminations, it was last updated in 1984.

810 Transportation - changes were semantics with this one.

#### **d. SUPERINTENDENT'S REPORT...MR. SPERRY**

##### **Minutes**

1. All Crawford County School Districts continue to attend weekly, bi-weekly, or monthly meetings with: Local Agencies, other school districts, the department of health, IU5, local hospitals, county and state government officials, and doctors concerning COVID 19 and effective mitigation. Currently, the breakdown of schools in PA are: In person- 27%, Hybrid42%, Remote- 31%
2. Kurt Sitler and I attended a webinar on "Averting School Threats" presented by the Secret Service. This training is usually live and was cancelled last year due to Covid. This year it was a four hour training concerning school threats that had been avoided due to detection, and notifications given to schools and local authorities by individuals that were paying attention and noticing things around them. Kurt and I will use some of these scenarios in both staff and student training. Over 40 cases were presented.
3. I met with Ralph Egyud and with proper protocols in place we will attempting a concert this spring. We are watching Covid infection rates and are ready to implement a virtual concert if need be. Another option is to have a hybrid where each student could have two adults attend while we also have a streaming feed for those that have to remain virtual.
4. CLMS was used as a POD (Point of Distribution) for the COVID Vaccine on Monday, March 22, 2021 for 2nd shots of the Pfizer vaccine. The distribution was well run and patients were in and out in very little time. Over 2500 vaccinations were administered.
5. Crawford County Systems of Care meeting was held virtually on April 6, 2021. Covid and mitigation as well as vaccinations were topics especially as our numbers continue to drop in the county. Numerous grant requests were approved for local agencies. Additionally discussion covered: continuation of Ukeru at Bethesda, starting the Link Crew program at Titusville, SAP programs, mental health needs across the county, and our annual youth conference and how and where we'll try to have that this year. Additionally, May is Mental Health Awareness month. There are a number of webinars available coming up that address aspects of mental health and other areas:  
UPCOMING PA CARE PARTNERSHIP WEB SERIES EVENTS: Ø April 8, 2021, 2:30 to 4 p.m.: Rev. Toneh Smyth, Moral Injury: Invisible Wounds and Unspoken Words, register now: <http://bit.ly/39fqdWj> Ø April 22, 2021, 2:30 to 4 p.m. ET: Diane Wagenhals and Sandra Bloom, Ph.D., What's the Big Deal About Trauma?, register now: <http://bit.ly/3a0rZcP> Ø May 11, 2021, 2 to 4 p.m. ET: Jarred Vermillion, Heroes: Engaging Youth and Families Through Pop Culture, register now: <http://bit.ly/2NfOZwK>· May is mental health awareness month!
6. The Intermediate Unit in Edinboro vaccinated over 4,000 educators, and educational contractors in March. The IU administered the Johnson & Johnson vaccine. Conneaut had about 34 employees/contractors take advantage of the vaccination.

#### **e. BOARD GOALS... MR. HORNSTEIN**

As per detailed backup on Agenda Manager.



## Minutes

Mr. Hornstein reviewed the goals approved from November 2020 for any updates.

Each category was discussed as follows;

Board Self Development - no changes.

Community engagement- The January town hall meeting was discussed and it was suggested to hosting it during late summer so they can be provided an update for the new year. The Board looked at adjusting the August 4th work session night to the town hall meeting and combining the work session with the voting meet. Mrs. Klink also felt bringing the new principals would provide an opportunity to introduce them during work session night. The consensus was to plan August 4th to be a town hall meeting. Along with Community Engagement is virtual meetings which we are doing now.

Career Readiness section - There are 3 goals in this section and Mr. Hornstein was not clear on board execution. Mrs. Miller asked for Mrs. Kantz to resend the Understanding Pathways book to the Board as she felt this helps the Board achieve some of the career readiness goals. Mr. Burnham noted we can set these goals but up to administration to do the legwork on this, we don't do the legwork we just set the goals. Mr. Hornstein disagreed with context of that as these are goals we have as board members. like pathways we are to educate ourselves, they might cascade down to superintendent goals but overall these are goals for the Board to work on.

Mr. Sperry provided a follow up on Marketing plan ideas. He has spoken again with Lifetracker and we are set to start this spring. We benchmark the first year and set goals for year 2.

Mr. Hornstein will formalize the notes from tonight and keep them as reference.

### f. PSBA UPDATES...MRS. KLINK

- PSBA School Law Edition - Issue #6

## Minutes

Mrs. Klink announced PSBA is starting a monthly zoom exchange 3rd Thursday of month through June, geographically based. Dates include April 15; May 20 and June 17.

The Spring Legal Roundup is April 28th.

Lots of charter reform going on.

### g. AGENDA REVIEW...MRS. LUCKOCK

## 4. ADJOURNMENT

### Minutes

The meeting adjourned at 8:30 pm.

## 5. EXECUTIVE SESSION

**EXECUTIVE SESSION** - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel concerns.

  
Dorothy Luckock, Board President

  
Greg Mayle, Board Secretary

