



JUNE 9, 2021 CONNEAUT SCHOOL DISTRICT BOD VOTING MEETING MINUTES

06/09/2021 [07:00 PM-08:00 PM] @ Alice Schafer Annex gymnasium

JUNE 9, 2021 BOARD VOTING MEETING AGENDA W/ADDITIONS

1. Moment of Silence

Minutes

Mrs. Luckock opened the meeting at 7:00 PM.

The following Board members were present-

Mr. Burnham Mr. Ellis Mr. Hall Mr. Hornstein

Mrs. Luckock Mrs. Klink Mr. McQuiston Mrs. Miller

It is noted Mr. McGuirk was absent.

The following Administrators were present-

Mr. Sperry-Superintendent Mr. Mayle-Business Manager

Ms. Dressel- Assistant to the Superintendent/Director of Student Services

Mrs. Kantz-Director of Curriculum Mr. Kelly-Director of Technology

Mr. Kimmel-Director of Buildings and Grounds Mr. Joseph-District Solicitor

Principals-

Mr. Maskrey Mr. Parks Mr. Hans Mr. Jardina Mr. Burns

2. Flag Ceremony

Minutes

It is noted Mr. McGuirk arrived.

3. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

Minutes

Mr. Hornstein read the Vision and Mission Statement.

4. Call to Order

Minutes

It is noted the following Board members were present;

Mr. Burnham Mr. Ellis Mr. Hall

Mr. Hornstein Mrs. Luckock Mr. McGuirk

Mrs. Klink Mr. McQuiston Mrs. Miller

Administrators present;

Mr. Sperry Mr. Mayle Mr. Joseph

Mrs. Kantz Mr. Kelly Mr. Kimmel

Principals present:

Mr. Parks Mr. Maskrey Mr. Hans

5. *Visitor Recognition on Agenda Items

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached to podium to speak.

6. Approval of Agenda with Additions

Request the Board to approve the Agenda with Additions.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

7. Approve Minutes

Request the Board to approve the minutes as follows, as per detailed backup on Agenda Manager;

May 5, 2021 Budget/Finance Committee Meeting Minutes

May 5, 2021 BOD Work Session Meeting Minutes

May 5, 2021 BOD Special Voting Meeting Minutes

May 12, 2021 BOD Voting Meeting Minutes

Minutes

Motion by Mr. Hornstein, second by Mr. McGuirk.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

8. Approval of Budget Transfers

Request the Board to approve the Budget Transfers, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller to approve items 8 Budget Transfers, Item 9 Treasurers Reports and 10. Financials Bills A through C.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

9. Approve Treasurers Report(s)

Request the Board to approve the March, 2021 and April, 2021 Treasurer's Reports as per detailed backups on Agenda Manager.

10. FINANCIALS - BILLS

10.a. Approve May 2021 Bills Fund 10 in the amount of \$1,042,128.08

Request the Board to Approve to pay Bills out of Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$1,042,128.08, as per detailed backup on Agenda Manager.

10.b. Approve Fund 31 Capital Projects Bills in the amount of \$12,582.40

Request the Board to approve the Fund 31 Capital Projects Bills in the amount of \$12,582.40, as per detailed backup on Agenda Manager.

10.c. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$74,745.08

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$74,745.08, as per detailed backup on Agenda Manager.

11. INVESTMENT REPORT - March 2021 and April 2021

March 2021 and April 2021

12. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

12.a. General Fund Report - Revenues/Expenditures - March 2021 and April 2021

March 2021 and April 2021

12.b. Student Activity Fund Reports - CASH, CLMS and CVMS

As information the Student Activity Fund Reports for -

Conneaut Area Senior High School - April 2021

Conneaut Lake Middle School - April 2021

Conneaut Valley Middle School - April 2021

12.c. Food Service Operating Statement - March 2021 and April 2021

March 2021 and April 2021

13. OTHER FINANCIALS with Addition(s)

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein to approve items 13. a through U. Mr. Burnham asked to adjust and pull 13. B, I and O. Mrs. Miller and Mr. Hornstein adjusted their motion as such.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

13.a. Approve to Close 2020/2021 Books

Request that the Superintendent and the Board Secretary be authorized and directed to close the 2020/2021 Conneaut School District budget as of June 30, 2021; that all bills that arrive and are due by June 30, 2021, be approved for payment provided the Administration reviews the bills and is satisfied the same are just and proper obligations of the School District and provided said expenditures are within the budget; that the transfer of funds necessary for the completion of budget expenditures be approved; and that the School District auditors be contacted and directed to proceed to conduct the necessary financial transactions and audit for the close of the fiscal year 2020/2021; and that the action of the Administration be brought to the regularly scheduled meeting to be spread upon the Minutes as information.

13.b. Approve the 2021/2022 FY Budget

RESOLVED, BY THE BOARD OF THE SCHOOL DIRECTORS OF THE CONNEAUT SCHOOL DISTRICT, as follows:

The Proposed Final Budget of the Conneaut School District for the 2021/2022 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the General Fund Revenues in the amount of \$44,269,639 and Expenditures \$44,269,639.

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein.

Mr. Burnham noted he would be voting no, reasons include he doesn't feel any funds committed to things he believe to be unnecessary, specifically some of the administrative pay raises which came about a few years ago.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

13.c. Approve Capital Projects Budget for 2021/2022 SY

Request the Board to approve a Capital Projects Budget for the 2021/2022 SY in the amount of \$108,921.00, as per detailed backup on Agenda Manager.

13.d. Approve Food Service Budget

Request the Board to approve the Food Service Fund Budget in the amount of \$1,334,560 for the 2021/2022 school year.

13.e. Approve Resolution to Set Real Estate Millage

Request the Board to approve the Resolution to Set Real Estate Millage as follows;

1. WHEREAS, in the judgment of the Board of School Directors of the Conneaut School District it has been determined, as a result of the study of the proposed budget presented to said Board at a meeting on May 5, 2021 held in the gymnasium of the Alice Schafer Annex, and tentatively adopted by the Board of School Directors on May 12, 2021, said school district must enact minimum salaries of its professional and supervisory employees and the mandated increases on salaries and further, in order to pay for various other expenses and obligations of the school district for the said school year;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the Conneaut School District hereby enact a real estate tax on all taxable real property situated within the geographical limits of the Conneaut School District, said tax to be based upon the assessed valuation of such properties by the chief assessor Crawford County, Pennsylvania; and that the Conneaut School District hereby fixes a real estate tax millage for the school year 2021/2022 at 51.55 mills in order that salaries of its professional and supervisory employees and mandated increases on salaries, debts and obligations for capital improvements as well as all other various expenses and obligations of the school district. Said rate of taxation for the school year 2021/2022 as expressed in dollars and cents is \$51.55 on each \$1,000.00 of assessed valuation of taxable property.

13.f. Approve Per Capita Tax Resolution - Section 679

Request the Board to approve the Per Capita Tax Resolution - Section 679 as follows;

WHEREAS, the Board of School Directors of the Conneaut School District desires to enact a Per Capita Tax for the school year 2021/2022 in conformity with Section 679 of the Public School Code of 1949, 24 P.S. 6-679;

WHEREAS, the enactment of said Per Capita Tax is necessary for the proper operation of the school district and for meeting the anticipated expenditures of the school district for the year 2021/2022;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by the Board of School Directors of the Conneaut School District that pursuant to the authority contained in the Public School Code of 1949, Section 679, thereof, 24 P.S. 6-679, a Per Capita

Section 1. An annual per capita tax, at the rate hereinafter established, is hereby levied, enacted and imposed upon each resident or inhabitant, being eighteen (18) years of age or older, and residing in the geographic area encompassed and covered by the Conneaut School District.

Section 2. The rate or amount of said per capita tax, hereby levied, enacted and imposed, shall be \$5.00 on each resident and inhabitant being (18) years of age or older, and residing in the Conneaut School District.

Section 3. The amount to be received from the collection of the tax herein imposed, levied and enacted, shall be used for general revenue purposes of the School District.

Section 4. The names of the residents and inhabitants taxable under the provisions of this resolution shall be furnished to the School District by the local assessors and/or the chief assessor of Crawford County, Pennsylvania, as the case may be, and in accordance with the applicable provisions of the laws and statutes of the Commonwealth of Pennsylvania relating thereto.

Section 5. In accordance with Section 680 of the Public School Code of 1949, as amended, every resident or inhabitant of the Conneaut School District, upon attaining eighteen (18) years of age and every inhabitant of said School District, shall within twelve (12) months of the happening thereof, notify the proper local assessor of the municipality wherein said individual resides or the chief assessor of Crawford County, Pennsylvania, of the fact that said individual has become of age or has become a resident or inhabitant. Any person failing, within said period of time, to notify the proper assessor or the chief assessor of Crawford County, Pennsylvania, shall, in addition to the tax levied herein, be liable to the Conneaut School District in a penal sum equal to such tax.

Section 6. The tax herein imposed, levied and enacted shall be collected in the same manner as other school taxes are collected under the applicable and pertinent provisions of the laws and statutes of the Commonwealth of Pennsylvania.

Section 7. All taxpayers subject to the payment of taxes under this resolution shall be entitled to a discount of three (3%) percent from the amount of such tax upon making payment of the whole amount thereof within two (2) months after the date of the tax notice. All taxpayers who shall fail to make payment of the tax herein imposed for four (4) months after the date of the tax notice, shall be charged a penalty of ten (10%) percent, which penalty shall be added to the taxes by the tax collector and be collected by him.

Section 8. The resolution is adopted pursuant to the Public School Code of 1949, Act of March 10, 1949, P.L. 30, and all of the provisions of such Act relating to the imposition, collection and payment of the per capita tax are hereby incorporated in this resolution by reference thereto.

Section 9. All applicable statutes and laws of the Commonwealth of Pennsylvania, relating to the assessment of subjects of taxation and the collection of taxes enacted by a public school district are hereby incorporated in this resolution by reference thereto excepting so far as this resolution conflicts therewith.

Section 10. If any section, clause or sentence or part of this resolution is for any reason found to be unconstitutional, illegal or invalid or in conflict with any provision of the Public School Code under which this resolution is adopted, such unconstitutionality, illegality, invalidity or conflict shall not affect or impair any of the remaining provisions, sentences, clauses or sections or parts of this resolution. It is hereby declared as the intent of the Conneaut School District that this resolution would have been adopted had such unconstitutional, illegal, invalid or conflicting sentence, clause, section or part thereto not been included herein.

RESOLVED AND PASSED by the Board of School Directors of the Conneaut School District on the 9th day of June, 2021.

13.g. Approve Act 511 Tax Resolution

Request the Board to approve Act 511 Tax Resolution as follows;

BE IT RESOLVED, that the Board of School Directors of the Conneaut School District continue to enact a 0.5% wage tax, a \$5.00 per capita tax, and a 0.5% realty transfer tax, heretofore enacted under Act 511 without change.

13.h. Approve Homestead and Farmstead Exclusion Resolution

Request the Board to approve the Homestead and Farmstead Exclusion Resolution;

CONNEAUT SCHOOL DISTRICT

Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of Conneaut School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year

beginning July 1, 2021, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as per attachment on Agenda Manager.

13.i. Approve Commitment of Fund Balance

Request the Board to approve the commitment of fund balance as follows:

Committed for Future Capital Projects - \$8,797,445 (increase of \$169,393)

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein.

Mr. Burnham noted he will be voting no. He believes we are giving too much into that fund. Mrs. Miller asked to talk about this so she can hear his perspective on capital fund project. She feels it is a good fund committing to keep for buildings. Mr. Burnham noted he has a problem committing that much because once committed to the fund we cannot pull it out. A problem came up years ago and to him he feels it is excessive today for something we won't do for that many years down the road.

Mr. Mayle noted this item (committing to fund balance) can be changed anytime, the Board can change at next meeting if they wish.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

13.j. Approve Bids

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to approve the Art Bid, Paper Bid and Industrial Arts Bid for the 2021/2022 school year, as per detailed backup on Agenda Manager and as follows;

Vendor Name	Art Bid	Paper Bid	Industrial Arts Bid	Total
Pyramid School Products	2,788.43	-	278.03	3,066.46
National Art & School Supplies	1,799.94	-	-	1,799.94

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Cascade School Supplies	1,075.90	276.45	-	1,352.35
Kurtz Brothers	1,110.07	2,768.27	-	3,878.34
Metco	-	1,563.20	173.97	1,737.17
Contract Paper Group	-	16,875.00	-	16,875.00
Paxton/Patterson	-	-	324.97	324.97
Midwest Technology Products	-	-	503.22	503.22
Totals	6,774.34	21,482.92	1,280.19	29,537.45

13.k. Approve Bids

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to award the diesel and gasoline bid for July, 2021 through June 30, 2024 to Harned Oil with pricing as follows:

Gasoline – Pittsburgh OPIS price + \$0.03 per gallon

Diesel Fuel – Pittsburgh OPIS price + \$0.03 per gallon

Winter Blend - + \$0.03 per gallon

13.l. Approve Cyber Services Program Full Time Student Reimbursement

Request the Board to approve to authorize the Administration to pay District students who are enrolled in the District’s cyber services program as a full time student the actual cost up to a maximum amount of \$30 per month for each month of such enrollment as reimbursement for internet service which is necessary to support the cyber services program. The full time student or his/her parent/guardian shall provide proof of the actual cost of internet service in a form acceptable to the Administration. Where multiple full time students in one household are enrolled in the cyber services program, only one monthly reimbursement shall be provided to the household. Each full time student or household shall be entitled to reimbursement for a maximum of ten months during each school year.

13.m. Approve Renewal of School Police Officer Agreement

Request the Board to approve renewing the School Police Officer Agreement with Kurt Sitler, effective July 1, 2021 through June 30, 2022, *as per detailed backup on Agenda Manager for the Board of Directors review.*

13.n. Approve Vision Insurance Renewal(s)

Request the Board to approve the contract renewal for vision insurance through Vision Benefits of America for a two-year period beginning July 1, 2021 and expiring June 30, 2023, as per detailed backup on Agenda Manager.

13.o. Approval of Capital Projects 5 Year Plan

Request the Board to approve the Capital Projects 5 Year Plan, as per detailed backup on Agenda Manager.

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein.

Mr. McQuiston noted that even though this is a plan it can be adjusted and specifics are board approved before moving ahead. Mr. Burnham understands committing funds going forward but 5 years is too long, three is far enough out, in his opinion. Mr. Hornstein asked might do projects right, he feels it is great we think that far out so we are not committing this month, of all the topics you bring up I appreciate your point of five years but this one I don't understand. Mr. Burnham replied that we spend according to a projected plan but things happen to funding, how much actual emergencies of these projects as they come so to me seems too far out to plan. In the past we generally did not commit 15 years ago. The capital projects proposed but really are not set in stone and he has seen the last few years. Mr. Hornstein replied; again these are not set in stone and some of the projects do not get done. Mr. Burnham replied he just doesn't like committing that far out. Mrs. Luckock reminded, noting to be honest you have been stating your opinion in the past of bond payment which is when we had to borrow money for projects and the board, along with the budget committee in conjunction with Mr. Mayle and Mr. Kimmel, we are planning ahead so we are not borrowing and paying interest on 30 years down the road. She understands everyone entitled to their own opinion but she supports what we are looking and doing to plan ahead, as far as reaction type of mode.

Mr. McQuiston asked Mr. Burnham if you are on committee you make decision for these expenses. Mr. Burnham appreciates that, he just feels that sometimes we try to plan too far ahead and there is so much up in the air right now he is not sure it is wise. As far as bond payment opposition there is no one here on this board now involved in the building project that the bond payments are sucking at us for decades. It was a similar mid set of the board, one board member actually said with interest so cheap the board would be foolish to not borrow to the maximum for redoing our buildings. It is not necessary to use 100% but go to the maximum, that is like someone with a \$100,000 credit card who felt just because it is available. He felt it was one of the most un-fiscal ideas he heard. Buildings were built to keep high schools in tact within the community, what happened to that. Tax payers are taking the hit at that time and for what reason. Why didn't we consolidate high schools then, it would have been cheaper. He is standing up for the tax payer, he made a symbolic vote. I know it has to be paid but trying to be simple here.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

13.p. Approve FCCA Agreement to Sell/Purchase Meals

Request the Board to approve the agreement between the Conneaut School District and FCCA to sell or purchase meals for Pre-K Counts classrooms at Conneaut Lake Elementary, Conneaut Valley Elementary and the Alice Schafer Annex, as per detailed backup on Agenda Manager.

13.q. Approve FCCA Lease Agreement(s)

Request the Board to approve the lease agreements with the Family and Community Christian Association (FCCA) for Pre-K Counts classrooms at Conneaut Lake Elementary, Conneaut Valley Elementary and the Alice Schafer Annex for the 2021/2022 school year, as per detailed backup on Agenda Manager.

13.r. Approve Donation

Request the Board to accept the donation as follows;

Donation from Grove City College coordinated by Jonathon Blaine:

Item:	Quantity:	Price Est. Per Unit:	Value
EliteBook Revolve 810 G3 Laptop	25	\$250	\$6,250
HP Compaq L2105tm Monitor	13	\$70	\$910
HP L2045w Monitor	12	\$70	\$840
HP LP2465 Monitor	2	\$40	\$80
HP L2245wg Monitor	1	\$40	\$40
HP ZR22w Monitor	1	\$40	\$40
HP L2245w Monitor	1	\$40	\$40

13.s. Approve Disabled Vet Exemption Request(s)

Request the Board to approve the Disabled Vet Exemption Request, as per detailed backup on Agenda Manager.

13.t. Addition...Approve Blanket Accident Insurance

Request the Board to approve the Accident Policy Insurance renewal effective July 1, 2021 through June 30, 2022 with National Union Fire Insurance Company of Pittsburgh, PA at a premium cost of \$750.00.

13.u. Approve CPR First Aid AED Training

Request the Board to approve CPR, First Aid, AED Training on June 11, 2021 for up to five District instructional aides to be held at the CASH Library. Aides to be paid at their respective pay rate up to 6 hours with 1 hour unpaid lunch break. Mary Beth Jacobs to be paid \$26/hour. District Cost to also include the CPR, First Aid and AED certification at a reduced cost of \$20/aid.

14. BOARD CONCERNS

14.a. Correspondence

Minutes

Mrs. Luckock noted the calendar year school board meetings were determined for 2021 with COVID restrictions in mind and were scheduled/set here at Alice Schafer Annex. Usually in July and August they are in the CASH cafeteria. What is the opinion of the board right now, again currently it is advertised/stated we are here at Alice Schafer Annex. Noting the town hall meeting is at CASH auditorium. Mrs. Luckock noted it appears the majority is to stay at Alice Schafer Annex for regular voting meetings and work sessions in July and August.

14.b. Student Representatives - None this month

14.c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative

Minutes

Mr. McQuiston provided a brief update. He was very excited with two new programs coming to the Career Center, HVAC and Veterinary Tech/Assistant.

14.d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board

IU Recap for May 26, 2021 Meeting

Minutes

Mrs. Luckock provided a short overview.

14.e. Conneaut Education Association - Mechel Golenberke, President

Minutes

Mrs. Moss and Mrs. Golenberke provided updates.

14.f. Conneaut Education Support Personnel Association - Paul VanDusen, President

Minutes

There was no update.

14.g. PIAA D10 Report - Don Ellis, PIAA District Representative

- PIAA May 26, 2021 Agenda
- Link for current High School Today Magazine
<https://www.nfhs.org/uploadedfiles/3dissue/HSToday/2021issues/may2021/index.html>

Minutes

Mr. Ellis noted his term expires the end of this month and his replacement could be someone not even in our District. Fortunately our new Assistant Principal at CASH Matt Vannoy is very involved in PIAA.

14.h. Committee Reports - Policy Committee

Minutes

Mr. Sperry noted the committee met tonight and there will be a couple policies for 1st reading in July.

15. OTHER with Addition

15.a. As Information - Policies for 1st Reading

Policies for 1st Reading as information;

Policy 218.5 - Student Convicted or Adjudicated of Sexual Assault

Policy 811 - Bonding

Policy 812 - Property Insurance

Policy 813 - Other Insurance

15.b. Approve 2nd Reading and Adoption of Policy

Request the Board to approve the 2nd Reading and Adoption as follows and as per detailed backup on Agenda Manager;

Policy 005 - Organization

15.c. Approve PSBA 2021 Voting Delegates

Request the Board to appoint Mrs. Kathy Klink and _____ as the 2021 PSBA Voting Delegates.

15.d. Approve Employee Assistance Program

Request Board approval to enter in a one (1) year agreement with the Meadville Medical Center to provide an Employee Assistance Program for staff members at a cost of \$7,998.00 effective July 1, 2021 through June 30, 2022. As per detailed backup on Agenda Manager.

15.e. Approve Resolution

Request the Board to approve the Resolution regarding Right-to-Know Law, as per detailed backup on Agenda Manager, and...

BE IT RESOLVED, that the Board of School Directors of the Conneaut School District supports the common sense reforms set for in Senate Bill 312 and Senate Bill 552 and calls upon the General Assembly to meaningfully revise the current Right to know Law to ensure that public agencies and taxpayers are no longer paying for responding to information requests made for commercial purposes and for frequent requests made by individuals who use the RTKL with malicious and vexatious intent.

15.f. Approve Summer School with Corrections

Request the Board to approve summer school for 2021 to start Monday, June 28, 2021 through Thursday, July 22, 2021. ~~All classes to be held at CASH,~~ **Classes to be held at CASH, CVES, CLES and CLMS,** Monday through Thursday, with no school on Monday, July 5th, 2021. Classes to run from 8:00 a.m. to 11:00 a.m. **at all schools BUT CASH which will run classes from 9:00 a.m. to 12:00 p.m.** and no more than two (2) classes per student.

15.g. Approve Memorandum of Understanding Between Local/State Police and CSD

Request approval of the Memorandums of Understanding for the 2019/2020 and 2020/2021 School Years between;

Pennsylvania State Police and Conneaut Valley Elementary School/Conneaut School District

Pennsylvania State Police and Conneaut Valley Middle School /Conneaut School District

Conneaut Lake Regional Police and Conneaut Lake Elementary/Conneaut School District

Conneaut Lake Regional Police and Conneaut Lake Middle School/Conneaut School District

Linesville Police Department and Conneaut Area Senior High/Alice Schafer Annex/Conneaut School District

The purpose of this Memorandum is to:

1. Establish procedures to be followed when any of the following incidents occurs on school property, at any school sponsored activity, or on any public conveyance providing transportation to or from a school or school sponsored activity, including but not limited to a school bus:
 2. Possession of a weapon
 3. Act of Violence
 4. Possession, use or sale of a controlled substance or drug paraphernalia;
 5. Purchase, consumption, possession or transportation of liquor or malt or brewed beverages by a minor under the age of 21 years and/or malt or brewed beverages;
4. Gang-related activity;
5. Ethnic intimidation;
6. Harassment and stalking

B. Foster a relationship of cooperation, mutual support and the sharing of information and resources between the school district and law enforcement.

C. Determine Law Enforcement Jurisdiction and priorities.

E. Determine School District Priorities.

F. Determine Legal Authority.

16. OLD BUSINESS

17. NEW BUSINESS

18. PERSONNEL with Additions

18.a. Approve Appointment(s) with Additions

Request the Board to Approve the following Appointment(s) **with Additions**-

1. To hire Troy Messerall as a full time Supervisor of Online Learning and Digital Resources at Conneaut School District effective Thursday, July 1, 2021 at \$80,000.00 salary. All wages and benefits fare in accordance with the current Conneaut School district Professional Administrators Compensation Plan.
2. To hire Jason Wertelet as full time 7-12 Cyber Math Instructor/technology Integrator at Conneaut School District effective Monday, August 30, 2021 at Step 16 of the Masters +15 Schedule \$72,003 as per current CEA Collective Bargaining Agreement. All wages and

benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Jason Wertelet is a tenured professional.

3. **ADDED** to hire Katie Ellis as a Full Time Coordinator of Elementary & Secondary Gifted Programs/Teacher of Gifted/Elementary Instructional Support at Conneaut School District effective Monday, August 30, 2021 at Step 6 of the Masters' scheduled \$57,127.00 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement. Ms. Ellis is a tenured professional.
4. **ADDED** to hire Wesley Gerber as a 2 year Full Time K-8 Interventionist Teacher at Conneaut Lake Elementary School and Conneaut Lake Middle School effective Monday, August 30, 2021 at Step 1 of the Bachelors schedule \$54,450 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and the Conneaut School District. Mr. Gerber is not a tenured professional.
5. **ADDED** to hire Rebecca McClure as a 2 year Full time K-8 Interventionist Teacher at Conneaut Valley Elementary School and Conneaut Valley Middle School effective Monday, August 30, 2021 at Step 6 of the Masters +15 Schedule \$57,014.00 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and the Conneaut School District. Ms. McClure is not a tenured professional.

18.b. Approve Retirement

Request the Board to approve the following retirement:

Yvonne Paradise-Seger, cafeteria helper, retirement as of June 10, 2021 to be her last day, as per detailed backup on Agenda Manager.

18.c. Approve Resignation

Request the Board to accept the following resignation;

1. Caitlyn Cress, 8th grade Math teacher, resignation effective June 30, 2021, as per detailed backup on Agenda Manager.

18.d. Approve Long Term Substitute for 21/22 SY

Recommendation: To hire Brielle Valesky as a Long Term Substitute School Nurse for CLE/CLMS effective Monday, August 30, 2021 through Friday, June 10, 2022 at Step 1 of the Bachelors Schedule \$54,450.00 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

18.e. Approve Leave Request(s)

Request the Board to approve the following leave request, as per detailed backups on Agenda Manager;

1. Kelly Allen, instructional aide, 1/2 Day, General Unpaid Leave, Tuesday, May 18, 2021.
2. Diana Bish, office aide, 1/2 Day PM, General Unpaid Leave, Friday, May 14, 2021.
3. Leslie Conlin, instructional aide, 1 Day, General Unpaid Leave, Wednesday, May 5, 2021.
4. Leslie Conlin, instructional aide, 1 Day, General Unpaid Leave, Friday, May 7, 2021.
5. Ashley Ellis, instructional aide, 1/2 Day, General Unpaid Leave, Friday, April 23, 2021.
6. Heather Fuller, instructional aide, 1/2 Day, General Unpaid Leave, Friday, April 23, 2021.
7. Lee Hamilton, cafeteria helper, 7 1/2 Days, General Unpaid Leave, starting 1/2 day Wednesday, April 14, 2021 and full days Thursday, April 15, 2021 through Friday, April 23, 2021.
8. Rebecca Hepler, cook, 1 1/2 Days, General Unpaid Leave, 1/2 Day Monday, April 19, 2021 and full day on Monday, April 26, 2021,
9. Annette Lewis, instructional aide, 1/2 Day, General Unpaid Leave, Friday, May 7, 2021.
10. Monica Morgan, cafeteria helper, 3 Days, General Unpaid, Wednesday, April 21, 2021 through Friday, April 23, 2021.
11. Susan Morrow, instructional aide, 1 Day, General Unpaid Leave, Monday, April 19, 2021.
12. Jessica Numer, cafeteria helper, 1 day, General Unpaid Leave, Tuesday, April 13, 2021.
13. Renee Pekarcik, cafeteria helper, 1 Day, General Unpaid Leave, Thursday, June 3, 2021.
14. Wendy Phillips, cafeteria helper, 1 Day, General Unpaid Leave, Tuesday, May 4, 2021.
15. Cindy Roncaglione, cook, 1/2 Day, General Unpaid Leave, Wednesday, May 12, 2021.
16. Yvonne Seger, cooks helper, 1 Day, General Unpaid Leave, Tuesday, May 11, 2021.
17. Yvonne Seger, cooks helper, 2 Days, General Unpaid Leave, Thursday, May 13, 2021 and Friday, May 14, 2021.
18. Jennifer Stevenson, instructional aide, 1/2 Day, General Unpaid Leave, Friday, May 21, 2021.
19. Stephanie Stewart, instructional aide, 2 Days, General Unpaid Leave, Thursday, May 13, 2021 and Friday, May 14, 2021.
20. Ariel Supinger, teacher, 1 Day, Paid Military Leave, Tuesday, May 11, 2021.
21. Hailey Thornton, cooks helper, 1 1/2 Days, General Unpaid Leave, 1/2 Day Thursday, May 13, 2021 and full day Friday, May 14, 2021.
22. Nichole Vennare, cafeteria helper, 2 Days, General Unpaid Leave, Monday, May 3, 2021 and Tuesday, May 4, 2021.
23. Nicole Vennare, cafeteria helper, 8 Days, General Unpaid Leave, starting Wednesday, May 5, 2021 through Friday, May 14, 2021.
24. Chrystal Wise, instructional aide, 1 Day, General Unpaid Leave, Wednesday, March 31, 2021.
25. Carol Young, librarian, 1 Day, General Unpaid Leave, Friday, April 30, 2021.
26. Carol Young, librarian, 1/2 Day, General Unpaid Leave, Tuesday, May 4, 2021.

18.f. Approve Extended School Year Staff for Special Education

Request the board to approve the following Special Education Extended School Year Staff to start June 28, 2021 through July 22, 2021 as follows:

3 Teachers – Total number of hours for each teacher: 3 hours of instruction with 1 hour of prep per day for 4 days per week (with the exception of the week of July 5th) @ \$30.00 per hour for the 2020-2021 sy and \$31.00 per hour for the 2021-2022 sy

Devin Campbell

Angela Krachkowski

Toni Zusinas

2 Paraprofessionals – Total number of hours for each paraprofessional: 3 hours per day for 4 days per week (with the exception of the week of July 5th) @ their respective rate of pay for the 2020-2021 sy and 2021-2022 sy.

Susan Morrow

Angie Unger

1 Classroom Nurse (if needed) – Total number of hours for the classroom nurse (if needed): 3 hours per day for 4 days per week plus transportation time (with the exception of the week of July 5th) @ \$20.56 per hour for the 2020-2021 sy and \$21.09 per hour for the 2021-2022 sy.

Donna Sorice

18.g. Approve Supplementals for 2021/2022 SY

Request the Board to approve the following supplemental coaching request(s), as per detailed backup on Agenda Manager.

Conneaut Area Senior High School

Gerald Ellis, Jr. as JV/Varsity Football Assistant Coach

Lindsay Hasbrouck as JV/Varsity Girls Volleyball Assistant Coach

Christine Krankota as Head Girls' JV/V Basketball Coach

Conneaut Lake Middle School

April Bowman as 5th/6th Grade Girls Volleyball Assistant Coach

Conneaut Valley Middle School

Steve Mickle as Jr. Hi Girls Basketball Assistant Coach

Bob Uzelac as 7th - 8th Grade Boys' Assistant Basketball Coach

18.h. Approve Academic Intramural Proposal for 21/22 SY

Request the Board to approve the Academic Intramural Proposals for 21/22 school year, as per detailed backup on Agenda Manager;

Conneaut Valley Middle School

Steve Mickle to conduct girls basketball grades 5-8 from July 6, 2021 through August 5, 2021 for 20 total hours at the contracted rate.

18.i. Approve Fundraising Request

Request the Board to approve the following fundraising request;

Conneaut Area Senior High School

CASH Football to raise monies/pound or flat donation for a Lift-a-Thon on July 8, 2021, proceeds to help football program and players with various needs, as per detailed backup on Agenda Manager.

18.j. Approve Kelly Services Substitutes Personnel List

Request the Board to approve the Kelly Services Substitute Personnel Listing, as per detailed backup on Agenda Manager.

18.k. Approve Substitute Support Professionals Personnel

Request the Board to approve the substitute support professionals, as per detailed backup on Agenda Manager.

18.l. Approve Conference/Professional Growth Request(s)

Request the Board to approve the following professional growth/conference request(s);

Troy Messerall and Matt Vannoy to attend the PA Educational Leadership Conference at the Poconos, PA on August 1, 2021 through August 3, 2021. Title IIA Cost: registration \$299.00 each, mileage \$364.00 each, hotel \$429.00 each; and meals \$180.00 each.

18.m. Approve Substitute Cyber Teacher

Request the Board to approve to pay Sarah Schwartz 3 hours per day at a rate of \$30/hour to substitute for Keith Conti in Cyber Physical Education, starting Monday, May 10, 2021 to the end of the current school year.

18.n. Approve Summer School Staff

Request the board to approve the following Summer School Staff to start June 28, 2021 through July 22, 2021 as follows:

11 Elementary Teachers – Total number of hours for each teacher: 3 hours of instruction with 1 hour of prep per day for 4 days per week (with the exception of the week of July 5th) @ \$30.00 per hour for the 2020-2021 sy and \$31.00 per hour for the 2021-2022 sy

Lois Byham

Nicole Chapman

Ranetta Cyphert

Katherine Glunt

Adam Jesse

Melissa Parker

Shelly Parks

Jodi Phelps

Deborah Piper

Jennifer Storll

Holly Thomas

9 Middle and High Teachers – Total number of hours for each teacher: 3 hours of instruction with 1 hour of prep per day for 4 days per week (with the exception of the week of July 5th) @ \$30.00 per hour for the 2020-2021 sy and \$31.00 per hour for the 2021-2022 sy

Donna Lucas

Erin McLaughlin

Yvonne Medrick

Sue Moss

Evelyn Neville

Julie Smay

Jaime Wells

Jason Wertelet

Mary Wilson

1 School Nurse – Total number of hours for each school nurse: 3 hours per day for 4 days per week (with the exception of the week of July 5th) @ \$30.00 per hour for the 2020-2021 sy and \$31.00 per hour for the 2021-2022 sy

Wendy Andrews

2 Classroom Nurses and 1 Substitute Classroom Nurse – Total number of hours for the classroom nurse: 3 hours per day for 4 days per week (with the exception of the week of July 5th) @ \$25.00 per hour for the 2020-2021 sy and for the 2021-2022 sy

Christine Barnes

Theresa Turner

Donna Sorice (Substitute if needed)

18.o. Approve Contracted Custodians

Request the Board to approve the Contracted Custodians, as per detailed backup on Agenda Manager.

19. CURRICULUM

19.a. Approve ATSI Plan

Request the Board to approve the ATSI Plan, as per detailed backup on Agenda Manager

19.b. Approve Aeronautics 3 Curriculum

Request the Board to approve the Aeronautics 3 Curriculum, and as a weighted class, as per detailed backup on Agenda Manager.

20. BUILDINGS AND GROUNDS

20.a. Approve Disposal of Equipment

Request the Board to approve the equipment disposal of a Risograph, as per detailed backup on Agenda Manager.

21. TRANSPORTATION

21.a. Approve New and Revised Bus Stops

Request the Board to approve the New and Revised Bus Stops, as per detailed backup on Agenda Manager.

22. *Visitor Recognition

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

23. BOARD CONCERNS

The next regular scheduled Board meeting will be;

July 7, 2021 Combined Work Session/Regular Board voting meeting at the Alice Schafer cafeteria, starts at **6 PM**.

24. EXECUTIVE SESSION

EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss safety and security concerns and personnel concerns.

25. ADJOURNMENT

26. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education).

26.a. Homeless Monitoring Report... as information.

26.b. Cyber Charter Reports...as information only.

April 2021 and May 2021



Dorothy Luckock, Board President



Greg Mayle, Board Secretary