



# **JULY 7, 2021 CONNEAUT SCHOOL DISTRICT BOARD OF DIRECTORS WORK SESSION/VOTING MEETING MINUTES**

07/07/2021 [06:00 PM-08:00 PM] @ Alice Schafer Annex gymnasium/cafeteria

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## **JULY COMBINED MEETING MINUTES**

### **1. Open of Meeting**

#### **Minutes**

Mrs. Luckock opened the meeting at 6:09 pm. She noted due to the storm and earlier start time she was giving those absent time to wait out the rain before coming in.

### **2. Moment of Silence**

### **3. Flag Ceremony**

### **4. Vision and Mission Statement**

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

### **5. Call to Order**

#### **Minutes**

It is noted the following answered to roll call;

Mr. Ellis

Mr. Hall

Mr. Hornstein

Mrs. Luckock

Mrs. Miller

It is noted Mr. McGuirk arrived at 6:25 pm.

Mr. Burnham, Mr. McQuiston and Mrs. Klink were absent.

Administrators Attending;

Mr. Sperry      Mr. Mayle      Mr. Joseph

Mr. Kimmel    Mrs. Kantz    Mr. Kelly

Mr. Messerall

Principals Attending;

Mr. Hans    Mr. Parks

## 6. \*Visitor Recognition on Any Item

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

### Minutes

No one approached the podium.

## 7. Work Session Discussion Items

### 7.a. Community Town Hall Meeting...Mrs. Luckock

Discussion on the Town Hall Agenda items.

1. COVID Updates
2. Start of School
3. Meet the Principals
4. Conneaut Cyber Presentation
5. Q & A on Any Topic

### Minutes

Mrs. Luckock asked for discussion on the Town Hall Meeting.

Mrs. Miller thought the discussion should be in two phases. First, what are we doing. She realizes with the infected numbers and Friday calls Mr. Sperry is already doing but what we are looking at for the school year opening. Secondly, do we anticipate anything, any PDE update, and what about academically or extra-curricular activities.

Mr. Sperry feels the discussion will be lumped together one and two with where we are in the county and state. It is a guess but he is told PDE is coming out with some guidelines and recommendations closer to the end of July. We will be within days of our Town Hall Meeting then. They are watching the Delta variant and how it is spreading.

Mrs. Miller asked with the governors reduction of emergency mandates for covid, are all of our documents associated with emergency planning. Mr. Sperry noted we have to complete a new safety plan in August with Board approval and it is from Federal now. It is much more generic, any infectious disease. This will replace what we had and going forward, it is much more broad.

Mr. Joseph added that the governor's emergency directives have all been lifted by the General Assembly and the Governor does have the ability to declare emergency conditions but can only for 21 days.

Mrs. Miller asked this information to be included in the Town Hall Meeting to parents,

Mrs. Miller asked if there is anything on PIAA with where we are going with fall sports. Mr. Ellis noted he is no longer on the Board due to his term ending in June but our new assistant principal Matt Vannoy is a voting member so he can be our source at this point.

Mr. Hornstein suggested we summarize this or to the effect this is what not is back to normal and this is what we don't know... as a parent we want it back to normal or this is what we do know and what we don't know. Mr. Sperry reminded a lot is contingent on vaccinations, ages 12 and up right now, staff and students in high school can be vaccinated. He is anticipating by late August age to be 5 and up, which may have a reduced dosage... maybe. All this will play heavily on what vaccinations can be given to.

Mr. Ellis noted Wednesday August 4th is the next PIAA meeting so mid-August he would anticipate any updates.

## **7.b. Assessment Discussion...Mrs. Luckock**

### **Minutes**

#### Assessment Discussion-

Mrs. Luckock announced some Board members have received inquiries from members of the public about assessments. For some of us this is going to be an informational session regarding how property assessment is done. For some history here there has been no county reassessment for a number of years. So the first part of this discussion Mr. Mayle and Mr. Joseph will bring all of us up to speed so we understand the process.

Mr. Mayle provided a broad overview, a lot of functions for property tax purposes happen at the county but the school district sets the mileage with property taxes a big part of our revenue. The county prepares and mails out. In Crawford County it has been a long time since reassessment, last time was 1969 and a revision in 1987 where they changed the multiplier a bit.

Some problems that happen if reassessment does not occur in a routine manner results in getting out of whack over time. If a property doesn't have updates that would require pulling a permit or county does not know then an assessment might not change over the years. Also, selling doesn't trigger a change unless an appeal happens so over time in certain communities as things change gradually this is how they get out of whack.

Mrs. Luckock asked what are the triggers that cause reassessment for some and not others. Mr. Joseph said property improvements requiring building permit, renovations where an assessor has to come out and as Mr. Mayle already mentioned a mere sale does not necessarily trigger it unless an appeal is filed.

A couple different considerations from this board in appeals, individual property appeals and a number of districts in the area use this method. Looking at sales that typically does not trigger appeal but properties can get out of

whack. What you might find is sale prices compared to assessed value and pre-determined ratio ....what happens in this case is to look at sale price and say ok that sale price is out of whack with the assessed value and in those cases it generates a fixed increase in real estate taxes that the district takes to appeals. So if a sale price is at market value you calculate the assessed value on that which generates additional tax dollars of x amount, this triggers the district filing a tax assessment appeal with the Appeals Court. The deadline to file an appeal is either July 31 or August 1, and appear in court in September. The decision is made in advance of the next years taxes. The statute says taking individual on that basis is not spot reassessment.

Again a reassessment has not happened in Crawford County in 1969 and a medication in 1987 overall can be what courts call coalition of dispersion, overtime real estate properties in one part of county have changed. In looking at Crawford county, from 1969 to 2021 there may be a dispersion of property taxes county wide. If dispersion is large enough the courts would order upon the location a county wide assessment. Generally elected officials and commissioners are reluctant as it is expensive and commissioners are elected officials. This makes it difficult to pull that trigger for county wide. One item of caution immediately is in event of one county assessment does not mean it is a tax win fall for any district, there is a limitation in the statute of what taxes you can collect as result of assessment, millage has to adjust to reflect also. so not a way for additional taxes collected.

A general rule Mr. Joseph noted is courts will not do if there is less than 20 percent of coalition of dispersion. The more you get away from it the more chances of it being higher. Mr. Joseph is guessing it is larger than 20 percent for Crawford County. Mr. Hornstein asked how does that coalition of dispersion... who calculates and how is it funded. Mr. Joseph replied, it is expert testimony and litigation or someone can bring suit to force a reassessment, which is not popular. Erie County did this and it resulted in implementing it continuously. It was very expensive. Lancaster county is in the same situation. He does not feel it is not a good solution. Warren County is doing it now but they are just in dialog, not in the courts yet. They are hoping the Commissioners will request a reassessment. That is where you want to go if looking at coalition of dispersion is larger than 20 percent.

Mrs. Miller noted the July 31/August 1 deadline, is that having home sales. Mr. Joseph replied yes. Mr. Joseph said yes you would look at all of the real property sales for the year based upon sale price and additional tax as a result of the change. Depending on threshold, monetary one. Fairview School District is doing right now with an average of a dozen where threshold was triggered.

Mrs. Miller asked what is the context we are discussing tonight? Where did it come from. Mr. Hornstein answered, we had to do with concerns on equity, people in his voting region specifically want equal with other tax payers. That is the context. Mr. Joseph said be careful with special tax credits for housing there is state/federal program encourage investment and may lead to underpayment of taxes but that is the intended benefit for temporary time.

Mrs. Luckock added, some inquiries and now to be more informed and what are the triggers for some and why others do not. Mr. Joseph added individual properties can be reassessed with improvements but can also get tax reductions to include fire loss, etc.

Mr. Hornstein asked if Erie County ended up with a continuous process, would you this also thru dialog be a way to solve issues economically? Mr. Joseph noted not quickly, Erie County Assessment office does it internally now, they had an outside firm come in before and had 119,000 parcels. They do it internally now, picking a base year, reassess all parcels and it takes three years on a 10 year cycle.

Mrs. Miller ended that anyone of us losing at a tax bill is scary while equity in properties is fair but she is concerned with coming out of this COVID year and businesses hurting, people have concerns. It is good discussion but do we have to take any action or just discussion. Mrs. Luckock confirmed information to understand the topic for tonight.

Mrs. Miller asked Mr. Mayle if he had the sales of all properties so we can see where we may or may not be out of line on a spreadsheet. Mr. Mayle stated yes, he can use a transfer tax report. Mrs. Miller added Realtors and bankers are seeing a boom in purchasing so she hates to hinder that in any way, we like seeing people moving in to the area.

Mr. Joseph stated if the Board is looking at individual assessment, keep in mind deadlines. Mr. Hornstein feels we should discuss and see what path we should make, see what interest there is to create equity. If a county wide it may just be \$50 per property owner but if specific coalition it could be much higher or lower. So should we consider a discussion later in the year. It was suggested to put on the agenda for a Budget/Finance Committee meeting this December, using August to December numbers.

Mr. Hornstein clarified we are not looking to increase rates, just in spirit of equity and mentioned to look in the future with budget short falls will be much more in community to have a plan and about paying fair share for properties.

#### **7.c. Handbook 2021/2022 Revisions...Mr. Sperry**

1. Athletic Handbook
2. Cafeteria Handbook
3. Conneaut Lake Elementary School Student Handbook
4. Conneaut Valley Elementary School Student Handbook
5. Conneaut Lake Middle School Student Handbook
6. Conneaut Valley Middle School Student Handbook
7. Conneaut Area Senior High School Student Handbook
8. Faculty Handbook
9. Support Professionals Handbook

One hard copy available at the meeting.

#### **Minutes**

Mrs. Luckock noted the updates/revisions for each handbook are uploaded on Agenda and one hard copy available to view tonight. A recap of revisions has been given to all. Mr. Sperry stated the changes are more procedural or date changes, word changes, policy updates, principal changes, staff changes but in all this year not a huge number of changes.

#### **7.d. Superintendent's Report...Mr. Sperry**

#### **Minutes**

Mr. Sperry provided his report.

#### **7.e. PSBA Updates...Mrs. Klink**

#### **7.f. Agenda Review...Mrs. Luckock**

#### **Minutes**

The Board reviewed the Voting meeting agenda.

### 7.g. Adjourn Work Session

#### Minutes

Mrs. Luckock adjourned the work session at 7:02 PM.

### 7.h. Added an Executive Session

***It is noted at 7:02 PM Mrs. Luckock announced the Board would go into an EXECUTIVE SESSION*** before starting the voting meeting to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, specifically in regard to personnel concerns.

#### Minutes

The Board went into an Executive Session at 7:02 PM.

The Board returned from the Executive Session at 7:54 PM.

## 8. Open Voting Meeting

#### Minutes

Mrs. Luckock opened the Voting Meeting at 7:54 PM.

## 9. Approval of Agenda

Request the Board to approve the Agenda.

#### Minutes

Motion by Mr. Hornstein, second by Mrs. Miller to approve the Agenda with the changes to Appointments (Jacob should read Caleb Hines and Approve to Pay should include teachers.

Motion passed by Roll Call.

Mr. Burnham-absent Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

## 10. Approval of Minutes

Request the Board to approve the following Minutes;

June 2, 2021 Budget/Finance Committee Meeting Minutes...as per detailed backup on Agenda Manager.

June 2, 2021 BOD Work Session Minutes...as per detailed backup on Agenda Manager.

June 9, 2021 BOD Regular Board Meeting Minutes...as per detailed backup on Agenda Manager.

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**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller to approve Items 10. through items 15.H.

Motion passed by Roll Call.

Mr. Burnham-absent Mr. Ellis=yes Mr. Hall=yes

Mr. Hornstein=yes Mrs. Luckock=yes Mrs. Klink-absent

Mr. McGuirk=yes Mr. McQuiston-absent Mrs. Miller=yes

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**11. BUDGET TRANSFERS**

**11.a. Approve Budget Transfers**

Request the Board to approve the Budget Transfers, as per detailed backup on Agenda Manager.

**12. FINANCIALS - BILLS**

**12.a. Approve General Fund List of Bills Fund 10 in the amount of \$1,299,720.80**

Approve Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$1,299,720.80

**12.b. Approve Fund 31 Capital Project Bills in the amount of \$12,655.00**

Request the Board to approve Fund 31 Capital Project Bills in the amount of \$12,655.00

**12.c. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$76,093.47**

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$76,093.47

**12.d. Approve Scholarship Fund 71 List of Bills in the amount of \$1,000.00**

Request the Board to approve the Scholarship Fund 71 in the amount of \$1,000.00

**13. INVESTMENT REPORT -**

#### **14. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.**

**14.a. General Fund Report - Revenues/Expenditures - not available at this time.**

**14.b. Student Activity Fund Reports - as information.**

Conneaut Area Senior High School - May, 2021

Conneaut Lake Middle School - May, 2021

Conneaut Valley Middle School - April, 2021

**14.c. Food Service Operating Statement - no report**

#### **15. OTHER FINANCIALS**

**15.a. Approve Disabled Veteran Exemption(s)**

Request the Board to approve the Disabled Veterans Exemption(s) as per detailed backup on Agenda Manager.

**15.b. Approve Dental Hygienist Services**

Request the Board to approve the Dental Hygienist services of Deanna Harrison per hour for up to 300 hours @ \$50.00/hour for the 2021/2022 school year.

**15.c. Approve to Pay**

Request the Board to approve to pay as follows;

1. Request the Board to approve to pay Brielle Valesky (long term school nurse substitute 21/22 sy) for 2 extra days for the 2021/2022 school year at her regular rate of pay.
2. Request the Board to pay Mary Beth Jacobs for CPR training throughout the 21/22 school year at \$26/hour.
3. Request the Board to pay the following instructional aides and teachers, at their regular rate of pay, for up to 6 hours/day and up to 3 days of CPI and Ukeru training conducted by Ben Stumpf and Monica Weed.
  1. CPI Training July 20 and 21, 2021 at CLMS - Carina Braden, Jamie Duda, Ashley Farley, Rachel Collins, Darlene Lawson, Stephanie Stewart and Corina White.
  2. CPI Training August 17 and 18 at CASH - Michelle Hill, Melinda Peters, Kathy Semian, Mariah Shannon, Donna Sorice and Paul VanDusen.
  3. Ukeru Training July 22, 2021 at CLMS - Carina Braden, Rachel Collins, Jamie Duda, Claudia Predis, Darlene Lawson, Corina White.



4. Ukeru Training August 19, 2021 at CASH - Ashley Farley, Michelle Hill, Kathy Semian, Mariah Shannon, Donna Sorice, Cindy Simonette, Stephanie Stewart and Paul VanDusen.

**15.d. Approve Academic Initiative/Academic Intramural 2021/2022 Proposals**

Request the Board to approve the following Academic Initiative/Academic Intramural 2021/2022 Proposal(s) as follows and per detailed backup on Agenda Manager;

**Conneaut Area Senior High School**

1. Erin McLaughlin to conduct Envirothon, 30 hours from Nov-June at \$21/hour.

**Conneaut Lake Middle School**

1. Corina White to conduct Sewing and More for a total of 52.5 hours September through May at \$21.50/hour.
2. Ruth Rea to conduct Let's Play Board Games for a total of 35 hours September through May at \$21.50/hour.
3. Ruth Rea to conduct Knitting + More Club for a total of 35 hours September through May at \$21.50/hour.
4. Ruth Rea to conduct Beginning Band for a total of 35 hours September through May at \$21.50/hour.

**15.e. Approve Updated Kelly Services Teacher Substitute Rates for 2021/2022 SY**

Request the Board to approve the updated teacher substitute rates for 2021/2022 school year, as per detailed backup on Agenda Manager.

**15.f. Approve Hourly Substitute Pay Rates**

Request the Board to approve the following substitute pay rates, effective July 1, 2021.

Hourly Rates

Clerical: \$12.50/hour

Instructional Aides: \$12.50/hour

Cafeteria: \$12.50/hour

Incentive Bonuses

Upon completion of 45<sup>th</sup> day of substitute work: \$150

Upon completion of 90<sup>th</sup> day of substitute work: \$150

Upon completion of 135<sup>th</sup> day of substitute work: \$150

**15.g. Approve Amendment to Compensation Plan**

Request the Board to approve the Amendment to Compensation Plan, as per detailed backup on Agenda Manager.

**15.h. Approve Bids**

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to award the 2021-2022 Cafeteria Furniture & Equipment Bid to Hertz Furniture in the amount of \$102,542.00, as per detailed backup on Agenda Manager.

**16. BOARD CONCERNS**

**16.a. Correspondence**

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Minutes

None

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**16.b. Student Representatives - None**

**16.c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative**

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Minutes

Mr. Ellis provided the report tonight.

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**16.d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board**

- June 23, 2021 IU Meeting Recap
  - School District Budget Report The COVID Impact Part II Federal ESSER Funds
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Minutes

Mrs. Luckock provided her report.

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**16.e. Conneaut Education Association - Mechel Golenberke, President**

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Minutes

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No Report.

**16.f. Conneaut Education Support Personnel Association - Paul VanDusen, President**

**Minutes**

No Report.

**16.g. Eagles Foundation Report - Don Ellis, Jr.**

**Minutes**

Mr. Ellis noted the fundraiser is this Saturday at the Conneaut Cellars Winery.

**16.h. Committee Reports -**

**Minutes**

No report.

**17. OTHER**

**17.a. Approve 2nd Reading and Adoption of Policies**

Request the Board to approve the 2nd Reading and Adoption of the following policies-  
**NOTE Attachments are 1st Reading, will replace documents with 2nd Reading wording July 6th.**

Policy 218.5 - Student Convicted or Adjudicated of Sexual Assault

Policy 811 - Bonding

Policy 812 - Property Insurance

Policy 813 - Other Insurance

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller to approve items 17 through 20.M.

Motion passed by Roll Call.

Mr. Burnham-absent Mr. Ellis=yes Mr. Hall=yes

Mr. Hornstein=yes Mrs. Luckock=yes Mrs. Klink-absent

Mr. McGuirk=yes Mr. McQuiston-absent Mrs. Miller=yes

**17.b. Approve Backpack Program Renewal(s)**

1. Request the Board to approve the Food Distribution Program as follows;

WHEREAS, the Conneautville Church of Christ (hereinafter, "CCC") has offered to coordinate a program known as Bridging the Gap which endeavors to discreetly deliver packs of food each

Friday to sixty (60) or more students who attend either Conneaut Valley Elementary School or Conneaut Valley Middle School and are at risk of going hungry over the weekend; and

WHEREAS, the school nurse at Conneaut Valley Elementary School and Conneaut Valley Middle School will be responsible for the confidential identification of the students who would receive the packs and the distribution of the packs to such identified students; and

WHEREAS, CCC is offering the program through the end of the current school year at no cost to the District; and

NOW, THEREFORE, I move Board approval of the following:

The Board of School Directors hereby acknowledges the donation by CCC of packs of food to be delivered by the school nurse to sixty (60) or more students who attend either Conneaut Valley Elementary School or Conneaut Valley Middle School.

In accordance with the donation of the packs of food, the Board hereby directs the school nurse for Conneaut Valley Elementary School and Conneaut Valley Middle School to confidentially identify sixty (60) or more students from these schools who would benefit from participation in this program, to obtain permission slips from the parents or guardians of those students who have been identified to participate in the program, and to coordinate the discreet distribution of the packs of food to these students; and

The Board's hereby commends the efforts of CCC for its efforts to improve the lives of children through their participation in this program.

**17.c. Approve the Food Distribution Program**

1. Request the Board to approve the Food Distribution Program as follows;

WHEREAS, the local ministerial has expressed an interest to work with local churches to coordinate a program which endeavors to discreetly deliver backpacks of food each

Friday to approximately 60 or more students who attend CASH, Conneaut Lake Elementary School, or Conneaut Lake Middle School and are at-risk of going hungry over the weekend; and

WHEREAS, the school nurse at CASH, Conneaut Lake Elementary School, and Conneaut Lake Middle School will be responsible for the confidential identification of the students who would receive the packs and the distribution of the packs to such identified students; and

WHEREAS, the ministerial is offering the program through the end of the current school year at no cost to the District; and

NOW, THEREFORE, I move Board approval of the following: The Board of School Directors hereby acknowledges the donation by the ministerial of packs of food to be delivered by the

school nurse to approximately 60 or more students who attend CASH, Conneaut Lake Elementary School, or Conneaut Lake Middle School.

In accordance with the donation of the packs of food, the Board hereby directs the school nurse for CASH, Conneaut Lake Elementary School, and Conneaut Lake Middle

School to confidentially identify approximately 60 or more students from these schools who would benefit from participation in this program, to obtain permission slips from the parents or guardians of those students who have been identified to participate in the program, and to coordinate the discreet distribution of the packs of food to these

Students; and The Board's hereby commends the efforts of the ministerial for its efforts to improve the lives of children through their participation in this program.

**17.d. Approve Handbooks**

Request the Board to approve the following handbooks for the 2021/2022 school year, as per detailed backup on Agenda Manager;

1. Athletic Handbook
2. Cafeteria Handbook
3. Conneaut Lake Elementary School Student Handbook
4. Conneaut Valley Elementary School Student Handbook
5. Conneaut Lake Middle School Student Handbook
6. Conneaut Valley Middle School Student Handbook
7. Conneaut Area Senior High School Student Handbook
8. Faculty Handbook
9. Support Professionals Handbook

**17.e. Approve PSBA 2021 Voting Delegate**

Request the Board to appoint Jamie Hornstein as a 2021 PSBA Voting Delegate.

**17.f. Approve Memorandum of Understanding**

Request the Board to approve the Memorandum of Understanding between the Conneaut Education Association and the Conneaut School District regarding middle school volleyball and basketball, as per detailed backup on Agenda Manager.

**18. OLD BUSINESS**

**19. NEW BUSINESS**

## 20. PERSONNEL

### 20.a. Approve Use of Substitutes

Request the Board to authorize Administration to use substitute employees to cover the work duties of permanent staff during times that permanent staff are required to be away from their normal work duties and/or work stations for staff training activities or to comply with other administrative directives.

### 20.b. Approve Support Professional Substitutes

Request the Board to approve the support professional substitutes, as per detailed backup on Agenda Manager.

### 20.c. Approve Contracted Custodial Personnel

Request the Board to approve the Contracted Custodial Personnel list, as per detailed backup on Agenda Manager.

### 20.d. Approve Supplemental Coach Appointments for 21 22 SY

Request the Board to approve the following supplemental coach requests **contingent on the program being conducted for the following:**

#### **CASH-**

Cheryl Cameron, Band Front

Jason Gillette, Marching Band Section Helper

Christine Krankota, Girls Head Varsity/JV Basketball Coach

Nicole Szallar, Band Front

Paul Michael Szallar, Marching Band Section Helper

Kevin Welsh, Head Wrestling Coach

#### **Conneaut Lake Middle School**

April Bowman, Spirit Advisor

April Bowman, Yearbook Co-Advisor

Sandy Calvert, Yearbook Co-Advisor

Carrie Fannin, Newspaper Editor

Evan Gerber, Jr. High Wrestling Assistant Coach

Wes Gerber, Jr. High Wrestling Assistant Coach

Yvonne Mederick, Student Council Advisor

Corina White, Drama Advisor

**Conneaut Valley Middle School**

William Bowman, Assistant Football Coach

Sonny Brady, Jr. High Girls' Basketball Assistant Coach

Bob Uzelac, 7th & 8th Grade Boys Basketball Assistant Coach

\*\* Community Member

**20.e. Approve Volunteer Coach Appointments for 21/22 SY**

Request the Board to approve the following volunteers for the 21/22 supplemental school year, contingent on the program being conducted.

**CASH**

Patrick Baldwin, Marching Band Volunteer

Amanda Harper, Cheerleading Volunteer

Mark Ruttenberg, Girls' V/JV Volleyball Volunteer

Mark Ruttenberg, Cross Country Volunteer

Ashley Wygant, Marching Band Volunteer

Jake Wygant, Marching Band Volunteer

\* Pending Clearances

\*\* Community Member

**20.f. Approve Resource Person(s)**

Request the Board to approve the Resource Person(s) as listed below and as per detailed backup on Agenda Manager.

Quinn Cameron and Nathan White for Marching Band for two weeks starting July 26, 2021 through August 6, 2021.

\*\* Per Policy 123 - "Interscholastic Athletes: Resource personnel in extracurricular activities are permitted to work under the supervision of the head coach for a period not to exceed two (2) weeks. Resource personnel do not need an Act 34 clearance but must be reported to the Board on the appropriate form."

**20.g. Approve Leave Request(s)**

Request the Board to approve the following Leave Request(s), as per detailed backup on Agenda Manager;

1. Kelly Allen, instructional aide, 1 Day, General Unpaid Leave, Monday, May 10, 2021.
2. Kelly Allen, instructional aide, 2 Days, General Unpaid Leave, Thursday, May 13, 2021 and Friday, May 14, 2021.
3. Kelly Allen, instructional aide, 2 Days, General Unpaid Leave, Thursday, June 3, 2021 and Friday, June 4, 2021.
4. Leslie West Conlin, instructional aide, 1 Day, General Unpaid Leave, Friday, May 14, 2021.
5. Theresa Henry, cafeteria helper, 1 Day, General Unpaid Leave, Wednesday, May 12, 2021.
6. Theresa Henry, cafeteria helper, 1 Day, General Unpaid Leave, Friday, May 21, 2021.
7. Carl Kline, maintenance, 1/2 Day, General Unpaid Leave, Wednesday, May 26, 2021.
8. Darlyne Lawson, instructional aide, 2 Days, General Unpaid Leave, Thursday, May 13, 2021 and Thursday, June 3, 2021.
9. Brenda Lipps, Bookkeeper 1, 1 Day, General Unpaid Leave, Thursday, June 17, 2021.
10. Rana Pokol, teacher, 1 Day, General Unpaid Leave, Wednesday, June 2, 2021.
11. Yvonne Seger, cooks helper, 1 Day, General Unpaid Leave, Monday, March 29, 2021.
12. Yvonne Seger, cooks helper, 1 Day, General Unpaid Leave, Friday, May 21, 2021.
13. Yvonne Seger, cooks helper, 3 Days, General Unpaid Leave, Tuesday, May 25, 2021 through Thursday, May 27, 2021.
14. Yvonne Seger, cooks helper, 1 1/2 Days, General Unpaid Leave, Tuesday, June 1st 1/2 day and Wednesday, June 2, 2021 full day.
15. Yvonne Seger, cooks helper, 1 Day, General Unpaid Leave, Tuesday, June 8, 2021.
16. Stephanie Stewart, instructional aide, 1/2 Day, General Unpaid Leave, Friday, June 11, 2021.
17. Jen Stevenson, instructional aide, 1/2 Day, General Unpaid Leave, Thursday, June 3, 2021.
18. Chrystal Wise, instructional aide, 4 1/2 Days, General Unpaid Leave, starting Monday, May 3, 2021; Tuesday, May 4, 2021; Thursday, May 20, 2021; 1/2 day on Wednesday, May 26, 2021 and full day on Wednesday, June 2, 2021.
19. Carol Young, teacher, 1 Day, General Unpaid Leave, Wednesday, May 13, 2021.
20. Carol Young, teacher, 1 Day, General Unpaid Leave, Thursday, May 14, 2021.

**20.h. Approve Corrected Step to Appointment**

Request the Board to approve the corrected Step in a previously approved appointment;



Rebecca McClure was approved at the June 9, 2021 Board meeting as a 2 year full time K-8 Interventionist teacher at Conneaut Valley Elementary school and Conneaut Valley Middle School at Step 6 of the Masters +15 Schedule. The correct Step should be Step 1 of the Masters +15 schedule.

#### **20.i. Approve Professional Growth/Conference Requests**

Request the Board to approve the following professional growth/conference request(s), as per detailed backups on Agenda Manager;

1. Frank Kimmel to attend the Water Operation Certification Exam in Boalsburg, PA on Wednesday, October 6, 2021. District Cost: registration \$75.00, mileage \$208.32, hotel \$115.00.
2. David Maskrey to attend the Lead 21 Conference at State College, PA on Sunday, October 10, 2021 through Tuesday, October 12, 2021. Title IIA Cost: registration \$300.00, mileage \$201.60, hotel \$290.00 and meals \$180.00.
3. Erin McLaughlin to attend the Plant Camp 2021 at Pymatuning State Park on Sunday, August 10, 2021 through Tuesday, August 12, 2021. Title IIA Cost: registration \$25.00 and mileage \$17.25.
4. Ben Stumpf to attend the Virtual CPI Instructor Refresher on Thursday, June 17, 2021. District Cost: registration \$1,199.00.
5. Ben Stumpf, Monica Weed and Ashley Farley to attend the Ukeru Instructors Recertification in Erie, PA on Tuesday, August 3, 2021. District Cost: registration \$1,150.20
6. Monica Weed to attend the Virtual CPI Instructor Refresher on Thursday, June 21, 2021. District Cost: \$1,199.00.

#### **20.j. Approve Fundraising Request(s)**

Request the Board to approve the following fundraising requests, as per detailed backups on Agenda Manager;

##### **CASH**

1. CASH Varsity Girls' Soccer to conduct a baby photo contest at \$1/donations starting September 4, 2021 through October 12, 2021. Proceeds to help team purchase needs not covered by budget.
2. CASH Varsity Girls' Soccer to sell Yeti cooler and camp items raffle tickets (sold by parents) at \$5/ticket starting July 8, 2021 through September 28, 2021. Proceeds to help team purchase needs not covered by budget.
3. CASH Varsity Girls Soccer to sell Daffins Candy bars at \$1/each starting July 12, 2021 through August 12, 2021. Proceeds to help team purchase needs not covered by budget.

#### **20.k. Approve Athletic Intramural(s)**

Request the Board to approve the following Athletic Intramural for the 21/22 school year per contracted pay rate based on the current Collective Bargaining Agreement between the Conneaut School District and the Conneaut Education Association, detailed backup on Agenda Manager;

**Conneaut Valley Elementary School**

Jason Onderko to conduct Volleyball for boys' and girls in grades 3-4 for up to 25 hours September 14, 2021 through November 5, 2021

Jason Onderko to conduct Fitness & Fun Activities for boys' and girls' grades 3-4 for up to 75 hours from October 22, 2021 through March 4, 2021.

**20.I. Approve Student Field Trips and Educational Trip(s)**

Request the Board to approve the following student field trips and educational trips, as per detailed backup on Agenda Manager;

**CASH**

1. Glenn Cameron, Cheryl Cameron to take the Band students to the Jamestown Fair Parade in Jamestown, PA on Saturday, September 11, 2021. District Cost: busing \$210.00.
2. Glenn Cameron, Cheryl Cameron to take the Band students to the Oil City High School Band Festival in Oil City, PA on Saturday, September 11, 2021. District Cost: busing \$507.00.
3. Glenn Cameron and Cheryl Cameron to take the Band students to the Albion Fair Parade in Albion, PA on Saturday, September 18, 2021. District Cost: busing \$305.00.
4. Glenn Cameron and Cheryl Cameron to take Band students to the Pymatuning Valley High School Band Festival on Saturday, September 25, 2021. District Cost: busing \$244.00.
5. Glenn Cameron and Cheryl Cameron to take Band students to the Maplewood Band Festival in Maplewood, PA on Saturday, October 2, 2021. District Cost: busing \$444.00.
6. Glenn Cameron and Cheryl Cameron to take Band students to the Grove city College Homecoming Parade in Grove City, PA on Saturday, October 9, 2021. District Cost: busing \$443.00.
7. Glenn Cameron and Cheryl Cameron to take Band students to the Conneaut Lake Pumpkinfest Parade on Saturday, October 16, 2021. District Cost: busing \$97.00.
8. Glenn Cameron and Cheryl Cameron to take Band students to the Meadville Area Band Festival at the Meadville Sr High School on Saturday, October 16, 2021. District Cost: busing \$375.00.
9. Glenn Cameron and Cheryl Cameron to take Band students to the Meadville Halloween Parade in Meadville, PA on Saturday, October 30, 2021. District Cost: busing \$297.00.

**20.m. Approve Appointment(s)**

Request the Board to approve the following appointment(s), as per detailed backups on Agenda Manager;

1. Request the Board to hire **Adrienne Dugan** as a Kindergarten Teacher at Conneaut Valley Elementary School effective Monday, August 30, 2021 at Step 1 of the Masters schedule \$55,362 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Ms. Dugan is not a tenured professional.
2. Request the Board to approve to hire **Caleb Hines** as a Full Time 7-12 Cyber English Instructor/Technology Integrator at Conneaut School district effective Monday, August 30, 2021 at Step 1 of the Bachelors Schedule \$54,450 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Mr. Hines is not a tenured professional.
3. Request the Board to approve to hire **Jordan Lynn** as a Middle School Mathematics Teacher at Conneaut Valley Middle School effective Monday, August 30, 2021 at Step 1 of the Bachelors schedule \$54,450 as per current CEA Collective Bargaining Agreement. All wages and benefits fare in accordance with the Collective Bargaining Agreement between Conneaut Education Association and the Conneaut School District. Ms. Lynn is not a tenured professional.
4. Request the Board to approve to hire **Scott Mondy** as a 4th Grade Elementary Teacher at Conneaut Valley Elementary School effective Monday, August 30, 2021 at Step 1 of the Bachelors schedule \$54,450 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Mr. Mondy is not a tenured professional.
5. Request the Board to hire **Megan Spellman** as a full Time Biology Teacher at Conneaut Area Senior High School effective Monday, August 30, 2021 at Step 15 of the masters + 15 schedule \$70,272 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Ms. Spellman is a tenured professional.

## 21. CURRICULUM

## 22. BUILDINGS AND GROUNDS

### 22.a. Approve Intercom Gateways Quote

Request the Board to accept Administrations recommendation in approving the quote to add Intercom Gateways to systems at CASH, CVMS, CLMS, CVE and CLE for a total of \$5,535.00. To be paid out of Capital Funds. As per detailed backup on Agenda Manager.

### 22.b. Approve Disposal Request(s)

Request the Board to approve the Disposal Requests as follows and as per detailed backup on Agenda Manager;

1. Conneaut Lake Middle School - Five sewing machines purchased while still the Conneaut Lake High School... are deemed not fixable per Fox's Sew & Vac from Meadville.
2. Conneaut Valley Elementary School - 15 cafeteria tables
3. Conneaut Valley Elementary School- One damaged picnic table

#### **22.c. Approve Facility Use Request with Fee Waivers**

Request the Board to approve the following facility use requests asking for fee waivers, as per detailed backups on Agenda Manager;

##### **Conneaut Lake Middle School**

1. Madeira Paraskos, requestor for Conneaut Lake Area Ambulance Service & Community College of Allegheny County to use two first floor classrooms on September 13, 2021 through Feb 20, 2022 Monday and Thursday Evenings and one (1) Saturday per month for education and training of Emergency Medical Technicians. Requesting fees be waived.

### **23. TRANSPORTATION**

#### **23.a. Approve Tournament Request(s)**

Request the Board to approve the following tournament request(s) which are beyond the permitted mileage/distance one way, as per Policy.

1. Christine Krankota head girls' volleyball coach request to take the team to participate in the Little Lion Invitational at State College, PA. This is 93 miles beyond the permitted 75 miles allowed. No Cost to the District. The All Sports Boosters or Volleyball Boosters will pay the fuel difference.
2. Christine Krankota, head girls' volleyball coach requesting to take the team to participate in the North Allegheny Volleyball Tournament in Wexford, PA. This is 6 miles beyond the permitted 75 miles allowed. No Cost to the District.

### **24. \*Visitor Recognition**

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

### **25. BOARD CONCERNS**

The next regular scheduled Board meeting will be;

August 4, 2021 Community Town Hall Meeting at CASH Auditorium, starts at 6 PM.

August 11, 2021 Combined Work Session and Voting Meeting to be held at Alice Schafer Annex cafeteria, starts at 6 PM.

## 26. EXECUTIVE SESSION

## 27. ADJOURNMENT

## 28. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education.

**28.a. 180 Day Enrollment...information only.**

**28.b. CASH School End of Year Newsletter- as information given to Board for distribution.**

CASH End of Year Newsletter - as information to be give to the Board Members for distribution.

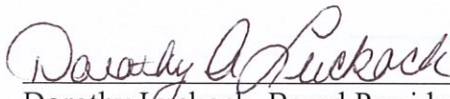
**28.c. Facility Use Requests... as information only.**

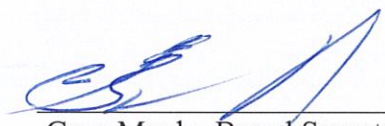
### Conneaut Area Senior High School

1. Brittany Kilbury, requestor for Kelly Education to use the library Wednesday, August 4, 2021 for a substitute hiring event.
2. Scott Hinterleiter, requestor for CASH Boys' and Girls' Soccer Teams to use the soccer fields on July 26, 2021 thru July 30, 2021.

### Conneaut Lake Middle School

1. Yvonne Medrick, requestor for Conneaut Area Boys' Lacrosse to use the football field July 1, 2021 through June 30, 2022 (21/22 school year) for summer camps, practices and games.

  
Dorothy Luckock, Board President

  
Greg Mayle, Board Secretary