

JANUARY 8, 2020 CONNEAUT BOD COMBINED MEETING

1/8/2020 [6:00PM-9:00PM] @ Alice Schafer Annex Cafeteria

- CONNEAUT SCH DISTRICT VOTING MEETING -

1. Open of Meeting

Mrs. Luckock opened the meeting at 6:08 pm.

Minutes

Mrs. Luckock opened the meeting at 6:08 pm, noting the meeting was delayed to allow those present to have a piece of the Board Appreciation cake which Administration provided.

2. Moment of Silence

Minutes

Mrs. Luckock asked for a moment of silence.

3. Flag Ceremony

4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

Minutes

Mrs. Luckock read the Vision and Mission Statements.

5. Call to Order

It was noted Mr. Hornstein, Mr. McQuiston and Mrs. Miller were absent.

Let the minutes reflect Mrs. Miller arrived at 6:10 pm and Mr. McQuiston arrived during the voting meeting.

Minutes

Mrs. Luckock noted Mr. Hornstein is out of town and Mr. McQuiston would be arriving late. Mrs. Miller was also noted as absent. She arrived just after roll call.

6. *Visitor Recognition on Agenda Items

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one addressed the Board.

7. Work Session Discussion Items

a. January School Board Recognition

January School Board Recognition

Minutes

Mr. Sperry presented the Board with Certificates, noted some interesting facts about school board members and thanked the Board for all they do as volunteers of this community.

b. CEP Update...Mr. Mayle

Minutes

Mr. Mayle reviewed the meal participation so far this school year in the CEP (Community Eligibility Program). A snapshot of November shows us very close to our projected percentages. He reviewed the breakfast percentage participation and lunch for 2018 and 2019 which showed a big jump from 2018 to 2019.

c. Student in the Workplace Grant....Mrs. Kantz

Minutes

Mrs. Kantz explained the Student in the Workplace Grant. Last spring the NW Tri-County IU#5 obtained a grant and rolled it out to all 17 districts. The criteria to qualify for the grant was for students who did not have a career path. We signed up immediately for the fall session with 15 students qualified. We were one of the first districts ready to go and other districts were put in the spring. This grant is completely reimbursed which includes transportation, interview outfit and time away from class for staff. Recently, I was contacted again and informed some other districts backed out. Originally the IU was not going to take anymore of our students above the first 15 as we had taken more than our share. But, the IU announced if we had some some now they will take them since districts backed out. Ten more can be included in the spring session. This program was very successful the first time in the fall and she was thrilled to be asked to include more students. The field trip is on the agenda for approval.

d. Superintendent's Report...Mr. Sperry

Minutes

Mr. Sperry provided his report noting there were only a few weeks of school from the last report.

e. Superintendent Goals...Mr. Sperry

Minutes

Mrs. Luckock and the Board reviewed the Superintendent's Goals for 2020 and moved one goal to be a stand alone. Mrs. Luckock noted these goals would be added to tonight's voting meeting.

f. PSBA Updates...Mr. Ellis

Minutes

Mr. Ellis provided some updates. He also reported on the Eagles Foundation and suggested the Foundation be added to the monthly board meeting with updates.

g. Agenda Review...Mrs. Luckock

Minutes

The Board reviewed the voting meeting agenda.

h. ADJOURNMENT

The meeting was adjourned at 6:50 PM.

Minutes

The work session adjourned at 6:50 PM.

8. Open Voting Meeting

Meeting opened at 6:51 pm.

Minutes

Mrs. Luckock opened the meeting at 6:51 pm.

9. Approval of Agenda with Additions

Request the Board to approve the Agenda.

Minutes

Motion by Mrs. Klink and Mrs. Miller second to approve the agenda with the addition to add the Superintendent's Goals.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- absent Mrs. Miller- yes

10. Approval of Minutes

Request the Board to approve the minutes as follows;

December 4, 2019 Budget/Finance Committee Meeting Minutes

December 4, 2019 Reorganization Meeting Minutes

December 4, 2019 Work Session Meeting Minutes

December 11, 2019 Board Voting Meeting Minutes

Minutes

Motion by Mrs. Kink and Mr. McGuirk second to approve the minutes.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- absent Mrs. Miller- yes

11. BUDGET TRANSFERS

a. Approve Budget Transfers

Request the Board to approve the Budget Transfers.

Minutes

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve the budget transfers.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- absent Mrs. Miller- yes

12. Treasurers Reports

a. Approve Treasurers Reports

September, October and November, 2019

Minutes

Motion by Mr. McGuirk, second by Mrs. Miller that the Board approve the Treasurers Reports.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- absent Mrs. Miller- yes

13. FINANCIALS - BILLS

a. Approve December, 2019 Bills Fund 10 in the amount of \$1,111,717.85

Request the Board to approve the December, 2019 General Fund List of bills in the amount of \$1,111,717.85

Minutes

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve Bills 13. a through c. Fund 10; Fund 31 and Fund 50.

Motion passed by roll call;

Mr. Burnham- no Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- absent Mrs. Miller- yes

b. Approve Fund 31 Capital Project Bills in the amount of \$52,106.25.

Request the Board to approve the Capital Projects Fund 31 List of Bills in the amount of \$52,106.25

Minutes

Approved in the motion above.

c. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$55,271.65

Request the Board to approve the Cafeteria Food Service Fund 50 List of Bills in the amount of \$55,271.65

Minutes

Approved in the motion above.

14. INVESTMENT REPORT - None

15. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

a. General Fund Report - Revenues/Expenditures - November, 2019

b. Student Activity Fund Reports -

As information the Student Activity Fund Reports for -

Conneaut Area Senior High School- November, 2019

Conneaut Lake Middle School - September, 2019; October, 2019; and November, 2019

Conneaut Valley Middle School - November, 2019

c. Food Service Operating Statement - November, 2019.

Food Service Operating Statement, November, 2019.

16. OTHER FINANCIALS

Minutes

It is noted Mr. McQuiston arrived.

a. Approve Academic Initiative/Academic Intramural Proposal(s)

Request the Board to approve the following Academic Initiatives/Academic Intramural Proposals;

Conneaut Valley Elementary School

1. Adam Jesse and Holly Thomas to conduct Tech Club, 20 total hours from January 2020 through May, 2020. To be for students to compete hands on STEM activities, relating to robotics, technology, coding and engineering.
2. Aimee Stearns to conduct Wilson Language System Tutoring (21 total hours at \$20.50/hour from January 7, 2020 through March 31, 2020. To focus on basic reading skills including phonics, fluency, vocabulary and comprehension.

Minutes

Motion by Mrs. Miller, second by Mr. McQuiston that the Board approve the academic initiatives/academic intramurals.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve Grant Application(s)

1. Request the Board to approve the Grant Application submitted by Patricia Prebor for Governor Wolf's PA Smart Targeted Grant in the amount of \$35,000 to use the money to expand the STEM instruction and training for educators at CLMS in the Computer/Science Department.
2. Request the Board to approve the Grant application submitted by Brenda Kantz for PA Teachers in the Workplace Grant in the amount of \$25,000.00. In conjunction with PENNCREST and Crawford Central School Districts receiving the same grant/amount. two opportunities in June 2020 will be offered to CSD teachers. The first to be a week long residence with a local business partners and the second will be a two day Workplace Tech Skills Conference.

Minutes

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve the grant applications.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

c. Approve to Pay

Request the Board to Pay as follow(s);

1. Request the Board to pay Melissa Michael and Melanie Morian to work the evening Kindergarten registration on March 10, 2020 for up to three hours at each individual(s) contractual rate of pay.

Minutes

Motion by Mr. Burnham, second by Mr. McGuirk that the Board approve to pay this motion as listed.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

d. Approve Memorandum of Agreement

Request the Board to approve the Memorandum of Agreement between the Act 93 Administrators and the Conneaut School District regarding Act 93 compensation of unused sick leave.

Minutes

Motion by Mr. McGuirk, second by Mrs. Miller that the Board approve the memorandum of understanding.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

e. Approve 2018/2019 School Year Audit

Request the Board to approve the 2018/2019 school year audit as presented at the December 11, 2019 Board of Directors Voting meeting.

Minutes

Motion by Mrs. Miller, second by Mr. Burnham that the Board approve the 2018/2019 school year audit as presented in December, 2019.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

f. Approve Superintendent's Bonus

Request the Board to approve the Superintendent's Bonus in the amount of \$2,250 as was the consensus by the Board at his evaluation in December, 2019.

Minutes

Motion by Mrs. Klink, second by Mr. McQuiston that the Board approve the Superintendent's Bonus, noting Mrs. Luckock reminded the Board this is mandated by the Commonwealth.
Motion passed by roll call;
Mr. Burnham- no Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- abstained

17. BOARD CONCERNS

a. Correspondence

Minutes

None

b. Student Representatives -

CASH Representative - Moses Schmidt

CLMS Representative - Franklyn Janocha and Matthew Wilpula

Minutes

The students presented their reports.

c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative

Minutes

Mr. McQuiston provided a brief report.

d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board no report available.

There will not be a report in January.

e. Conneaut Education Association - Mrs. Golenberke, CEA President

Minutes

No report.

f. Conneaut Education Support Personnel Association - Paul VanDusen, President

Minutes

No report.

g. PIAA D10 Report - Don Ellis, PIAA District Representative

Minutes

Mr. Ellis provided his report.

h. Committee Reports - Policy Committee

Minutes

Nothing added, there was no policy committee meeting this month.

18. OTHER

a. Approve 2nd Reading and Adoption of Policies

Request the Board to approve the 2nd Reading and Adoption of the following policies;
Policy 702 - Gifts, Grants, Donations - Superintendent's Regulation
Policy 705 - Facilities and Workplace Safety

Minutes

Motion by Mrs. Klink, second by Mrs. Miller that the Board approve the 2nd reading and adoption of policies.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve PSBA Reaffirming Principles of Government and Leadership

Request the Conneaut School Board of Directors to approve the Reaffirming Principles of Governance and Leadership.

Minutes

Motion by Mrs. Klink, second by Mr. McGuirk.

Mr. Burnham expressed his dislike to the word of democracy in the principles.

Motion passed by roll call;

Mr. Burnham- no Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

c. Approve Intent to Eliminate Position

Request the Board to approve Administrations recommendation and intention to eliminate the mail run carrier support position effective Monday, December 30, 2019.

Minutes

Motion by Mr. Burnham, second by Mr. Hall that the Board approve to eliminate a position.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

d. Addition to Agenda Approve Superintendent's Goals

Request the Board to approve the Superintendent's Goals for December 2019 through December 2020.

Minutes

Motion by Mrs. Miller, second by Mr. Ellis that the Board approve the Superintendent's Goals for 2020.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

19. OLD BUSINESS

20. NEW BUSINESS

21. PERSONNEL

a. Approve the Service Support Professionals Substitute Personnel

Request the Board to approve additional names to the Service Support Professionals Substitute Personnel listing.

Minutes

Motion by Mrs. Klink, second by Mrs. Miller that the Board approve items 21. A through d.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve Contracted Custodial Personnel

Request the Board to approve personnel submitted by Contracted Custodial Personnel.

Minutes

Approved in the above motion.

c. Approve Retirements

Request the Board to accept the Retirement as follows;

1. John Davis, mail run carrier, plan to retire from his position on December 27, 2019.
2. Aletha Samuels, professional teacher, intends to retire on the 31st day of August, 2020.
3. Michael Vorisek, professional teacher intends to retire on the day after the last teacher day of the 2019-2020 school year.
4. Suzanne Weathers, professional teacher intends to retire on the day after the last day of the 2019-2020 school year.

Minutes

Approved in the above motion.

d. Approve Kelly Services Substitute Updated Listing

Request the Board to approve the Kelly Services Substitute Updated listing.

Minutes

Approved in the above motion.

e. Approve Supplemental Coach Appointments for 19 20 SY

Request the Board to approve the following supplemental appointment for the 2019-2020 school year-

Conneaut Area Senior High School-

Rebecca Braden * - Assistant Softball Coach

Jason White * - Assistant Baseball Coach

* Community Member(s)

Minutes

Motion by Mr. McGuirk, second by Mrs. Miller that the Board approve items 12. e through g.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

f. Approve Volunteer Coach Appointments for 19 20 SY

Request the Board to approve the Volunteer Coach Appointment as follows;

Conneaut Area Senior High School-

David Gillette * Volunteer JV/V Boys Volleyball

* Community Member

Minutes

Approved in the motion above.

g. Approve Correction to a Supplemental Coach Appointments

Request the Board to approve correcting the previously approved appointment of Scott Hinterleiter as the Head Soccer Coach for 2020 2021 school year. Was approved at the December 11, 2019 board meeting for 2019-2020 school year.

Minutes

Approved in motion E.

h. Approve Professional Growth Request(s)

Request the Board to approve the following professional growth request(s);

1. Amber Heil to attend the Crawford County Conserva-thon District Annual Meeting in Woodcock, PA on Thursday, February 27, 2020. District Cost: substitute: \$140.00.
2. John Hines and Dave Maskrey to attend the 2020 PA Educational Leadership Summit in Lancaster, PA on Sunday, August 2, 2020 through Tuesday, August 4, 2020. Title IIA Cost: registration \$379 each, mileage (carpooling) \$352.64, sharing hotel room \$318.00 and meals \$180/each.

3. Peg Jacobs to attend the Google Expeditions at the IU#5 in Edinboro, PA on Tuesday, January 28, 2020. Title IIA Cost: substitute \$140.00 and mileage \$35.16.
4. Carl Kline to attend the VFD Basics and Control and Valve Troubleshooting in Harmony, PA on Wednesday, January 15, 2020. No Cost to the District, using district van.
5. Sue Larson to attend the HR Job Alike at the IU#5 in Edinboro, PA on Thursday, January 16, 2020. District Cost: mileage \$37.70.
6. Trish Prebor to attend the Lego Midstorm at the IU#5 in Edinboro, PA on Wednesday, February 12, 2020. Title IIA Cost: substitute \$140.00, mileage \$34.52.
7. Betsy Sperry to attend the Practical Strategies to Address the Challenges of Today's School Nurse in Pittsburgh, PA on Friday, March 27, 2020. District Cost: substitute \$150.00, registration \$150.00, mileage \$117.16, and tolls/parking \$30.00.
8. Carly Shoulders and Rachel Collins to attend the National Reading Recovery and K-12 Literacy Conference in Columbus, Oh on Sunday, February 9, 2020 and Monday, February 10, 2020. Title IIA Cost: substitutes \$280.00, registration \$910.00 total, mileage \$276.08, tolls/parking \$60.00, hotel/sharing \$500.00 and meals \$180.00 each.
9. Carly Shoulders to attend the STEM Camp Edu in Norristown, PA on Sunday, July 26, 2020 through Wednesday, July 29, 2020. Title IIA Cost: mileage \$455.88, tolls \$90.00, hotel \$375.00 and meals \$200.00.

Minutes

Motion by Mrs. Klink, second by Mrs. Miller that the Board approve the professional growths.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

i. Approve Student Activities/Field Trip Request(s)

Request the Board to approve the field trips and student activity trips as follows;

Conneaut Area Senior High School-

1. Glenn Cameron and Ralph Egyud to take students to the PMEA District 2 Jazz Festival at the Bradford Area High School on Thursday, February 6, 2020 through Saturday, February 8, 2020. District Cost: substitutes \$420.00, registration \$1,575.00, district vans, hotel \$200.00 and meals \$120.00.
2. Melissa Flinchbaugh and Lisa Lichota to take up to 45 juniors to the National College Fair in Pittsburgh on Friday, February 7, 2020. District Cost: busing \$297.00.
3. Melissa Flinchbaugh and/or Evey Neville to take ten juniors and seniors to the Student in the Workplace on five different dates and locations, see attached flyer. All costs to be reimbursed to the district out of the IU5 Student in the Work Place Grant.
4. Marcy Hoenes, Kathy Semian, Paul VanDusen, Joe Drda and a school nurse to take 8 high school students to the Movies at Meadville and then KFC for lunch in Meadville

on Tuesday, January 28, 2020. District Cost: nurse \$123.50, registration \$104.00, busing \$150.00, meals \$48.00.

5. Laura Metrick to take five students to the PA State FFA Conference in Harrisburg, Pa. District Cost: substitute \$70.00, registration \$220.00, hotel \$150.00 and using the FFA Van.
6. Jason Wertelet, Charles Morris, Mary Morris and Julie Smay to take approximately 110 seniors to the Kalahari Water Park on Thursday, May 21, 2020. District Cost: substitutes \$560.00.

Conneaut Lake Middle School-

1. Greg Dinsmore, James Lucas, Tara Lang, Jacque Geer, Korrin Thomas, Corina White, and Michelle Mihoci to take the 6th grade students to a Pittsburgh Pirate game and Point Park on Thursday, May 21, 2020. No Cost to the District.
2. Jamie Flores-Duda, Corina White, Angie Unger, Misti Shellenbarger, Irene Howick to take fifteen students on a Walmart Scavenger Hunt in Meadville on Wednesday, January 29, 2020. District Cost: busing \$78.00 and meals \$52.00.
3. Craig Heberle, Korrin Thomas, April Bowman, Jim Lucas, Dawn Challingsworth, Beth Sanner, Jacque Geer, Pam Harrison, and a school nurse to take up to 175 Stand Tall students to an Erie Bayhawks Play in Erie at the Erie Insurance Arena on Tuesday, February 4, 2020. District Cost: substitutes \$840.00, busing \$802.00.

Conneaut Valley Middle School-

1. Kevin Burns to take up to six winners of the SOAR games to Subway for lunch in Conneaut Lake on Monday, February 3, 2020. No Cost to the District.
1. Sarah Pelc, Steve Mickle, Rebecca Spadafore, Mary Wilson, Susie Kline, Caitlyn Cress, Abbey Michalak, and a school nurse to take up to 200 students as a reward for Positive Behavior to the MARC in Meadville to swim and ice skate on Tuesday, January 28, 2020. No Cost to the District.

Conneaut Valley Elementary School-

1. Kris Barnes to take up to seven students to the IU5 Elementary Chorus festival at the Meadville High School on Thursday, March 5, 2020. District Cost: registration \$175.00 and busing \$83.00.

Minutes

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve items i. Student Activities/field trips and J. fundraising requests.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

j. Approve Fund Raising Request(s)

Request the Board to approve the following Fundraising Requests;

Conneaut Area Senior High School-

1. CASH Envirothon Club to send letters to local environmental businesses asking for donations/sponsorship's from February 1, 2020 through May 31, 2020. Proceeds to be used to purchase t-shirts and supplies.
2. CASH Envirothon Club to sell spirit water bottles at \$5/each from December to May, 2020. Proceeds to help pay for shirts.
3. Conneaut Lake Wrestling Club Parents/Adults only to conduct a 50/50 raffle at the January 21, 2020 home wrestling match. Proceeds to be donated to a family to help with medical costs.

Conneaut Valley Elementary School-

1. Conneaut Valley Elementary School PTO conduct a coupon fundraiser selling coupon books for Meadville and surrounding area businesses at \$10/each. Proceeds to help pay for field trips and assemblies.
2. Conneaut Valley Elementary School to conduct a Scholastic Book Fair starting March 9, 2020 through March 12, 2020 at various prices. Proceeds to be used to purchase books for the library.

Conneaut Valley Middle School-

1. WEB Club to sell Valentine's Day candy at \$1/each from February 1, 2020 through February 14, 2020. Proceeds to help pay for leadership activities and trainings.
2. CVMS Student Council to sell Oriental trading Catalog products at various prices starting Thursday, January 9, 2020 through the end of the school year. Proceeds to help to continue to supply the store.
3. CVMS Student Council to sell various colors of carnations at \$1/each starting January 13, 2020 through February 7, 2020. Proceeds to help buy more items for the school store.
4. CVMS PTO conduct Tips for Trips donations starting January 27, 2020 through February 7, 2020. Proceeds to help pay for field trips.
5. Conneaut Valley Middle School to conduct a Scholastic Book Fair from March 23, 2020 through March 27, 2020. Proceeds to be used to purchase books for the library.

Minutes

Approved in the above motion.

k. Approve Leave Request(s)

Request the Board to approve the following leave requests;

1. Kelly Allen, instructional aide, 1 Day, General Unpaid Leave, November 18, 2019.
2. Kelly Allen, instructional aide, 1 Day, General Unpaid Leave, December 9, 2019.

3. Ashley Ellis, instructional aide, 1 Day, General Unpaid Leave, December 9, 2019.
4. Heather Fuller, instructional aide, 1/2 Day, General Unpaid Leave, November 21, 2019.
5. Heather Fuller, instructional aide, 1 Day, General Unpaid Leave, December 3, 2019.
6. Heather Fuller, instructional aide, 1 Day, General Unpaid Leave, December 11, 2019.
7. Heather Fuller, instructional aide, Temporary Leave up to 3 months, General Unpaid Leave, starting Tuesday, January 14, 2020 to Unknown.
8. Kelly Steigerwald, instructional aide, 1 Day, General Unpaid Leave, December 10, 2019.
9. Kelly Steigerwald, instructional aide, 1/2 Day, General Unpaid Leave, December 13, 2019.
10. Angie Unger, instructional aide, 1 Day, General Unpaid Leave, December 3, 2019.
11. Debra Welker, cook, 1 Day, General Unpaid Leave, February 25, 2020.

Minutes

Motion by Mrs. Miller, second by Mrs. Klink that the Board approve items k. leave requests, and l, appointments.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

I. Approve Appointment(s)

Request the Board to approve the following appointments;

1. Michelle Hill, part time instructional aide at Conneaut Lake Middle School effective "retroactive to" Thursday, January 2, 2020 at the rate of \$15.24 per hour. all wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
2. Misti Shellenbarger, part time instructional aide at Conneaut Lake Middle School effective "retroactive to" Thursday, January 2, 2020 at the rate of \$15.24/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.

Minutes

Approved in the motion above.

m. Approve Changes to Field Trips/Student Activity Trips

Request the Board to approve the following changes to student activity trips/field trips previously board approved;

Conneaut Area Senior High School-

1. Request to add Jason Onderko to the spring softball trip to Pigeon Forge, Tennessee from April 7, 2020 to April 11,2020. District Cost: substitute \$280.00. Originally

board approved October 9, 2019 as follows; Derek Peterman and Bill Stevenson to take up to 24 students to the Softball Spring Training - Cal Ripken Experience in Pigeon Forge, Tennessee on Tuesday, April 7, 2020 through Saturday, April 11, 2020. District Cost: substitutes \$360.00 and meals \$180.00.

2. Lisa Lichota and Melissa Flinchbaugh trip to LTI and PMI in Meadville on Thursday, December 3, 2019 rescheduled to Thursday, February 6, 2020. Approved November 13, 2019 as follows; Lisa Lichota and Melissa Flinchbaugh to take 45 juniors and seniors to the Laurel Technical Institute and Precision Machining Institute in Meadville, PA on December 3, 2019. No Cost to the District, busing paid by LTI.

Minutes

Motion by Mrs. Miller, second by Mr. McQuiston that the Board approve the changes in field trips/student activity trips and item n. approve correction to professional growth request.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

n. Approve Correction to Professional Growth Request

Request the Board to approve a correction to a previously approved professional growth as follows;

December 11, 2019 Board Action to approve Devin Campbell and Susy Dressel to attend the PA Association of Student Assistance Professionals in State College, PA on Sunday, February 23, 2020 through Tuesday, February 25, 2020. Title IIA Cost: substitute \$280.00, registration \$350.00/each, mileage \$201.84, hotel \$218.00/each and meals \$180.00/each.

Correction is for Susy Dressel costs to be District Paid.

Minutes

Approved in the motion above.

o. Approve Correct Job Description Revisions

Request the Board to approve the correct job description revisions for custodial, originally approved December 11, 2019.

Minutes

Motion by Mrs. Miller, second by Mrs. Klink that the Board approve the corrected job description.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

22. CURRICULUM

23. BUILDINGS AND GROUNDS

a. Approve Facility Use Request(s) with fee waiver(s)

Request the Board to approve the following Facility Use with fee waiver requests;

Conneaut Lake Middle School-

1. Jamie Jordan, requestor, to use the gym on January, 2020 to June 2020 twice a week for softball instruction. Asking to waive gym fees for CSD students and coaches.
2. Dan Shrock, requestor for Dream Crushers Softball to use the gym January through April, 2020 as gym is available for twice/weekly softball practices for Conneaut and other districts' students. Requesting to waive fees please.

Minutes

Motion by Mrs. Miller, second by Mr. Ellis that the Board approve the motion.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve TAC I/Net Controls Upgrade Controls Proposal(s)

Request the Board to approve the following proposal(s);

1. Request the Board to approve Administrations recommendation and award the TAC I/Net Controls Upgrade for Conneaut Area Senior High School to Combustion Service and Equipment Company at a cost of \$160,500.00. This will be paid out of Capital Funds.
2. Request the Board to approve Administrations recommendation and award the TAC I/Net Controls Upgrade for Conneaut Valley Elementary School to Combustion Service and Equipment Company at a cost of \$135,000.00. This will be paid out of Capital Funds.

Minutes

Motion by Mrs. Klink, second by Mr. McGuirk that the Board approve the TAC I/Net Controls Upgrade Controls Proposal(s).

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

24. TRANSPORTATION

a. Approve Revised and New Bus Routes

Request the Board to approve the Revised and New Bus Routes.

Minutes

Motion by Mrs. Miller, second by Mrs. Klink that the Board approve the revised and new bus routes and the change in tournament travel requests.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- absent Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve Change in Tournament Travel Request

Request the Board to approve changing the Junior High Wrestling Team to go to the Dubois Harley-Davidson JH Wrestling Duals at the Dubois High School in Dubois, PA on January 18, 2020 instead of the McDowell JH Wrestling Tournament which was cancelled. The travel distance is out of the District's 150 mile round trip policy therefore the Conneaut Lake Wrestling Club will pay for the cost of the additional mileage outside of 75 each way.

Minutes

Approved in the motion above.

25. *Visitor Recognition

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

Minutes

No one approached the podium.

26. BOARD CONCERNS

The next regular scheduled Board meeting will be;

February 5, 2020 Work Session at Alice Schafer Annex cafeteria, starts at 7 PM.

February 12, 2020 Board voting meeting to be held at Crawford County Career and Technical Center, Meadville, PA, starts at 7 PM.

Minutes

Mr. Burnham presented an idea for a Heritage Page on the website to recognize current and past accomplishments of present and graduated students.

27. EXECUTIVE SESSION

EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss two personnel matters.

28. ADJOURNMENT

Meeting adjourned at 7:42 pm.

Minutes

Motion by Mrs. Miller, second by Mrs. Klink that the Board adjourn at 7:42 pm.

29. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education).

a. Nutrition Board Report December, 2019

Dorothy Luckock, Board President

Greg Mayle, Board Secretary