OCTOBER 14, 2020 CONNEAUT SCHOOL DISTRICT BOD
REGULAR VOTING MEETING W/ADDITIONS
10/14/2020  [7:00PM-9:00PM]  @ Alice Schafer Annex Cafeteria

1. Open of Meeting

Minutes
Mrs. Luckock opened the meeting at 7:00 PM.

2. Moment of Silence

3. Flag Ceremony

4. Vision and Mission Statement

Vision Statement: “A community where all recognize and fulfill their unique potential to contribute to a globally connected society.”

Mission Statement: “To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society.”

5. Call to Order

Minutes
It is noted the following Board members and Administration were present;
Board Members: Mr. Burnham  Mr. Ellis  Mr. Hall  Mr. Hornstein
Mrs. Luckock  Mr. McGuirk  Mr. McQuilston
It is noted Mrs. Klink and Mrs. Miller were absent.
Administrators:
Mr. Sperry, Superintendent;  Ms. Dressel, Director of Student Services;
Mr. Mayle, Business Manager;  Mrs. Kantz, Curriculum Director;
Mr. Kimmel, Bldgs & Grounds Director;  Mr. Kelly, Technology Director;
Mr. Joseph, District Solicitor
Building Principals present:
 Mr. Parks, Mr. Maskrey, Mr. Burns, Mr. Hans, Mr. Jardina

6. *Visitor Recognition on Agenda Items

*Per Policy 903 - Public Participation in Board Meetings
All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes
No one approached the podium.

7. Approval of Agenda with Additions
Request the Board to approve the Agenda with Additions.

Minutes
Motion by Mr. McGuirk, second by Mr. Hall to approve.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

8. Approval of Minutes
Request the Board to approve the following Minutes;
August 12, 2020 BOD Voting Meeting Minutes
September 2, 2020 BOD Work Session Minutes
September 9, 2020 BOD Voting Meeting Minutes

Minutes
Motion by Mr. Hornstein, second by Mr. Ellis to approve the minutes.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

9. BUDGET TRANSFERS

Minutes
Motion by Mr. Hornstein, second by Mr. McQuiston to approve both Budget Transfers motions 9a and 9b.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

a. Approve Additional Year End Budget Transfers for 2019/2020 SY
Request the Board to approve the additional Year End Budget Transfers for the 2019/2020 school year, as per detailed backup on Agenda Manager.

b. Approve Budget Transfers for 2020/2021 SY
Request the Board to approve the Budget Transfers, as per detailed backup on Agenda Manager.

10. TREASURERS REPORTS

a. Approve Treasurer Reports
Request the Board to approve the Treasurer's Reports for July, 2020 and August, 2020, available at the voting meeting.

Minutes
Motion by Mr. Hornstein, second by Mr. McGuirk to approve the Treasurers Report.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent
11. FINANCIALS - BILLS
   a. Approve Bills Fund 10 in the amount of $2,175,911.09
   b. Approve Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of $2,175,911.09

Minutes
Motion by Mr. Hornstein, second by Mr. McGuirk to approve Financials - Bills 11. A through 11. C.
Motion passed by Roll Call.
Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

b. Approve Fund 31 Capital Project Bills in the amount of $84,667.30
   Request the Board to approve Fund 31 Capital Project Bills in the amount of $84,667.30

b. Approve Fund 50 Cafeteria Food Service Bills in the amount of $72,345.53
   Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of $72,345.53.

12. INVESTMENT REPORT - August, 2020
   As information, per detailed backup on Agenda Manager.

13. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.
      July, 2020 and August, 2020 General Fund Reports, as per detailed backups on Agenda Manager.
   b. Student Activity Fund Reports - CASH and CVMS
      As information the Student Activity Fund Reports for -
      Conneaut Area Senior High School - July, 2020 and August, 2020
      Conneaut Valley Middle School - August, 2020
   c. Food Service Operating Statement - no report

14. OTHER FINANCIALS with Addition(s)
   a. Approve Bethesda Alternative Education 20 21 SY Agreement(s)
      Request the Board to approve the following Bethesda Alternative Education Agreement(s) for the 2020/2021 School Year:
      1. Bethesda Alternative Education Agreement with Bethesda Alternative Education, as per detailed backup on Agenda Manager.
      2. Bethesda Alternative Education Behavioral Health Worker Aide Agreement, as per detailed backup on Agenda Manager.
3. Bethesda Alternative Education Mental Health Liaison Agreement, as per detailed backup on Agenda Manager.

Minutes
Motion by Mr. McQuiston, second by Mr. Horstein to approve items 14. Other Financials A through C.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Horstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

b. Approve Private Sale of Tax Claim Land Request
Request the Board to approve the Private Sale of Tax Claim Land Request(s), as per detailed backup on Agenda Manager.

c. Approved Disabled Veterans Real Property Tax Exemption Certification
Request the Board to approve the Disabled Veterans Real Property tax Exemption Certification(s), as per detailed backup on Agenda Manager.

d. Approve Donation
Request the Board to approve the donation from Granda Janitorial Services of a lighted Christmas tree to be placed at CASH. The tree is provided by Al's Melons in Conneaut Lake and Al's will take care of the setting up and taking down, storage of the tree. Estimated value is $1,000.00

Minutes
Motion by Mr. Horstein, second by Mr. McGuirk to approve motions 14. D and F.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Horstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

e. Approve Academic Initiative/Academic Intramural Proposal(s)
Request the Board to approve the following Academic Initiative/Academic Intramural Proposal(s);
Conneaut Lake Middle School

1. Trish Prebor to conduct ACT Club- Art, Computer and Technology on Tuesdays and Thursdays from October, 2020 through May 2021, not to exceed 52 hours and be paid $21/hour.
2. Ruth Rea to conduct Let's Play Board Games starting October, 2020 through May, 2021, not to exceed 30 total hours at $21/rate per hour.
3. Ruth Rea to conduct Knitting and More Club starting October, 2020 through May, 2021, no to exceed 30 total hours at $21/rate per hour.

f. Addition to Agenda - COVID 19 Managers Adjusted Supplemental Pay
Request the Board to approve COVID-19 Managers supplemental pay to be adjusted to $45/session up to 5 hours and $11.25/hour above 5 hours up to $90 total for a session/evening/tournament(s).

Minutes
15. BOARD CONCERNS

a. Correspondence

b. Student Representatives - None due to COVID-19
Representative - None during the COVID-19

c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative
Minutes
Mr. McQuiston read his report.

d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board
Minutes
Mrs. Luckock provided her report.

e. Conneaut Education Association - Mechel Golenberke, President
Minutes
Mrs. English, CEA Vice President provided a report.

f. Conneaut Education Support Personnel Association - Paul VanDusen, President
Minutes
Mr. VanDusen had no report.

g. PIAA D10 Report - Don Ellis, PIAA District Representative

- August 21, 2020 Directors Summary
- PIAA Financials
- PIAA September 24, 2020 Meeting Minutes
- PIAA October 14, 2020 Meeting Agenda

h. Eagles Foundation Committee Report - Mr. Ellis
Minutes
Mr. Ellis noted the Foundation met last Tuesday, and they are starting to work on faculty grants. December 3 is the next meeting and July 10, 2021 is the next fundraiser outside at the Conneaut Cellars Winery.

i. Committee Reports - Policy Committee
Minutes
Mr. Sperry announced the Committee met this evening with Mr. Joseph present to answer questions about this months first readings.

16. OTHER with Addition(s)
b. Approve 2nd Reading and Adoption of Policies

Request the Board to approve the following policies for 2nd Reading and Adoption;
Policy 710 - Use of Facilities by Staff
Policy 717- Cell Phones

Minutes
Motion by Mr. Hornstein, second by Mr. Hall, to approve this motion.
Motion passed by Roll Call.
Mr. Burnham-yes  Mr. Ellis-yes  Mr. Hall-yes
Mr. Hornstein-yes  Mrs. Luckock-yes  Mrs. Klink-absent
Mr. McGuirk-yes  Mr. McClifton-yes  Mrs. Miller-absent

2020-2021 Vocational and Occupational Ag Committee Members

1. Laura Metrick
2. David Maskrey
3. John Hines
4. Jarrin Sperry
5. Brenda Kantz
6. Eric Andrew - Vice Chairman
7. John Evans - Chairman
8. Grace Agnew - Secretary
9. Mike Campbell
10. Jeremy Burnham
11. John Burnham
12. Sherman Allen
13. George Greig
14. Jennifer Hines
15. Ella Klink
16. Chad Loucks
17. Jolene Kuhn

Minutes
Motion by Mr. Ellis, second by Mr. Hall to approve this motion.
Motion passed by Roll Call.
Mr. Burnham-abstained  Mr. Ellis-yes  Mr. Hall-yes
Mr. Hornstein-yes  Mrs. Luckock-yes  Mrs. Klink-absent
Mr. McGuirk-yes  Mr. McQuiston-yes  Mrs. Miller-absent

d. Approve Memorandum of Understanding(s) with Addition
Request the Board to approve the following Memorandum of Understanding(s), as per detailed backups on Agenda Manager;

1. Request the Board to approve the Memorandum of Understanding between the Conneaut Education Support Professionals Association and the Conneaut School District, specifically regarding Flex Days, as per detailed backup on Agenda Manager.
2. Request the Board to approve the Memorandum of Understanding between the Crawford County Children and Youth Services and the Conneaut School District regarding Foster Care Transportation Procedures Agreement, as per detailed back up on Agenda Manager.
3. **Addition to Agenda** - Request the Board to approve the Memorandum of Understanding between the Conneaut Education Association and the Conneaut School District regarding cyber education services, as per detailed backup on Agenda Manager.

Minutes
Motion by Mr. Burnham, second by Mr. Hornstein to approve this motion.
Motion passed by Roll Call.
Mr. Burnham-yes  Mr. Ellis-yes  Mr. Hall-yes
Mr. Hornstein-yes  Mrs. Luckock-yes  Mrs. Klink-absent
Mr. McGuirk-yes  Mr. McQuiston-yes  Mrs. Miller-absent

e. Approve to Create Cyber Curriculum
1. Request the Board to approve to Create Cyber Curriculum for the following **General Education** Classes
   CLASS
   Creative Writing Class
   Agricultural Science
2. Request the Board to approve Create Cyber Curriculum for the following **Special Education** Classes
   CLASS
   Life Skills Grades K-4
   Life Skills Grade 5-8
   Life Skills Grade 9-12

Minutes
Motion by Mr. McQuiston, second by Mr. Hall to approve this motion.
Motion passed by Roll Call.
Mr. Burnham-yes  Mr. Ellis-yes  Mr. Hall-yes
Mr. Hornstein-yes  Mrs. Luckock-yes  Mrs. Klink-absent
Mr. McGuirk-yes  Mr. McQuiston-yes  Mrs. Miller-absent

17. OLD BUSINESS
18. NEW BUSINESS

19. PERSONNEL with Additions
a. Approve the Additions to the Service Support Professionals Substitute Personnel List
Request the Board to approve additional names to the Service Support Professionals Substitute Personnel listing, as per detailed back up on Agenda Manager.

Minutes
Motion by Mr. Hornstein, second by Mr. Hall to approve items 19 A through F.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

b. Approve Kelly Services Substitute Updated Listing
Request the Board to approve the Kelly Services Substitute Updated listing, as per detailed backup on Agenda Manager.

c. Approve Contracted Custodial Personnel
Request the Board to approve the contracted custodial names, as per detailed back up on Agenda Manager.

d. Approve Resignation
Request the Board to approve the resignation received from Chrystal Wise, effective Friday, October 2, 2020, as per detailed backup on Agenda Manager.

e. Approve Appointment(s)
Request the Board to approve the following appointment;

1. Request the Board to hire Darlyne Lawson as a part time emotional support paraprofessional at Conneaut Lake Middle School effective and retroactive to Wednesday, September 23, 2020 at a rate of $15.58/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association, as per detailed backup available on Agenda Manager.

2. Request the Board to approve to hire Lyle Lipp as a part time Emotional Support Paraprofessional at Conneaut Valley Elementary School effective Wednesday, October 21, 2020 at a rate of $15.58/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association, as per detailed backup on Agenda Manager.

f. Approve Leave Request(s) with Addition
Request the Board to approve the following Leave Request(s);

3. **Addition to agenda** - Mary Cavolo, instructional aide, 90 Days, Temporary Disability Leave, starting Tuesday, September 1, 2020 through Monday, January 25, 2021.

**g. Approve Professional Growth Request(s)**

Request the Board to approve the following Professional Growth Request(s):

1. Sam DiFranco and Kyle McGranahan to attend the #1830 Pumps in Erie, Pa on Wednesday, December 2, 2020. District Cost: registration $130.00 each and using a district van.
2. Lisa Lichota to attend the Mental Health Issues in Schools, held virtually, on Tuesday, October 20, 2020. No Cost to the District.
4. Aimee Sterans to attend a virtual Dyslexia and Literacy Conference on Friday, October 16, 2020. Title IIA Cost: substitute $140.00 and registration $50.00.

**Minutes**
Motion by Mr. McQuiston, second by Mr. Horstein to approve items 19. G, H and I.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Horstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

**h. Approve Supplemental Resignation**

Request the Board to approve the supplemental resignation received from Bill Stevenson as Assistant Football Coach at CASH effective August 1, 2020, as per detailed backup on Agenda Manager.

**i. Approve Supplemental Coach Appointments with Addition**

Request the Board to approve the following supplemental coach requests for 2020/2021 sy;

**Conneaut Area Senior High School**
Corinne Eaton as the Student Council Advisor
Alex Hoover as the National Honor Society Advisor
Joshua Kaufer as Boys Basketball Assistant Coach
Donna Kulen as Newspaper Advisor
Lisa Lichota as the Junior Class Advisor
Charles Morris as Senior Class Co-Advisor
Mary Morris as Drama Club Advisor
Jason Peters as Yearbook Advisor
Henry Platt II as Assistant Wrestling Coach
Sarah Swartz as Spirit Club Advisor
Kevin Welsh as Head Wrestling Coach
Jason Wertelet as Senior Class Co-Advisor
**Conneaut Lake Middle School**
April Bowman as the Spirit Advisor
Carrie Fannin as Newspaper Advisor
Evan Gerber as Assistant Wrestling Coach
Wes Gerber as Assistant Wrestling Coach
Yvonne Medrick as Student Council Advisor
**Addition** - Robert Slevin 5-6 Grade Jr. Hi Girls Basketball Assistant Coach
**Conneaut Valley Middle School**
Howard Boite as the Student Council Co-Advisor
Matt Fannin as Newspaper Co-Advisor
Brian McCall as Newspaper Co-Advisor
Sue Moss as Spirit Advisor
Sue Moss as Student Council Co-Advisor
Greg Peters as Drama Club Advisor
Amanda Scott as Boys Basketball Cheerleading Advisor
Bob Uzelac as Boys Basketball Assistant Coach
Mary Wilson as Yearbook Advisor

j. Approve Student Activities/Field Trip Request(s)
Request the Board to approve the following field trips/student activity trips;

**Conneaut Area Senior High School**

1. Glenn Cameron to take approximately 43 band students to the Maplewood Band Festival on Saturday, October 3, 2020. District Cost: busing $652.00
2. Glenn Cameron to take approximately 43 band students to the Meadville Area Band Festival in Meadville, PA on Saturday October 17, 2020. District Cost: busing $608.00

**Minutes**
Motion by Mr. Hornstein, second by Mr. McGuirk to approve items 19. J through P.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent

k. Approve Fund Raising Request(s)
Request the Board to approve the following Fundraising Requests;

**Conneaut Area High School**

1. Conneaut Area FFA to sell Pee Jays Fresh Fruit for $16 to $41 starting Tuesday, October 20, 2020. Proceeds to be used for the FFA Leadership trainings.
2. Conneaut Area FFA to sell beef sticks starting September 30, 2020 through the school year at $1/each. Proceeds to help pay for the FFA Leadership Conferences/trainings.
1. Request the Board to approve the following appointment to create Cyber curriculum at the contracted rate of $30.00/hour up to a total of 15 hours/class for the 2020-2021 SY with Additions;
   - Creative Writing Class - Donna Lucas
   - Addition Agricultural Science Class - Frank Bizjak
   - Addition Grades K-4 Life Skills - Serena Klink
   - Addition Grades 5-8 Life Skills - Marcy Hoenes
   - Addition Grades 9-12 Life Skills - Marcy Hoenes

2. Request the Board to approve the following appointment(s) to teach Cyber class for one hour/day when students are in session after regular school hours at the contracted rate of $30.00/hour for the 2020-2021 SY with Addition;
   - K-Grade 6 Teacher - Serena Klink
   - Grade 10 English - Victor Susol
   - Social Studies - Richard Rigby
   - Addition Agricultural Science Class - Frank Bizjak

3. Request the Board to approve the following appointment(s) to teach Cyber class for one hour/day when students are in session after regular school hours at the contracted rate of $30.00/hour for the 2020-2021 SY.
   - Life Skills Grades K-4 - Serena Klink
   - Life Skills Grade 5-8 Marcy Hoenes
   - Life Skills Grade 9-12 Marcy Hoenes
   - Read 180 - Carly Shoulders

p. Approve Superintendent to Hire
Request the Board to approve the Superintendent to Hire for current open position(s), to post, interview and hire and bring name(s) to the next regular voting meeting.

20. CURRICULUM

21. BUILDINGS AND GROUNDS
a. Approve Disposal Requests
Request the Board to approve the Disposal Request(s) as per detailed backups on Agenda Manager.

Minutes
Motion by Mr. Hornstein, second by Mr. McGuirk to approve items 21. A and 22. A.
Motion passed by Roll Call.
Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-absent
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3. CASH All Sports Boosters to host a reverse raffle at St. Philips Hall in March, 2021 (date TBD) at $50/ticket. Proceeds to help pay for extras needed by coaches and athletes.

Conneaut Lake Middle School

1. CLMS PTO to conduct a Virtual Scholastic Book Sale starting October 27, 2020 through November 17, 2020 at various prices. Proceeds to help pay for buy one/get one books for students in the spring and scholastic dollars can be used for books/equipment.

Conneaut Valley Elementary School

1. CVE PTO to sell coupon books for local and Meadville Businesses at $10 each from November 2, 2020 to November 18, 2020. Proceeds to help pay for grade level funds for activities and extras.

I. Approve Clarification of Hire
Motion to approve the clarification to hire Donna Lucas as a Cyber English Teacher to teach the Creative Writing Class, as approved at the September 9, 2020 Board meeting.

m. Approve Revision to Leave Request
Request the Board to approve the leave request submitted from Erin McLaughlin, for 27 Days, General Unpaid Leave, to start on Wednesday, September 2, 2020 through Friday, October 9, 2020. Was incorrectly noted at the September Board starting on September 27, 2020.

n. Approve to Create Cyber Teaching Positions
1. Request the Board to approve to create the following Cyber General Education Teaching Positions
   - K-Grade 6 Teacher
   - Agricultural Science

2. Request the Board to approve to create the following Cyber Special Education Teaching Positions
   - Life Skills Grades K-4
   - Life Skills Grade 5-8
   - Life Skills Grade 9-12
   - Read 180
   - Elementary Special Education Teacher

o. Approve Cyber Curriculum Appointment(s) with Addition(s)
22. TRANSPORTATION
   a. Approve Revised and New Bus Routes
      Request the Board to approve the Revised and New Bus Routes, as per detailed backup on Agenda Manager.

23. Visitor Recognition
   *Per Policy 963 – Public Participation in Board Meetings
   All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

24. BOARD CONCERNS
   The next regular scheduled Board meeting will be:
   November 4, 2020 Work Session at Alice Schafer Annex gym/cafeteria, starts at 7 PM.
   November 11, 2020 Board voting meeting to be held at Alice Schafer Annex gym/cafeteria, starts at 7 PM.

   Minutes
   Mr. Kimmel asked for a Buildings and Grounds Ad Hoc Meeting to be held Wednesday, October 28, 2020 at 6 PM at the Alice Schafer Annex gymnasium.
   Mr. Burnham noted that the next meeting we have we may have a new United States president, he felt this may have some division and may trickle down to the students. He hopes the staff handles it in some manner.

25. EXECUTIVE SESSION
   EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel and a real estate matter.

   Minutes

26. ADJOURNMENT
   Minutes
   Motion by Mr. McQuiston, second by Mr. Hornstein to adjourn the meeting at 7:32 PM.

27. INFORMATION
   (Items approved by the Superintendent and submitted as information to the Board of Education).
   a. Nutrition Board Report...as information.

   Dorothy Ludwick, Board President
   Greg Mayle, Board Secretary