

# **JULY 8, 2020 COMBINED BOD WORK SESSION/VOTING MG**

**7/8/2020 [6:00PM-7:00PM] @ Alice Schafer Annex Cafeteria**

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## **- CONNEAUT SCH DISTRICT VOTING MEETING -**

### **1. Open of Meeting**

#### **Minutes**

Mrs. Luckock opened the meeting at 6:05 pm.

The following Board members were present;

Mr. Burnham; Mr. Ellis Mr. Hall Mr. Hornstein

Mrs. Luckock Mr. McGuirk Mr. McQuiston Mrs. Miller

It is noted Mrs. Klink had a conflict in her schedule and would not be attending.

The following Administrators were present;

Superintendent Jarrin Sperry; Business Manager Greg Mayle; Supervisor of Student Services Susy Dressel;

Curriculum Director Brenda Kantz; Director of Buildings and Grounds Frank Kimmel; Director of Technology Rick

Kelly; District Solicitor George Joseph and Nutrition Director/Nutrition, Inc Lindsay Kieffer; Building Principals; Jeff

Hans, David Maskrey and Kevin Burns.

### **2. Moment of Silence**

#### **Minutes**

Mrs. Luckock asked for a moment of silence.

### **3. Flag Ceremony**

### **4. Vision and Mission Statement**

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

### **5. Call to Order**

#### **Minutes**

board meet in brief executive session to discuss real estate matter.

### **6. \*Visitor Recognition on Agenda Items**

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

#### **Minutes**

no one approached the podium.

### **7. Work Session Discussion Items**

#### **a. Right of Way Discussion...Mr. Kimmel**

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**Minutes**

The District has received a request from the Pa Department of Transportation/Mr. Bickel has been working with Mr. Kimmel on a trail project from the Spillway to Townline Road. The trail is directly adjacent to district property. A \$1 million project and a key component is relocating bridges in Titusville. Which would relocate the bridge to this area and allows a trail connection for five miles. PENNDOT and DCR are looking at 1/4 acre easement landing zone for new bridge. The new bridge will be brought in on a game commission trail. The documents are on agenda manager. Once complete it can be used for classes, etc. They are asking the Board to consider it, the request will be a need to access with a crane with a temporary construction easement. Mr. Kimmel noted that all permits are just about in place. This is expected to be done in May-August of next year. It is noted Mr. Joseph has reviewed the request briefly and wants to have some slight language changed/proposed and ready for August meeting.

Mrs. Miller asked if cross country will be using that and if we have a plan. Mr. Kimmel replied August is pre-season for that and DCR will work with the District. This proposal will improve areas which we can use.

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**b. NFHS Camera System ... Mr. Kelly/Mr. Sperry**

<https://nfhs-network.v5.platform.sportsdigita.com/conneaut-high-school?viewerUserId=5ee3b1d9337d1d00154dd391>

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**Minutes**

Mr. Sperry receives two to three hundred emails a day with a good portion trying to sell something. One that came through was titled televise high school sports which he and Mr. Kelly had been talking about since March because if we have sports we are not sure if we can have spectators. This company is the number one provider providing high school videos. They make their money on memberships with the #1 season pass holders are grandparents, aunts, uncles, family who live outside the immediate area. The cost is \$10.99/month or \$60/year and subscribers can watch any school that has this system. In speaking with the rep, they are running a deal right now where the cameras are free, and if we install no cost at all, or a charge of \$2000 to install, but again, if we install the cost is free.

Mr. Sperry feels one nice thing while main revenue stream is memberships or people buying pass, there is also a program for \$3,000 where a district can open up their school to anyone who wants to create a logon and can watch any sport in the gym and football field. The system follows the action automatically, with no people needed just plug in the game start time and end time, it takes a picture of score board and puts in sub-headers, and we can pipe in audio. If we have a broadcasting club students can call the game. The price is free if the District pays the \$3,000 for our community to have ability to watch high school sports if we cannot allow spectators.

Down the road it allows people that cannot travel, bad weather, can still watch the game. Mr. Kelly and Mr. Sperry sat through a demo and both felt it was really impressive. Mr. Kelly added the system has an installation team with a fairly low cost installation fee, the unit is free. The company has a nationwide teams who install the equipment. There is no POE, there is a server that drives it thus will need hi speed internet. If we install it, it is free, if the company installs the equipment it is \$1,000/camera.

Mr. Joseph has looked at contract and there is a one-time fee of \$7,250. Mr. Sperry interjected and said it is waived for this special.

Mrs. Luckock said knowing the current circumstances and the unknowns as far as sports and unable to attend/spectators, even though this is not a project to cover every sport she personally is in favor to move forward and cover what we can, see how it works, with knowing we could expand.

It was noted the \$3,000 fee makes this available to everyone, Mr. Sperry confirmed yes, it allows us to open up our events for free to anyone. All they have to do is create a logon, provide an email. The other option is to let people buy a membership, which Mr. Sperry reiterated it was \$10.99/month or \$60/year. Mr. Kelly noted if we did this it would not include playoff, only regular season. We tried but the company does not move on that.

Also, thinking down the road, these financial streams are great as an advertising based so we have to consider the advertising pieces before and after initial period districts get a piece of that also.

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Mr. Joseph noted a five year contract and revenue sharing in year 4 for enhanced fee which could start in year 1. Mrs. Luckock asked if other events in the gym could be broadcast in the same way? Mr. Sperry replied, yes that is correct, non-sporting events are free so graduation could be free, concert, etc..

Mr. Hall supports this, also supports paying for installation for cameras.

Mrs. Miller asked how much total, where etc. Mr. Kelly noted her concerns and questions, Mr. Joseph has the contract but if the Board wants this for this fall it will need to be approved tonight. Maintenance of the cameras is covered, the total is \$5,000 (\$3,000 for year fee, \$1,000 for each camera). Mrs. Luckock agreed if we don't act tonight we miss the \$7,000 waiving fee. A question was asked about any accident to the cameras, Mr. Joseph responded the District does not obtain title of the cameras, the title remains with company, the District is obtaining a license to use the hardware and software, therefore, the risk of loss is on the company. There is a provision for damage, and the risk of loss is theirs since title never passes. The company is responsible for the system and online maintenance and updates, and handle all warranty claims, Playon, the company, replaces any broken units for a limited time.

Mr. Hall asked if any other areas looking into this, Mr. Sperry has spoken with PENNCREST and they are looking in to it, he also will share it with IU5 at the Superintendent's meeting tomorrow and he shared the email. There are a number of schools/districts in Pittsburgh who have it.

Mr. Hall is excited about this and to broadcast graduation, Mr. Kelly corrected him, noting our District has been broadcasting through the IU on a YouTube stream the last five years. Having this system would save several thousand dollars a year.

Mr. Burnham expressed his concerns with privacy issues and what happens if someone is stalked, this is on a forum that is worldwide, concerned too with a student whose parents don't want streamed all over, how do we deal with that and the fact that we are voting on it tonight, he does not support it tonight.

Mr. Joseph noted he is not concerned about the teams themselves, it is a public event with little expectation of privacy. He understands Mr. Burnham's concern with a person spied in the audience ... we wrestle with those issues with FB and social media. We do get releases for students in those forums but here there is what is called newsworthy event to exception to the need, players themselves we don't have a great concern so not sure if cameras on field or court and if any spectators viewable or not, we can handle that by posting notices game is live streamed.

### **c. Extra Curricular Guidelines...Mr. Sperry**

#### **Minutes**

Mr. Sperry noted the three superintendents in county have met a lot the last 6 weeks, partly for the reopening this fall. We all have a very similar outline from now to the beginning of school, of which he has sent out to board with the final copy sent out today. This final copy had some minor changes.

We are trying to make reopening as safe as possible and in middle of all this the state made the face covering requirement to follow k-12 so new language had to be put in. We are all depending on PDE so this may or may not change therefore the document has to be fluid document.

We are to keep safe, wear mask when not in competition, no spectators, if sick stay home everyone, keep 6 feet apart as possible, students will be checked at practice, and asked to answer some questions. This summer we are taking temperatures on a small enough group to do, so if a temperature is 100.4 the student will wait 15 minutes and do it again, if still same or higher they will be sent home, if confirmed case the activity shuts down 14 days for quarantine for anyone in attendance.

PIAA talks hydration, locker rooms closed so students have to come ready dressed. This is just summer guidelines, no lingering around the locker room. When school year starts it will be a whole new issue. Facilities are thoroughly cleaned everyday, which is a huge added task for custodial staff.

Mr. Joseph added this is the guidance, no shower facilities utilized so we will be facing same thing in the fall. Physical education will be low aerobics no strenuous for the school year.

Mrs. Miller asked is anyone standing up and arguing with the state, Mr. Joseph was not aware of any right now.

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If this guideline is successfully adopted tonight these activities can start tomorrow with the guidelines followed for the summer.

Band students have their own instrument so should not be sharing, only have 30 coming out for band right now, sign ups were held off but if plans are adopted Mr. Cameron is going to start to aggressively get sign ups.

**d. Update on Golf Coaches...Mrs. Luckock**

**Minutes**

Mrs. Luckock discussed adding a girls golf coach and indicated the Budget/Finance Committee is recommending this. In the past the Girls coach was an assistant under the boys team, and requesting to move it to a head coach position. The numbers reflect the justification and it is in the budget this year. reviewed document, numbers reflect justification for a girls golf coach and is in budget and was in budget committee discussion.

**e. 1st Reading of Policies Update...Mr. Sperry**

Policy 710 - Facilities Use by Staff- **up for 1st Reading**

Policy 714 - Vending Machines **Retired**

Policy 716 Integrated Pest Management- **reviewed and no changes**

Policy 717 - Cell Phones **up for 1st Reading**

Policy 718 Service Animals in Schools - **reviewed and no changes**

**Minutes**

The Policy Committee met last month, reviewed the above policies for 1st reading this month. Mr. Sperry reviewed the changes or purpose of retiring.

**f. Board Goals... Postponed**

**Minutes**

This topic was rescheduled to another month.

**g. Board Retreat...Mrs. Luckock/Mrs. Miller**

**Minutes**

Mrs. Luckock recommended not scheduling anything prior to the start of the school year. This will provide administration time to prepare for the school opening.

The Board selected Saturday, September 19th Saturday 8:30 AM at high school library.

**h. Superintendent's Report...Mr. Sperry**

**Minutes**

Mr. Sperry reviewed his report.

**i. PSBA Updates...Mr. Ellis**

- PSBA Federal Focus Newsletter June 16, 2020
- PSBA 125th Anniversary Facts and Figures Video
- PSBA Liaison Insider July 1, 2020
- PSBA Federal Focus July 6, 2020

**Minutes**

Mr. Ellis provided an update.

**j. Agenda Review...Mrs. Luckock**



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**Minutes**

The Board reviewed the voting meeting agenda.

**k. Adjourn Work Session**

**Minutes**

The work session was adjourned at 7:18 PM.

**8. Open Voting Meeting**

**Minutes**

Mrs. Luckock opened the meeting opened at 7:19 pm.

**9. Approval of Agenda**

Request the Board to approve the Agenda.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the Agenda.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**10. Approval of Minutes**

Request the Board to approve the following Minutes;

June 3, 2020 Budget/Finance Committee Meeting Minutes

June 3, 2020 Work Session Minutes

June 10, 2020 Regular Board Meeting Minutes

**Minutes**

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve the minutes.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**11. BUDGET TRANSFERS**

**a. Approve Budget Transfers**

Request the Board to approve the Budget Transfers, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the Budget Transfers.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**12. FINANCIALS - BILLS**

**Minutes**

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Motion by Mrs. Miller, second by Mr. Hornstein to approve Bills items 12. A through D which include Fund 10, Fund 31, Fund 50 and Fund 71.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**a. Approve General Fund List of Bills Fund 10 in the amount of \$919,122.52**

Approve Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$919,122.52.

**b. Approve Fund 31 Capital Project Bills in the amount of \$97,458.00.**

Request the Board to approve Fund 31 Capital Project Bills in the amount of \$97,458.00

**c. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$70,971.48**

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$70,971.48

**d. Approve Scholarship Fund 71 List of Bills in the amount of \$3,000.00**

Request the Board to approve the Scholarship Fund 71 in the amount of \$3,000.00

**13. INVESTMENT REPORT -**

**14. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.**

**a. General Fund Report - Revenues/Expenditures - not available at this time.**

**b. Student Activity Fund Reports - as information.**

Conneaut Lake Middle School - May, 2020

Conneaut Valley Middle School - May, 2020

**c. Food Service Operating Statement - no report**

**15. OTHER FINANCIALS**

**a. Approve Designation of Additional Depositories**

Request the Board to approve a Designation of additional Depositories;

BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the following banking institution is hereby designated as a depository of school funds of the Conneaut School District for the fiscal year 2020/2021 with said depositories permitted to hold funds of the Conneaut School District for checking accounts, time accounts insured by Federal Deposit Insurance Corporation or by the Federal Savings and Loan Insurance Corporation to the extent that certificates are secured by proper bond or collateral as hereinafter provided, or any other accounts or investments authorized by law for school districts.

ERIEBANK

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BE IT FURTHER RESOLVED, that the Conneaut School District enter into an appropriate agreement with said depositories to secure and deposit public funds of the school district and the president and the secretary of the Conneaut School District are hereby directed, authorized and empowered to execute such agreement or agreements with said depositories and to bind the Conneaut School District.

BE IT FURTHER RESOLVED, that said depository be permitted to secure the deposit of public funds through the pledging of collateral and by complying with all of the terms and requirements of the Act of Assembly, Act of August 6, 1971, P.L. 281, No. 72, 72 P.S. 3836-1 et. seq.

**Minutes**

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve items 15. A through C. to include Designation of Additional Depository, Private Sale of Tax Claim Land and Disabled Veteran Exemption.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**b. Approved Private Sale of Tax Claim Land**

Request the Board to approve the Proposed Private Sale of Tax Claim Land, as per detailed backup on Agenda Manager.

**c. Approve Disabled Veteran Exemption**

Request the Board to approve the Disabled Veterans Exemption as per detailed backup on Agenda Manager.

**d. Approve to Pay**

Request the Board to approve to pay as follows;

1. Request to pay Diane Vickers for four days at her regular rate of pay to complete the Title IX Report, work to be done in August.
2. Request to pay Mary Beth Jacobs for CPR training throughout the 20/21 school year at \$26/hour.
3. Request to pay Laura Metrick for 15 extra days for the 20/21 school year to be used between July 1, 2020 through June 30, 2021.
4. Request to pay Glenn Cameron for 30 extra days for the 20/21 school year to be used between July 1, 2020 through June 30, 2021.
5. Request to pay Jodi Loutzenhiser for up to 15 hours additional for Extended School Year instruction for instruction conducted prior to the regular start of the summer extended school year. Rate of pay is \$29/hour from June 15, 2020 thru June 30, 2020; and \$30/hour July 1, 2020 on.

**Minutes**

Motion by Mr. Burnham, second by Mr. Hornstein to approve to pay.

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Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**e. Approve Correction to Extra Hours**

Request the Board to approve the corrected name for Extra Hours for the 2020/2021 school year as follows;

As presented at the June 10, 2020 Regular Board meeting- Marie Lockwood as Guidance Counselor for Conneaut Valley Middle School for 10 days should have read Sarah Pelc.

**Minutes**

Motion by Mr. Burnham, second by Mr. Hornstein to approve items 15. E through H; the Correction to Extra hours; Dental Hygienist Services; Donation and Windstream Agreement.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**f. Approve Dental Hygienist Services**

Request the Board to approve the Dental Hygienist services of Deanna Harrison per hour for up to 300 hours @ \$50.00/hour for the 2020/2021 school year.

**g. Approve Donation**

Request the Board to approve the Donation from Joanne Smith for a tree to be placed at CASH soccer fields/at an agreed upon spot in memory of Jake Smith at a value of \$1,000.00

**h. Approve Windstream Agreement**

Request the Board to approve the Windstream Analog and PRI Line Upgrades at a cost of \$1,325.94/month, as per detailed backup on Agenda Manager. Note-\$265/month savings to current agreement.

**Minutes**

**i. Approve Camera System**

Request the Board to approve the proposal from NFHS to install a cameras for athletic events, specifically the football field and the CASH gymnasium.

Motion wording monies to be used to pay for installation and for the cost of streaming to the community, pending solicitor review and cost not to exceed \$6,000.00.

**Minutes**

Motion by Mr. McQuiston, second by Mr. Hornstein that the Board approve the Camera System.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**16. BOARD CONCERNS**



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**a. Correspondence**

Mrs. Miller recommended three more thank you cards to be sent out.

**Minutes**

Mrs. Miller recommended thank you cards to go out to the Valedictorian and Salutatorian and to the individual recommended by Doug Parks.

**b. Student Representatives -**

**c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative**

**Minutes**

Mr. McQuiston provided a short report.

**d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board**

**Minutes**

Mrs. Luckock updated the Board.

**e. Conneaut Education Association - Mechel Golenberke, President**

No report.

**Minutes**

Mrs. Golenberke had nothing to report.

**f. Conneaut Education Support Personnel Association - Paul VanDusen, President**

No report

**Minutes**

Mr. VanDusen had nothing to report.

**g. PIAA D10 Report - Don Ellis, PIAA District Representative**

PIAA June Agenda

Department of Health Executive Order Requiring Universal Face Coverings

Department of Health Universal Face Coverings Order FAQ

PIAA Meeting Minutes and Masks Update

PIAA Mask Update for Athletes

**Minutes**

Mr. Ellis updated the Board.

**h. Eagles Foundation Report - Don Ellis, Jr.**

**Minutes**

Mr. Ellis reminded all the fundraiser is this Saturday, July 11th with a music festival benefit, a concert starting at noon until 4 pm held behind the Conneaut Cellars Winery, rain or shine.

**i. Committee Reports - Policy Committee**

Nothing added since the earlier discussion at the work session.

**Minutes**

Mr. Sperry noted there was nothing additional that was not covered in work session discussion.

## 17. OTHER

### a. As Information - Policies Reviewed with No Changes

As Information the following policies were reviewed and no changes were made;

Policy 716 - Integrated Pest Management

Policy 718 - Service Animals In Schools

### b. As Information - Policies for 1st Reading

Policies for 1st Reading as information;

Policy 710 - Facilities Use by Staff

Policy 717 - Cell Phones

### c. As Information - Superintendent's Regulation

As information - Superintendent's Regulation 815 - Disciplinary Actions for Violation of Acceptable Use Policy (AUP) for CSD Policy 815.

### d. Approve to Retire Policies

Request the Board to retire the following policies;

Policy 707.1 - Community Use of School Facilities Hallways, due to school safety this policy is no longer allowed.

Policy 714 - Vending Machines, policy is covered under Policy 246 - School Wellness

#### Minutes

Motion by Mrs. Miller, second by Mr. McQuiston to approve items 17 D through E; Retire Policies and 2nd Reading and Adoption of Policies.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McQuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

### e. Approve 2nd Reading and Adoption of Policies

Request the Board to approve the 2nd Reading and Adoption of the following policies-

Policy 708 - Lending of Equipment and Books

Policy 709 - Building Security

### f. Approve Backpack Program Renewal(s)

1. Request the Board to approve the Food Distribution Program as follows;

WHEREAS, the Conneautville Church of Christ (hereinafter, "CCC") has offered to coordinate a program known as Bridging the Gap which endeavors to discreetly deliver packs of food each Friday to sixty (60) or more students who attend either Conneaut Valley Elementary School or Conneaut Valley Middle School and are at risk of going hungry over the weekend; and

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WHEREAS, the school nurse at Conneaut Valley Elementary School and Conneaut Valley Middle School will be responsible for the confidential identification of the students who would receive the packs and the distribution of the packs to such identified students; and

WHEREAS, CCC is offering the program through the end of the current school year at no cost to the District; and

NOW, THEREFORE, I move Board approval of the following:

The Board of School Directors hereby acknowledges the donation by CCC of packs of food to be delivered by the school nurse to sixty (60) or more students who attend either Conneaut Valley Elementary School or Conneaut Valley Middle School.

In accordance with the donation of the packs of food, the Board hereby directs the school nurse for Conneaut Valley Elementary School and Conneaut Valley Middle School to confidentially identify sixty (60) or more students from these schools who would benefit from participation in this program, to obtain permission slips from the parents or guardians of those students who have been identified to participate in the program, and to coordinate the discreet distribution of the packs of food to these students; and

The Board's hereby commends the efforts of CCC for its efforts to improve the lives of children through their participation in this program.

**Minutes**

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve items 17. F and G; Backpack Program Renewal and the Food Distribution Program.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**g. Approve the Food Distribution Program**

1. Request the Board to approve the Food Distribution Program as follows;

WHEREAS, the local ministerial has expressed an interest to work with local churches to coordinate a program which endeavors to discreetly deliver backpacks of food each Friday to approximately 60 or more students who attend CASH, Conneaut Lake Elementary School, or Conneaut Lake Middle School and are at-risk of going hungry over the weekend; and

WHEREAS, the school nurse at CASH, Conneaut Lake Elementary School, and Conneaut Lake Middle School will be responsible for the confidential identification of the students who would receive the packs and the distribution of the packs to such identified students; and

WHEREAS, the ministerial is offering the program through the end of the current school year at no cost to the District; and

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NOW, THEREFORE, I move Board approval of the following: The Board of School Directors hereby acknowledges the donation by the ministerial of packs of food to be delivered by the school nurse to approximately 60 or more students who attend CASH, Conneaut Lake Elementary School, or Conneaut Lake Middle School.

In accordance with the donation of the packs of food, the Board hereby directs the school nurse for CASH, Conneaut Lake Elementary School, and Conneaut Lake Middle School to confidentially identify approximately 60 or more students from these schools who would benefit from participation in this program, to obtain permission slips from the parents or guardians of those students who have been identified to participate in the program, and to coordinate the discreet distribution of the packs of food to these Students; and The Board's hereby commends the efforts of the ministerial for its efforts to improve the lives of children through their participation in this program.

**h. Approve A-TSI Plan**

Request the Board to approve the A-TSI Plan (Additional Targeted Support and Improvement Plan) Schools in which performance by one or more student groups is at or below the level of the CSI schools.

**Minutes**

Motion by Mr. McQuiston, second by Mr. Hall that the Board approve the A-TSI Plan.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**i. Approve Memorandum of Understanding(s)**

Request the Board to approve the Memorandum of Understanding(s);

1. Request the Board to approve the MOU between the Conneaut Education Association and the Conneaut School District regarding Middle School Girls and Boys Basketball and Volleyball, as per detailed backup on Agenda Manager.
2. Request the Board to approve the MOU between the Conneaut Education Association and the Conneaut School District regarding retirement, as per detailed back up on Agenda Manager.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the Memorandum of Understanding(s).

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**j. Approve Letter of Assurance**

Request the Board to approve the Letter of Assurance between the Conneaut School District and the Bethesda Lutheran Alternative Children Services, as per detailed backup on Agenda Manager.

**Minutes**

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Motion by Mr. Hornstein, second by Mr. McGuirk to approve items 17. J and K; Letter of Assurance and Extra Curricular Guidelines.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**k. Approve Extra Curricular Guidelines**

Request the Board to approve the Conneaut School District Re-socialization of Athletics COVID Plan, as per detailed backup on Agenda Manager.

**18. OLD BUSINESS**

**19. NEW BUSINESS**

**20. PERSONNEL**

**a. Approve Use of Substitutes**

Request approval to authorize the administration to use substitute employees to cover the work duties of permanent staff during times that permanent staff are required to be away from their normal work duties and/or work stations for staff training activities or to comply with other administrative directives.

**Minutes**

Motion by Mr. Burnham, second by Mr. McGuirk that the Board approve Use of Substitutes; Supplemental Coach Appointments and Volunteers.

Board Discussion initiated by Mrs. Miller regarding the supplemental coach appointments. Mrs. Miller expressed her concerns about one of the candidates selected, the interview process and experience when comparing candidates. Mrs. Luckock assured her the process was followed the same as any coaching positions and was conducted in the CASH Library, in person.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**b. Approve Supplemental Coach Appointments for 20 21 SY**

Request the Board to approve the following supplemental coach requests **contingent on the program being conducted for the following:**

**CASH-**

Cheryl Cameron\* Band Front

Christine Krankota Head Girls' Varsity/JV Basketball Coach

Erica Nesbitt Assistant Girls v/JV Basketball Coach

Mike Szallar Marching Band Section Helper

Derek Thomas\*\* Head Boys' Varsity Basketball Coach

Ashlely Wygant\* Band Front

Jake Wygant\* Marching Band Section Helper

\*\* Community Member

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**c. Approve Volunteer Coach Appointments for 20 21 SY**

Request the Board to approve the following volunteers for the 20/21 supplemental school year, contingent on the program being conducted.

**CASH**

Patrick Baldwin\* Marching Band Volunteer

Jason Gillette\* Marching Band Volunteer

Dorothy Luckock \* Marching Band Volunteer

Steven Nader\* Volunteer Girls Soccer

Mark Ruttenberg\*\* Volunteer Cross Country and Girls Volleyball

Ariel Suppinger Marching Band Volunteer

Nicole Szallar Marching Band Volunteer

\* Pending Clearances

\*\* Community Member

**d. Approve Extended School Year Teachers for Special Education**

Request the Board to approve the following Special Education Extended School Year Teachers to start July 7th, 2020 through July 30, 2020, as follows;

Serena Klink- for 12 sessions of virtual instruction and 1 hour prep (each session 3.5 hours for a total of 42 hours with 12 hours prep) at \$30/hour total \$1,620.00

Jodi Loutzenhiser- for 15 sessions of virtual instruction and a total of 6 hours prep (each session 1 hour for a total of 15 hours with 6 hours prep) at \$30/hour totaling \$630.00

Abbey Michalak - for 12 sessions of virtual instruction and 1 hour prep (each session 2 hours for a total of 24 hours with 12 hours prep) at \$30/hour total \$1,080.00

Program total \$3,330.00

**Minutes**

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the extended school year teachers for special education.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**e. Approve Appointment(s)**

Request the Board to approve the following appointment(s), as per detailed backups on Agenda Manager.

1. Request the Board to hire Letitia Cawley as full time Elementary Art Teacher at Conneaut Valley Elementary School effective Monday, August 31, 2020 at Step 1 of the Bachelors' schedule \$53,838 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Miss Cawley is not a tenured professional.



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2. Request the Board to hire Jeff Hans as a Middle School (5-8) Principal at Conneaut Lake middle school effective \*retroactive to Wednesday, July 1, 2020\*. All wages and benefits in accordance with the Current Professional Administrators Act 93 Compensation Plan.
3. Request the Board to hire Kari Iliff as the full time Family Consumer Science Teacher at Conneaut Lake Middle School effective Monday, August 31, 2020 at Step 1 of the Masters' Schedule \$54,650 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Miss Iliff is not a tenured professional.
4. Request the Board to hire James Kullen as the full time Art Teacher at Conneaut Area Senior High School effective Monday, August 31, 2020 at Step 16 of the Masters Schedule \$69,639 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

**Minutes**

Motion by Mr. Burnham, second by Mr. McQuiston to pull 20 I 2 appointment to be voted separately.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

Motion by Mr. McQuiston, second by Mr. Burnham to approve items 20 I 1, 3 and 4 appointments.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

Motion by Mr. Ellis, second by Mr. McQuiston to approve item 20 I 2 appointment.

Discussion: Mr. Burnham felt there was a great pool of candidates where the Board picked twelve candidates to interview. We can't interview twelve in one sitting so three evenings were scheduled to fit them all in. This made it impossible for him to do all three. The guideline was if an interviewer misses one interview, they cannot be included in the rest. It is common in the past to bring 2-3 finalist to a second go round with another interview session for the top three. He takes issue with the fact this was not done, Mr. Burnham was not able to account for one evening but in not doing the second interviews it indirectly or directly took him out of the process. He has been involved in more principal selections than anyone else on the board, except Mr. Schaefer, Mr. Horne and Dr. Bocan, so he felt by not allowing him with any input is discriminatory. He understands Mrs. Klink was also not involved so group of seven made the decision. Mr. Burnham is not sure if others understand broad selection of building position. Some of these choices (candidates) were excellent choices and some turned down for bad choices. He felt his expertise in this matter would have been very good for the district. He admitted to not knowing Mr. Hans, has had no dealings with him but in looking at his resume and if he had not been an employee Mr. Burnham probably would not have picked Mr. Hans for an interview as others had a great deal of experience in some type of school setting. Mr. Burnham is very disappointed. He will consider the appointment legal and will have to look at the illegitimate decision on the process not on Mr. Hans so will vote no.

Mrs. Miller reiterated her disappointment in the hiring practice, this process and coaches process, we need to set our bars way higher.

Mr. Hornstein noted he also will be voting no, he feels like we had some better options for longer term succession planning.

Motion passed by Roll Call.

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Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-no Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-no

**f. Approve Leave Request(s)**

Request the Board to approve the following Leave Request(s);

1. Jamie Flores-Duda, professional teacher, FMLA, 60 Days starting Wednesday, September 2, 2020 through Wednesday, November 25, 2020.
2. Joyce Popovich, Admin Assist to Student Services Director, 2.5 Days, General Unpaid Leave, May 26, 2020 1/2 day; June 3, 2020 1/2 day; June 5, 2020 1 day; June 15, 2020 1/2 day.

**Minutes**

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the Leave Requests;

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**g. Approve Correction to Pay Rate**

Request the Board to approve the correction to pay rate for Marie Marteeny. Mrs. Marteeny was approved at the June 10, 2020 Regular Board meeting at the salary step 12 of Masters +15 schedule \$63,522 and it should be \$64,190.00.

**Minutes**

Motion by Mr. Burnham, second by Mr. Hornstein to approve motions 20 G, H, and I. Correction to Pay Rate, Retirement and Fundraising Request.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

**h. Approve Retirement**

Request the Board to approve the retirement request submitted by Aletha Samuels, effective Friday, June 5, 2020 as per detailed backup on Agenda Manager.

**i. Approve Fundraising Request(s)**

CASH-

1. Varsity Football Team - Pep Club to sell coupon cards that have discounts from local businesses and make donations during a Hourathon/Adrenaline Fundraising at \$20 each. Starting Saturday, August 1, 2020 through Saturday, August 15, 2020. Proceeds to help buy clothing for players.

**j. Approve for Superintendent to Hire**

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Request the Board to permit the Superintendent to Hire for Tech Ed, Elementary Ed and Instructional aide position(s).

**Minutes**

Motion by Mr. McQuiston, second by Mrs. Miller that the Board approve the Superintendent to Hire.  
Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

## 21. CURRICULUM

### a. Approve Curriculum for Introduction to Legal Studies

Request the Board to approve the Curriculum for Introduction to Legal Studies.

**Minutes**

Motion by Mr. Ellis, second by Mrs. Miller to approve the Curriculum for Introduction to Legal Studies.  
Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-abstained

## 22. BUILDINGS AND GROUNDS

### a. Approve Disposal Request(s)

Request the Board to approve the Disposal Requests as follows and as per detailed backup on Agenda Manager;

1. CVMS for broken cafe chairs, small cooler and 4 metal cabinets (all are broken/rusted beyond repair), request to dispose of in the dumpster.
2. Technology request to dispose of 18 pallets of obsolete technology equipment and accessories.

**Minutes**

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve items 22. A, B, D, E F and G. It is noted item 22.C was pulled to be voted separately.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes  
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-absent  
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

### b. Approve Window Replacement

Request the Board to accept Administrations recommendation and accept the quote from Paterniti Malena Construction to furnish and install two sets of 4 windows (total of 8) for a 2nd Floor Classroom at Alice Schafer Annex Building at a cost of \$12,163,43. This includes all removal, cleanup, hardware, low E insulated glass with between the glass blinds, caulked, insulated and wrapped with aluminum on the exterior. To be paid out of Capital Funds.

### c. Approve Real Estate Service Extension Date- MOTION DEFEATED

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Request the Board to approve the renewal/extension of the 14255 Cemetery Road Harmonsburg listing to July 7, 2021, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mrs. Miller, second by Mr. Burnham.

Board Discussion- the Board wished to look into other options/realtors before renewing with this company.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-no

Mr. Hornstein-no Mrs. Luckock-no Mrs. Klink-absent

Mr. McQuirk-no Mr. McQuiston-no Mrs. Miller-no

**d. Approve Proposed Playground Improvement Cost(s)**

Request the Board to approve Administrations recommendation and award the quote to provide all labor and incidentals necessary to complete the playground work quoted to Pitts Construction and Excavation at a cost of \$9,750.00. To be paid out of Capital Funds.

**e. Approve Playground Material for Drainage**

Request the Board to approve Administrations recommendation and award the quote to provide a quantity of 66 Hydroblox Planks including delivery, from Greg Savisky Professional Turf Services for the Conneaut Valley Elementary School playground at a cost of \$3,712.50. To be paid out of Capital Funds.

**f. Approve Geotextile Fabric and Staples Quote**

Request the Board to approve Administrations recommendation and award the quote to purchase Geotextile Polypropylene Fabric Roll and Landscape Staples from Amazon.com which includes delivery for the Conneaut Valley Elementary School Playground at a cost of \$1,367.88. To be paid out of Capital Funds.

**g. Approve Woodcarpet for Playground(s)**

Request the Board to approve the following Administration recommendations;

1. To accept Administrations recommendation and award the quote to provide a total of 770 cubic yards of ASTM Playground Woodcarpet including delivery to Conneaut Valley Elementary School, Conneaut Lake Elementary School and to Conneaut Lake Middle School, to Ken J. Barrick Company at a cost of \$17,762.00. This will be paid for out of Capital Funds.

**23. TRANSPORTATION**

**24. \*Visitor Recognition**

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

**Minutes**

No one approached the podium.

## 25. BOARD CONCERNS

The next regular scheduled Board meeting will be;

August 5, 2020 Work Session at Alice Schafer Annex cafeteria, starts at 7 PM.

August 12, 2020 Board voting meeting to be held at Alice Schafer Annex cafeteria, starts at 7 PM.

### Minutes

The Board discussed keeping the remaining 2020 board meetings in one location/at Alice Schafer Annex cafeteria with space considerations and ability to house social distancing. Mr. Sperry anticipates we will still remote in August.

Mr. Hans thanked the board for the opportunity and he is excited for his role.

## 26. EXECUTIVE SESSION

**No EXECUTIVE SESSION -**

## 27. ADJOURNMENT

### Minutes

Motion by Mr. Hornstein, second by Mr. McGuirk to adjourn at 8:39 pm.

## 28. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education).

1. 180 Day Enrollment - as information.

### a. Facility Use Request(s) - as information

As Information - Facility Use Requests submitted; All are pending the Districts Pandemic Plan.

#### **Conneaut Area Senior High School-**

1. Scott Hinderleiter, requestor for Boys and Girls High School Soccer to use the soccer field on July 27, 2020 through July 31, 2020 for a soccer camp.

#### **Conneaut Lake Middle School-**

1. Heather Walker, requestor for Conneaut Lake Area Youth Football Cheer to use the parking lot, restrooms, entry way, wrestling room, grass area, football field and front entrance for practice, pictures and games from August 1, 2020 through October 31, 2020.
2. Geoffrey Vorisek requestor for Conneaut Lake Area Youth Football to use the football field, concession stand and scoreboard for practices and games starting August 1, 2020 through October 31, 2020.

#### **Conneaut Valley Middle School**

1. Josh Luke, requestor for Conneautville Little Gridders to use the practice field, game field, press box and concession stand starting August 10, 2020 through October 9, 2020.

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\_\_\_\_\_  
Dorothy Luckock, Board President

  
\_\_\_\_\_  
Greg Mayle, Board Secretary