

JUNE 10, 2020 REGULAR BOARD OF DIRECTORS VOTING MEETING MINUTES

6/10/2020 [7:00PM-8:00PM] @ Alice Schafer Annex Gymnasium

- CONNEAUT SCH DISTRICT VOTING MEETING -

1. Moment of Silence

Minutes

Mrs. Luckock opened the meeting at 7:00 PM.

The following Board members were present-

Mr. Burnham Mr. Ellis Mr. Hall Mr. Hornstein

Mrs. Luckock Mrs. Klink Mr. McQuiston Mrs. Miller

It is noted Mr. McGuirk was absent.

The following Administrators were present-

Mr. Sperry-Superintendent Mr. Mayle-Business Manager

Ms. Dressel- Assistant to the Superintendent/Director of Student Services

Mrs. Kantz-Director of Curriculum Mr. Kelly-Director of Technology

Mr. Kimmel-Director of Buildings and Grounds Mr. Joseph-District Solicitor

Principals-

Mr. Maskrey Mr. Parks Mr. Hans Mr. Jardina Mr. Burns

2. Flag Ceremony

Minutes

It is noted Mr. McGuirk arrived.

3. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

Minutes

Mr. Hornstein read the Vision and Mission Statement.

4. Call to Order

5. *Visitor Recognition on Agenda Items

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached the podium.

6. Approval of Agenda with Additions

Request the Board to approve the Agenda.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller to approve the agenda with additions.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

7. Approval of Minutes

Request the Board to approve the following Minutes;

May 6, 2020 Finance Committee Meeting Minutes

May 6, 2020 Board of Directors Work Session Meeting Minutes

May 6, 2020 Board of Directors Special Voting Meeting Minutes

May 13, 2020 Board of Directors Regular Voting Meeting Minutes

May 20, 2020 Finance Committee Meeting Minutes

Minutes

Motion by Mr. McGuirk, second by Mr. Hornstein to approve the Minutes.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

8. Approval of Budget Transfers

Request the Board to approve the Budget Transfers, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the budget transfers.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

9. FINANCIALS - BILLS

a. Approve May 2020 Bills Fund 10 in the amount of \$1,440,971.29

Request the Board to Approve to pay Bills out of Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$1,440,971.29, as per detailed backup on Agenda Manager.

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the Fund 10 bills.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-abstained

b. Approve Bond Payments totaling \$618,563.76

Request the Board to approve the bond payments totaling \$618,563.76

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the Bond Payments.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis=yes Mr. Hall=yes

Mr. Hornstein=yes Mrs. Luckock=yes Mrs. Klink=yes

Mr. McGuirk=yes Mr. McQuiston=yes Mrs. Miller=yes

c. Approve Fund 31 Capital Project Bills in the amount of \$60,149.00

Request the Board to approve Fund 31 Capital Project Bills in the amount of \$60,149.00

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve Fund 31 and fund 50 bills.

Motion passed by Roll Call.

Mr. Burnham=yes Mr. Ellis=yes Mr. Hall=yes

Mr. Hornstein=yes Mrs. Luckock=yes Mrs. Klink=yes

Mr. McGuirk=yes Mr. McQuiston=yes Mrs. Miller=yes

d. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$44,777.56

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$44,777.56

Minutes

Approved in the above motion, item 9.c.

10. INVESTMENT REPORT - available at voting meeting

11. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

a. General Fund Report - Revenues/Expenditures - not available at this time.

b. Student Activity Fund Reports - CLMS and CVMS

As information the Student Activity Fund Reports for -

Conneaut Lake Middle School - March 2020; April 2020 and Jan-March 2020

Conneaut Valley Middle School - April 2020

c. Food Service Operating Statement - no report

12. OTHER FINANCIALS with Addition(s) and Correction

a. Approve to Close 2019/2020 Books

Request that the Superintendent and the Board Secretary be authorized and directed to close the 2019/2020 Conneaut School District budget as of June 30, 2020; that all bills that arrive and are due by June 30, 2020, be approved for payment provided the Administration reviews the bills and is satisfied the same are just and proper obligations of the School District and provided said expenditures are within the budget; that the transfer of funds necessary for the completion of budget expenditures be approved; and that the School District auditors be contacted and directed to proceed to conduct the necessary financial transactions and audit

for the close of the fiscal year 2019/2020; and that the action of the Administration be brought to the regularly scheduled meeting to be spread upon the Minutes as information.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller to approve to close the 2019/2020 fiscal year books.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

b. Approve the 2020/2021 FY Budget

RESOLVED, BY THE BOARD OF THE SCHOOL DIRECTORS OF THE CONNEAUT SCHOOL DISTRICT, as follows:

The Proposed Final Budget of the Conneaut School District for the 2020/2021 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the General Fund in the amount of \$50,473,739

Minutes

Motion by Mr. McQuiston, second by Mr. Hornstein that the Board approve the 2020/2021 fiscal year budget.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

c. Approve Capital Projects Budget for 2020 2021 SY

Request the Board to approve a Capital Projects Budget for the 2020/2021 SY in the amount of \$829,154.

Minutes

Motion by Mr. Hornstein, second by Mr. McQuirk that the Board approve the capital projects budget for the 2020/2021 school year.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

d. Approve Food Service Budget

Request the Board to approve the Food service Budget of \$1,334,560 for the 2020/2021 school year.

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve items 12. d Food Service Budget and line item 12. e Capital Projects transfer.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

e. Approve Capital Projects Transfer

Request the Board to approve a transfer of up to \$750,000, representing unused appropriations from the 2019/2020 school year, from the General Fund to the Capital Projects Fund.

Minutes

Approved in the above motion.

f. Approve Resolution to Set Real Estate Millage

Request the Board to approve the Resolution to Set Real Estate Millage as follows;

1. WHEREAS, in the judgment of the Board of School Directors of the Conneaut School District it has been determined, as a result of the study of the proposed budget presented to said Board at a meeting on May 6, 2020 held in the gymnasium of the Alice Schafer Annex, and tentatively adopted by the Board of School Directors on May 13, 2020, said school district must enact minimum salaries of its professional and supervisory employees and the mandated increases on salaries and further, in order to pay for various other expenses and obligations of the school district for the said school year;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the Conneaut School District hereby enact a real estate tax on all taxable real property situated within the geographical limits of the Conneaut School District, said tax to be based upon the assessed valuation of such properties by the chief assessor Crawford County, Pennsylvania; and that the Conneaut School District hereby fixes a real estate tax millage for the school year 2020/2021 at 51.55 mills in order that salaries of its professional and supervisory employees and mandated increases on salaries, debts and obligations for capital improvements as well as all other various expenses and obligations of the school district. Said rate of taxation for the school year 2020/2021 as expressed in dollars and cents is \$51.55 on each \$1,000.00 of assessed valuation of taxable property.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve line items 12. f through 12 j.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

g. Approve Resolution Authorizing 2020 School Real Estate Tax Bills to Include an Extended Face Period

Request the Board to approve the following Resolution;

**A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE
CONNEAUT SCHOOL DISTRICT, CRAWFORD COUNTY,
PENNSYLVANIA, AUTHORIZING THE 2020 SCHOOL REAL ESTATE TAX
BILLS TO INCLUDE AN OPTION OF THREE INSTALLMENT PAYMENTS
AT FACE VALUE ALONG WITH AN EXTENSION TO THE FACE PERIOD**

Minutes

Motion included in the approval under 12. f.

h. Approve Per Capita Tax Resolution - Section 679

Request the Board to approve the Per Capita Tax Resolution - Section 679 as follows;

WHEREAS, the Board of School Directors of the Conneaut School District desires to enact a Per Capita Tax for the school year 2020/2021 in conformity with Section 679 of the Public School Code of 1949, 24 P.S. 6-679;

WHEREAS, the enactment of said Per Capita Tax is necessary for the proper operation of the school district and for meeting the anticipated expenditures of the school district for the year 2020/2021;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, by the Board of School Directors of the Conneaut School District that pursuant to the authority contained in the Public School Code of 1949, Section 679, thereof, 24 P.S. 6-679, a Per Capita

Section 1. An annual per capita tax, at the rate hereinafter established, is hereby levied, enacted and imposed upon each resident or inhabitant, being eighteen (18) years of age or older, and residing in the geographic area encompassed and covered by the Conneaut School District.

Section 2. The rate or amount of said per capita tax, hereby levied, enacted and imposed, shall be \$5.00 on each resident and inhabitant being (18) years of age or older, and residing in the Conneaut School District.

Section 3. The amount to be received from the collection of the tax herein imposed, levied and enacted, shall be used for general revenue purposes of the School District.

Section 4. The names of the residents and inhabitants taxable under the provisions of this resolution shall be furnished to the School District by the local assessors and/or the chief assessor of Crawford County, Pennsylvania, as the case may be, and in accordance with the applicable provisions of the laws and statutes of the Commonwealth of Pennsylvania relating thereto.

Section 5. In accordance with Section 680 of the Public School Code of 1949, as amended, every resident or inhabitant of the Conneaut School District, upon attaining eighteen (18) years of age and every inhabitant of said School District, shall within twelve (12) months of the happening thereof, notify the proper local assessor of the municipality wherein said individual resides or the chief assessor of Crawford County, Pennsylvania, of the fact that said individual has become of age or has become a resident or inhabitant. Any person failing, within said period of time, to notify the proper assessor or the chief assessor of Crawford County, Pennsylvania, shall, in addition to the tax levied herein, be liable to the Conneaut School District in a penal sum equal to such tax.

Section 6. The tax herein imposed, levied and enacted shall be collected in the same manner as other school taxes are collected under the applicable and pertinent provisions of the laws and statutes of the Commonwealth of Pennsylvania.

Section 7. All taxpayers subject to the payment of taxes under this resolution shall be entitled to a discount of three (3%) percent from the amount of such tax upon making payment of the whole amount thereof within two (2) months after the date of the tax notice. All taxpayers who shall fail to make payment of the tax herein imposed for four (4) months after the date

of the tax notice, shall be charged a penalty of ten (10%) percent, which penalty shall be added to the taxes by the tax collector and be collected by him.

Section 8. The resolution is adopted pursuant to the Public School Code of 1949, Act of March 10, 1949, P.L. 30, and all of the provisions of such Act relating to the imposition, collection and payment of the per capita tax are hereby incorporated in this resolution by reference thereto.

Section 9. All applicable statutes and laws of the Commonwealth of Pennsylvania, relating to the assessment of subjects of taxation and the collection of taxes enacted by a public school district are hereby incorporated in this resolution by reference thereto excepting so far as this resolution conflicts therewith.

Section 10. If any section, clause or sentence or part of this resolution is for any reason found to be unconstitutional, illegal or invalid or in conflict with any provision of the Public School Code under which this resolution is adopted, such unconstitutionality, illegality, invalidity or conflict shall not affect or impair any of the remaining provisions, sentences, clauses or sections or parts of this resolution. It is hereby declared as the intent of the Conneaut School District that this resolution would have been adopted had such unconstitutional, illegal, invalid or conflicting sentence, clause, section or part thereto not been included herein.

RESOLVED AND PASSED by the Board of School Directors of the Conneaut School District on the 10th day of June, 2020.

Minutes

Motion included in the approval under 12. f.

i. Approve Act 511 Tax Resolution

Request the Board to approve Act 511 Tax Resolution as follows;

BE IT RESOLVED, that the Board of School Directors of the Conneaut School District continue to enact a .5% wage tax, the \$5.00 per capita tax, and the realty transfer tax, heretofore enacted under Act 511 without change.

Minutes

Motion included in the approval under 12.f.

j. Approve Homestead and Farmstead Exclusion Resolution

Request the Board to approve the Homestead and Farmstead Exclusion Resolution;

CONNEAUT SCHOOL DISTRICT

Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of Conneaut School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2020, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as per attachment on Agenda Manager.

Minutes

Motion included in the approval under 12.f.

k. Correction to Amount Approve Commitment of Fund Balance

Request the Board to approve the commitment of fund balance as follows:

Committed for Future Capital Projects - ~~\$5,893,370~~ \$8,628,052.00

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the correction to the amount approved for the commitment of fund balance.

Mrs. Miller thanked Mr. Mayle for taking the time to break this down for her.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

I. Approve Debt Resolution

Request the Board to approve the Debt Resolution relating to the issuance of Series 2020 General Obligation Bonds for the purpose of currently refunding the Series 2015 General Obligation Bonds. Backup available at the voting meeting.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller to approve the Debt Resolution.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

m. Approve Bids

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to approve the Science Supplies and Equipment; Industrial Arts and Vocational Agriculture Supplies and Equipment; and Art and Paper Supplies, all for 2020/2021, as follows;

Vendor	Art	Paper	Industrial Arts	Phys Ed	Science	Total
PYRAMID SCHOOL PRODUCTS INC.	2,189.66	-	210.85	190.50	-	2,591.01
KURTZ BROS	1,679.49	4,885.11	-	-	-	6,564.60
METCO	43.70	151.80	597.46	-	-	792.96
STANDARD STATIONERY SUPPLY	413.70	-	-	-	-	413.70
CASCADE SCHOOL SUPPLIES INC.	1,648.75	-	-	-	-	1,648.75
NATIONAL ART & SCHOOL SUPPLIES	1,567.40	-	-	-	-	1,567.40
WB MASON CO INC	-	1,290.96	-	-	-	1,290.96
CONTRACT PAPER GROUP INC	-	16,965.00	-	-	-	16,965.00
PAXTON/PATTERSON	-	-	1,072.40	-	-	1,072.40
MIDWEST TECHNOLOGY PRODUCTS	-	-	1,281.55	-	-	1,281.55
FOREST COUNTY WOOD PRODUCTS	-	-	10,013.60	-	-	10,013.60
BSN SPORTS INC	-	-	-	286.43	-	286.43
GOPHER	-	-	-	206.25	-	206.25
FISHER SCIENCE EDUCATION	-	-	-	-	126.32	126.32

Conneaut School District Board of Directors June 10, 2020 Regular Board Meeting Minutes

CAROLINA BIOLOGICAL SUPPLY	-	-	-	-	194.40	194.40
Total	7,542.70	23,292.87	13,175.86	683.18	320.72	45,015.33

Minutes

Motion by Mr. McGuirk, second by Mr. Burnham to approve the bids.
 Motion passed by Roll Call.
 Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
 Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
 Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

n. Approve Cyber Services Program Full Time Student Reimbursement

Request the Board to approve to authorize the Administration to pay District students who are enrolled in the District’s cyber services program as a full time student the actual cost up to a maximum amount of \$30 per month for each month of such enrollment as reimbursement for internet service which is necessary to support the cyber services program. The full time student or his/her parent/guardian shall provide proof of the actual cost of internet service in a form acceptable to the Administration. Where multiple full time students in one household are enrolled in the cyber services program, only one monthly reimbursement shall be provided to the household. Each full time student or household shall be entitled to reimbursement for a maximum of ten months during each school year.

Minutes

Motion by Mr. Hall, second by Mrs. Miller that the Board approve the Cyber Services Program Full Time Student Reimbursement.
 Motion passed by Roll Call.
 Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
 Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
 Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

o. Approve Northwest Tri-County IU#5 Special Education Services for 2020/2021 SY

Request the Board to approve the Northwest Tri-County IU#5 Special Education Services for 2020/2021 SY as follows;
 IU Special Education Contract – \$534,571
 Bethesda Partial - \$185,106
 Bethesda Acute Partial - \$166,283
 Bethesda Therapeutic Support - \$131,187

Minutes

Motion by Mr. McGuirk, second by Mrs. Miller that the Board approve the NW Tri Co IU#5 Special Education Services.
 Motion passed by Roll Call.
 Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
 Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
 Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

p. Approve Renewal of School Police Officer Agreement

Request the Board to approve renewing the School Police Officer Agreement with Kurt Sitrler, effective July 1, 2020 through June 30, 2021, *as per detailed backup on Agenda Manager for the Board of Directors review.*

Minutes

Motion by Mr. Hornstein, second by Mr. McQuiston.

Motion by Mrs. Miler to Table this motion as the backup document was not on Agenda Manager. Second by Mr. Burnham.

Mrs. Luckock announced the motion on the floor now was to vote to either table it with a yes or to not table with a no. A no vote will then move forward with voting on this item tonight.

The Board asked if tabled what affect would it have in July? Mr. Sperry indicated it would not have an affect, the July meeting is scheduled on the 8th. He confirmed the document was on the site now.

The Board was concerned with no coverage for 8 days.

Mr. Burnham-yes Mr. Ellis-no Mr. Hall-no

Mr. Hornstein-no Mrs. Luckock-no Mrs. Klink-no

Mr. McQuirk-no Mr. McQuiston-no Mrs. Miller-yes

Motion failed to table until July.

Motion now by Mr. Hornstein and second by Mr. McQuiston to renew school police officer agreement-

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McQuirk-yes Mr. McQuiston-yes Mrs. Miller-abstain

q. Approve Insurance Renewal(s)

Request the Board to approve the Insurance Renewals as follows;

1. Voluntary Student Accident

Request the Board to approve the renewal of the Blanket Voluntary Accident Insurance Policy for the 2020/2021 SY through National Union Fire Insurance Company effective August 1, 2020 through August 1, 2021.

1. Interscholastic Sports coverage as follows;

Request the Board to approve the renewal of the Voluntary Student Accident and Interscholastic Sports Insurance for \$7,560.00 through United States Fire Insurance Company (the same rate for the past number of years) effective August 1, 2020 through August 1, 2021.

Minutes

Motion by Mrs. Miller, second by Mr. Ellis, to approve the insurance renewals.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McQuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

r. Approval of Capital Projects 5 Year Plan

Request the Board to approve the Capital Projects 5 Year Plan, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller to approve the Capital Projects 5 Year plan.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

s. Approve Correction to Health Insurance Rates

Request the Board to Approve the following correction to 2020/2021 Health Insurance Rates:

Family Rate – COBRA/Self-Pay

Originally Approved Rate: \$2,008.84

Corrected Rate: \$1,969.45

Minutes

Motion by Mr. Hornstein, second by Mr. McQuiston, to approve the correction to health insurance rates.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

t. Approve School Based Prevention Specialist Compensation Plan 2020/2021

Request the Board to approve the School Based Prevention Specialist Compensation Plan for 2020/2021 SY, effective July 1, 2020 through June 30, 2021, as per detailed backup on Agenda Manager.

Minutes

Motion by Mrs. Miller, second by Mr. McQuiston that the Board approve the school based prevention specialist compensation plan.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

u. Addition to Agenda Approve Extra Hours for the 2020/2021 SY

Request the Board to approve the following extra hours for Guidance Counselors and Nurses for the 2020/2021 school year;

Note: *In accordance with the Collective Bargaining Agreement, employees whose contract specifies a work year beyond 185 days will be paid for each day at a rate of 1/185th of annual salary.*

GUIDANCE COUNSELORS

Conneaut Lake Elementary School Kristen Bazylak - 5 days
Conneaut Valley Elementary School Danielle Varner - 5 days
Conneaut Lake Middle School Craig Heberle - 10 days
Conneaut Valley Middle School Marie Lockwood - 10 days
Conneaut Area Senior High School Melissa Flinchbaugh - 20 days
Conneaut Area Senior High School Lisa Lichota - 20 days

NURSES

Conneaut Lake Attendance Area Betsy Sperry 2 days
Conneaut Valley Attendance Area Tami Bossard 2 days
Linesville Attendance Area Wendy Andrews 2 days

Minutes

Motion by Mr. Ellis, second by Mrs. Miller that the Board approve the extra hours as stated.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

13. BOARD CONCERNS

a. Correspondence

Minutes

Mrs. Miller would like to revisit sending thank you's and appreciation cards to volunteers, employees.

b. Student Representatives - None this month

c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative

Updated with

- Tentative Enrollment numbers for 2020 2021
- 2019 High Priority Occupations for NW Workforce Development Area
- 2019 Pennsylvania In-Demand Occupations List
- CCCTC Directors Report

Minutes

Mr. McQuiston provided an update and Mr. Ellis followed up with numbers from the discussion at last weeks work session.

d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board

Minutes

Mrs. Luckock updated the Board.

e. Conneaut Education Association - Mechel Golenberke, President

Minutes

Mrs. English provided an update.

f. Conneaut Education Support Personnel Association - Paul VanDusen, President

Minutes

Mr. VanDusen noted on the meal program which ended last week, thank you to every one involved, it went really well.

g. PIAA D10 Report - Don Ellis, PIAA District Representative

PIAA Meeting May 20, 2020

PIAA Press Release

PIAA May 2020 Newsletter

COVID-19 Guidance for Sports

Minutes

Mr. Ellis and Mr. Sperry noted on the restarting of sports- Mr. Sperry identified the difference between yellow and green, limited to 25 social distancing or 250 or more, green has more freedoms but coaches remain masked and contacts among athletes limited along with safe distance.

The Crawford County Superintendents are getting together and all are agreeing to not start any sports until July 6th. There is not a lot of guidance until after June, with some coming out just today.

We have to have plans in place which each Board is to act on Mr. Sperry urged the Board to look at last document COVID-19 guidance for sports. He noted all water fountains are to be shut down and athletes are to bring their own water, a lot to do before we can start sports.

h. Committee Reports - Policy Committee

Minutes

Mr. Sperry noted the Committee met tonight and went through all of the 700 policies, although not completely done. There are a few to send to the solicitor. There will be a couple to be retired as they are covered under other areas in the policy manual.

The Committee discussed replacing the Val/Sal policy with the Latin honor system. There was a committee created a few years ago but it fell apart so we are re-looking at the policy.

14. OTHER with Addition(s)

a. As Information - Policies for 1st Reading

Policies for 1st Reading as information;

Policy 708 - Lending of Equipment and Books

Policy 709 - Building Security

b. Approve to Waive 1st Reading and go to 2nd Reading and Adoption

Request the Board to approve to Waive 1st Reading and go to 2nd Reading and Adoption of Policy 815.1 One to One Computing AUP, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. McQuiston, second by Mrs. Klink to approve to waive the 1st Reading and go to 2nd Reading and Adoption.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

c. Approve PSBA 2020 Voting Delegates

Request the Board to appoint _____ and _____ as the 2020 PSBA Voting Delegates.

Minutes

Motion by Mrs. Klink, second by Mr. McGuirk, to nominate Mr. Ellis and Mrs. Miller as PSBA voting delegates.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

d. Approve Handbooks for 2020/2021 School Year

Request the Board to approve the 2020/2021 School Year Handbooks;

- Conneaut Lake Elementary Student Handbooks
- Conneaut Valley Elementary Student Handbooks
- Conneaut Lake Middle School Student Handbooks
- Conneaut Valley Middle School Student Handbooks
- Conneaut Area Senior High School Student Handbooks
- Athletic Handbooks
- Faculty Handbooks
- Support Professionals Handbooks
- Cafeteria Handbooks

Minutes

Motion by Mr. McGuirk, second by Mr. Hall to approve the Handbooks.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis=yes Mr. Hall=yes

Mr. Hornstein=yes Mrs. Luckock=yes Mrs. Klink=yes

Mr. McGuirk=yes Mr. McQuiston=yes Mrs. Miller=yes

e. Approve Memorandum of Understanding

Request the Board to approve the Memorandum of Understanding between the Conneaut Education Service Professionals Association and Conneaut School District regarding summer hours, as per detailed backup on Agenda Manager.

Minutes

Motion by Mrs. Miller, second by Mrs. Klink to approve the Memorandum of Understanding.

Motion passed by Roll Call.

Mr. Burnham=yes Mr. Ellis=yes Mr. Hall=yes

Mr. Hornstein=yes Mrs. Luckock=yes Mrs. Klink=yes

Mr. McGuirk=yes Mr. McQuiston=yes Mrs. Miller=yes

f. Approve FCCA Agreement to sell/purchase meals

Request the Board to approve the agreement between the Conneaut School District and FCCA to sell or purchase meals between/for the Conneaut Area Senior High School, Conneaut Lake Elementary School, Conneaut Lake Middle School, Conneaut Valley Elementary and Conneaut Valley Middle School and/or child care instructions, as per detailed backup on Agenda Manager.

Minutes

Motion by Mrs. Miller, second by Mr. Ellis that the board approve the FCCA Agreement to sell/purchase meals.

Motion passed by Roll Call.

Mr. Burnham=yes Mr. Ellis=yes Mr. Hall=yes

Mr. Hornstein=yes Mrs. Luckock=yes Mrs. Klink=yes

Mr. McGuirk=yes Mr. McQuiston=yes Mrs. Miller=yes

g. Approve Lease Agreement(s)

Request the Board to approve the lease agreements with the Family and Community Christian Association (FCCA) for Pre-K Counts classrooms at Conneaut Lake Elementary, Conneaut Valley Elementary and the Alice Shafer Annex.

Minutes

Motion by Mrs. Miller, second by Mr. Burnham that the Board approve the lease agreements.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

h. Approve Crawford County Student Assistance Program Mental Health Liaison Letter of Agreement

Request the Board to approve the agreement between the Crawford County Student Assistance Program Mental Health Liaison, as per detailed backup on Agenda Manager.

Minutes

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve the Crawford County student Assistance Program Mental Health Liaison letter of agreement.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

i. Approve Employee Assistance Program

Request Board approval to enter in a one (1) year agreement with the Meadville Medical Center to provide an Employee Assistance Program for staff members at a cost of \$7,998.00 effective July 1, 2020 through June 30, 2021. As per detailed backup on Agenda Manager and pending Solicitor Review.

Minutes

Motion by Mr. Hornstein second by Mr. McQuiston that the Board approve items 14. I and 14. J.

Mr. Mayle provided additional information/an explanation of item J, the resolution.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

j. Addition to Agenda Approve Budget Mandate Relief Resolution

Request the Board to approve the Resolution Calling for the General Assembly to Provide Critical Support and Mandate Relief Benefiting Public Schools and Students, as per detailed Resolution available on Agenda Manager.

Minutes

Approved in the above motion.

15. OLD BUSINESS

16. NEW BUSINESS

Minutes

gw asked clms principal recommendation, have a personal relationship with one candidate? how do i proceed? george he does not find there to be a conflict of interest in the ethics act. conflict is the authority of ones office for primary gain of self or family or business associated. immediate family defined that relationship does not exist so no impermissible relationship. he knows the board has established some criteria in the interview process

meaning you have to be involved in all the interviews to have a say. george sees no reason to withdraw from the vote.

17. PERSONNEL

a. Approve Fund Raising Request(s)

Request the Board to approve the following Fundraising Requests;
Conneaut Area Senior High School-

1. Conneaut Eagles Girls Volleyball to host the 2nd Annual Aces Fore Eagles Golf Classic and solicit for teams at \$60/team starting Thursday, June 12, 2020 through Friday, August 7, 2020. Proceeds to help cover cost of team camps, tournaments, travel expenses, team gear/equipment and other costs that arise.

Minutes

Motion by Mrs. Miller, second by Mr. Ellis that the Board approve the fundraising request.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

b. Approve Recommendation

Request the Board to Approve the following Recommendation-

Request the Board to approve to hire Marie Marteeny as the full time Social Studies Teacher at Conneaut Area Senior High School effective Monday, August 31, 2020 at Step 12 of the Masters +15 Schedule \$63,522 as per the current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

Minutes

Motion by Mrs. Miller, second by Mr. McGuirk to approve items 17. B through 17 F.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

c. Approve Leave Request(s)

Request the Board to approve the following leave request;

Sue Thompson, cook, 3 Days, General Unpaid Leave, Wednesday, March 25, 2020; Friday, March 27, 2020 and Monday, March 30, 2020.

Minutes

Approved in the motion above.

d. Approve Resignation

Request the Board to approve the resignation from Amber Heil, teacher at CASH effective the last teacher day Friday, June 5, 2020.

Minutes

Approved in 17. B.

e. Approve Extended School Year Staff for Special Education

Request the Board to approve Special Education Extended School Year teaching positions:

1 Teacher 3.5 hours per session of virtual instruction with a total of 42 hours with 12 hours of prep @ \$30 per hour

1 Teacher 15 hours of virtual instruction total with 6 hours of prep @ \$30 per hour

1 Teacher 12 sessions of virtual instruction each sessions 2 hours each for a total of 24 hours with 12 hours of prep @ \$30 per hour

Minutes

Approved in 17. B.

f. Approve Superintendent to Hire

Request the Board to authorize the Superintendent to Hire, post, interview and hire and bring name(s) to the next regular voting meeting for open position(s).

Minutes

Approved in 17. B.

g. Approve Supplemental Coach Appointments for 20/21 SY

Request the Board to approve the following supplemental request(s) for the 2020/2021 school year, contingent on the program being conducted;

Conneaut Area Senior High School-

Erick Denihan ** Head Girls Varsity/JV Soccer Coach

Lindsay Hasbrouck** Assistant Girls Varsity/JV Volleyball Coach

Stephen Lober** Assistant Coach Girls Varsity/JV Soccer Coach

Conneaut Valley Middle School-

Steve Mickle Jr. High Girls Assistant Basketball Coach

** pending clearances

Minutes

Motion by Mrs. Klink, second by Mrs. Miller to approve the supplemental coach appointments.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes

Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes

Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

18. CURRICULUM

19. BUILDINGS AND GROUNDS with Addition

a. Approve Extension of ERA Contract and Price Change

Request the Board to approve the extension of the selling contract with ERA for Cole Road for one year and a reduction of the listing price from \$84,500 to \$79,900, as per change form on Agenda Manager.

Minutes

Motion by Mr. Hornstein, second by Mrs. Klink to approve items 19. A through 19 D.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Ellis-yes Mr. Hall-yes
Mr. Hornstein-yes Mrs. Luckock-yes Mrs. Klink-yes
Mr. McGuirk-yes Mr. McQuiston-yes Mrs. Miller-yes

b. Approve Disposal Requests

Request the Board to approve the Disposal Requests from CLMS and CASH and obsolete technology, as per detailed backup(s) on Agenda Manager.

Minutes

Approved in the above motion.

c. Approve Dust Mop and Walk-Off Mats for 2020/2021 to 2024/2025 School Years

Request the Board to approve Administrations recommendation to accept the attached rate schedule as presented for dust Mop and Walk Off Mat Service for 2020/2021 through the 2024/2025 school year from Harrington Industrial Laundry. As per detailed backup on Agenda Manager.

Minutes

Approved in 19. a, motion.

d. Addition to Agenda Approve Bids

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to approve Administrations Recommendation to recommend awarding contracts to the following responsible contractors for a total award amount of \$346,030.00

General: Perry Construction Base Bid minus Alternate #1 \$213,000.00

HVAC: Scobell Company Base Bid minus Alternate #1 \$79,540.00

Plumbing: Wm. T. Spaeder Co Base Bid minus Alternate #1 \$13,090.00

Electrical: Newco Electric Base Bid minus Alternate #1 \$40,400.00

Total of Awards: \$346,030.00

Minutes

Approved in 19. a motion.

20. TRANSPORTATION

21. *Visitor Recognition

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached the podium.

22. BOARD CONCERNS

The next regular scheduled Board meeting will be;

July 8, 2020 Combined Work Session/Regular Board voting meeting via Virtual Team and Alice Schafer cafeteria, starts at **6 PM**.

Minutes

Mrs. Miller reiterated from last week the interest in having a board retreat to be added to July w/s
Mr. Ellis updated on the Eagles Foundation scholarships, they were moved to last night. The Committee decided to keep 7/11/20 for the fundraiser, it is the only one the committee conducts which is a music festival held behind the Conneaut Lake Winery and is with 2 bands.

Mr. Ellis also noted the Eagles Foundation awarded scholarships to all 23 applicants, as every single applicant filled out their applications so well. Originally we were going to award \$250 but two individuals donated additional monies and we are now able to award \$300/applicant.

The Committee also helped facilitate Jake Smith, the Andrew Polus, and the Superintendents scholarship(s).

Mr. Burnham noted he has an issue with not conducting the middle school principal interviews in person. In discussion, the district solicitor did not recommend revising the process, so if the process began through the Teams virtual meeting he suggested keeping it that way.

He recognizes Crawford County is in the green and now have flexibility but we are to still maintain social distancing, masks, and actual in person meeting may be more difficult than doing through Teams.

23. EXECUTIVE SESSION

EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss school security survey.

Minutes

Mrs. Luckock announced the Executive Session.

24. ADJOURNMENT

Minutes

Mr. McQuiston motioned to adjourn, second by Mr. Hornstein at 8:34 pm

25. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education).

a. Facility Use Request(s) - as information

As information-

Conneaut Area Senior High School-

Karen Beers, requestor for Linesville United Methodist Church to use the cafeteria Tuesdays and Thursdays starting June 9, 2020 through August 27, 2020 for summer meal distribution.



Greg Mayle, Board Secretary



Dorothy Luckock, Board President