

REQUEST FOR PROPOSALS

Chromebooks

The Trigg County Board of Education is soliciting proposals for Google Chromebooks for the 2022-23 school year.

Proposals will be accepted until and opened at 10:00 a.m. on Tuesday, July 12, 2022 in the board meeting room located at 202 Main Street, Cadiz, KY 42211.

Bids received after that time and date will not be opened or consideration for this invitation. Bids must be clearly marked: "Google Chromebooks Proposal".

Any salesperson of the company submitting the proposal must be legally authorized to submit the document for that company. Any corrections on the proposal form must be acknowledged by the officer or agent of the company legally authorized to bid to the board. All bids are to be valid for a period not less than sixty (60) days from the day of bid opening.

The Bid Specifications are attached. The Board reserves the right to reject any and all bids and to waive any informality in a bid if that action is in the best financial interests of the Board.

The Bid Award shall be made on the basis of the lowest bid price or the lowest evaluated bid price for the device selected by the district. Additional Chromebooks will be purchased throughout the school year and each company who submits a proposal on initial purchase will be notified to submit an updated bid for the purchase of additional Chromebooks.

For information regarding this invitation contact: Rory Fundora, CIO or her designee at (270) 522-6075.

Trigg County Public Schools

Bid Specifications for Google Chromebooks

Section 1 – Chromebook Specifications

The Trigg County School District is seeking bids on three (3) types of Google Chromebooks:

Lenovo Chromebook

- **RAM:** 4GB
- **Drive:** 32 GB SSD
- **Battery:** Up to 8 hours of battery
- **Camera:** Integrated camera/webcam
- **WIFI** 802.11a/c
- Touch screen model and regular model

Hewlett Packard Chromebook

- **RAM:** 4 GB
- **Drive:** 32 GB SSD
- **Battery:** Up to 8 hours
- **Camera:** Integrated camera/webcam
- **WIFI:** 802.11a/c
- Touch screen model and regular model

Dell Chromebook

- **RAM:** 4GB
- **Drive:** 32 GB SSD
- **Battery:** Up to 8 hours of battery
- **Camera:** Integrated camera/webcam
- **WIFI:** 802.11a/c
- Touch screen model and regular model

Section 2 – Quantity & Pricing

The district would like to have prices submitted for all devices mentioned in section 1 of this document. Devices will be purchased on an “as needed basis”, each company who bids initially will be contacted to submit an updated price for the purchase of additional devices.

Section 3 – Management Console

The district requests pricing for the management console for education to manage the Chromebooks.

Section 4 - Deliveries

All deliveries or equipment must include:

- Standard components
- Power Cabling
- Initial Supplies
- Technical equipment manuals
- Operator Manuals

Section 5 – Warranties

The manufacturer shall provide limited warranty maintenance for items purchased through this contract. Limited warranty maintenance does not extend to the product that has been damaged or rendered defective due to:

- a) A result of accident, misuse, or abuse
- b) A result of an act of God
- c) Operation outside the usage parameters stated in the products user manual
- d) Modification of the product
- e) A result of service by anyone other than (manufacturer), a (manufacturer authorized reseller, or a (manufacturer) authorized service provider
- f) Expendable parts, such as non-rechargeable batteries, carrying cases, etc. are not covered. Damage due to loss of any programs, data or removable storage media is not covered.

DEPOT WARRANTY: Depot warranty means that upon determining the hardware requires service, the vendor will provide to the District/School a shipping container within twenty-four clock hours for the District to package and ship the hardware to the manufacturer’s authorized repair facility. Hardware being serviced through depot warranty must be fully operational and returned to the customer within forty (40) business hours upon receipt of the depot shipment from the District.

Depot warranty for a minimum of one (1) year is required. Vendor is asked to provide a quote for two (2) Depot warranty periods to begin at time of delivery of equipment.

The warranty shall meet the following criteria:

- No charge for labor including installation of parts, connection of all power and signal cables, and all involved with making the hardware fully functional and establishing connectivity per type of hardware repaired;
- All technicians shall be certified professionals by manufacturer before providing warranty services;
- Hardware fully operational and returned within forty (40) business hours;
- Vendor is not responsible for disaster recovery;
- Replacement parts shall be of equal or better quality than original parts; and
- There shall be no charge assessed to the District/School for any shipping and handling in the shipment or return of the equipment

Section 6 – Lead Time

We know that during the unprecedented times we are experiencing that there is a high demand for chromebooks, please give an current estimate on lead time from receipt of PO to delivery.

Section 7 – Bid Sheet

The vendor is asked to complete the attached Chromebook Bid Sheet and include as the first page of the bid submission. The vendor can attach other documents to support pricing on the bid sheet or to verify any of the bid specifications noted in this document.

Chromebook Bid Sheet

	Dell Chromebook		HP Chromebook		Lenovo Chromebook	
	Non-Touch	Touch	Non-Touch	Touch	Non-Touch	Touch
Price per device for 1 - 150 devices						
Management Console						
1 Year Warranty						
2 Year Warranty						
Lead Time: Current estimate						

Exact Name of Bidding Entity: _____

Representative of Entity (Print Name): _____

Phone #: _____

Mailing Address: _____

Email Address: _____

Authorized Signature: _____

Date: _____