

CONNEAUT SCHOOL DISTRICT

219 West School Drive

Linesville, PA 16424

Minutes

Regular Board Meeting

August 14, 2019

Conneaut Area Senior High School

7:00 p.m.

The Conneaut School Board of Directors met Wednesday, August 14, 2019 at the Conneaut Area Senior High School cafeteria.

The meeting was called to order at 7:01 p.m. by Board President Mrs. Dorothy Luckock.

The following members answered to roll call:

Mr. Burnham

Mr. Ellis

Mr. Hornstein

Mr. Jacobs

Mrs. Luckock

Mr. McGuirk

Mrs. Miller

It is noted Mrs. Klink and Mr. McQuiston were absent.

Administrators Present-

Superintendent: Jarrin Sperry

District Solicitor: George Joseph

Business Manager: Greg Mayle

Director of Special Education – Susy Dressel

Director of Curriculum- Brenda Kantz

Director of Buildings and Grounds- Frank Kimmel

Technology Director – Rick Kelly

Principals: Mr. Parks, Mr. Maskrey, Mr. Jardina and Mr. Burns.

Mr. Hornstein read the Vision and Mission Statements.

Executive Session

Mrs. Luckock noted the Board held an Executive Session prior to the meeting to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically relating to protected by law that could involve mandated Act 44 Safety report.

Visitor Recognition

Mrs. Luckock offered a Visitor Recognition on Agenda Items* noting as *Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Agenda Approved

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve the agenda with additions.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Minutes Approved

Motion by Mr. Jacobs, second by Mrs. Miller that the Board approve the July 10, 2019 – Combined Work Session and Board Meeting Minutes.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Treasurers Report(s) Approved

Motion by Mr. Hornstein, second by Mrs. Miller to approve the Treasurer’s Report(s) for April, May and June, 2019;

- a. General Fund 10 Treasurers Report
- b. Construction Fund 31 Treasurers Report
- c. Cafeteria Fund 50 Treasurers Report
- d. Henrietta Fund 70 Treasurers Report
- e. Custodian Funds 72 Treasurers Report

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Bills Approve

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the following bills;

1. Approve July 2019, bills in the amount of \$1,099,094.09
2. Approve Food Service bills in the amount of \$37,753.34.
3. Approve Capital Project Fund bills in the amount of \$43,347.50
4. Approve Scholarship Fund bill in the amount of \$1,000.00

Motion passed by roll call.

| | | |
|-----------------------|----------------------|-------------------|
| Mr. Burnham abstained | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

A. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.)

- 1) General Fund Report - Revenues/Expenditures-April/May 2019
- 2) Food Service Operating Statement – no report
- 3) Investment Report – no report
- 4) Activity Fund Reports –
 - Conneaut Area Senior High School – June, 2019; April, 2019 thru June, 2019 and
 - Conneaut Lake Middle School – June, 2019; Quarterly April - June, 2019;
 - Conneaut Valley Middle School – June, 2019; April, 2019 to June, 2019.

Disburse Federal Funds Approved

Motion by Mr. Burnham, second by Mr. Jacobs that the Board approve for the Superintendent, Business Manager and Coordinator of Federal Funds to disburse Federal money, as it relates to staff development.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Approved to Pay

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve to pay as follows;

- a. Request the Board to approve to pay instructional aides to work a full day on Act 80 Days and Teacher In-Service days at their regular hourly rate of pay.
- b. Request the Board to pay Mary Beth Jacobs for CPR/First Aid training to coaches and volunteers for up to six hours total at \$26/hour. **District Paid.**
- c. Request the Board to pay for CPI Training for new hires who are hired by the District but not to start until August 26, 2019. Requesting to pay them at their regular rate to attend

the trainings. Total of 10 hours each.

- d. Request the Board to pay Link Advisors 10 hours each for training and orientation during the summer 2019 at their individual rate of pay for the following; Lisa Lichota, Melissa Flinchbaugh, Mike Huber, Donna Kullen, Darla Andrew, Alex Hoovler and Sarah Swartz.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Nutrition Program Pricing Approved

Motion by Mr. Burnham, second by Mr. McGuirk that the Board approve Nutrition Program pricing from Nutrition, Inc. with the ala carte items, *as per detailed backup on Canvas.*

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Revised Pre-Kindergarten Lease Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the Revised Pre-Kindergarten Lease for **Conneaut Lake Elementary School** effective July 1, 2019 through June 30, 2020.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Crawford County Tax Claim Repository Request(s) Approved

Motion by Mrs. Miller, second by Mr. Jacobs that the Board approve the Crawford County Tax Claim Repository Requests, *per detailed backup on Canvas.*

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Academic Intramural Proposal Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the academic intramural proposal;

Conneaut Lake Middle School

Peg Jacobs and Bret McCartney, Watershed Challenge, 15 hours each teacher starting August 29, 2019 through October 16, 2019 at \$20.50/hour.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Kinder-Camp Pilot Program Approved

Motion by Mr. Hornstein, second by Mr. Ellis that the Board approve the Kinder-Camp Pilot Program for 2019 at an estimated cost of \$3,839.41, Title Paid.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

FCCA Agreement to sell/purchase meals Approved

Motion by Mr. Jacobs, second by Mrs. Miller that the Board approve the agreement between the Conneaut School District and FCCA to sell or purchase meals between/for the Conneaut Area Senior High School, Conneaut Lake Elementary School, Conneaut Lake Middle School, Conneaut Valley Elementary and Conneaut Valley Middle School and/or child care instructions, as per detailed backup on Canvas.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

BOARD CONCERNS

Correspondence --

Student Representatives - None this month

Crawford County Career & Technical Center Representative – Tim McQuiston, CCCTC Representative provided an update.

Northwest Tri-County Intermediate Unit #5 Representative – Dorothy Luckock, IU Board noted there was no July meeting.

PIAA D10 Report – Don Ellis, PIAA District Representative briefed the Board

Conneaut Education Association – Mechel Golenberke, Vice President had nothing.

Conneaut Education Support Personnel Association – Paul VanDusen, President had no report.

Committee Reports- Policy Committee, no report since last weeks work session.

Approved to Waive 1st Reading and go to 2nd Reading and Adoption

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve to waive the 1st Reading and go to 2nd Reading and Adoption of Policy 123- Interscholastic Athletics, *as per detailed backup on Canvas.*

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Job Description Approved

Motion by Mr. Jacobs and second by Mrs. Miller that the Board approve the Behavioral Health Worker Aide job description, *as per detailed backup on Canvas.*

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Memorandum of Understanding Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the following memorandum of understandings;

- a. Request the Board to approve the Memorandum of Understanding between the Conneaut School District and the Conneaut Education Association regarding schedule changes, *as per detailed backup on Canvas.*

added...

- b. Request the Board to approve the Memorandum of Understanding between the Conneaut School District and the Conneaut Education Association regarding schedule changes, *as per detailed backup on Canvas.*

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Behavioral Health Worker Aide Agreement Approved

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve the Behavioral Health Worker Aide Agreement between the Conneaut School District and Bethesda Lutheran Services.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Vendor Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the vendor;

Request the Board to approve the following new vendor;

The Goodies Factory/Poppin Popcorn
 1038 S Washington Avenue
 Holland, MI
 49423
 877-873-6297
<https://poppinpopcorn.com>
<https://www.thegoodiesfactory.com>

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

FID Implementation Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve to implement the Flexible Instructional Day for the 19/20 school year.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the All Hazards Plan, *as discussed at the August 7, 2019 Work Session.*

Motion passed by roll call.

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|--------------|-----|---------------|--------|---------------|-----|
| Mr. Burnham | yes | Mr. Ellis | yes | Mr. Hornstein | yes |
| Mr. Jacobs | yes | Mrs. Klink | absent | Mr. McGuirk | yes |
| Mrs. Luckock | yes | Mr. McQuiston | absent | Mrs. Miller | yes |

Police Memorandum of Understanding Approved

Motion by Mrs. Miller, second by Mr. Jacobs that the Board approve the Memorandums of Understanding for the 2019/2020 and 2020/2021 School Years between;

Pennsylvania State Police and Conneaut Valley Elementary School/Conneaut School District
Pennsylvania State Police and Conneaut Valley Middle School /Conneaut School District
Conneaut Lake Regional Police and Conneaut Lake Elementary/Conneaut School District
Conneaut Lake Regional Police and Conneaut Lake Middle School/Conneaut School District
Linesville Police Department and Conneaut Area Senior High/Alice Schafer Annex/Conneaut School District

The purpose of this Memorandum is to:

- A. Establish procedures to be followed when any of the following incidents occurs on school property, at any school sponsored activity, or on any public conveyance providing transportation to or from a school or school sponsored activity, including but not limited to a school bus:
 1. Possession of a weapon
 1. Act of Violence
 2. Possession, use or sale of a controlled substance or drug paraphernalia;
 3. Purchase, consumption, possession or transportation of liquor or malt or brewed beverages by a minor under the age of 21 years and/or malt or brewed beverages;
 4. Gang-related activity;
 5. Ethnic intimidation;
 6. Harassment and stalking
- B. Foster a relationship of cooperation, mutual support and the sharing of information and resources between the school district and law enforcement.
- C. Determine Law Enforcement Jurisdiction and priorities.
- D. Determine School District Priorities.
- E. Determine Legal Authority.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Substitutes Approved

Motion by Mr. Hornstein, second by Mr. Burnham that the Board approve the Service/Support Professionals Substitute List and Kelly Services Substitute Personnel.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

District Employee Listing Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the 2019/2020 SY District Employee Listing (This listing includes those employees who work less than 12 months).

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Contracted Personnel Listing Approved

Approve the Contracted Transportation Carrier Personnel Lists and Custodial Personnel Lists for the 2019/2020 School Year.

Request the Board to approve the custodial personnel list for the 2019/2020 school year for the following contractors;

- Bonded Services for Conneaut Valley Middle School
- Granda Janitorial Services for Conneaut Lake Elementary School and Conneaut Area Senior High School
- Service Master Clean for Conneaut Valley Elementary School
- Craig Zazado – Conneaut Lake Middle School

Request the Board to approve the contracted transportation carrier personnel list for the 2019/2020 school year with Anderson Coach and Travel.

Motion passed by roll call.

| | | |
|-----------------|-------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |

Mrs. Luckock yes Mr. McQuiston absent Mrs. Miller yes

Appointments Approved

Motion by Mrs. Miller, second by Mr. Hornstein to approve the following appointments;

- a. Request the Board to hire **April Bowman** as a part time Office Aide at Conneaut Lake Middle School effective Monday, August 19, 2019 at a rate of \$15.12 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
- b. Request the Board to hire **SuAnne Dendis** as a part time K/1/LS Paraprofessional at Conneaut Valley Elementary School effective Monday, August 26, 2019 at a rate of \$15.24/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
- c. Request the Board to hire **Corey Lohr** as a part time Emotional Support Paraprofessional at Conneaut Valley Elementary school effective Monday, August 26, 2019 at a rate of \$15.24/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support professionals Association.
- d. Request the Board to hire **Troy Messerall** as the Tech Integrator/cyber School Liaison at Conneaut Area Senior High School effective Wednesday, July 1, 2020 pending retirement of the current employee. Mr. Messerall is a tenured professional.
- e. Request the Board to hire **Abbey Michalak** as the full time Middle School Learning Support Teacher at Conneaut Valley Middle School effective Monday, August 26, 2019 at Step 1 of the Bachelors' schedule \$53,238.00 as per the current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Miss Michalak is NOT a tenured professional.
- f. Request the Board to hire **Sarah Pelc** as the full time Guidance Counselor at Conneaut Valley Middle School effective Monday, August 26, 2019 at Step 10 of the Masters' schedule \$59,194.00 as per current Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Mrs. Pelc is a tenured professional.
- g. Request the Board to hire **Carly Shoulders** as the full time Reading Interventionist at Conneaut Valley Middle School effective Monday, August 26, 2019 at Step 4 of the Masters' schedule \$54,974.00 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Carly Shoulders is a tenured professional.

added...

- h. Request the Board to hire **Melissa Hull** as the full time middle school 6th grade classroom teacher at Conneaut Valley Middle School effective Monday, August 26, 2019 at Step 6 of the Masters' Schedule \$55,781.00 as per the current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Miss Hull is a tenured professional.

Motion passed by roll call.

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|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Approved for Superintendent to Hire

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the Superintendent to advertise, interview, hire and bring names to the next voting meeting for posted positions.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Leave Requests Approved

Motion by Mr. McGuirk, second by Mr. Burnham that the Board approve the following Leave Requests;

- a. Rana Pokol, teacher 169 Days, (60 Days FMLA starting Tuesday, September 17, 2019 through Thursday, December 12, 2019 and 109 days Childrearing, Friday, December 13, 2019 through Thursday, June 4, 2020.
- b. Cindy Simonette, 2 Days, General Unpaid Leave, Monday, September 9, 2019 and Tuesday, September 10, 2019.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Fund Raising Requests Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the following fund raising requests;

Conneaut Area Senior High School

- c. Conneaut Area Friends of Music to sell Programs at football games which will include sales of advertising to area businesses at \$1/program and various advertising prices starting

Thursday, August 15, 2019 through Tuesday, December 31, 2019. Proceeds to help the music Department student activities, Marching Band expenses, etc.

- d. Conneaut Area Friends of Music Parents to sell 50/50's at football this fall at \$1/each starting Thursday, August 15, 2019 through Thursday, October 31, 2019. Proceeds to help the Music Department activities and marching band expenses, trips etc.
- e. Conneaut Area Friends of Music to sell various spiritwear at football games this fall at various prices starting Thursday, August 15, 2019 through Thursday, October 31, 2019. Proceeds to help pay for Music Department activities and marching band expenses and trips, etc.
- f. Conneaut Area All Sports Boosters to host their Annual Fundraiser Reverse raffle, games of chance, Chinese auction and jackpot at \$50.ticket for event. Parents only selling, to be held on Saturday, March 21, 2020. Proceeds to be used for extras needed by coaches and athletes in all CASH sports.
- g. CASH Cross Country to sell spirit wear at various prices from Thursday, August 15, 2019 through end of the fall season. Proceeds to be used for banquet expenses.
- h. CASH Spanish Club to conduct a Craft Fair and Bake Sale on Saturday, October 5, 2019. Proceeds to be used for future educational field trips.
- i. CASH Boys' Soccer to sell advertising to local business at \$50 each starting Thursday, August 15, 2019 through Monday, September 30, 2019. Proceeds to help support boys soccer needs.
- j. CASH Boys' Soccer to sell stadium seat cushions at \$15/each Thursday, August 15, 2019 through Wednesday, November 27, 2019. Proceeds to be used for CASH Boys' Soccer.
- k. CASH Boys' Soccer to sell a Turkey Thanksgiving Basket with items donated by soccer parents and local businesses and sell tickets at \$5/each. Proceeds to help support CASH Boys' Soccer.
- l. CASH Boys' Soccer to sell 2 tickets to Pittsburgh Penguin hockey game. Parents only selling at \$5/each starting Thursday, August 15, 2019 through Thursday, October 31, 2019. Proceeds to help support CASH Boys' Soccer.
- m. CASH Boys Soccer to conduct a Brazen Brush paint party to raise funds at \$50 each, party held on Saturday, December 14, 2019. Proceeds to help support CASH Boys' soccer.
- n. CASH Boys' Soccer to sell spirit wear at various prices starting Thursday, August 15, 2019 through Monday, September 30, 2019. Proceeds to help CASH Boy's Soccer.

Conneaut Lake Middle School

- o. Conneaut Lake Middle School PTO to sell pizza kits at various prices starting Monday, September 9, 2019 through Monday, September 30, 2019. Proceeds to be used for student incentives, field trips and assemblies.

Conneaut Valley Middle School

- p. CVMS PTO to conduct a Dance and sell snacks and drinks up to \$1/each. Dance to be held on Friday, February 1, 2020 Proceeds to be used for field trips and bussing.
- q. CVMS PTO to sell frozen cookie dough, Zap A Snack and other items at various prices from Friday, August 30, 2019 through Monday, September 16, 2019. Proceeds to help pay for field trips and bussing.
- r. CVMS PTO to conduct a dance and sell snacks and drinks up to \$1/each on Saturday, October 12, 2019. Proceeds to help pay for field trips.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Student Activities/Field Trip Requests Approved

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve the following Student Activities/Field Trip Requests;

Conneaut Area Senior High School

- a. Melissa Flinchbaugh and Amber Heil to take up to 15 students to a student leadership workshop to review 2017 PA Youth Survey data at the Smith’s Country Gardens on Friday, September 27, 2019. Paid by Systems of Care Grant.
- b. Donna Kullen and Lisa Lichota on April 22, 2020 to take students to the Youngstown State University; and Donna Kullen and Donna Lucas to take students on April 23, 2020. District Cost: substitutes \$420.00, registration \$450.00 and busing \$200 per day approximately.
- c. Laura Metrick to take fifteen students to the Crawford County Fair the week of Saturday, August 17, 2019 through Saturday, August 24, 2019. District Cost: housing \$100.00.
- d. Bernadette Verno and Mike Huber to take up to 14 students to the Heinz History Center in Pittsburgh on Thursday, September 19, 2019. District Cost: substitutes \$140.00, registration \$98.00 and using district vans.

Conneaut Lake Elementary School

- e. Ariel Supinger, Jodi Phelps, Barb Vaughn and Aletha Samuels to take the 4th grade students to the Greenville Symphony Orchestra Concert in Greenville, PA on Tuesday, October 29, 2019. District Cost: busing pending.

Conneaut Lake Middle School

- f. Peg Jacobs and Bret McCartney to take fifteen students to the Munnell Run Farm in Mercer, PA for the Pymatuning Shenango Watershed Challenge on Wednesday, October 9, 2019 (tentative date). District Cost: substitute \$140.00 and busing pending.
- g. Peg Jacobs to take up to 25 students to Allegheny College to present their Creek Connects projects at the Annual Crawford County Research Symposium on Friday, April 17, 2020. District Cost: substitute \$140.00 and busing pending.

Motion passed by roll call.

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|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

2019/2020 Supplemental Coach(es) Approved

Motion by Mr. Hornstein, second by Mr. Burnham to approve the following 19/20 supplemental coaches as follows;

Conneaut Area Senior High School

| | |
|-------------------|---------------------------|
| Larry Hiles** | Assistant Football Coach |
| Cortney Roberts** | Assistant Wrestling Coach |
| Mariah Shannon | Assistant Cross Country |

** Pending Clearances

All Supplemental Pays are in accordance with the current Collective Bargaining Agreement.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

2019/2020 Volunteer Coach(es) Approved

Motion by Mrs. Miller, second by Mr. Jacobs that the Board approve the 19/20 volunteer coaches as follows;

| | |
|------------------|----------------------------|
| Joshua Kaufer** | Boys' Basketball Volunteer |
| Robert Shay** | Wrestling Volunteer |
| Ryan Steele** | Boys' Basketball Volunteer |
| Daniel VanDyke** | Wrestling Volunteer |

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Resource Personnel Approved

Motion by Mr. Jacobs, second by Mrs. Miller that the Board approve Aaron White as a Marching Band Resource Person from July 26, 2019 through August 9, 2019 (during Band Camp).

*it is noted as per Policy 123- "interscholastic Athletes: Resource personnel in extracurricular activities are permitted to work under the supervision of the head coach for a period not to exceed two (2) weeks. Resource personnel do not need an Act 34 clearance but must be reported to the Board on the appropriate form."

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Professional Growth Requests Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the following Professional Growth Request(s) ;

- a. Dave Maskrey and John Hines to attend the PA Principals Association Meeting in Erie, PA on Tuesday, September 17, 2019. District Cost: mileage \$27.26 (carpooling).
- b. Don Ellis to attend the PASA/PSBA School Leadership Conference in Hershey, PA on Tuesday, October 15, 2019 through Friday, October 18, 2019. District Cost: registration \$403.00, tolls/parking \$50.00, hotel \$675.99 and meals \$240.00.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Intramural(s) Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the following intramural;

- c. **Conneaut Valley Elementary**
Volleyball for boys and girls grades 3-4, Jason Onderko for 25 hours starting September 9, 2019 through October 31, 2019 at \$20.50/hour.

Fitness and Fun Activities for boys and girls in grades 3-4, Jason Onderko, 75 hours from October 18, 2019 through March 31, 2020 at \$20.50/hour

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Long Term Substitute Approved

Motion by Mr. Jacobs, second by Mrs. Miller that the Board approve Senta Karastury as a Long Term Substitute for 2nd Grade at Conneaut Lake Elementary at the Master's scale Step 6 at \$55,781.00 effective Monday, August 26, 2019 through Friday, June 5, 2020. All wages and benefits are in accordance with the current Collective Bargaining Agreement between the Conneaut School District and the Conneaut Education Association.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Change in Resignation Date Approved

Motion by Mr. Hornstein, second by Mr. Burnham that the Board approve changing the resignation of Juliet Martsolf from Monday, July 1, 2019 to Sunday, September 1, 2019. Originally approved at the June 12, 2019 Board meeting.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Cyber Appointment Approved

Motion by Mrs. Miller, second by Mr. Jacobs that the Board approve the appointment of Julie Smay to teach Cyber Child Development Class for up to 1 hour/day when students are in session after regular school hours at the contracted rate of \$29.00/hour for the 2019/2020 sy.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Resignation Approved

Motion by Mr. Hornstein, second by Mr. Burnham that the Board approve the resignation received from Michelle Paulsen, effective Tuesday, August 13, 2019.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Science Curriculum Approved

Motion by Mr. Hornstein, second by Mr. Burnham that the Board approve You Can Fly, as a core subject and a Science credit.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Real Estate Service Extension Date Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the expiration date to July 8, 2020 for the property listed on 14255 Cemetery Road, Harmonsburg, PA.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Facility Use Fee Waiver Request(s) Approved

Motion by Mr. Burnham, second by Mr. Hornstein to approve the Facility Use with fee Waiver Requests as follows;

Conneaut Lake Middle School

- a. Richard Elwell, requestor for a Men’s Adult Recreational Basketball to use the auditorium or gym for men’s recreational basketball starting September until the end of the 19/20 sy. Requesting fee waivers.

Conneaut Valley Middle School

- b. Rachael Ferrara, requestor for Valley Little Gridders Cheerleading to use the girls locker room and football field for cheer practice and games from August through October. Requesting fee waivers.
- c. George Wallace, requestor for Conneaut Valley Little Gridders to use the football field and concession stand for football practice and games the end of July through October. Requesting fee waivers.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Proposal for Line Replacement at Pump Station Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve Administrations recommendation to award the repair of the inlet sanitary line at the pumping station at Conneaut Lake Middle School to Powell’s Sanitation including additional televising of sewer line, labor and materials at a cost not to exceed \$20,500.00. To be paid out of Capital Funding.

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Bus Driver Recertification Options Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board give approval for Anderson Bus to select Options 1 and 2 for bus driver recertification. This is the same recertification process selected for the past several years.

Motion passed by roll call.

| | | | | | |
|--------------|-----|---------------|--------|---------------|-----|
| Mr. Burnham | yes | Mr. Ellis | yes | Mr. Hornstein | yes |
| Mr. Jacobs | yes | Mrs. Klink | absent | Mr. McGuirk | yes |
| Mrs. Luckock | yes | Mr. McQuiston | absent | Mrs. Miller | yes |

Tentative Bus Routes Approved

Motion by Mr. McGuirk, second by Mrs. Miller that the Board approve the tentative bus routes for the 2019/2020 year. *Detailed backup available for Board review.*

Motion passed by roll call.

| | | | | | |
|--------------|-----|---------------|--------|---------------|-----|
| Mr. Burnham | yes | Mr. Ellis | yes | Mr. Hornstein | yes |
| Mr. Jacobs | yes | Mrs. Klink | absent | Mr. McGuirk | yes |
| Mrs. Luckock | yes | Mr. McQuiston | absent | Mrs. Miller | yes |

Tournament Transportation Request Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve Christine Krankota, Head Varsity Girls' Volleyball coach to travel to the State College, PA to compete in the a Volleyball Tournament starting Friday, September 27, 2019 through Saturday September 28, 2019 or Sunday, September 29, 2019, depending on how the team does. Distance is further than Board policy permits, total miles is 336, Policy 121- Interscholastic Athletics Policy permits 75 miles. Requesting permission to travel, with District paying the first 75 miles busing to and back, CASH All Sports Boosters beyond the 75 miles each way (total 336 miles round trip).

Motion passed by roll call.

| | | | | | |
|--------------|-----|---------------|--------|---------------|-----|
| Mr. Burnham | yes | Mr. Ellis | yes | Mr. Hornstein | yes |
| Mr. Jacobs | yes | Mrs. Klink | absent | Mr. McGuirk | yes |
| Mrs. Luckock | yes | Mr. McQuiston | absent | Mrs. Miller | yes |

2019/2020 SY Fall Sports Transportation Estimated Costs Approved

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve the 19/20 sy fall sports transportation estimated costs as follows;

| <u>School</u> | <u>19-20 SY Est. Cost</u> |
|--|-------------------------------|
| Conneaut Area Senior High - Fall Sports | \$13,955.00 |
| Conneaut Valley Middle School - Fall Sports | \$4,104.00 |
| Conneaut Lake Middle School - Fall Sports | <u>\$1,477.00</u> |

TOTAL: **\$19,536.00**

| <u>School</u> | <u>18-19 SY Actual Cost</u> |
|---|---------------------------------|
| <i>Conneaut Area Senior High - Fall Sports</i> | \$14,734.20 |
| <i>Conneaut Valley Middle School -Fall Sports</i> | \$3,249.26 |
| <i>Conneaut Lake Middle School - Fall Sports</i> | <u>\$1,091.20</u> |
| | TOTAL: \$19,074.66 |

Motion passed by roll call.

| | | |
|------------------|----------------------|-------------------|
| Mr. Burnham yes | Mr. Ellis yes | Mr. Hornstein yes |
| Mr. Jacobs yes | Mrs. Klink absent | Mr. McGuirk yes |
| Mrs. Luckock yes | Mr. McQuiston absent | Mrs. Miller yes |

Visitor Recognition

Mrs. Luckock provided a visitor recognition, noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

BOARD INPUT

The next scheduled work session is Wednesday, September 4, 2019 at ASA gym/cafeteria
 The next scheduled board meeting is Wednesday, September 11, 2019 at ASA gym/cafeteria

It is noted there would not be an **EXECUTIVE SESSION**.

Adjournment

Motion by Mrs. Miller, second by Mr. Hornstein to adjourn the meeting at 7:30 pm.

INFORMATION - The following items, included with the backup of the official Minutes, are approved by the Superintendent and submitted as information to the Board of Education:

1. **Facility Use Requests** – as information only.

Conneaut Area Senior High School

- a. Ron Roncaglione, requestor for Linesville Lighted Tractor Parade to use the parking lot for parking and line up for the tractor parade on Saturday, December 7, 2019.

Conneaut Valley Middle School

- b. Stacia Birtkidis, requestor for CVMS PTO to use the cafeteria and gym for a dance on Friday, February 1, 2020.
- c. Stacie Birtkidis, requestor for CVMS PTO to use the cafeteria and gym for a dance on Friday, October 12, 2019.

2. **2019/2020 SY Report Card Schedule** – as information.


Dorothy Luckcock, Board President


Greg Mayle, Board Secretary