

# 9/11/19 CONNEAUT SCHOOL DISTRICT MONTHLY BOARD MTG

9/11/2019 [7:00PM-9:00PM] @ Alice Schafer Annex Cafeteria

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- 9/11/19 CONNEAUT SCH DISTRICT VOTING MEETING -

## 1. Open of Meeting

**Minutes**

Mrs. Luckock opened the meeting at 7:00 PM.

## 2. Moment of Silence

**Minutes**

At this time Mrs. Luckock asked for a Moment of Silence.

## 3. Flag Ceremony

## 4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

**Minutes**

Mr. Hornstein read the District's Vision and Mission Statements.

## 5. Call to Order

**Minutes**

Call to Order-

Present-

Mr. Burnham

Mr. Ellis

Mr. Hornstein

Mr. Jacobs

Mrs. Luckock

Mr. McGuirk

Mr. McQuiston

Mrs. Miller

It was noted Mrs. Klink was absent. It was noted Mrs. Klink arrived at 7:05 just before Bills were approved.

## 6. \*Visitor Recognition on Agenda Items

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes

unless otherwise decided by the Board.

**Minutes**

It is noted no one approached the podium.

**7. Approval of Agenda with Additions**

Request the Board to approve the Agenda with Additions.

**Minutes**

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve the Agenda with additions.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	yes

**8. Approval of Minutes with Addition**

Request the Board to approve the following Minutes;

August 7, 2019 Work Session Meeting Minutes

August 14, 2019 Regular Board Meeting Minutes

**Added....**

August 10, 2019 Budget Finance Meeting Minutes

**Minutes**

Motion by Mrs. Miller, second by Mr. Ellis, that the Board approve the Minutes with addition, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	yes

**9. FINANCIALS - BILLS**

**a. Approve August, 2019 Bills Fund 10 in the amount of \$1,091,128.05**

a. Approve Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$1,091,128.05

**Minutes**

**b. Approve Fund 31 Capital Project Bills in the amount of \$63,514.02**

Request the Board to approve Fund 31 Capital Project Bills in the amount of \$63,514.02

**c. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$21,526.31**

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$21,526.31.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller to approve Motions 9. a, b and c, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**10. INVESTMENT REPORT - August, 2019 available at voting meeting**

**11. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.**

**a. General Fund Report - Revenues/Expenditures - not available at this time.**

**b. Student Activity Fund Reports - CASH and CVMS July 2019**

As information the Student Activity Fund Reports for Conneaut Area Senior High School- July, 2019 and Conneaut Valley Middle School July 2019.

**c. Food Service Operating Statement - no report**

**12. OTHER FINANCIALS**

**a. Approve Crawford County Student Assistance Program Mental Health Liaison Letter of Agreement**

Request the Board to approve the Crawford County Student Assistance Program Mental Health Liaison Letter of Agreement for 2019/2020 school year.

**Minutes**

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the Crawford County Student Assistance Program Mental Health Liaison Letter of Agreement, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**b. Approve Disabled Veteran Property Tax Refund Request**

Request the Board to approve the Disabled Veteran Property Tax Refund Request.

**Minutes**

Motion by Mr. Burnham, second by Mr. McQuiston, that the Board approve the Disabled Veteran Property Tax Refund Request, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**c. Approve 2017 2018 School Based Access Program Billing Agreement**

Request the Board to approve the 2017 2018 School Based Access Program Billing Agreement.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein, that the Board approve the 2017 2018 School Based Access Program Billing Agreement, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**d. Approve Bethesda Alternative Education 19 20 SY Agreement**

Request the Board to approve the 2019 2020 School Year Agreement with Bethesda Alternative Education.

**Minutes**

Motion by Mr. Burnham, second by Mr. Ellis, that the Board approve the Bethesda Alternative Education 19 20 school year agreement, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**e. Approve Insurance Renewal for Voluntary Student Activity**

Request the Board to approve the renewal of the Blanket Volunteer Accident Insurance policy at the cost of \$596.25 for the 2019/2020 SY through National Union Fire Insurance Company effective September 14, 2019 through June 30, 2020.

**Minutes**

Motion by Mr. Burnham, second by Mr. Jacobs, that the Board approve the Insurance Renewal for Voluntary Student Activity, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**f. Approve to Pay**

- a. Request the Board to approve to pay Mary Morris, Carly Shoulders and Rachel Collins for 6 hours of READ 180 Training held on July 23 at Fort Lebeouf High School. To be paid at each individual hourly rate and out of Title II Funds, including mileage, no charge for registrations.
- b. Request the Board to pay Renee Morini for conducting CPR Classes with Mary Beth Jacobs. Each to be paid for 7.5 hours, Mary Beth Jacobs originally approved for 6 hours, changing to 7.5 at \$29/hour for both.
- c. Request the Board to pay Sarah Pelc and Tony Zusinas for working Web Leaders for 21.5 hours conducted Monday, August 19, 2019 through Wednesday, August 21, 2019 at \$29/hour.
- d. Request the Board to replace 8 of the extra work days from Marie Lockwood to Sarah Pelc for the 19/20 school year.

**Minutes**

Motion by Mrs. Klink, second by Mr. Ellis, motion passed to approve to pay A through D.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	yes

**g. Approve the Hagan Business Machines of Meadville Lease Agreement**

Request the Board to approve the lease agreement with Hagan Business Machines of Meadville, Inc and US Bank Equipment Finance for twelve Toshiba e5516AC copiers and one Toshiba e3518A copier on a 60 month fair market value lease, as per detailed backup.

**Minutes**

Motion by Mr. McGuirk, second by Mr. Jacobs, that the Board approve the Hagan Business Machines of Meadville Lease Agreement, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	yes

**h. Approve Academic Initiative/Academic Intramural Proposal(s) with Additions**

Request the Board to approve the Academic Initiative/Academic Intramural Proposals submitted as follows;

- 1. Conneaut Lake Middle School with Ruth Rea to conduct Knitting/Crocheting Club for a total of 30 hours from October, 2019 through May, 2020 at \$20.50/Rate of pay.
- 2. Conneaut Lake Middle School and Ruth Rea to conduct a Music Club for a total of 30 hours October, 2019 through May, 2020 at \$20.50/Rate of pay.

**Additions...**

1. CLMS Trish Prebor to conduct Programming and Computer for 25-30 hours at \$20.50/per hour starting October 1, 2019 through May 5, 2020.
2. CLMS Trish Prebor to conduct Art, Computer, and Technology at \$20.50/hour for 25-30 hours starting October 3, 2019 through May 7, 2020.

#### **Minutes**

Motion by Mr. Burnham, second by Mrs. Miller, that the Board approve the Academic Initiative/Academic Intramural Proposals with additions, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	yes

### **13. BOARD CONCERNS**

#### **Minutes**

Mrs. Luckock updated the Board on the Keystone Opportunity/Economic Progress Alliance.

#### **a. Correspondence**

Keystone Opportunity/Economic Progress Alliance  
Update

#### **b. Student Representatives -**

CASH Representative - Mallory Schroeder, Andrea Palmer and Emmett Gerber

#### **Minutes**

Conneaut Area Senior High School students updated the board on the start of school. Mallory Schroeder and Andrea Palmer.

#### **c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative**

#### **Minutes**

Mr. McQuiston updated the Board.

#### **d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board**

#### **Minutes**

Mrs. Luckock updated the Board.

#### **e. Conneaut Education Association - Theresa English, Co-Vice President**

Mrs. English reported a great start of the school year.

#### **Minutes**

Theresa English noted a smooth start of the school year.

#### **f. Conneaut Education Support Personnel Association - Paul VanDusen, President**

Mr. VanDusen had no report.

#### **Minutes**

Had no update.

#### **g. PIAA D10 Report - Don Ellis, PIAA District Representative**

**Minutes**

Had no update.

**h. Committee Reports - Policy Committee**

Mr. Sperry reported the Committee reviewed policies in the 700 range and will have some for 1st Reading in October.

**Minutes**

The Committee met tonight before the Board meeting and worked on Policies in the 700's and a select others. The will present 1st reading next month.

**14. OTHER with Addition**

**a. As Information - Policies for 1st Reading**

Policies for 1st Reading as information;

- Policy 906 - Public Complaints Procedures
- Policy 609 - Investment of District Funds
- Policy 615 - Payroll Deductions
- Policy 619 - District Audit

**b. Approve PSBA Elections Nominations Selections**

Request the Board to elect the following for PSBA Officers- the following are the recommendations from Mr. Don Ellis, Jr. PSBA Voting Delegate Conneaut SD Representative;

- President Elect- Art Levinowitz from Upper Dublin School District (Montgomery Co)
- Vice President - David Hein from Parkland School District (Lehigh Co)
- Central At Large - Julie Preston from Northern Tioga School District (Tioga Co)
- Section 1 Advisor - Sabrina Backer from Franklin Area School District (Venango Co)
- Trustee - Kathy Swope from Lewisburg Area School District

**Minutes**

Motion by Mr. Jacobs, second by Mr. Hornstein, motion passed to accept Mr. Ellis's recommendations.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	yes

**c. Approve Memorandum of Understanding for the County Leadership Team**

Request the Board to approve the Memorandum of Understanding for the County Leadership Team.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein, that the Board approve the Memorandum of Understanding for the County Leadership Team, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**d. Addition to Agenda....Approve Cyber Charter Letter to State Representatives**

Request the Board to approve the Cyber Charter Reform Letter to be sent to the State Representatives.

**Minutes**

Motion by Mrs. Miller, second by Mr. McGuirk, that the Board approve the Cyber Charter Letter to State Representatives and the Senator, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**15. OLD BUSINESS**

**16. NEW BUSINESS**

**17. PERSONNEL with Additions**

**a. Approve the Additions to the Service Support Professionals Substitute Personnel**

Request the Board to approve additional names to the Service Support Professionals Substitute Personnel listing.

**Minutes**

Motion by Mrs. Klink, second by Mr. Hornstein to approve items 17. a through e, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**b. Approve Contracted Custodial Personnel**

Request the Board to approve personnel submitted by Contracted Custodial Personnel.

**c. Approve Anderson Bus Driver Personnel Updated Listing**

Request the Board to approve an updated listing of the bus driver personnel from Anderson Bus Company.

**d. Approve Retirement with Addition**

Request the Board to accept the Retirement as follows; Addition to Agenda a second Retirement Request;



Request the Board to accept the retirement notice from Bill Zaker, custodian, effective December 3, 2019.

*Addition to Retirement-*

Request the Board to accept the retirement notice from Lailoni Zamora, cafeteria helper, effective September 4, 2019.

**e. Approve Kelly Services Substitute Updated Listing**

Request the Board to approve the Kelly Services Substitute Updated listing.

**f. Approve Supplemental Support Appointments as Building Software Support**

Approve the following supplemental support appointments as Building Software Support at \$29/hour, 30 hours/building/year, hours to be completed outside the regular school day;

CASH Jamie Jordan and Troy Messerall sharing building responsibility

CVES Joseph Kauffman

CLMS Patricia Prebor

CLES John McMillan

CVMS Jamie Kellogg

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein, to approve items 17. F through I, motion passed.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

**g. Approve Supplemental Coach Appointments for 19 20 SY**

Request the Board to approve the following supplemental coach requests for 2019/2020 sy;

**Conneaut Area Senior High School**

Chuck Morris Senior Class Co-Advisor

Jason Peters Yearbook Co-Advisor

Dan Philson Assistant Boys Basketball Coach

**Conneaut Lake Middle School**

Patricia Prebor Yearbook Editor

Kristian Zarembinski \*\* Assistant Boys Basketball Coach

**Conneaut Valley Middle School**

Allen Brady\*\* Assistant Girls Basketball Coach

Amanda Scott\* Head Cheerleading Advisor

\* Pending Clearances

\*\* Community Member

**h. Approve Volunteer Coach Appointments for 19 20 SY**

Request the Board to approve the following volunteer coaches for 2019/2020 sy;

**Conneaut Lake Middle School**

Nick White Boys' Basketball Volunteer

**i. Approve Resource Personnel**

Request the Board to approve the following as Resource Person(s);

Jack Sindlinger for CASH Football from August 5, 2019 through August 16, 2019.

Allen Brady III for CVMS Girls' Basketball from August 28, 2019 through September 11, 2019.

It is noted as per Policy 123 - Interscholastic Athletes: "Resource personnel in extracurricular activities are permitted to work under the supervision of the head coach for a period not to exceed two (2) weeks. Resource personnel do not need an Act 34 clearance but must be reported to the Board on the appropriate form."

**j. Approve Activity Account Custodians and Bonding thereof;**

**Conneaut Area Senior High School:**

David Maskrey

John Hines

Sarah Shirey, Co-Signer

**Conneaut Valley Middle School:**

Kevin Burns

Brenda Loucks, Co-Signer

**Conneaut Lake Middle School:**

Joel Wentling

Sandy Calvert, Co-Signer

and, approval of Greg Mayle as signatory on behalf of any of the above individuals.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein, that the Board approve the Activity Account custodians and Bonding thereof, motion passed.

Motion passed by roll call.

Mr. Burnham yes

Mr. Ellis yes

Mr. Hornstein yes

Mr. Jacobs	yes	Mrs. Klink	yes	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

**k. Approve Professional Growth Request(s) with Addition**

1. Craig Heberle and Kristen Bazylak to attend the Region 5 Fall Workshop for Homeless Updates at the IU#5 on Monday, September 30, 2019. Title IIA Cost: mileage \$29.00 (carpooling)
2. Craig Heberle to attend the 2019 Student Leadership Summit and Staff Training at Crawford County Human Services in Meadville on Thursday, September 26, 2019. District Cost: mileage \$11.60.
3. John Hines to attend the Improving Leadership through Microcredentialing, an online training. Title IIA Cost: registration \$350.00.
4. Brenda Kantz to attend the 2019 Association for Supervision and Curriculum Director Conference on Educational Leadership in Maryland on Thursday, November 7, 2019 through Sunday, November 10, 2019. Title IIA Cost: registration \$549.00, mileage \$417.60; tolls and parking \$100.00, hotel \$855.10 and meals \$240.00.
5. Lisa Lichota to attend the PHEAA Counselor Workshop at Gannon University on Thursday, September 26, 2019. District Cost: mileage \$55.68.
6. Lisa Lichota to attend the Highmark Caring Place Luncheon in Erie, PA on Wednesday, October 2, 2019. Title IIA Cost: mileage \$54.52.
7. Dave Maskrey to attend the Collective Leadership Coaching and Improving Leadership through Microcredentialing online. Title IIA Cost: registration \$350.00.
8. Sue Moss, Carly Shoulders and Abbey Michalak to attend the SAP Training at the IU#5 on Tuesday October 8, 2019 and Wednesday, October 9, 2019 and Thursday, October 17, 2019. Title IIA Cost: substitutes \$1,260.00; registration \$990.00, and mileage \$220.40.
9. Diane Reynolds to attend the Region 5 Fall Workshop for Homeless and Educational Stability for Foster Care Youth Program at the IU#5 on Monday September 30, 2019. District Cost: \$60.00 and mileage \$51.62.
10. Doug Parks to attend the Improving Leadership Through Microcredentialing online. Title IIA Cost: registration \$350.00.
11. Julie Smay to attend the Math Vocabulary Instruction with Literacy at the IU#5 on Wednesday, October 23, 2019. Title IIA Cost: substitute \$140.00 and mileage \$37.12.

**Additions...**

1. Stephanie Billig to attend the Student Leadership Training at Crawford County Human Services in Meadville, PA on Thursday, September 26, 2019. District Cost: substitute \$140.00.
2. Susy Dressel to attend the Student Assistance Program training at the IU#5 on Tuesday, October 8, 2019, Wednesday, October 9, 2019 and Thursday, October 17, 2019. District Cost: registration \$330.00 and mileage \$35.38.
3. Beth Sanner to attend the Coaches Day for School Wide Positive Behavior at the NW Tri-Co IU#5 on Thursday, September 12, 2019. District Cost: substitute \$140.00.

**Minutes**

Motion by Mrs. Klink, second by Mr. Hornstein, that the Board approve the professional growth requests, motion passed.

Motion passed by roll call.

Mr. Burnham	no	Mr. Ellis	yes	Mr. Hornstein	yes
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Mr. Jacobs	yes	Mrs. Klink	yes	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

### I. Approve Student Activities/Field Trip Request(s) with Additions and Changes to field trips...

Request the Board to approve the following field trips/student activity trips;

#### Conneaut Area Senior High School with Additions

1. Eugene Bocan to take 18 Environmental Microbiology students on field labs at Linesville Creek; Conneaut Creek and Pymatuning Lake on September 24, 2019; October 15, 2019; October 17, 2019; November 12, 2019; December 10, 2019; March 17, 2020; April 21, 2020 and May 12, 2020. District Cost: busing \$350.00. (\$50/trip).
2. Eugene Bocan to take 18 Environmental Microbiology Class students on field lab at Presque Isle Bay and Lake Erie on October 17, 2019. District Cost: substitute \$140.00 and busing \$175.00.
3. Eugene Bocan and Mike Vorisek to take up to 40 Enviro Microbiology and Advanced Biology students to the Annual Pymatuning Lakeshore clean up and Environmental Assessment at Pymatuning State Park on Tuesday, October 29, 2019. District Cost: substitute \$280.00, and busing \$280.00.
4. Eugene Bocan to take 18 Environmental Microbiology Class students to present their research projects at the Allegheny College Creek Connections Student Research Symposium Research Presentation Prep for College Curriculum at Allegheny College on Friday, April 17, 2020. District Cost: substitute \$140.00 and busing \$125.00.
5. Glenn Cameron to take approximately 75 band students to the Albion Fair parade in Albion, PA on Saturday, September 14, 2019. District Cost: busing pending.
6. Ralph Egyud to take 12 students to the 2019 NAFME All National Honors Mixed Choir in Orlando, FL on Thursday, November 7, 2019 through Sunday, November 10, 2019. District Cost: substitutes \$280.00.
7. Amber Heil and one more staff member to take 14 students. This trip is geared towards Enviro-thon students, they will be attending a symposium comparing the benefits vs cost of plastic and learning about alternative options at Slippery Rock University on Thursday, October 24, 2019. District Cost: substitute \$280.00 and using district vans.
8. Marcy Hoenes, Paul VanDusen, Kathy Semian, and a school nurse to take 9 students to tour the Nature Center at Asbury Woods in Erie, PA on September 26, 2019. Rain date Friday, September 27, 2019. District Cost: substitute nurse \$25/hour and busing pending.
9. Marcy Hoenes, Paul VanDusen, Kathy Semian, school nurse to take 9 students to learn about different animals at the Vienna, Ohio Wagon Trails on Friday, October 4, 2019. District Cost: substitute nurse \$25/hour, registration \$112.00 and busing pending.
10. Marcy Hoenes, Paul VanDusen, Kathy Semian and Kevin Welsh to take 9 students to visit the Train Museum and a train ride in Titusville, PA on Friday, October 11, 2019. District Cost: nurse substitute \$25/hour, busing pending and registration \$152.00.
11. Laura Metrick to take five students to the National FFA Convention in Indianapolis, IN on Wednesday, October 30, 2019 through Saturday, November 2, 2019. District Cost: substitute \$420.00, registration \$95.00, busing \$481.00 (FFA Van fuel), parking \$40.00 and hotel \$510.00.
12. Evelyn Neville to take approximately 8 students to the Hiram Andrews 16th Annual Career and Transition Fair in Johnstown, PA on Thursday, October 17, 2019. District Cost: busing \$402.00.
13. **Addition to Agenda...**Richard Freysinger and Jason Wertelet to take up to 50 juniors and seniors to the STEM Day at Edinboro University on Tuesday, October 1, 2019. District Cost: substitutes \$280.00 and busing \$180.00.

14. **Addition to Agenda...** Melissa Flinchbaugh and Vicky Lipinsky to take 15 students to the Student in the Workplace (SIW) Cohort with the NW Tri Co IU to the Millcreek Mall on Wednesday, September 18, 2019. Costs to be reimbursed by the NW Tri-Co IU#5- substitutes \$140.00 and busing \$260.00.

### **CASH/Conneaut Lake Middle School and Conneaut Valley Middle School**

1. Evelyn Neville to take up to 160 8th grade students and some 10th grade students to the Career Fair at Edinboro University on Thursday, September 19, 2019. District Cost: busing \$866.00.

### **Conneaut Lake Elementary School**

1. Sarah Hedderick, Esther Harrison, Andrea McConnell, and Heather Fuller or Martin Mahoney and nurse if needed to attend Port Farms in Waterford, PA on Friday, October 11, 2019. No Cost to the District.
2. Serena Klink, Heather Fuller, Renee Grout, Bonnie VanDusen, a school nurse or nurse substitute to take 8 students on a walking trip to Conneaut Library on every Thursday starting with September 12, 2019 through May, 21, 2020. No Cost to the District.
3. Serena Klink, Renee Grout, Heather Fuller, Bonnie VanDusen, and a school nurse to take twelve students to Port Farms in Waterford, PA on Friday, October 11, 2019. District Cost: registration \$104.00 and busing pending.

### **Conneaut Valley Middle School and Conneaut Lake Middle School**

1. Sarah Pelc and Craig Heberle to take four students to the Caring Place in Erie on Wednesday, October 2, 2019. Using the District Van.

### **Conneaut Lake Middle School**

1. Jamie Duda, Corina White, Angie Unger and Barb Burns to take sixteen students to visit Al's Melons on Thursday, September 26, 2019. District Cost: meals \$70.00.
2. Craig Heberle, Stephanie Billig, Yvonne Medrick, Beth Sanner, Megan Spellman a school nurse/or nurse substitute and 2 instructional aides to take the 8th grade students to Edinboro University for Career Awareness on Thursday, September 19, 2019. District Cost: substitutes \$600.00, busing \$285.00.
3. Craig Heberle, Stephanie Billig, Jeff Hans to take approximately 23 8th Grade WEB Leaders to the Leadership training at Smith's Country Gardens on Friday, September 27, 2019. District Cost: substitutes \$280.00, busing \$190.00.
4. Peg Jacobs and 7th Grade CLMS staff members to include Trish Prebor, Jeff Hans, Tim Schleicher, Lisa Stachnik, Carrie Fannin, Chad Wensel, to take a various number of students to conduct water samplings at Ecology, Inlet Run and Gibson Park on September 26, 2019; October 23, 2019; November 13, 2019; December 11, 2019; January 8, 2020; February 12, 2020; March 11, 2020; April 8, 2020 and May 13, 2020. District Cost: busing pending.
5. Peg Jacobs to take up to 25 7th grade students to Allegheny College on Friday, April 17, 2020 to present their Creek Connections Research Projects. District Cost: Substitute \$140.00 and busing pending.
6. Lisa Stachnik and Tara Lang to take up to 25 students to the YSU English Festival in Youngstown, Ohio on Thursday, April 23, 2020. District Cost: substitutes \$280.00; registration \$250.00 and busing approximately \$200.00.
7. Ruth Rea and Pam Harrison to take 20 8th grade Band students to attend an Erie Philharmonic Children's Concert in Erie and lunch at a restaurant on Wednesday, November

20, 2019 or Thursday, November 21, 2019. District Cost: substitute \$420.00. busing paid by the Band Student Activity Account.

8. Ruth Rea and Denise Pollard to take 30 6th grade band students to attend the Packard Band Children's Concert and eat lunch at a restaurant on Friday, December 6, 2019. District Cost: substitute \$420.00 and busing paid by the Band Student Activity Account.

### **Conneaut Valley Elementary School**

1. Shelly Parks, Melissa Good, Melissa Parker and Robin Petergol and Kelly Allen (possibly a school nurse or nurse substitute) to take the kindergarten students to Port Farms on Thursday, October 10, 2019. No Cost to the District.

### **Conneaut Valley Middle School**

1. Sarah Pelc, Toni Zuzinas or Victor Susol to take 19 8th grade students to the WEB Leadership Conference at Smith's Country Gardens on Friday, September 27, 2019. District Cost: substitutes \$140.00 and busing \$174.00.
2. Sarah Pelc, Todd Tompkins, Matt Fannin to take approximately 40 students to the Innovative Manufacturing Technology at the Erie Bayfront Center on Wednesday, October 9, 2019. District Cost: substitutes \$280.00 and busing \$212.00.
3. Sarah Pelc, Todd Tompkins, Caitlyn Cress, Victor Susol, Patricia Gillette to take up to 60 8th grade students to the Career Awareness Fair at Edinboro University on Thursday, September 19, 2019. District Cost: busing \$250.00.
4. Sue Moss, Mary Wilson, Melissa Hull, Abbey Michalak and Brian McCall to take the 6th grade students to Kennywood in Pittsburgh, PA on Wednesday, June 3, 2020. No Cost to the District.
5. Sarah Pelc, Rebecca Spadafore, Steve Mickle Wendy Meka to take up to 72 5th grade students to Bridgeville, PA to attend Biztown on Monday, November 11, 2019. District Cost: busing pending.

### **CASH Girls Lacrosse**

1. Scott Shannon, Head Girls Lacrosse Coach requesting approval for the spring trip to travel to West Virginia to supplement game schedule, facilitate team building, and interact with the larger lacrosse community. 2 Games have been arranged at Fairmont High school scheduled Friday, March 20, 2020 through Sunday, March 22, 2020.

### **Additions to Motion for Changes to Field Trips-**

1. Melissa Flinchbaugh and Amber Heil were approved at the August 14, 2019 Board Meeting to take up to 15 students to a student leadership workshop to review 2017 PA Youth Survey data at the Smith's Country Gardens on Friday, September 27, 2019. Paid by Systems of Care Grant. Alex Hoovler will take Ambers spot.
2. CLMS- Approved July 10, 2019 Regular Board Meeting for Marie Marteeny, Jeff Hans, Denise Pollard, Dawn Challingsworth, Bret McCartney, Betsy Sperry, Jamie Duda and another instructional aide to take the 5<sup>th</sup> grade class to the AG Encounter 2019 at the Crawford County Fairgrounds on Tuesday, October 1, 2019. District Cost: substitutes \$280.00, busing \$312.00. Instructional aide to be Angie Unger.
3. CVMS- Approved July 10, 2019 Regular Board Meeting for Marie Marteeny, Jaime Wells, Steve Mickle, Rebecca Spadafore, Tami Bossard to take the 5<sup>th</sup> grade class to the AG

Encounter 2019 at the Crawford County Fairgrounds on Tuesday, October 1, 2019. District cost: substitute \$280.00 and busing \$348.00. Jamie Wells to be replaced with Wendy Meka and Tami Bossard to be replaced with Abbey Michalak.

### Minutes

Motion by Mr. Jacobs, second by Mr. Hornstein, that the Board approve the student activities and field trips with additions and changes, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

### m. Approve Fund Raising Request(s) with Additions

Request the Board to approve the following Fundraising Requests; (Additions added to the bottom)

#### Conneaut Area Senior High School

1. CASH Yearbook to sell off extra copies of the 2017-2018 year books at \$25/each from 9/3/19 to the end of the school year or once supplies end. Proceeds to cover cost of extra yearbooks and buy yearbook supplies.
2. CASH Yearbook to sell off extra copies of the 2018-2019 year books at \$40/each starting 9/3/19 and until supplies last or by end of the school year. Proceeds to cover cost of extra yearbooks and buy yearbook supplies.
3. CASH Varsity Girls Lacrosse to sell ad space for spring sports program at \$20-\$60 each starting February 1, 2020 through March 15, 2020. Proceeds to cover team trips, team needs not covered by budget, camps/clinics.
4. CASH Varsity Girls Lacrosse to sell ad space for winter sports programs at \$20 to \$60 each starting November 1, 2019 through November 29, 2019. Proceeds to help pay for team trips, team needs not covered by budget, camps/clinics.
5. CASH Varsity Girls Lacrosse to sell 8" subs at \$6/each starting March 2, 2020 through March 11, 2020. Proceeds to help pay for team trips, and team needs not covered by budget, camps/clinics.
6. CASH Girls Lacrosse to raffle for Easter Dinner basket, tickets sold by parents at \$5/each from March 2, 2020 through April 3, 2020. Proceeds to help pay for team trip, team needs not covered by budget and camps/clinics.
7. CASH Varsity Girls Lacrosse to sell spirit wear at \$15 to \$54 each starting February 15, 2020 through March 15, 2020. Proceeds to help pay for team trip, team needs not covered by budget and camps/clinics.
8. Girls Varsity Basketball to sell doughboys at the Ducks Unlimited at \$5/each on September 20, 2019 and September 21, 2019. Proceeds to help pay for basketball team.
9. Conneaut Area Friends of Music to sell Sarris Christmas Candy Bars at various prices from October 18, 2019 through December 12, 2019. Proceeds to pay for Music Department student activities, marching band expenses and department jackets.
10. CASH Girls Soccer to host a spaghetti dinner on October 31, 2019 at \$8/each adult \$4/child 10 and under. Proceeds to help pay for camp.
11. CASH Girls Soccer to sell subs at \$6/each from September 23, 2019 through October 2, 2019. Proceeds to help pay for camp.

- 12. Class of 2021 to sell cookie dough at \$20/each from October 30, 2019 through November 8, 2019. Proceeds to help pay for Prom 2020.

**Conneaut Lake Elementary School**

- 1. CLES PTO to sell Boo Grams at \$1/each from October 21, 2019 through October 25, 2019. Proceeds to help pay for field trips and transportation for students.
- 2. CLES PTO to sell popcorn at \$5.50 to \$8/each from October 7, 2019 through October 16, 2019. Proceeds to help pay for field trips and transportation for students.

**Conneaut Valley Elementary School**

- 1. CVE PTO to sell spirit wear at \$8 to \$30 each from September 25, 2019 through October 9, 2019. Proceeds to help pay for field trips and assemblies and other CVE needs and support.
- 2. CVE PTO to sell popcorn and other gifts, wrapping, etc at \$8 to \$35 each from October 30, 2019 through November 15, 2019. Proceeds to help pay for field trips, assemblies, and other CVE needs and support.

**Conneaut Valley Middle School**

- 1. CVMS PTO to sell dessert dips and soup mixes at \$5 to \$10 each from September 27, 2019 through October 14, 2019. Proceeds to help pay for field trips.

**Additions**

- 1. Eagles Foundation to sell tickets at football games for the music/Conneaut Cellars Festival (to be held on October 5, 2019), start selling at Home Football games starting September 13, 2019 through September 27, 2019 at a cost of \$15/each. Proceeds to help with grants for teachers and scholarships for students at Conneaut.
- 2. CVMS to conduct a Fun Run/Walk to solicit local businesses for donations starting Thursday, September 12, 2019 through Friday, October 4, 2019, with the Fun Run/Walk to be held on Friday, October 4, 2019. Proceeds to be used for SOAR Program expenses.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink, that the Board approve the fund raising requests with additions, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**n. Approve Hourly Substitute Pay Rates**

Request the Board to approve the following hourly substitute pay rates;

Clerical, Instructional Aides, Cafeteria at \$10.50/hour

Custodial Substitutes at \$12.00/hour

**Minutes**



Motion by Mr. McQuiston, second by Mr. Burnham, that the Board approve the hourly substitute pay rates, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**o. Approve Athletic Feeder Program Request**

Request the Board to approve the Developmental 5th and 6th Grade girls basketball program at Conneaut Valley Middle School. Coaches to be Renee Morini and SuAnn Dendis for September through October, 2019. Playing in the Cambridge Springs League, cost of the program is \$1,000 each coach and entrance fee for each team is \$250.00 with a total program cost of \$2,500.00.

**Minutes**

Motion by Mr. Ellis, second by Mr. Hornstein, that the Board approve the athletic feeder program, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**p. Approve Date Changes in Fundraiser Dates**

Request the Board to approve the following date changes to previously approved fundraising requests;

1. CASH Spanish Club to conduct a Craft Fair and Bake Sale on Saturday, October 5, 2019. Proceeds to be used for future educational field trips. **Date changed to November 23, 2019.**
2. Conneaut Area Sports Boosters to host an annual fundraiser at St Philips Hall at \$50 each on March 21, 2020. **Date changed to March 14, 2020.**

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein, that the Board approve the date changes to fundraising, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**q. Approve 2019/2020 SY Cafeteria Employee Hourly Schedules**

Request the Board to approve the Cafeteria Employee Hourly Schedules for 2019/2020 school year.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller, that the Board approve the 19/20 sy cafeteria employee hourly schedules, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**r. Addition to Agenda to Approve Appointment**

Request the Board to approve to hire Chrystal Wise as a part time emotional support paraprofessional at Conneaut Valley Elementary School effective Thursday, September 12, 2019 at a rate of \$15.24/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support professionals Association.

**Minutes**

Motion by Mr. McGuirk, second by Mr. Jacobs, that the Board approve the appointment, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**18. CURRICULUM**

**19. BUILDINGS AND GROUNDS**

**a. Approve Facility Use Request(s) with fee waiver(s)**

Request the Board to approve the following Facility Use with fee waiver requests;

Conneaut Lake Elementary

1. Margaret Staahl, requestor for Kiwanis Club of Conneaut Lake to use the gymnasium on Wednesday, October 23, 2019 for the Halloween costume judging with refreshments, requesting fee waiver.

Conneaut Lake Elementary AND Conneaut Lake Middle School

1. Dale Costa, Jr, requestor to use the baseball and football field(s) and gymnasium on Fridays and any other open times starting September, 2019 through May, 2020 for sports, requesting waive fees.

Conneaut Valley Elementary School

1. Rick Askey, requestor for Wednesday night basketball, to use the gymnasium on the 1st Wednesday of October, 2019 to the last Wednesday of May, 2020 for Wednesday night basketball. Request fee waiver.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein, that the Board approve the facility use requests with fee waivers, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**b. Approve Proposal to Replace Windows**

Request the Board to accept Administrations recommendation the quote from Paterniti Malena Construction to furnish and install 2 sets of 4 windows (total of 8) for the Pre-K Room 126 at Alice Schafer Annex at a cost of \$12,131.01. This includes removal, cleanup, hardware, Low E insulated glass between glass blinds, caulked, insulated, and wrapped with aluminum on the exterior. This is paid out of Capital Funds.

**Minutes**

Motion by Mr. McGuirk, second by Mr. Jacobs, that the Board approve to replace windows, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

**20. TRANSPORTATION**

**a. Approve Revised and New Bus Routes**

Request the Board to approve the Revised and New Bus Routes.

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs, that the Board approve the revised and new bus routes, motion passed.

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller abstained

**21. \*Visitor Recognition**

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

**Minutes**

No one approached the podium.

**22. BOARD CONCERNS**

The next regular scheduled Board meeting will be;

October 2,2019 Work Session at Conneaut Valley Elementary School cafeteria, starts at 7 PM.

October 9, 2019 Board voting meeting to be held at Conneaut Valley Elementary School cafeteria, starts at 7 PM.

**Reminder** - September 12, 2019 Athletic Committee Meeting at 6:30 PM at CASH library ... The Meadville Tribune emailed Mr. Mayle informing the District of the Tribune's error. Our ad for this meeting was accidentally deleted and did not post on the day the District requested. The Tribune has placed our Legal ad in Wednesday September 11, 2019 paper and it is still in compliance with 24 hour notice policy.

**Minutes**

Mr. Burnham thanked Mr. Kimmel for taking cutting down the golden rod at the Conneaut Valley Middle School.

## 23. EXECUTIVE SESSION

**EXECUTIVE SESSION** - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss real estate matter.

**Minutes**

*Mrs. Luckock announced the Board would be going into an EXECUTIVE SESSION* immediately following the meeting to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, specifically in regard to real estate matters.

## 24. ADJOURNMENT

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein to adjourn at 7:59 PM.

## 25. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education).

### a. Facility Use Request(s) - as information

#### Conneaut Lake Middle School

1. Patty McGee, requester for CLABA to use the auditorium, cafeteria, stage and gym w/stage on Saturday, October 5, 2019 for the CLABA Miss Pumpkin Fest Pageant.

#### Alice Schafer Annex

1. Amanda Kimmy, requester for Northwest Tri-County IU#5 to use a classroom starting September 10, 219 through May 29, 2020 (Tuesdays/Wednesdays and Thursdays) for Adult Education Classes.

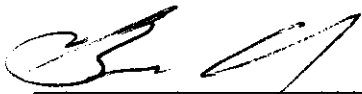
#### Conneaut Area Senior High School

1. Melissa Firster, requester for Pennsylvania miss military Star Charity Pageant to use the auditorium girls locker room and a classroom on October 12, 2019 or October 19, 2019 for the Miss Pennsylvania Military Star Pageant.
2. Jocelyn Taylor, requester for WQLN Public Media to use the auditorium on Monday September 30, 2019 for a private screening of the original production of "Our Town Linesville".

3. Michelle Dilley, requester for Tumble Weeds Tumbling and Dance, LLC. to use the auditorium on May 6, 7, 9th and 10th 2020 for a dance recital.

**Conneaut Lake Elementary School**

1. Patty McGee, requester for Conneaut Lake Area Business Association to use the parking lot on October 12, 2019 for the line up for CLABA Pumpkinfest Parade.
- b. Comprehensive Plan Conneaut Lake Elementary School School Wide Plan Approved - as information.
- c. 3rd Day Enrollment - as information.



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Greg Mayle, Board Secretary



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Dorothy Luckock, Board President