

**Conneaut School District Finance/Budget Committee Meeting Minutes**

**February 21, 2019**

The meeting of the Finance/Budget Committee was called to order at 4:30 pm on February 21, 2019 as advertised in the Conference Room in the Central Office. Present for the meeting were Directors Dorothy Luckock, Jamie Hornstein and Theresa Miller, Business Manager Greg Mayle and Superintendent Jarrin Sperry. One member of the public was present.

- Budget update 19/20 school year – A recap of the “wish list” budget requested was presented. At this time has \$38,878,680 in Revenues and \$41,056,473 in Expenditure requests. Noted was that the 2 following items are included: Capital Projects transfer \$750,000 and Food Service transfer \$75,000. This leaves a shortfall of \$2,177,793.
- Staffing update - Also given a quick review was the potential retirements. Those submitting notifications include 3 elementary, 1 middle school and 1 high school teachers. The committee was reminded that April 1 is the rescind date. Greg also noted for our information that since 2013 our student number is down 12% but our staff number is only down 3% (from 170 down to 165). Two scenarios that have an impact on staff levels are Class sizes (especially at elementary) and number of electives at the high school.
- Real Estate Taxes – The County has issued their report regarding assessments for 2019 and we are up 1.7%. Greg has incorporated this update into the proposed budget.
- A budget meeting schedule draft was reviewed and agreed upon.
  - Mon. March 11 at 5:30 pm to meet with Technology and Buildings & Grounds
  - Thurs. March 21 at 4:30 pm to meet with Special Education and Curriculum
  - Thurs. April 11 at 4:30 pm to meet on the Building budgets and New programs
  - Thurs. April 18 at 4:30 pm for Athletics, staffing levels, Business Office and Superintendent
  - Mon. April 29 at 5:30 pm for Centrally budgeted items, 3 year plan, and review board presentation
    - It was mentioned that prior to this meeting to ask the other members of the board for any areas that they want to ensure that we review in regards to a 3 year plan towards a balanced budget.
  - May will be (dates not set yet) Capital Projects, 5 year plan (buildings), Food Service, Misc. and wrap-up.
  - It was noted that if the department head is not available on a date we set, we will rearrange and Greg to confirm to us who we are meeting with prior to any meeting date.
- Finance Policies - #600 – 608. Greg has started to meet with the policy committee as these are up in the rotation for review. He asked the Finance committee to start

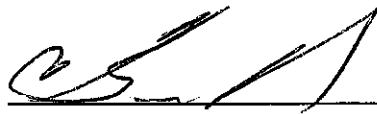
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reviewing them and we will cover that in a meeting prior to sending back to policy committee.

- A question was raised about an update from the Economic Progress Alliance on the KOZ in Greenwood Township. Dot is to reach out to Jim Becker for a report to the board.

The next meeting is scheduled for Monday, March 11 at 5:30 pm.



Dorothy Luckock, Board President



Greg Mayle, Board Secretary