

DECEMBER 11, 2019 BOARD OF DIRECTORS MEETING

12/11/2019 [7:00PM-9:00PM] @ Alice Schafer Annex Cafeteria

- CONNEAUT SCH DISTRICT VOTING MEETING -

1. Call to Order

Minutes

Mrs. Luckock called the meeting to order at 7:00 pm.

2. Moment of Silence

Minutes

Mrs. Luckock asked for a moment of silence.

3. Flag Ceremony

4. Call to Order

Minutes

The following Board Directors were present at the meeting;

Mr. Burnham,

Mr. Ellis,

Mr. Hornstein,

Mr. Hall,

Mrs. Luckock,

Mrs. Klink,

Mr. McGuirk,

Mr. McQuiston,

Mrs. Miller

5. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

Minutes

Mr. Hornstein read the Vision and Mission Statements.

6. *Visitor Recognition on Agenda Items

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one addressed the podium.

7. Approval of Agenda with Additions

Request the Board to approve the Agenda with additions.

Minutes

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the agenda with additions.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

8. Approval of Minutes

Request the Board to approve the following Minutes;

November 6, 2019 Work Session Meeting Minutes

November 6, 2019 Budget Finance Committee Meeting Minutes

November 13, 2019 Board of Directors Voting Meeting Minutes

November 18, 2019 Athletic Committee Meeting Minutes

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the minutes;

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

9. FINANCIALS

a. Approve Budget Transfers

Request the Board to approve the Budget Transfers, per the detailed backup on Agenda Manager.

Minutes

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the budget transfers, Fund 10 bills, Fund 31 bills and Fund 50 bills.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve Fund 10 Bills in the amount of \$1,888,665.67

Request the Board to approve the List of Bills in Fund 10 in the amount of \$1,888,665.67, as per detailed backup on Agenda Manager.

Minutes

approved in the Budget Transfers motion.

c. Approve Fund 31 Capital Project Bills in the amount of \$1,655.74.

Request the Board to approve the Capital Projects Bills in Fund 31 in the amount of \$1,655.74, as per detailed backup on Agenda Manager.

Minutes

Approved in the Budget Transfers motion.

d. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$69,953.51.

Request the Board to approve the List of Bills in Fund 50 Cafeteria - Food Service in the amount of \$69,953.51, as per detailed backup on Agenda Manager.

Minutes

Approved in the Budget Transfers motion.

e. Approve Bond Payments totaling \$3,029,101.24

Request the Board to approve the Bond Payments totaling \$3,029,101.24.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the Bond payments motion.

Motion passed by roll call;

Mr. Burnham- no Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

10. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

a. INVESTMENT REPORT - October, 2019 and November, 2019

Investment Reports for October, 2019 and November, 2019.

b. General Fund Report - Revenues/Expenditures - available at the voting meeting.

September, 2019 and October, 2019 available at the voting meeting.

c. Student Activity Fund Reports - CASH and CVMS October, 2019

As information the Student Activity Fund Reports as follows;

Conneaut Area Senior High School - October, 2019

Conneaut Valley Middle School - October, 2019

d. Food Service Operating Statement - no report

11. OTHER FINANCIALS

a. Approve Contributions to Local Fire Departments

Request the Board to approve the Contributions to Local Fire Departments as follows;

RESOLVED, that the Conneaut School District Board of Education approve a contribution of \$250.00 to fire departments within Conneaut School District in consideration for services rendered. The contribution shall be \$250.00 for 10 fire companies for a total of \$2,500.00 (raised three years ago from \$200.00 each//\$2,000 total)

The following fire companies will receive contributions:

Conneaut Lake Park Fire Department

Conneaut Lake Fire Department

Conneautville Fire Department

Fallowfield Fire and Rescue

Greenwood Fire Department

Linesville Fire Department

North Shenango Fire Department

Springboro Fire Department

Summit Fire Department
Conneaut Lake Ambulance

Minutes

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the contributions to the local fire departments.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approved Disabled Veterans Real Property Tax Exemption Certification

Request the Board to approve the Disabled Veterans Real Property Tax Exemption Certification.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the Disabled Veterans Real Property Tax Exemption Certification.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

c. Approve Sub-Grant Contract for Implementation of IDEA Part B

Request the Board to approve the Sub Grant Contract with Northwest Tri-County Intermediate Unit #5 and Conneaut School District for Implementation of the Individuals with Disabilities Education Act (IDEA) - Part B.

Contract for IDEA monies for the 2019-2020 school year are \$424,529.17. (Idea - B Section 611 Project Number 062-20-0005, Federal Award Number: H027A190093, CFDA Number and Title : 84.027 Special Education (611) (062)).

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve items 11. c, d and e (Grants).

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

d. Approve Sub-Grant Contract for Implementation of IDEA Section 619 Pass Through Funds

Request the Board to approve the Sub Grant Contract with Northwest Tri-County Intermediate Unit #5 and Conneaut School District for Implementation of the Individuals with Disabilities Education Act (IDEA) - Section 619 Pass Through Funds.

Contract for IDEA Section 619 Monies for the 2019-2020 school year are \$906.00. (IDEA Section 619 Project Number: 131-19-0-005, 619 Federal Award Number: H173A190090 CFDA Number and Title : 84.173A Special Ed-Preschool Grants.

Minutes

Included in the 11. c motion approval.

e. Approve Grant Application

Request the Board to approve the Grant Application submitted by Trish Prebor for the New Lego Education SPIKE Grant through the Eagles Foundation in the amount of \$500.

Minutes

Included in the 11.c motion approved.

f. Approve Academic Intervention Programs

Request the Board to approve the Academic Intervention Program(s) as follows;

Conneaut Lake Elementary - Pride Center- for Heidi Bechtel, Abby Epps, Aletha Samuels, Barb Vaughn, Jodie Smith, Donna Klie, John McMillen, Angela Krachkowski, and as a sub if needed- Jodi Phelps, to conduct the academic intervention program after school starting January 9, 2020 through March, 18, 2020. Total for program \$3,480.00 = 4 instructors x 2.5 hours/week= 10 total hours /week. Supplies costing \$1,250 and transportation budgeted at \$3,150.00 (up to 3 vehicles if needed x 14 days) for 19/20 school year.

Conneaut Valley Elementary School - Boost Academy for Nicole Smith, Jess Martin, Ranetta Cyphert, Adam Jesse and as substitutes Aimee Stearns, Dawn Dougherty and Brooke Koerner to conduct the academic intervention program after school Tuesdays, starts January 7, 2020 through March 31, 2020. Total for program \$3,480.00 (4 instructors 2.5 hours/week= total hours/week at \$29/hour=\$290.00 salary per week. supplies totaling \$1,250.00 and transportation \$2,100 budgeted. Paid out of Title I.

Minutes

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve the Academic Intervention Programs. Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

g. Approve Donation(s)

Request the Board to approve the following donation(s):

1. Request the Board to approve a tree of lights donated by Jim Granda at the value of \$750.00 for Conneaut Lake Elementary School. Mr. Granda is also paying the \$110 yearly setup/take down and storage fee. District cost is to buy an extension cord.

Minutes

Motion by Mrs. Miller, second by Mr. Hall that the Board approve the donations. Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

h. Approve National Speaker

Request the Board to approve National Speaker Marc Mero to present three times in the District at the cost of \$2,500 each presentation for a total of \$7,500.00 at District Cost.

Minutes

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the national speaker.

Board Discussion- Mrs. Luckock confirmed the Boards intent is to try to solicit for outside support/fundraising. Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

i. Approve to Pay to Create Cyber Curriculum

Request the Board to approve to pay the following to create Cyber Curriculum, up to 15 hours

for each class at \$29/hour;
Troy Messerall to create AP Computer Science Principles
Troy Messerall to create AP Computer Science A

Minutes

Motion by Mrs. Miller, second by Mr. Ellis that the Board approve to pay to create cyber curriculum.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

j. Approve Act 1 Opt Out Resolution

Request the Board to approve the Act 1 Resolution as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the Act 1 Opt Out Resolution.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

12. BOARD CONCERNS

a. Correspondence

Golden Apple Award Winner- Greg Peters

b. Student Representatives -

CASH Representative - Mallory Schroeder, Andrea Palmer and Emmett Gerber
CVMS Representatives - Kate Miller

c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative

Report provided by Mr. McQuiston, available on Agenda Manager.

Minutes

Mr. McQuiston presented his report.

d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board

Minutes

Mrs. Luckock announced the November and December board meetings were combined and held this same evening as this Conneaut Board meeting.

e. Conneaut Education Association - Mechel Golenberke, President

Minutes

Mrs. Golenberke presented her report.

f. Conneaut Education Support Personnel Association - Paul VanDusen, President

Minutes

Mr. VanDusen was not present.

g. PIAA D10 Report - Don Ellis, PIAA District Representative

h. Committee Reports - Policy Committee

13. OTHER with Additions

a. As Information - Policies for 1st Reading with Addition of Superintendents Regulation

Policies for 1st Reading as information;

Policy 702 - Gifts, Grants, Donations- Superintendents Regulation added.

Policy 705 - Facilities and Workplace Safety

b. Approve 2nd Reading and Adoption of Policies

Request the Board to approve the Policies for 2nd Reading and Adoption--

Policy 703 Sanitary Management

Policy 704 Maintenance

Minutes

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the 2nd Reading and Adoption of policies.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

c. Approve to Create Part Time Position(s)

1. Request the Board to approve to create four part time Cafeteria Position (s) as follows;

1. 5.75 hour helper position at Conneaut Lake Elementary

2. 2.50 hour helper position at Conneaut Lake Middle

3. 5.75 hour helper position at Conneaut Valley Elementary

4. 5.50 hour cook position at Conneaut Valley Middle

2. Request the Board to approve to create a part-time instructional aide position at Conneaut Lake Middle School.

Minutes

Motion by Mrs. Klink, second by Mrs. Miller that the Board approve to create part time position(s).

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

d. Approve Extended Student Educational Trip

Request the Board to approve a CASH student for an extended educational trip during the 3rd semester.

Minutes

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the extended student educational trip.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

e. Addition to Agenda Approve Job Description Revision

Request the Board to approve the revisions to the custodian job description, as per detailed backup on Agenda Manager.

Minutes

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve items 13. e and f.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

f. Addition to Agenda Approve Memorandum of Agreement(s)

1. Request the Board to approve the Memorandum of Agreement between the Conneaut School District and the Conneaut Education Support Professionals Association, regarding flex time for part time staff.
2. Request the Board to approve the Memorandum of Agreement between the Conneaut School District and the Conneaut Education Support Professionals Association, regarding After School dinner program staffing.
3. Request the Board to approve the Memorandum of Agreement between the Conneaut School District and the Conneaut Education Support Professionals Association, specifically addressing Alice Shafer custodian.

Minutes

Approved with the above motion, item 13. e.

g. Addition to Agenda Approve Eagle Foundation Committee Board Representative Resignation and Appointment

1. Request the Board to approve the Eagles Foundation Board Committee Representative resignation received from Kathy Klink.
2. Request the Board to approve the Eagles Foundation Committee Board Representative appointment of Don Ellis, Jr.

Minutes

Motion by Mr. Hornstein, second by Mr. Hall that the Board approve the Eagle Foundation Committee Board Representative Resignation from Mrs. Klink and the appointment of Mr. Ellis.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

14. OLD BUSINESS

15. NEW BUSINESS

16. PERSONNEL

a. Approve Kelly Services Substitute Updated Listing

Request the Board to approve the Kelly Services Substitute Updated listing.

Minutes

Motion by Mrs. Klink, second by Mr. McGuirk that the Board approve items 16. a, b and c.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve Supplemental Coach Appointments for 19 20 SY with Additions

Request the Board to approve the following supplemental coach requests for 2019/2020 sy with Addition under CASH;

Conneaut Area Senior High School with Addition-

Scott Hinterleiter - Boys Soccer Head Coach
Calum Hyde - Boys Volleyball Assistant Coach
Anthony Mattera - Girls Softball Assistant Coach
Derek Peterman - Head Softball Coach
Mariah Shannon - Assistant LaCrosse Coach
Scott Shannon - Head LaCrosse Coach
Bill Stevenson - Assistant Softball Coach
Alyse Widger - Head Varsity Boys Volleyball Coach

Addition- Dave Herr - Head Baseball Coach

Conneaut Lake Middle School-

Aiden Hiesch Assistant Jr Hi Boys Volleyball Coach
Jodi Phelps - Junior High Boys Basketball Cheerleading Advisor
Michelle Stone - Jr Hi Boys Volleyball Assistant Coach

Additions - April Bowman and Mariah Shannon as Co-Spirit Advisor(s)

Conneaut Valley Middle School-

Mary Wilson - Newspaper Advisor

c. Approve Volunteer Coach Appointments for 19 20 SY

Request the Board to approve the following volunteer coaches for 2019/2020 sy;

Conneaut Area Senior High School-

Jesse Bookamer - Boys Volleyball
Tom Bookamer II - Boys Volleyball
Jason Onderko - Softball
Todd Turner - Girls Lacrosse
Nick White - Boys Basketball

d. Approve Professional Growth Request(s) with Addition

Request the Board to approve the following Professional Growth Requests;

1. Devin Campbell and Susy Dressel to attend the PA Association of Student Assistance Professionals in State College, PA on Sunday, February 23, 2020 through Tuesday, February 25, 2020. Title IIA Cost: substitute \$280.00, registration \$350.00/each, mileage \$201.84, hotel \$218.00/each and meals \$180.00/each.
2. Devin Campbell and Susy Dressel to attend the PA Department of Education Conference Bureau of Special education in Hershey, PA on Monday, March 9, 2020 through Wednesday, March 11, 2020. District Cost: substitute \$420.00, registration \$195.00/each, mileage \$319.00, hotel \$405.00/each, meals \$240.00/each.
3. Pat Gould, Todd Greenawalt, and Bill Stevenson to attend the Glazier Coaching Clinics

on January 31, 2020 through February 2, 2020 in Indianapolis. District Cost: substitutes \$420.00, registration \$499/each, mileage \$145.00, hotel \$532 (2 rooms total), meals \$360.00.

4. Don Ellis and Eric McGuirk to attend the PSBA Board Training at the IU#4 in Grove City on Tuesday, December 10, 2019. District Cost: mileage \$48.72 (carpooling).
5. Brenda Kantz to attend the PA Title I Improve Schools Performance Conference in Pittsburgh, PA on Sunday, January 26, 2020 through Wednesday, January 29, 2020. Title IIA Cost: registration \$400.00, mileage \$98.60, parking \$70.00, hotel \$427.50 and meals \$240.00.
6. Frank Kimmel to attend the PSBO Annual Conference in Pittsburgh, PA on Tuesday, March 17, 2020 through Friday, March 20, 2020. District Cost: registration \$349.00, mileage \$121.80, tolls/parking \$34.00, hotel \$605.34, and meals \$240.00.
7. Donna Lucas to attend the Bookish in the "Burgh Educator and Advocate Day at the Trust Arts Education Center on Friday, March 27, 2020. Title IIA Cost: substitute \$240.00, registration \$40.00 and mileage \$110.20.

Addition to Agenda-

Trish Prebor and Peg Jacobs to attend the Pa SMART Targeted Writing Workshop held at the Allegheny IU on Monday, December 16, 2019. Title IIA Cost: substitutes \$280.00, mileage (car pooling) \$118.32.

Minutes

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the professional growth requests.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

e. Approve Student Activities/Field Trip Request(s)

Request the Board to approve the following field trips/student activity trips;

Conneaut Area Senior High School-

1. Glenn Cameron to take four students to the Quarter Tones Barbershop Quartet Harmony Society National Junior Quartet Competition in Jacksonville, Fl on Wednesday, January 8, 2020 through Sunday, January 12, 2020. District Cost: substitutes- \$420.00.
2. Heidi Dickerson to invite students to participate in a CASH and Germany Home and Home exchange starting Spring, 2020 at the cost of each student to personally fund raise for.
3. Ralph Egyud to take two students to the PMEA District 2/3/5/Orchestra Festival at Indiana University of Pennsylvania on Wednesday, January 29, 2020 through Friday, January 31, 2020. District Cost: substitute \$350.00, registration \$360.00, using district van, hotel \$150.94 and meals \$180.00.
4. Mike Mihoci and Lori Chess to take 40 juniors and seniors to Edinboro University of Pennsylvania for Great Women in History and Government Seminar on Wednesday, March 18, 2020. District Cost: substitutes \$280.00, mileage \$140.00.

5. Mary Morris to take fewer than 19 students to Thiel College for Shakespeare Festival on Thursday, January 30, 2020. District Cost: substitute \$140.00, busing \$238.00.
6. Mary Morris to take one student to Poetry Out Loud at the Academy Theatre in Meadville on Saturday, February 1, 2020 (snow date Sunday, February 8, 2020). District Cost: using district van.
7. Evelyn Neville, Melissa Flinchbaugh and potentially Korrin Thomas to take up to 50 students to tour Pittsburgh Tech College on Thursday, February 13, 2020. Pittsburgh Tech College to reimburse the transportation cost of \$305.00.
8. Evelyn Neville, Melissa Flinchbaugh and potentially Korrin Thomas to take up to 45 students to the New Castle School of Trade tour on Thursday, December 13, 2019. Crawford County K-12 Career Ed Alliance reimbursing the transportation costs \$231.00.
9. Bill Stevenson to take 25 students to the Physics Olympics at Youngstown State University on Saturday, February 22, 2020. District Cost: registration \$20.00 and busing \$200.00.

Conneaut Valley and Conneaut Lake Middle School(s)-

1. Bernadette Verno to take ten middle school students to the Future Cities Competition at Carnegie Science Center in Pittsburgh, PA on Saturday, January 18, 2020. District Cost: busing \$383.00.

Conneaut Lake Middle School-

1. Jamie Duda, Corina White, Angie Unger, Barb Burns and Donna Sorice to take sixteen students to the Movies at Meadville on Tuesday, December 17, 2019. district Cost: registration \$168.00 and busing \$117.00.

Conneaut Valley Elementary School-

1. Mr. Jesse, Mrs. Martin, Mrs. Blood, Ms. Bossard, Mr. Onderko, Mrs. Allen to take the 4th grade students to an Erie Bayhawks Basketball Game at the Erie Insurance Arena in Erie on Tuesday, February 4, 2020. No Cost to the District.
2. Mrs. Beers, Mr. Kauffman and Dr. Piper to take the 2nd grade classes to the Movies at Meadville and Rolling Fields on Friday, December 4, 2019. No Cost to the District.

Minutes

Motion by Mr. McGuirk, second by Mrs. Miller that the Board approve items 16. e and f.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

f. Approve Fund Raising Request(s) with Additions

Request the Board to approve the following Fundraising Requests with additions at bottom-

Conneaut Area Senior High School and Conneaut Lake Middle School-

1. CASH Girls Volleyball to host a 2020 Junior High Volleyball tournament, entry fee of \$125 and \$200 and a spectator fee of \$3/person to be held on Saturday, March 14, 2020. Proceeds to help pay for team equipment, fund future tournaments, buy team gear, etc.
2. CASH Girls' Basketball to host a Chinese auction during the Christmas Basketball Tournament December 27, 2019 and December 28, 2019 with tickets \$2 to \$20/each. Proceeds to be used towards shooting shirts for the girls and others items that create a culture of belonging and pride.

Addition-

Conneaut Valley Middle School

1. WEB Program to sell candy canes at \$1/each from Thursday, December 12, 2019 through Friday, December 20, 2019. Proceeds to help pay for WEB Program activities helping 5th graders.

Minutes

Approved along with the above motion, item e and f together.

g. Approve to Eliminate Part Time Cafeteria Position(s)

Request the board to approve eliminating part time cafeteria positions as follows;

1. 4.5 hour helper position at Conneaut Lake Elementary
2. 2.00 hour helper position at Conneaut Lake Middle
3. 4.25 hour helper position at Conneaut Valley Elementary
4. 4.00 hour cook position at Conneaut Valley Middle School

Minutes

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve to eliminate the part time cafeteria position(s).

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

h. Approve Appointment(s)

Request the Board to approve the following appointments-

1. Request the Board to approve to hire Jami Adams as a part time cafeteria helper (5.75 hours/day) for Conneaut School District at Conneaut Valley Elementary School effective Thursday, December 12, 2019 at the rate of \$15.12/hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
2. Request the Board to approve to hire Erica Ellis as the part-time (5.75 hrs/day) cafeteria helper for Conneaut School District at Conneaut Lake Elementary School effective Thursday, December 12, 2019 at the rate of \$15.70 per hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.

3. Request the Board to approve to hire Sarah Miazga as a part time cook (5.5 hours/day) at Conneaut Valley Middle School effective Thursday, December 12, 2019 at the rate of \$15.41/hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.

4. Request the Board to approve to hire Marlene Wineland as the part time cafeteria helper (2.5 hours/day) for Conneaut School District at Conneaut Lake Middle School effective Thursday, December 12, 2019 at the rate of \$15.70 per hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.

Minutes

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve items 16. h and i.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

i. Approve Leave Request(s)

Request the Board to approve the following leave request(s);

1. Mariah Shannon, instructional aide, 4 Days, Temporary Disability, Tuesday, December 3, 2019 through Friday, December 6, 2019.

2. Kelly Steigerwald, instructional aide, 1 Day, General Unpaid Leave, Monday, November 25, 2019.

Minutes

Approved with the above motion, item 16. h.

j. Intent to Retire

Request the Board to approve Craig Heberle, professional teacher, intent to retire on the day after the last day of the 2019-2020 school year (July 1).

Minutes

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve items 16. j, k and i.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

k. Acknowledge Dance Team Leader

Request the Board to acknowledge Jamie Kellogg as a Dance Club Leader.

Minutes

Motion approved in items 16. j.

l. Approve Athletic Initiative/Athletic Intramural Proposal(s)

Request the Board to approve the following Athletic Intramural-

Conneaut Lake Middle School-

Scott Shannon and Mariah Shannon to conduct Co-ed 5th and 6th grade lacrosse 12 hours each at \$20.50/hour for the 19/20 school year.

Minutes

Motion approved with items 16. j.

m. Approve SAT Tutors

Request the Board to appoint the following for SAT tutors for the 2018/2019 school year at \$28/hour.

Reading – Sue Moss

Writing– Donna Lucas

Math – Richard Freysinger

Request the Board to approve the following SAT Tutors at \$29/hour for the 2019/2020 school year;

Reading - Sue Moss

Writing - Donna Lucas

Math - Richard Freysinger

Minutes

Motion by Mr.s Miller, second by Mr. Hornstein that the Board approve items m and n.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

n. Approve Extended School Day Teacher(s)

Request the Board to approve the following individuals for the Extended School Day at \$29/hour for up to 3 days per week on an "as needed basis." November 18, 2019 through April 20, 2020.

Shelley Caravella

Mechel Golenberke

Alex Hoovler

Donna Lucas

Jason Peters

Minutes

Motion approved with item 16. m.

o. Addition to Agenda Substitute Support Professionals

Request the Board to approve the Substitute Support Professionals as per detailed backup on Agenda Manager.

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve items 16. o and p.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

p. Addition to Agenda Approve Superintendent to Hire

Request the Board to approve the Superintendent to Hire for two (2) part time instructional aide positions, to post, interview and hire and bring the name(s) to the next regular board meeting.

Minutes

Included in the above motion item 16. o.

17. CURRICULUM

18. BUILDINGS AND GROUNDS

a. Approve Facility Use Request(s) with fee waiver(s)

Request the Board to approve the following Facility Use with fee waiver requests;

Conneaut Lake Middle School

1. Mariah Shannon, requestor to use the gymnasium on January 11, 18, 25 and February 1, 8, and 15, 2020 for Co-ed intramural lacrosse programs grades 3-6. Asking for waiving of any fees.

Minutes

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve the facility use requests with fee waivers.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve Disposal of Equipment Requests

Request the Board to approve disposing of equipment as follows;

Conneaut Lake Middle School-

1. Used textbooks Glencoe MicroMastery Keyboarding and Word Processing Applications, donate to organization that distributes used textbooks to countries overseas.
2. Outdated Curriculum ELA books as per detailed backup, dispose of them in the dumpster.

Conneaut Valley Middle School-

1. Journeys textbooks, workbooks, teachers manuals, leveled readers as follows; 8 sets of leveled readers, 1 teacher manuals, 75 textbooks and 63 workbooks
2. Teachers chairs beyond repair, to put in dumpster.
3. 8 Sewing machines type 1010, to put in dumpster.

Summit Building-

1. Victory Codler to send to Lincoln Recycling
2. Hatco Flav-r-savor to dispose of to Lincoln Recycling.
3. Beverage Air Cooler to dispose of at Lincoln Recycling.

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the disposal of equipment requests.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

c. Approve to Gift Banners

Request the Board to grant permission for Conneaut Lake and Conneaut Valley Middle Schools banners in their respective competition gyms to both transition said banners to be gifted/donated to the Conneaut Lake Historical Society and Conneaut Valley Alumni or Historical Society.

Minutes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve to gift banners as specified.

Motion passed by roll call;

Mr. Burnham- no Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

d. Approve to Appoint Architect of Record

Request the Board to approve the recommendation from the Buildings and Grounds Ad Hoc Committee to appoint HRLC as Architect of Record for the Conneaut School District for various projects when requested.

Minutes

Motion by Mr. Hornstein, second by Mr. Ellis that the Board approve to appoint an Architect of Record.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

e. Addition to Agenda Approve Custodial Proposal

Request the Board to approve Administrations recommendation to accept the proposal from ServiceMaster Clean by Advanced for Custodial Services effective January 1, 2020 to June 30, 2020 and for 5 years including July 1, 2020 to June 30, 2025 at the costs as follows;

1-1-2020 to 6-30-2020 \$46,330.00

7-1-2020 to 6-30-2021 \$92,664.00

7-1-2021 to 6-30-2022 \$92,664.00

7-1-2022 to 6-30-2023 \$92,664.00

7-1-2023 to 6-30-2024 \$95,444.00

7-1-2024 to 6-30-2025 \$95,444.00

Security Response/Weekend Rate of \$22/hour for entire contract period.

Minutes

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve the custodial proposal.

Motion passed by roll call;

Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes

Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

19. TRANSPORTATION

a. Approve Revised and New Bus Routes

Request the Board to approve the Revised and New Bus Routes.

Minutes

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve items 19. a and b.
Motion passed by roll call;
Mr. Burnham- yes Mr. Ellis- yes Mr. Hornstein- yes Mr. Hall- yes Mrs. Luckock- yes
Mrs. Klink- yes Mr. McGuirk- yes Mr. McQuiston- yes Mrs. Miller- yes

b. Approve Transportation to Tournament

Request the Board to approve the Conneaut Junior High Wrestling team to attend the North Allegheny JH wrestling Tournament on Saturday, January 15, 2020. North Allegheny is outside of the 75 mile radius that the District Policy permits. The Conneaut Lake Wrestling Club will cover the additional cost in transportation past the 75 miles to and back (150 mile round trip).

Minutes

Included in the motion under 19. a.

20. *Visitor Recognition on Any Topic

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached the podium.

21. BOARD CONCERNS

The next regular scheduled Board meeting will be-
Wednesday, January 8, 2020 A Combined Work Session and Board Voting meeting, to start at 6 PM at the Alice Schafer Annex cafeteria/gym.

22. EXECUTIVE SESSION

EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss the superintendent's evaluation.

Minutes

Mrs. Luckock noted this executive session after the meeting is adjourned.

23. ADJOURNMENT

Minutes

Motion by Mrs. Miller, second by Mr. Hornstein to adjourn at 8:03 PM.

24. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education).

a. Facility Use Request(s) - as information

Facility Use Requests as information-

Conneaut Lake Middle School and Conneaut Area Senior High School

1. Christine Krankota, and CASH Girls Volleyball team as requestors to use the cafeteria, locker rooms and concession stands at both buildings on Friday, March 13, 2020 and Saturday, March 14, 2020 for a 2020 Junior High Volleyball Tournament.

b. School Visitation - as information.

School Visitation Report from Mike Vorisek

c. Glove Tree at Alice Schafer - As Information Only.

Alice Schafer Annex staff will be having a Glove Donation Tree over the holidays where anyone can donate a pair of gloves to put on the tree. The gloves will be donated to our Elementary school students prior to Christmas. Tree is located in the corner of the main office entrance/gym doors.

d. Addition to Agenda Nutrition November Board Report - As Information.

Mrs. Dorothy Luckock, Board President

Mr. Greg Mayle, Board Secretary