

Conneaut School District Finance/Budget Committee

May 29, 2019

The meeting of the Finance/Budget Committee was called to order at 5:30 pm on May 29, 2019 as advertised in the Conference Room in the Central Office. Present for the meeting were Directors Dorothy Luckock, Jamie Hornstein and Theresa Miller, Business Manager Greg Mayle with Superintendent Jarrin Sperry absent due to a family commitment.

The proposed final budget was presented to the board at the public meeting in May; and is now advertised. Adoption is scheduled for the June 12th meeting.

- The committee reviewed any changes since our last meeting with an increase in revenue of \$662 and reduction in expenditures of \$5,803. This included an increase in budgetary reserve. At this time the transfer to food service would be \$50,000.
- Outstanding items on the budget include Liability Insurance premiums and what, if any, increase within the state budget to be adopted by end of June. At this time the funding from the state was entered same as last year.
- Also noted that in Dental premium was adjusted and Medical premium was kept flat. It should have been higher per NORBET but with the deductibles now in effect the hope is to keep flat in the budget.
- Capital Projects budget – due to a family commitment Frank Kimmel could not make the committee meeting. A review at this time showed some projects already voted on and the report will be updated to reflect that. Some projects originally slated for 2019/20 may be delayed. This is a “fluid” list of projects for each of the 5 years – constantly reviewed and priorities updated. At this time, we do not anticipate needing to have a transfer to be completely funded for the 5 year plan. Yet it was discussed that if there is a surplus within the general fund budget at the end of the school year – the committee may recommend to earmark that towards capital projects – alleviating some of the transfer in another year.
- Food Service Budget – The “round 2” bids have been opened and forwarded to the committee of Jarrin, Christine K and Doug Parks to evaluate and rate. Greg will then be the negotiator with these vendors. Currently, there is significant interest in moving towards the Community eligibility provision – where all eat “for free”. Costs are to be evaluated and the committee is determining at what level of possible “increase” is tolerable. Currently, there has been significant increases in unpaid student lunch accounts – mainly “thanks” to the state’s lunch shaming guidelines greatly reducing the district’s capability to minimize extra charges and to collect.
- Substitute Pay rates – based on a recommendation from Jarrin Sperry and Susy Dressel, the committee was asked to consider increasing the amount that we pay for substitutes for Instructional Aides (such as in ES classroom), Cafeteria and possibly Clerical. Currently the clerical (such as secretary) are done through Kelly Services. The current rate for Aides and Cafeteria is \$9 per hour. For these types of part-time positions, filling them has been difficult. The recommendation is to increase to \$10.50 per hour; and to bring Clerical subs back into the

district assignment. Currently we use AESOP and would also like to consider transitioning to ReadySub which integrates with Kronos – our timeclock system. This would also permit better and easier tracking of total hours in relation to Affordable Care Act guidelines. We would like to build a better pool of subs available as some may be able to fill any of the 3 categories noted. Based on the financial information given, the committee supports the administration recommendation.

- The next meeting is Monday, August 19 at 5:30 pm. It was noted that given the amount of time between now and then – hinging on audit and other information to start the school year – the date will be confirmed closer to that time.

Dorothy Luckock, Committee Chair

Greg Mayle, Board Secretary

Dorothy Luckock, Board President