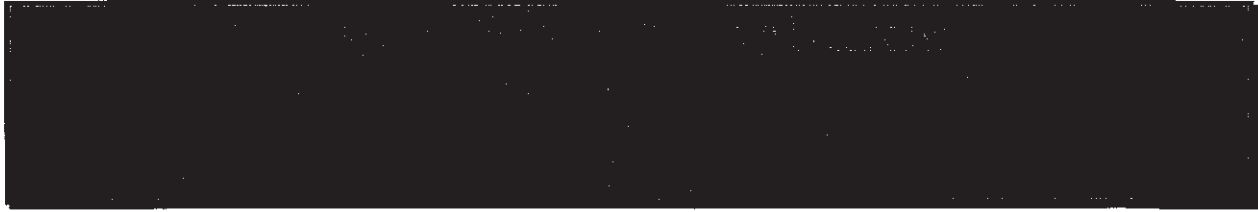


CONNEAUT SCHOOL DISTRICT
219 West School Drive
Linesville, Pennsylvania 16424



The Conneaut School Board of Directors met Wednesday, January 10, 2018 at the Alice Schafer Annex Building cafeteria.

The meeting was called to order at 7:00 p.m. by Board President Mrs. Dorothy Luckock.

The following members answered to roll call:

Mr. Burnham	Mr. Ellis	Mr. Hornstein
Mrs. Luckock	Mrs. Klink	Mrs. Krachkowski
Mr. McQuiston	Mrs. Miller	

It is noted Mrs. Sperry was absent.

Administrators Present-

Superintendent: Jarrin Sperry

District Solicitor- George Joseph

Director of Special Education – Susy Walters

Business Manager: Greg Mayle

Director of Buildings and Grounds- Frank Kimmel

Technology Coordinator – Rick Kelly

Curriculum Director – Brenda Kantz

Principals: Doug Parks, Joel Wentling, David Maskrey, Kevin Burns, Adam Jardina, and John Hines.

Mr. Hornstein read the Vision and Mission Statement.

Visitor Recognition

Mrs. Luckock provided a Visitor Recognition on Agenda Items noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

Approval of Agenda with additions

Motion by Mrs. Klink, second by Mr. McQuiston that the Board approve the agenda with additions.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Minutes Approved

Motion by Mr. Ellis, second by Mrs. Krachkowski that the Board approve the following minutes;

December 6, 2017 Reorganization Meeting Minutes
December 6, 2017 Work Session Meeting Minutes
December 13, 2017 Regular Board Meeting Minutes

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

FINANCIALS

Budget Transfers Approved

Motion Mr. Hornstein, second by Mrs. Miller that the Board approve the Budget Transfers.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Treasurer's Report(s) Approved

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the following
Treasurer's Report(s)

July, 2017

General Fund 10 Treasures Report
Construction Fund 31 Treasures Report
Cafeteria Fund 50 Treasures Report
Henrietta Fund 70 Treasures Report
Custodial Fund 72 Treasures Report

August, 2017

General Fund 10 Treasures Report
Construction Fund 31 Treasures Report
Cafeteria Fund 50 Treasures Report
Henrietta Fund 70 Treasures Report
Custodial Fund 72 Treasures Report

September, 2017

General Fund 10 Treasures Report
Construction Fund 31 Treasures Report

Cafeteria Fund 50 Treasures Report
Henrietta Fund 70 Treasures Report
Custodial Fund 72 Treasures Report

October, 2017

General Fund 10 Treasures Report
Construction Fund 31 Treasures Report
Cafeteria Fund 50 Treasures Report
Henrietta Fund 70 Treasures Report
Custodial Fund 72 Treasures Report

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Bills Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the following bills;

Betsy Sperry travel \$50.67
Bills, minus Sperry travel \$1,479,213.21
December, 2017 Total bills in the amount of \$1,479,263.88
Food Service bills in the amount ~~\$78,058.78~~ **revised \$79,578.78**

Motion passed by roll call.

Mr. Burnham	abstained	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

INVESTMENTS – December, 2017

INFORMATION (Financial Reports and Bank Statements to be spread upon the Minutes)

- 1) General Fund Report —
Revenues/Expenditures –July, 2017 through November, 2017;
December, 2017 Preliminary
- 2) Activity Fund Reports –
Conneaut Area Senior High School – November, 2017
CVMS- October, 2017 and November, 2017
CLMS – November, 2017
- 3) Food Service Operating Statement –November, 2017

2016/2017 School Year Audit Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the 2016/2017 school year audit as presented at the December 6, 2017 Work Session meeting.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Act 1 Resolution Approved

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the Act 1 Resolution as follows;

RESOLVED, that the Board of School Directors of the Conneaut School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget and other information available to the School Board.
2. The applicable index for the next fiscal year is 3.3 %, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date and in the future will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Donation Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board accept the donation in the amount of \$5,000 from the Walter Brooks Martin, as requested in his Will with concerns for youth that were from needy families to be used to help those needing scholarships or other areas of need.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Board Concerns

Correspondence –

Mr. Mayle noted that the District is in receipt of a PASBO proposal offering a best practice analysis to some of our records. They approached us specifically regarding consulting us on transportation. PASBO would be looking at the legality of our record keeping documentation and maximizing our state reimbursement. This is an area of complexity and has not been updated in many years. The Budget Finance Committee feels this review is well worth the \$10,000 fee considering we pay over \$4 million in transportation. For example, there are formulas they would use to see if it is better to send a van versus a bus; they have the ability to look quickly and diagnosis. Mr. Mayle is comfortable with the proposal cost and feels we can recover the fee easily. Again, this was run by the Budget/Finance Committee and within the last year the state auditor decided to publically chastise many district cuts in transportation costs so it seems to be becoming a hot button with the state. Having this review would seem to help justify with the state that our district is being proactive. The hope is to add a voting meeting just before the additional work session on January 16, 2018 to start the ball rolling.

Mrs. Krachkowski wondered if it would make sense to wait a year; Mr. Mayle replied that our transportation contract with Anderson Coach and Tour expires June 30, 2018. He has spoken with Anderson about this review.

PASBO would provide two employees on site for two days from Harrisburg and come back for a presentation, with a lot of field work in between. Mr. Mayle added that PASBO conducted a review of Millcreek School District last year and definitely saved money.

Mrs. Luckock asked the Board to review the proposal between now and next week.

Student Representative -

Conneaut Area Senior High School- Seth McBride and Alexandra Greleski were excused to prep for District Band.

Conneaut Lake Middle School- Anna Klink and Logan McClimans provided an update.

Crawford County Career & Technical Center Representative – Tim McQuiston CCCTC Board Representative reported the new President and Vice President. The Career Center received a clear opinion on their finances in the last audit. There was a comment made to the Letter to the Editor about the open house and how well done it was. Mr. McQuiston notes it is a product of that school and how well it is run, good leadership over the years. The CTC and their support professionals ratified a contract well ahead of the deadline. Mr. David Schaefer was presented with a plaque and the gavel he used over the years. It is believed the gavel had only been used by Mr. Schaefer as well. Mr. Schaefer will continue to work behind the scenes and is a true leader doing all this for the students. His actions certainly show.

Northwest Tri-County Intermediate Unit #5 Representative – Jody Sperry was absent. Mr. Joseph provided a short update noting he left the IU meeting to attend our last board meeting. A number of technology items were approved, they entered into a financing lease for technology, this is the 2nd of 2 phases of tech upgrades, and an MOU with Girard School District for offsite backup of

their network was introduced. This will be located on rack space at the Northwest Tri- County Intermediate Unit #5 to Velocity for location of services in the Edinboro Area. The IU is also beginning negotiations with the union this month as well.

Conneaut Education Association – James Lucas, President had no update.

Conneaut Educational Support Personnel Association – Paul Van Dusen, President, our association voted to accept bargaining agreement and we are waiting your approval tonight.

Committee Reports – Policy Committee – Mrs. Brenda Kantz and Mr. Adam Jardina, noted the below policies.

2nd Reading and Adoption Approved

Motion by Mrs. Krachkowski, second by Mr. Hornstein that the Board approve the 2nd Reading and Adoption of the following policies-

- Policy 224 – Care of School Property
- Policy 239.1 – Student Assistance Program Loss/Grief Plan
- Policy 251 – Homeless Students
- ~~Policy 300 – Use of Cell Phones by Employees~~
- Policy 302 – Employment of Superintendent

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

PSBA Reaffirming Standards for Effective School Governance and PSBA Code of Conduct Approved

Motion by Mr. McQuiston, second by Mrs. Krachkowski that the Board approve Reaffirming PSBA Standards for Effective School Governance and the PSBA Code of Conduct for Members of Pennsylvania School Boards.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Appointment of a Deputy Tax Collector(s) Approved

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve the appointment of the following Deputy Tax Collectors-

- a. Jeffrey Tillia as the West Fallowfield Township Deputy Tax Collector.
- b. Barbara Britton as the Summerhill Township Deputy Tax Collector.
- c. Patti Franz as the Conneaut Lake Boro Deputy Tax Collector.
- d. Arvilla Allen as the Greenwood Township Deputy Tax Collector.
- e. Noreen Mullen as the Pine Township Deputy Tax Collector.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Approved to Pay

Motion by Mrs. Klink, second by Mr. Burnham that the Board approve to pay as follows;

- a. Request the Board to pay for Pride Center at Conneaut Lake Elementary three tutors for two hours per week or a total of six hours at \$156.00/week. Program will run up to 12 weeks for a total of \$1,872.00 and up to \$300.00 for snacks. Staff to be included: Kristen Bazylak, Jodi Phelps, Barb Vaughn, Aletha Samuels, Robin Copeland, Donna Klie, Angela Krachkowski, Abby Epps, and John McMillen to facilitate Pride Center After School Tutoring Program for students in grades 3 and 4 starting Tuesday, January 16, 2018 through Thursday, April 3, 2018. Teachers to be paid \$26/hour each. **Title 1 Cost:** total \$2,172.00.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Board Director Resignation Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board accept the resignation from Jody Sperry from the Conneaut School District Board of Directors, effective Wednesday, January 10, 2018.

Mrs. Luckock expressed her deepest regrets to have received this resignation and read Mrs. Sperry's resignation letter. Board members expressed their regrets and many thanks to Mrs. Sperry for her leadership and years of dedicated service to the district. Mrs. Krachkowski expressed her thanks to Mrs. Sperry for all her service, she has been a role model for a lot of us, she takes the best interest to heart and advocates for us, the state and Mrs. Krachkowski hopes some of us will have to step up and fill in in that capacity. Mrs. Miller as a new board member can see that between Mr. Schaef and Mrs. Sperry that the Board has lost so much history and knowledge on the Board it makes her feel more constrained, she feels she will need to get up to speed much faster.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Mrs. Luckock announced the Board will be accepting letters of interest from residents of Region 3, to include the Borough of Conneaut Lake, Sadsbury Township, Greenwood Township and East Fallowfield Township. The person appointed to serve to the end of Mrs. Sperry's term ending November, 2019. At that point the position is up for general election. We ask any letters to be addressed to the school Board and sent to Beth Moss at Central Office with a deadline of January 24. Board will interview at a special board meeting on Wednesday, February 7th to vote

in, this keeps us in the 30 day timeframe required.

Northwest Tri-County Intermediate Unit #5 Representative Replacement Approved
Motion by Mr. Ellis, second by Mr. McQuiston that the Board Nominate and Accept Dorothy Luckock as the Northwest Tri-County Intermediate Unit #5 Representative.

Mrs. Luckock expressed her gratitude, Mrs. Sperry has multiple years of networking and connections which many times has presented us with valuable information and insight. She is looking forward to making connections to the IU rep to helpfully will create new networking connections.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Revised Cafeteria Cook Job Description Approved
Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the revised cafeteria cook job description, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Joinder Agreement Approved
Motion by Mrs. Krachkowski, second by Mr. Burnham that the Board approve the Joinder Agreement between Highmark, Inc. and the Conneaut School District from July 1, 2017 and ending June 30, 2021, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Collective Bargaining Agreement Approved
Motion by Mrs. Krachkowski, second by Mrs. Miller that the Board approve the collective bargaining agreement as negotiated between the Conneaut Educational Support Professionals Association and the Conneaut School District for the term beginning July 1, 2018 through June 30, 2021, as per detailed backup.

Executive Session

*Mrs. Luckock explained the Board would now go into an executive session at 7:32 pm
The board returned at 7:37 pm.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Intent to Retire Request(s) Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the Intent to Retire Request(s) as follows;

- a. **Sheila Mahoney** intent to retire on the day after the last teacher day of the 2017-2018 school year.
- b. **Paul Morosky** intent to retire on the day after the last teacher day of the 2017-2018 school year.
- e. ~~**Aletha Samuels** to be considered for retirement on August 31, 2018. Would like the opportunity to consider retirement between now and the end of the school year.~~

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Professional Growth Requests Approved

Motion by Mr. Ellis, second by Mrs. Miller that the Board approve the professional growth requests as follows;

- a. Lois Byham, Deborah Hatheway and Brenda Kantz to attend the 2018 PA Title 1 Improving School Performance Conference in Pittsburgh, PA on Sunday, January 28, 2018 through Wednesday, January 31, 2018. **Title I Cost:** substitutes \$420.00 each teacher, registration \$400.00 each, mileage \$100.44 Lois going with Deborah driving, Brenda mileage \$90.95 and tolls/parking for Brenda \$70.00, tolls/parking \$100.00 for Deborah, hotel \$282.72 **correction \$565.44 total** plus taxes (Lois and Deborah sharing a room) Brenda' room \$445.00, meals \$240.00 each.
- b. Ashley Dolan and Kevin Welsh to attend the Speech Language Pathologists Maximize Your Effectiveness, Efficiency and Reach in Corapolis, Pa on Thursday, February 1, 2018. **District Cost:** registration \$249.00 each, carpooling with one submitting mileage reimbursement of \$50.82.
- c. Melissa Flinchbaugh and Lisa Lichota to attend the Career Benchmark Indicators at the IU#5 on Friday, January 19, 2018. **District Cost:** mileage (Lisa) \$26.75.
- d. Frank Kimmel to attend the developing Your Emotional Intelligence in Erie, PA on Wednesday, February 14, 2018. **District Cost:** registration \$149.00 and mileage \$44.69
- e. Diane Reynolds to attend the 2018 PDE Data Summit in Hershey, PA on Sunday, March 25, 2018 through Wednesday, March 28, 2018. **District Cost:** substitute \$300.00, registration \$300.00 (early bird fee), tolls/parking \$40.00, will car pool if others attend, otherwise submit mileage at \$304.95, hotel \$402.00 plus taxes, meals \$240.00.
- f. Sue Moss, Kris Barnes, Greg Peters and Sheila Mahoney to attend the PA Positive Behavior Support Network Implements Focus in Hershey, PA on Monday, May 21, 2018 and Tuesday, May 22, 2018. **Systems of Care Grant Reimbursed:** substitutes \$1,120.00, registration \$300.00, mileage \$163.71, hotel \$600.00, meals \$600.00.

addition...

- g. Kevin Burns and Kris Barnes to attend the Coaches Day in Pittsburgh PA on Thursday,

January 25, 2018. District Cost: substitute \$140.00, and mileage \$120.38.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Professional Growth Change Approved

Motion by Mrs. Krachkowski, second by Mrs. Klink that the Board approve the change in driver for the previously approved trip to Practical Intervention Strategies to Accelerate Reading Achievement in Pittsburgh, Pa on Monday, December 4, 2017. Driver should be Amy Mathias for \$127.76 in miles and tolls/parking \$9.50.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Fund Raising Requests Approved

Motion by Mrs. Miller, second by Mr. Burnham that the Board approve the following fundraising requests;

Conneaut Area Senior High School

- a. Friends of Music to sell assorted candles through Our Own Candle Company at various prices starting Monday, February 26, 2018 through Wednesday, March 28, 2018. Proceeds to help pay for Disney trip and the Music Department expenses.
- b. Friends of music to sell sub sandwich meal coupons at \$6/each starting Monday, January 15, 2018 through Wednesday, February 28, 2018. Proceeds to help pay for Disney trip and Music Department expenses.

Conneaut Area Senior High School

- c. Conneaut Boys Lacrosse Club to sell raffle tickets for a freezer full of meat starting late January, 2018 through February, 2018 at \$20/ticket. Proceeds to help pay for transportation, equipment refs and more.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Student Activity/Field Trip Request Approved

Motion by Mr. Hornstein, second by Mr. Burnham that the Board approve the student activity/field trip requests as follows;

Conneaut Lake Elementary School

- a. Serena Klink, Sheryl Blood, Renee Grout, and another instructional aide to take up to 11 students to the Movies at Meadville and McDonalds on Tuesday, January 16, 2018 (snow

date Tuesday, January 23, 2018). District Cost: registration \$70, busing \$126.20 and meals \$27.00.

Conneaut Area Senior High School

- b. Melissa Flinchbaugh to take the 9th graders and some 10th graders to the annual CCCTC Work sessions on each day of Tuesday, January 23, 2018, Wednesday, January 24, 2018 and Thursday, January 25, 2018. District Cost: busing costs pending.
- c. Marcy Hoenes, Paul Van Dusen, Kathy Semian and a school nurse to take eleven students to watch a movie, tour the theatre, and lunch at Kentucky Fried Chicken on Thursday, January 18, 2018. District Cost: registration \$120.00, busing pending and meals \$58.30.
- d. Marcy Hoenes, Paul VanDusen, Kathy Semian, a school nurse and Mrs. Hill to take eleven students to the Kids Jam to watch the Bayhawks Basketball and lunch in Erie, PA on Wednesday, February 7, 2018. District Cost: registration \$77.00, and busing pending.

Conneaut Valley Middle School

- e. Sue Moss, Brian McCall and Sarah Pelc to take up to 50 middle school WEB students to CLMS for a boys' basketball game as super fans on Monday, February 5, 2018. District Cost and student fundraising contributions: \$72.00.

added CVMS trip...

- f. Sue Moss, Tami Bossard, Jason Onderko, Howard Bolte, Kris Barnes, and Todd Tompkins to take the middle school students to an Erie Bayhawks game as Positive Behavior reward on Wednesday, February 7, 2018. District Cost: substitute \$700.00 and transportation \$490.00.

District Middle Schools

- g. Bernadette Verno and Jeff Hans to take twelve 5th through 7th grade students to Knex Competition at the IU#5 in Edinboro, Pa on Tuesday, March 6, 2018. District Cost: ½ day sub \$140.00, registration \$90.00 and busing \$270.00.

Elementary Schools

- h. Bernadette Verno to take four 4th graders to the Knex Competition at the IU#5 in Edinboro, PA on Monday, March 5, 2018. **District Cost:** ½ day sub \$70.00, registration \$30.00 and busing pending.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Volunteers for 2017/2018 SY

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the following volunteers;

Conneaut Area Senior High School

Alan Sandroch** Boys' Volleyball Volunteer

**Pending Clearances

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
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Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Resource Person(s) Approved

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the following resource persons;

- a. Request the Board to approve John Kosar, Brian Lipps, and Kris Tursky as Resource Person(s)** for Wrestling from Friday, December 22, 2017 through Thursday, January 4, 2018.

** Per Policy 123- "Interscholastic Athletes: Resource personnel in extracurricular activities are permitted to work under the supervision of the head coach for a period not to exceed two (2) weeks. Resource personnel do not need an Act 34 clearance but must be reported to the board on the appropriate form."

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Leave Requests Approved

Motion by Mrs. Miller, second by Mr. Burnham that the Board approve the following leave requests;

- a. Heather Fuller, instructional aide, 2 Days, General Unpaid Leave, Thursday, November 30, 2017 and Friday, December 1, 2017.
- b. Renee Grout, instructional aide, 1 Day, General Unpaid Leave, Friday, December 8, 2017.
- c. Martin Mahoney, instructional aide, 3 Days, General Unpaid Leave, Thursday, January 11, 2018; Friday, January 12, 2018 and Tuesday, January 16, 2018.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Athletic Intramural Approved

Motion by Mr. Hornstein, second by Mr. Burnham that the Board approve the athletic intramural program as follows;

Conneaut Lake Middle School

Nate Alsdorf for Boys' 5th and 6th grade basketball, 20 hours @ \$19/hour total= \$380.00
Todd Turner for Boys' 5th and 6th grade basketball, 20 hours @ \$19/hour total= \$380.00
Betsy Sperry for Girls' 5th and 6th grade basketball, 20 hours @ \$19/hour total= \$380.00

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Superintendent to Hire Approved

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the Superintendent to post, interview and hire for an open position and bring the name to the next regular board meeting.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Additional Leave Request(s) Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the additional leave requests as follows;

- a. Connor Baughman, General Unpaid Leave, 6 Days, Wednesday, January 3, 2018 through Friday, January 5, 2018; Paid Military Leave, 15 Days, Monday, January 8, 2018 through Monday, January 29, 2018; Unpaid Military Leave, 32 Days, Tuesday, January 30, 2018 through Friday, March 16, 2018.
- b. Angela Clark, bookkeeper II, General Unpaid Leave, 4 hours, Thursday, December 21, 2017.
- c. John Davis, Mail Run Carrier, 1 Day, General Unpaid Leave, Wednesday, December 20, 2017.
- d. Heather Fuller, instructional aide, 2 Days, General Unpaid Leave, Thursday, December 7, 2017 and Friday, December 8, 2017.
- e. Heather Fuller, instructional aide, 1 Day, General Unpaid Leave, Wednesday, December 13, 2017.
- f. Renee Grout, instructional aide, ½ Day, General Unpaid Leave, Thursday, December 21, 2017.
- g. Danna Hayford, cooks helper, 1 Day, General Unpaid Leave, Monday, November 13, 2017.
- h. Juliet Martsolf, office aide, 1 Day, General Unpaid Leave, Monday, December 18, 2017.
- i. Yvonne Seger, cooks helper, 1 Day, General Unpaid Leave, Friday, November 17, 2017.
- j. Cindy Simonette, instructional aide, 4. 25 hours, General Unpaid Leave, Thursday, November 30, 2017 for .75 hours; Friday, December 1, 2017 for 1.75 hours; Friday, December 8, 2017 for 1.75 hours.
- k. Nicole Vennare, cashier, 3 hours, General Unpaid Leave, Monday, December 4, 2017.
- l. Lalone Zamora, cooks helper, 1 Day, General Unpaid Leave, Monday, December 4, 2017.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Contracted Custodial Personnel Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the additions to Contracted Custodial Personnel, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

SAT Tutor Appointment(s) Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the appointment of the following for SAT tutors for the 2017/2018 school year at \$26/hour. Note- the original motion in December, 2017 for 3 hours each day/tutor and an hour prep time each day.

Reading – Sue Moss
Writing/English – Lisa Lichota
Math – Richard Freysinger

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Appointment(s) Approved

Motion by Mrs. Krachkowski, second by Mr. Hornstein that the Board approve the following appointments;

- a. Request the Board to hire **Wendy Andrews** as a nurse Substitute Caller effective Thursday, January 11, 2018 at the contracted rate of \$26.00/hour up to 2 hours per week as per current CEA Collective Bargaining Agreement. These hours are to be completed when school is in session after regular school hours. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.
- b. Request the Board to hire **Joseph Drda** as a part time Paraprofessional/Autistic Aide/PCA at the Bethesda Partial Program, Meadville, PA effective *retroactive to *Monday, January 8, 2018 at a rate of \$14.61 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals.
- c. Request the Board to hire **Annette Lewis** as a full time Paraprofessional/Autistic Aide/PCA at Conneaut Area Senior High School effective Thursday, January 11, 2018 at a rate of \$15.15 per hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and the Conneaut Education Support Personnel Association.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes

Mr. McQuiston yes Mrs. Miller yes Mrs. Sperry absent

Long Term Substitute Approved

Motion by Mrs. Krachkowski, second by Mr. Hornstein that the Board approve to appoint **Derek Peterman**, as a long-term substitute Technology Education Teacher (9-12) at Conneaut Area Senior High School at Bachelors Scale Step 1 at \$51,184.00 beginning Monday, January 22, 2018 through Friday, June 8, 2018. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Association. Mr. Peterman is a not a tenured professional.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mrs. Klink yes Mrs. Krachkowski yes Mrs. Luckock yes
Mr. McQuiston yes Mrs. Miller yes Mrs. Sperry absent

Academic Intervention/Tutoring Teacher Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve to hire **Mechel Golenberke** as an Academic Intervention/Tutoring Teacher effective *retroactive to * Tuesday, January 9, 2018 at the contracted rate of \$26/hour. To be conducted at 1 hour per day and up to 3 days per week on a rotation “as needed basis” as when school is in session after regular school hours. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and the Conneaut School District.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mrs. Klink yes Mrs. Krachkowski yes Mrs. Luckock yes
Mr. McQuiston yes Mrs. Miller yes Mrs. Sperry absent

Correction to Course Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the course correction as follows;

Approve to write a “Practical Math” course at CASH for the 18/19 SY for up to 15 hours at the rate of \$26/hour. (Incorrectly placed at a rate of \$1,500.00, as approve incorrectly at the December 13, 2017 regular board meeting.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mrs. Klink yes Mrs. Krachkowski yes Mrs. Luckock yes
Mr. McQuiston yes Mrs. Miller yes Mrs. Sperry absent

Facility Use Fee Waiver Request Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the facility use requests with fee waivers as follows;

Conneaut Lake Middle School

- a. Dale Costa, Jr, requestor to use the gymnasium whenever available for sports pickup

games starting after January 10, 2018 through the end of the school year *for purposes of playing basketball. Requesting fees to be waived.*

- b. David Herr, requestor for Conneaut Captains Baseball to use the auditorium for baseball starting January, 2018 through end of April, 2018. *Requesting fees to be waived.*

items moved to here and item "e" added...

Conneaut Valley Elementary

- c. John Evans, requestor for Conneaut Valley Little League to use the gymnasium Monday, March 19, 2018 through Tuesday, May 1, 2018 for baseball practices. *Asking for fees to be waived.*
- d. Yvonne Medrick, requestor for Conneaut Valley Girls Softball Association to use the gymnasium Monday, March 19, 2018 through Tuesday, May 1, 2018 for softball practices. *Asking for fees to be waived.*
- e. Rich Jones requesting for Conneautville Church of Christ to use the gymnasium on 1/8/18 through 1/13/18 and 1/15/18 through 1/20/18 for Upward Basketball practices, backup plan. *Asking for fees to be waived.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Asset Disposal of Equipment Approved

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve the request to dispose of equipment of a Toshiba copier, *as per backup on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Real Estate Listing Agreement Approved

Motion by Mr. Hornstein, second by Mr. Ellis that the Board approve the ERA – Richmond Real Estate Service listing agreement *for the Summit Township Building*, for twelve (12) months from the signature date, Wednesday, January 10, 2018 through January 9, 2019.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Changes/Additions to Bus Stops for Anderson Bus Company Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the changes and additions to the bus stops for Anderson Bus Company.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	absent

Visitor Recognition

Mrs. Luckock provided visitor recognition, noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Rick Bridge, Summit Township resident approached the podium. Wanted to thank Jody Sperry for her leadership, she will be missed. One can never underestimate the power of good leadership. Mrs. Sperry led through a tremendous change as well as Mr. Schaef last month. They both have left a huge hole. When he saw Mrs. Sperry's resignation on the draft agenda he could not help but pretend it was not going to happen, again a huge void but change is scary. In thinking about her resignation over the past week he is a lot less scared now. In looking at who all is on the Board his worries subsided a bit. Mr. Bridge reiterated Mr. Sperry's acknowledgement and recognition of School Board Directors Month and what board members provide and what you do blows his mind. He thanked Mrs. Sperry.

Mrs. Luckock noted that the Board and Administration would pass on the kind words to her, she could not be present but we will meet with her.

Paul VanDusen approached the podium. He wanted to thank the powers to be for the new stove in the special education room at CASH. The class cooked a meal for our students, it is greatly appreciated and means a lot for our students.

Board Input

Mrs. Luckock announced the next regularly scheduled meetings as follows;

Additional Work Session, January 16, 2018
The next Work Session is February 7, 2018
The next Regular Board Meeting is February 14, 2018

Mrs. Miller thanked the Board for posting the draft agenda last week, it is a great step in reaching out to the community for involvement/awareness.

Mrs. Luckock noted she is not yet prepared to fill the vacancies left with Mrs. Sperry's resignation.

Mr. Joseph asked that the minutes reflect the Negotiation Committee meet with the CEA on December 14 and we were scheduled for January 4, 2018 but cancelled. We are scheduled for tomorrow, January 11, 2018 and January 30, 2018.

Also he wanted to advise the Board on the status of the Park bankruptcy which is scheduled a sale to close on Lot 5 of the subdivision tomorrow. Assuming it closes as scheduled we should receive the lot payment and will be out of the bankruptcy.

Lastly, Mr. Joseph did comply with the Simon Campbell RTKR on this past Monday.

Mrs. Luckock announced the Board would be going into an **Executive Session** immediately following the meeting to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically matters involving personnel concerns.

Adjournment

Motion by Mr. Hornstein, second by Mrs. Krachkowski that the Board adjourn at 7:59 pm.


INFORMATION (Items approved by the Superintendent and submitted as information to the Board of Education)

with items removed ...

1. Facility Use Requests – as information.

Conneaut Valley Elementary

- a. ~~John Evans, requestor for Conneaut Valley Little League to use the gymnasium Monday, March 19, 2018 through Tuesday, May 1, 2018 for baseball practices.~~
- b. ~~Yvonne Medrick, requestor for Conneaut Valley Girls Softball Association to use the gymnasium Monday, March 19, 2018 through Tuesday, May 1, 2018 for softball practices.~~


Mrs. Dorothy Luckock, Board President


Mr. Greg Mayle, Board Secretary