

CONNEAUT SCHOOL DISTRICT  
219 West School Drive  
Linesville, PA 16424

**Minutes**  
**Regular Board Meeting**  
**September 12, 2018**  
Alice Schafer Annex  
7:00 p.m.

The Conneaut School Board of Directors met Wednesday, September 12, 2018 at the Alice Schafer Annex gymnasium/cafeteria.

The meeting was called to order at 7:00 p.m. by Board President Mrs. Dorothy Luckock.

The following members answered to roll call:

Mr. Burnham	Mr. Ellis	Mr. Hornstein
Mr. Jacobs	Mrs. Luckock	Mrs. Klink
Mrs. Krachkowski	Mrs. Miller	

It is noted Mr. McQuiston was absent.

**Administrators Present-**

**Superintendent:** Jarrin Sperry

**Business Manager:** Greg Mayle

**Special Education Director-** Susy Dressel

**Director of Buildings and Grounds-** Frank Kimmel

**Curriculum Director –** Brenda Kantz

**Principals:** David Maskrey, Adam Jardina, Joel Wentling, Kevin Burns, and Doug Parks.

**Visitor Recognition**

Mrs. Luckock offered a Visitor Recognition on Agenda Items\* noting as \*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

After the Flag Ceremony Mr. Hornstein read the Vision and Mission Statement.

**Agenda Approved**

Motion by Mrs. Klink, second by Mr. Hornstein that the board approve the Agenda *with additions*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Minutes Approved**

Motion by Mrs. Klink, second by Mr. Jacobs that the Board approve the Minutes titled below;

July 16, 2018	Budget/Finance Committee Meeting Minutes
August 1, 2018	Work Session Meeting Minutes
August 8, 2018	Regular Board Meeting Minutes

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Bills Approved**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve motions VII. A 1-3 bills; motion passed.

August, 2018, bills in the amount of \$1,182,136.19  
Fund 31 in the amount of \$6,766.57.  
Fund 50 Food Service bills in the amount of ~~\$270.00~~ **\$9,133.22**

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

INVESTMENTS – August, 2018

INFORMATION (Financial Reports and Bank Statements to be spread upon the Minutes)

- 1) General Fund Report – Revenues/Expenditures- Not available at this time.
- 2) Activity Fund Report -
  - Conneaut Area Senior High School – July, 2018
  - Conneaut Valley Middle School, July 2018
- 3) Food Service Operating Statement – not available at this time.

Approved to Pay

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve to pay as follows;

- a. Approve to pay 4 School Counselors and 8 teachers to train/meet on the Career Zone program. This program is being used to track Career Readiness activities required by PDE. The training will be a virtual training followed by an after school training in September, to determine which activities will be done at each grade level, specific date TBD. **Title IIA Paid**, up to 4 hours each at the current CBA hourly rate.
- b. Approve to pay Link Crew advisors for student training and orientation up to 10 hours each at the CBA agreed hourly rate, the following staff members-

Lisa Lichota	Mike Huber	Darla Andrew	Alex Hoovler
Melissa Flinchbaugh	Donna Kullen		

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

Insurance Renewal for Voluntary Student Activity Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the renewal of the Blanket Volunteer Accident Insurance Policy at the cost of \$500.00 (same rate for the past four years) for the 2018/2019 SY through National Union Fire Insurance Company effective September 14, 2018 through September 14, 2019.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

Intramurals Approved

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve the following Academic Initiative/Academic Intramural Proposals;

**Conneaut Lake Middle School**

- a. Trish Prebor to conduct an Arts, Games and Technology Intramural , up to 30 hours starting Monday, September 17, 2018 through Friday, May 17, 2019. Paid at the contracted hourly academic intramural pay rate.
- b. Peg Jacobs and Bret McCartney to conduct the Watershed Challenge from Friday, August 31, 2018 through Tuesday, October 30, 2018 for a total of 15 hours each at the contracted hourly academic intramural pay rate.

**Conneaut Valley Middle School**

- c. Victor Susol to conduct Chess/Strategy Game/Art Club for a total of 20 hours during the entire 18/19 school year at the contracted hourly academic intramural pay rate.

**Conneaut Area Senior High School**

- d. Amber Heil to conduct Envirothon for up to 30 hours starting September, 2018 through May, 2019 at the contracted hourly academic intramural pay rate.

**Conneaut Lake Elementary School**

- e. Intramural Activities for Grades 3 & 4 up to approximately 100 hours (\$1,900.00) which may include: basketball, volleyball, soccer, softball, cross country skiing, gymnastics, bowling, scooter activity, four square, floor dodge ball, baseball and educational activities with the following staff, each paid at the contracted hourly academic intramural pay rate:

Todd Greenawalt	Korrin Thomas	Barb Vaughn
Heidi Bechtel	Jodi Phelps	John McMillen
Kevin Welsh		

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Cyber Risk Insurance Policy Renewal Approved**

Motion by Mr. Hornstein, second by Mrs. Krachkowski that the Board approve the Cyber Risk Insurance Policy through Great American Insurance Group effective September 19, 2018 through June 30, 2019 with a total cost of \$2,692.09.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Grant Approved**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the following Grants;

- a. Request the Board to approve the grant application submitted by Patricia Prebor for Conneaut Eagles Foundation in the amount of \$500. Grant monies, if awarded, to be used for the CLMS Computer Department.
- b. Request the Board to accept a Grant stipend and substitute reimbursement from IU5/Northwest PA JobConnect in connection with the Teacher in the Workplace Grant. Four (4) Teachers/Guidance Counselors have been accepted. Schedule, stipend amounts and participants listed in Canvas.

The Board thanked those who are actively pursuing grants.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Donation Approved**

Motion by Mr. Jacobs, second by Mr. Burnham that the Board accept the donation received from the All Sports Boosters for an ice machine valued at \$3,257.11.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**School Based Prevention Specialist Agreement Approved**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the employment agreement between Crawford Central School District, Conneaut School District and the School Based Prevention Specialist, Kristina Brink, as per detailed backup on Canvas.

Mrs. Miller asked for confirmation that this is a shared agreement with Crawford Central SD., Mr. Sperry confirmed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**BOARD CONCERNS**

Correspondence – None

Student Representatives - CASH – Katherine Ledford updated the Board on the start of school.

Crawford County Career & Technical Center Representative – Tim McQuiston, not present. Mr. Ellis provided a brief update. This year was the 50<sup>th</sup> Anniversary for the CCCTC.

Northwest Tri-County Intermediate Unit #5 Representative – Mrs. Dot Luckock, IU Board Representative read her report.

Conneaut Education Association – Jeff Hans, President noted he has spoken to the teachers at all the buildings.

Conneaut Education Service Personnel Association – Paul Van Dusen, President had no report.

**1<sup>st</sup> Reading of Policy**

Policy for 1<sup>st</sup> Reading – as information  
Policy 105 - Curriculum  
Policy 122 – Co-Curricular Activities

**2<sup>nd</sup> Reading and Adopted Policy**

Motion by Mrs. Krachkowski, second by Mrs. Klink to Waive 1<sup>st</sup> Reading and go for 2<sup>nd</sup> Reading and Adoption the policy as follows;

**Policy 616 Payment of Claims**

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Election of PSBA Officers Approved**

Motion by Mr. Ellis, second by Mr. Hornstein that the Board elect the following for PSBA Officers-

President Eric Wolfgang  
 Vice President Art Levinowitz  
 Treasurer \_\_\_\_\_  
~~Western At Large~~ \_\_\_\_\_

PSBA Insurance Trust Trustees William LaCoff, Dr. Richard Frerichs and Nathan Mains.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

Memorandum of Understanding Approved  
CC SAP Agreement Approved  
Job Description Approved

Motion by Mr. Hornstein, second by Mr. Ellis to approve motions 4, 5 and 6 Below-motion passed. Mr. Burnham abstained, specifically regarding the CC SAP Mental Health Liaison Agreement.

- 1. Approve Memorandum of Understanding(s)

Request the Board to approve the Memorandum of Understanding between the Conneaut School District and the Conneaut Education association regarding teacher schedule changes, *backup on Canvas for Board review.*

- 2. Approve Crawford County Student Assistance Program Mental Health Liaison Agreement

Request the Board to approve the Crawford County Student Assistance Program Mental Health Liaison Agreement for 2018/2019 school year. *Detailed backup on Canvas.*

- 3. Approve Job Description

Request the Board to approve the Reading Interventionist job description, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

*motion removed...*

- ~~4. Approve Board Goals~~

~~Request the board to approve the 2018/2019 SY Board Goals, available on Canvas.~~

Motion _____	Second _____	Action _____
Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mr. Jacobs _____	Mrs. Klink _____	Mrs. Krachkowski _____
Mrs. Luckock _____	Mr. McQuiston _____	Mrs. Miller _____

Pre-Kindergarten Lease(s) Approved

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve the Pre-Kindergarten Lease(s) as follows;

- a. Request the Board to approve the Pre-Kindergarten Lease for **Alice Schafer Annex** effective July 1, 2018 through June 30, 2019.

- b. Request the Board to approve the Pre-Kindergarten Lease for **Conneaut Lake Elementary School** effective July 1, 2018 through June 30, 2019.
- c. Request the Board to approve the Pre-Kindergarten Lease for **Conneaut Valley Elementary School** effective July 1, 2018 through June 30, 2019.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Fundraising Vendor Approved**

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve the following new vendor for fundraising;

- o Uncle Jerry’s Tees, 265 Willow Brook Road, Freehold NJ 07728

Mrs. Miller questioned why this was added when she was handed a fundraising request from a parent after the deadline and it was not added.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Agreement – Short Term Visitor Agreement Approved**

Motion by Mr. Burnham, second by Mr. Jacobs that the Board approve the Short-Term (no overnight stay) Visitor Agreement with the University of Pittsburgh/Pymatuning laboratory of Ecology, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Personnel Items 1-4 Approved**

Motion by Mr. Hornstein, second by Mr. Jacobs to approve Personnel items 1 through 4, motion passed.

1. Approve the additions to the Service Support Professionals substitute personnel.
2. Approve Kelly Substitute Services Listing.
3. Approve Leave Request(s)



- a. **Abigail Epps**, teacher, 15 Days, FMLA starting Monday, August 27, 2018 through Monday, September 17, 2018.
- b. **Juliet Martsof**, office aide, 174 Days, Childrearing Leave, starting approximately Monday, September 17, 2018 through the rest of the 2018/2019 school year.

4. Approve 2018/2019 SY Cafeteria Employee Hourly Schedules

Request the Board to approve the Corrected 18/19 SY Cafeteria Employees hourly schedules, *as per available on Canvas*.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Resignations Approved**

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the following resignations;

- a. Request the Board to accept the resignation from **Mildred Grabowski**, cafeteria helper effective August 13, 2018.
- b. Request the Board to accept the resignation from **Jennifer Young**, office aide, effective August 16, 2018

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Appointment(s) Approved**

Motion by Mrs. Klink, second by Mr. Ellis that the Board approve the following appointments;

- a. Request the Board to hire **Rachel Collins** a full time Reading Interventionist Teacher at Conneaut School District effective “retroactive to” Monday, August 27, 2018 at Step 1 of the Masters Schedule \$53,274.00 per the current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Mrs. Collins is not a tenured professional.
- b. Request the Board to hire **Heidi Dickerson** as full time Foreign Language Teacher at Conneaut Area Senior High school effective “retroactive to” Monday, August 27, 2018 at Step 1 of the Bachelors’ Schedule \$52,514.00 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

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Mrs. Dickerson is not a tenured professional.

- c. Request the Board to hire **Debra Welker** as a full time (7.5 hours/day) cafeteria cook for Conneaut School District at Conneaut Valley Middle School effective “retroactive to” Tuesday, August 28, 2018 at the rate of \$15.64 per hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
- d. Request the Board to hire **Toni Zusinas** as a full time Middle School Learning Support Teacher at Conneaut Valley Middle School effective “retroactive to” Tuesday, August 28, 2018 at Step 2 of the Bachelors’ Schedule \$52,833.00 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Miss Zusinas is not a tenured professional.

*items added...*

- e. Request the Board to hire **Jessica Numer** as the part time (5.75 hrs/day) cafeteria helper at Conneaut Valley Elementary School effective Thursday, September 13, 2018 at the rate of \$14.80 per hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
- f. Request the Board to hire **Diana Bish** as the part time office aide at Conneaut Valley Middle School effective Thursday, September 13, 2018 at the rate of \$14.80 per hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Supplemental Appointment’s for 2018/2019 SY Approved**

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve the 2018/2019 SY Supplemental Appointments;

**Conneaut Area Senior High School**

Corinne Eaton	Student Council Advisor
Pat Gould	Spirit Club
Alex Hoovler	National Honor Advisor
Charles Morris	Senior Class Co-Advisor
Jason Peters	Yearbook Managing Co-Editor
Jason Wertelet	Senior Class Co-Advisor
Alyse Widger	Head Boys’ Varsity Volleyball Coach

**Conneaut Valley Middle School**

Sue Moss	Newspaper Advisor
Sue Moss	Spirit Advisor
Mary Wilson	Yearbook Managing Editor

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\*Community Member - Clearances on File  
\*\*Community Member - Pending Receipt of Clearances  
*Supplemental rates per current CEA Contract unless otherwise stated.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Volunteers – 2018/2019 SY Approved**

Motion by Mr. Jacobs, second by Mr. Burnham that the Board approve the following 2018/2019 SY volunteers;

**Conneaut Area Senior High School**

Cody Cornell**	Cross Country Volunteer
Jeffrey Battles**	Golf Volunteer
Daniel VanDyke**	Wrestling Volunteer

\*Community Member - Clearances on File  
\*\*Community Member - Pending Receipt of Clearances

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Activity Account Custodians and Bonding Approved**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the Activity Account Custodians and Bonding thereof:

**Conneaut Area Senior High School:**

David Maskrey	John Hines
Sarah Shirey, Co-Signer	

**Conneaut Valley Middle School:**

Kevin Burns	Brenda Loucks, Co-Signer
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**Conneaut Lake Middle School:**

Joel Wentling	Sandy Calvert, Co-Signer
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and, approval of Greg Mayle as signatory on behalf of any of the above individuals.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes

Mrs. Luckock yes

Mr. McQuiston absent

Mrs. Miller yes

**Professional Growth Requests Approved**

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve the following professional growth requests;

- a. Darla Andrew, Craig Heberle and Pam Harrison to attend the Teacher in the Workplace at the IU#5 or via internet monthly starting August 31, 2018; September 21, 2018; October 26, 2018; November 13, 2018; November 30, 2018; and December 17, 2018. Paid by NW PA JobConnect Grant: substitute \$560.00, mileage \$130.80.
- b. Marie Lockwood to attend the NWPA Teacher in the Workplace Program at the NW Tri-Co IU#5 on January, 11, 2019 (half day); January 30, 2019; February 27, 2019; March 12, 2019; March 27, 2019 and May 29, 2019. **Title IIA Cost:** substitute \$700.00 \$500.00 (paid by NW PA JobConnect Grants), mileage \$119.84.
- c. Kris Barnes, Stephanie Billig and Beth Sanner to attend the Coaches Day for SWPBIS at the NW Tri-County IU#5 on Thursday, September 13, 2018. **Title IIA Cost:** substitute \$140.00 each and mileage \$26.16.
- d. Devin Campbell to attend the SAP Training at the IU#5 on Tuesday, October 9, 2018, Wednesday, October 10, 2018 and Tuesday, October 16, 2018. **Title IIA Cost:** substitute \$420.00 (SAP Grant) mileage \$54.50.
- e. Jessica Ellis was originally approved June 13, 2018 to attend the Inst. Institute for STEM Education and Advancement at the Carnegie Science Center to attend Thursday, July 5, 2018 and Friday, July 6, 2018. **Title IIA Additional** Costs incurred include parking/tolls at \$44.00.
- f. Marie Lockwood to attend the 5<sup>th</sup> Annual trauma Informed and Resilient Communities at Edinboro University on Monday, September 24, 2018. **NO Cost to the District.**

*names removed...*

- g. Joyce Popovich, ~~Diane Reynolds and Val Smith~~ to attend the A/CAPA Fall Conference in Hershey, PA on Sunday, October 28, 2018 through Wednesday, October 31, 2018. **District Cost** each: ~~substitute for Diane and Val (each) \$360.00~~, registration \$315.00 each, mileage \$309.56, hotel \$813.00 each and meals \$240.00 each. ~~Planning on carpooling.~~
- h. Jaime Wells was originally approved July 11, 2018 to attend the SAP Training at the IU5 on October, 9 and 10, 2018. Should have included October 16, 2018. **Title IIA Cost.**

*added...*

- i. Ashley Dolan and Kevin Welsh to attend the 30<sup>th</sup> Annual Speech Pathology Alumni Conference at Edinboro University on Friday, September 28, 2018. District Cost: registration \$75.00 each and carpooling/mileage \$22.68.

Motion passed by roll call.

Mr. Burnham yes

Mr. Ellis yes

Mr. Hornstein yes

Mr. Jacobs yes

Mrs. Klink yes

Mrs. Krachkowski yes

Mrs. Luckock yes

Mr. McQuiston absent

Mrs. Miller yes

**Student Field Trips/Activity Trip Requests Approved**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the following Student Field Trips/Activity Trip Requests;

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- a. Eugene Bocan to take sixteen Environmental Microbiology class students to Presque Isle State Park for field lab biological samplings on Thursday, October 18, 2018. District Cost: substitute \$140.00 and busing \$175.00.
- b. Eugene Bocan to take sixteen Environmental Microbiology class students to Conneaut Creek, Linesville Creek, Presque Isle/Lake Erie Pymatuning Lake on October 16, 2018; November 13, 2018; December 11, 2018; October 18, 2018 Presque Isle/Lake Erie; March 19, 2019; April 23, 2018; and May 14, 2018. District Cost: transportation \$300.00.
- c. Eugene Bocan to take sixteen environmental Microbiology class students to Allegheny College on Friday, April 5, 2019 to present research projects during the Allegheny College Creek Connections Student Research Symposium. District Cost: substitute \$140.00 and busing \$125.00.
- d. Ralph Egyud and Glenn Cameron to take 25 students to the Erie Tuba Christmas at PSU-Behrend on Saturday, December 8, 2018. District Cost: transportation pending.
- e. Amber Heil to take seven students to a seminar at Pymatuning, students will be kayaking and discuss environmental issues and ecology on Wednesday, September 12, 2018. District Cost: substitute \$140.00 and using district van.

*date changed due to PSAT Testings...*

- f. Amber Heil to take up to 35 Environmental Science students to spend the day at the Pymatuning Lab, Linesville, PA on ~~Wednesday, October 10, 2018~~ **changed to Wednesday, October 3, 2018**. District Cost: substitute \$140.00 and busing \$155.00.
- g. Marcy Hoenes, Kathy Semian and Paul VanDusen to take nine students on the Wagon Trails Animal Safari in Vienna, Ohio on Friday, October 5, 2018. District Cost: registration \$98.00 and busing pending.
- h. Laura Metrick to take up to 25 students to the Regional Roundup at the Lawrence County Fairgrounds on Thursday, October 18, 2018. District Cost: substitute \$140.00 and busing \$104.20.
- i. Laura Metrick to take five juniors and seniors to the National FFA Convention in Indianapolis, IN on Wednesday, October 24, 2018 through Saturday, October 27, 2018. District Cost: substitute \$420.00, registration \$85.00, mileage \$481.00 and hotel \$507.00.
- j. Evey Neville, Kris Barnes, Victor Susol, Caitlyn Cress and Todd Tompkins to take the 8<sup>th</sup> grade students and some additional students, up to 175, to the Crawford County Career Fair at the Vernon Fire Hall on Thursday, September 27, 2018. District Cost: busing \$410.00.
- k. Evey Neville to take up to seven juniors and seniors to tour PMI/LTI in Meadville, PA on Wednesday, October 31, 2018. District Cost: using District Van.
- l. Bernadette Verno to take eight students to the Greendale Cemetery-Archaeology Allegheny Trip on Friday, September 21, 2018. No Cost to the District.
- m. Bernadette Verno to take up to 20 students to the Propaganda Competition at the Slippery Rock University on Wednesday, September 26, 2018. District Cost: substitute \$70.00, registration \$200.00, and busing \$209.00.

*Conneaut Lake Middle School*

- n. Jamie Duda, Bonnie VanDusen, Corina White and Jason Pardee to take nine students to Al's Melons, purchase foods and prepare foods once back in the classroom on Friday, September 21, 2018 (rain date Friday, September 28, 2018). District Cost: food \$60.00.
- o. Craig Heberle and Marie Lockwood (Conneaut Valley Middle School) to take 2 students from CLMS and 2 students from CVMS to the Caring Team Luncheon at the Highmark Caring Place in Erie on Thursday, September 27, 2018. Using the District Van.

*Conneaut Lake Elementary School*

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- p. Serena Klink, Renee Grout, and Sheryl Blood to take eight students to the Conneaut Lake Library every Monday, weather permitting starting September 17, 2018 through May 20, 2019. NO Cost to the District.
- q. Serena Klink, Renee Grout, Sheryl Blood, and Kevin Welsh to take up to eleven students to Port Farms in Waterford PA on Friday, October 12, 2018. District Cost: registration \$84.00, busing \$167.50.
- r. Andrea McConnell, Esther Harrison, Sarah Hedderick, and two instructional aides to take the kindergarten classes to Port Farms in Waterford, PA on Friday, October 12, 2018. District Cost: busing \$167.50 (same trip as with the Serena Klink trip/sharing busing).

*Conneaut Valley Elementary School*

- s. Shelly Parks, Melissa Good, Rebecca Spadafore to take the kindergarten classes to Port Farms in Waterford, PA on Thursday, October 11, 2018. No Cost to the District.
- t. Jamie Kellogg, Todd Tompkins to take up to ten students to Munnell Run Farms in Mercer, PA on Wednesday, October 17, 2018. District Cost: substitutes \$280.00 and sharing busing with CLMS trip \$223.00.
- u. Marie Lockwood to take twenty WEB leaders/students to Smith's Country Gardens on Friday, September 21, 2018. Costs covered by Systems of Care Grant: substitute \$140.00 and busing \$168.00.
- v. Shelia Mahoney, Steve Mickle, Jamie Wells and Bob Uzelac to take up to 80 students to the Tom Ridge Environmental center on Friday, October 5, 2018. District Cost: substitute \$560.00, busing (to be reimbursed by TREC/IU5).

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mrs. Krachkowski	yes
Mrs. Luckock	yes	Mr. McQuiston	absent	Mrs. Miller	yes

**Fundraising Requests Approved**

Motion by Mr. Hornstein, second by Mr. Jacobs to approve the following fundraising requests;

*Conneaut Area Senior High School*

- a. Conneaut Area All Sports Boosters to conduct a reverse raffle, jackpots and games of chance (adults only) on Saturday, March 16, 2019. Proceeds to be used by coaches and athletes in all CASH Sports.
- b. CASH Baseball team to conduct a Night at the Races and sell horses (Adults only) at \$50 each from January 1, 2019 through January 31, 2019. Proceeds to help pay for the spring trip.
- c. CASH Baseball to help park cars at the Pumpkin Fest and receive a portion of the parking costs on Friday, October 12, 2018 through Sunday, October 14, 2018. Proceeds to help pay for baseball screens for practice.
- d. CASH Student Council to sell homecoming dance tickets at \$7/person starting Monday, September 10, 2018 through Friday, September 21, 2018. Proceeds to help provide activities for the students.
- e. CASH Girls' Soccer team/adults only to sell 2 tickets at a cost of \$5 to \$10 each to a Penguins hockey Game, 2 parking passes and a \$50 gift certificate for dinner at Cannon's from Thursday, September 13, 2018 through Wednesday, October 31, 2018. Proceeds to help pay for tournaments, team building activities and team soccer camps.

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- f. Friends of Music to host a letter writing campaign to raise funds to send 2 students to the All National Chorus in Orland, FL held November 24-28, 2018. Conducting this fundraiser at start of school to Sunday, November 25, 2018.
- g. FFA members to sell various mums at \$6/each from August 29, 2018 through September 17, 2018. Proceeds to help with various FA Leadership conferences.
- h. FFA to set up a food stand at home football games selling fried oreos, peanuts, sno-cones and beef sticks, dough boys at various prices from August 31, 2018 through October 5, 2018. Proceeds to help with various FFA Leadership Conferences.
- i. Conneaut Area Friends of Music to sell Yankee Candles from \$8 to \$25 from Monday October 22, 2018 through Wednesday, December 19, 2018. Proceeds to help pay for Music Department student activities, marching band expenses and jackets.
- j. Conneaut Area Friends of Music to sell Sarris Christmas Candy at various prices from Monday, October 22, 2018 through Wednesday, December 19, 2018. Proceeds to help pay for music Department student activities, marching band expenses and jackets.
- k. Conneaut Area Friends of Music to sell Little Caesars pizza kits at various prices from Thursday, September 13, 2018 through Friday, November 30, 2018. Proceeds to help pay for music Department student activities, marching band expenses and jackets.

*Conneaut Lake Elementary School*

- 1. CLES PTO to sell Bags for Bucks, trash bags in various sizes at \$12.00 from Monday, September 24, 2018 through Friday, October 5, 2018. Proceeds to help pay for trips, transportation and student awards.

*Conneaut Lake Middle School*

- m. Conneaut Lake Middle School Student Council to sell lollipops at various prices from Sunday, September 30, 2018 through Tuesday, October 30, 2018. Proceeds to help offset costs for student dances.

*Conneaut Valley Middle School*

- n. Conneaut Valley Middle School to host a Scholastic Book Fair, selling items at various prices, from Monday, September 24, 2018 through Thursday, September 27, 2018. Proceeds to be used to buy books for the library.
- o. CVMS SWEPTS Program to accept donations from parents and businesses starting Thursday, September 13, 2018 through Friday, October 12, 2018. Proceeds to help continue to provide funds for SWEPTS Services sin the School.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Athletic Intramural Request Approved**

Motion by Mr. Jacobs, second by Mr. Burnham that the Board approve the athletic intramurals as follows;

**Conneaut Area Senior High School**

Physical Conditioning/Weight Lifting/Speed training, Pat Gould at the current CBA contracted intramural rate of pay for a total of 100 hours from Tuesday, September 4, 2018 through February, 2019.

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*Mrs. Miller questioned the daily schedule/hours that were listed on the backup as they would conflict with the head football coaches duties during football season. She emphasized that she wanted to make sure there was no double dipping.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Approved to Create Cyber Curriculum**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve to create cyber curriculum appointments as follows;

- a. Request the Board to appoint Michael Huber to create cyber curriculum, up to 15 hours at a rate of \$28/day for World Cultures Class.
- b. Request the Board to approve the following recommendations to create Special Education Cyber Curriculum for up to 15 hours/course at the rate of \$28/hour:

Shelley Caravella	Basic Math II
Shelley Caravella	Contemporary Living
Corinne Eaton	Basic History II
Corinne Eaton	Career Exploration
Victoria Lipinsky	Basic Science II
Jodi Loutzenhiser	Basic English II
Jodi Loutzenhiser	Basic Writing and Composition

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Cyber Appointments for 2018/2019 SY Approved**

Motion by Mr. Jacobs, second by Mr. Hornstein that the Board approve the following cyber appointments for 2018/2019 SY;

- a. Request the Board to approve the appointment of the following to teach Special Education cyber Classes for up to 1 hour/day when students are in session at the contracted rate of \$28.00/hour.

Shelley Caravella	Basic Math II
Shelley Caravella	Contemporary Living
Corinne Eaton	Basic History II
Corinne Eaton	Career Exploration
Victoria Lipinsky	Basic Science II
Jodi Loutzenhiser	Basic English II
Jodi Loutzenhiser	Basic Writing and Composition



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- b. Request the Board to approve the appointment to teach the cyber class for one hour/day when students are in session at the contracted rate of \$28/hour.

Michael Huber

World Cultures Class

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Approved Writing Exploring the World Around You Cyber Elective Course**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve writing the cyber elective course titled Exploring the World Around You for up to 15 hours.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Facility Use Requests with Waiver of Fees Requests Approved**

Motion by Mr. Burnham, second by Mr. Jacobs that the Board approve the following facility use requests with fee waivers;

*Conneaut Lake Middle School*

- a. Richard Elwell, requestor for Men's Adult Recreational Basketball to use either gym's on Monday evenings during the entire 2018-2019 school year for purposes of men's adult recreational basketball. Asking to waive fees.
- b. Jocelyn Taylor, requestor for WQLN Public Media to use the auditorium for a private screening for Original Production of "Our Town Conneaut Lake" on Tuesday, September 8, 2018. Request to waive fees.
- c. Amy Durovey, requestor for Young and Young at Heart Adult Volleyball to use the new gymnasium on Saturday nights starting Saturday, January 5, 2019 through Saturday, April 27, 2019 for purposes of adult volleyball. Requesting to waive fees.

*Conneaut Lake Elementary School*

- d. Margaret Staahl, requestor for Kiwanis Club of Conneaut Lake to use the gymnasium on Wednesday, October 24, 2018 for a Halloween costume judging contest. Requesting to have fee waived.
- e. Matt Morian, requestor for Conneaut Lake Wrestling Club to use the gymnasium starting Thursday, November 1, 2018 through Monday, March 18, 2019 for Junior Olympics wrestling practices. Asking to waive all fees.
- f. Rachel Ferrara, requestor for Valley Little Gridders Cheer to use the football field, concession stand and back field behind concessions in September, 2018 and October, 2018 for cheer practice two times a week as well as Saturday home games. Requesting to waive fees.

Motion passed by roll call.

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Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Disposal Request(s) Approved**

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the requests to dispose of surplus property, equipment, supplies and textbooks, *as per detailed requests available on Canvas.*

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

Motion by Mr. Hornstein, second by Mrs. Klink to approve XIII 1 and 2, motion passed.

**Bus Routes Approved**

Motion by Mr. Hornstein, second by Mrs. Klink to approve bus routes and 2018-2019 Fall Sports Transportation;

Approve Bus routes for Linesville, Conneaut Lake and Conneaut Valley attendance areas; including Special Education and Non-Public bus routes.

Approve 2018-2019 Fall Sports Transportation

Request the Board to approve the 2018-2019 SY Sports Transportation Estimated Costs from Anderson Coach as follows;

<u>School</u>	<u>18-19 SY Est. Cost</u>
<b>Conneaut Area Senior High - Fall Sports</b>	<b>\$14,360.00</b>
<b>Conneaut Valley Middle School - Fall Sports</b>	
<b>Conneaut Lake Middle School - Fall Sports</b>	
<b>Conneaut Area Senior High Marching Band</b>	
<b>TOTAL:</b>	<b>\$14,360.00</b>

<u>School</u>	<u>17-18 SY Actual Cost</u>
<b>Conneaut Area Senior High - Fall Sports</b>	\$14,882.45
<b>Conneaut Valley Middle School - Fall Sports</b>	
<b>Conneaut Lake Middle School - Fall Sports</b>	
<b>Conneaut Area Senior High Marching Band</b>	
	<hr/> <hr/>
TOTAL:	<b>\$14,882.45</b>

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston absent	Mrs. Miller yes

**Visitor Recognition**

Mrs. Luckock offered a Visitor Recognition on Agenda Items\* noting as \*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

**Board Input**

Mr. Burnham noted with all the publicity going on with the Nike endorsements he hopes if the district uses this brand for the Athletic Department to give second thoughts on these trademark items. He also questioned the 1995 truck under the disposal motion and what the insurance claim details were. Secondly, he wondered if the disposal of the bleachers, planks, if they were pressure treated and questioned the disposal. He asked that it be checked into.

Mrs. Luckock announced the following regularly scheduled meetings;  
 Additional Work Session is scheduled for Tuesday, September 18, 2018 @ 7 PM ASA gym  
 The next Work Session is scheduled for Wednesday, October 3, 2018 @ 7 PM ASA gym  
 The next Regular Board Meeting is scheduled for Wednesday, October 10, 2018 @ 7 PM ASA gym

**Executive Session**

**Mrs. Luckock announced the Board would be going into an EXECUTIVE SESSION** - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel matter(s).

Motion by Mr. Hornstein, second by Mrs. Klink to adjourn at 7:40 pm, meeting adjourned.

INFORMATION - (Items approved by the Superintendent and submitted as information to the Board of Education).

1. **Facility Use Requests** – as information

*Central Office Building*

- a. **Nichole Hans**, requestor for Eagles Foundation to use the conference room on the first Tuesday of every month starting October 2, 2018 for purposes of holding monthly meetings.

*Conneaut Valley Elementary School*

- b. **Cheryl Cameron**, requestor for CVES PTO to use the kitchen, cafeteria and gymnasium on Thursday, December 6, 2018 through Saturday, December 8, 2018 for a Santa Shop and Santa Breakfast.
- c. **Brad Marwood**, requestor for All Pro Dad to use the cafeteria on the 3<sup>rd</sup> Tuesday of every month starting October 16, 2018 through May 21, 2019 for purposes of All Pro Dad.
- d. **Jennifer Domowicz**, requestor for the Girl Scouts of Western PA to use the library or cafeteria on Wednesday, September 19, 2018 for a Girls Scouts parent meeting signups.
- e. **Rick Askey**, requestor for a Wednesday Night basketball to use the gymnasium on the 1<sup>st</sup> Wednesday of every month starting October 3, 2018 through the last Wednesday of May, 2019 for purposes of playing basketball.

*Conneaut Area Senior High School*


- f. **Richard Guiney**, requestor for Ducks Unlimited to use the auditorium on Friday, September 14, 2018 through Sunday, September 16, 2018 for displaying artwork, vendors and games. Asking permission to display knives and guns, bows.
- g. **Paula Heaney**, requestor for the Linesville Chamber of Commerce to use the parking lot on Saturday, December 1, 2018 for a Christmas Tractor Parade line up.

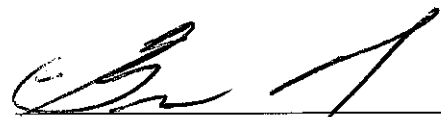
1. **3<sup>rd</sup> Day Enrollment Numbers** – as information only.

2. **Fundraising Date Changed** – as information.

- a. Originally approved July 11, 2018 for CVMS to host a Fun Run/Walk on Friday, September 28, 2018. Proceeds to help benefit SOAR Programs within CVMS. ***Date changed to October 12, 2018.***

3. **Field Trip Date Change** – as information only. Originally approved July 11, 2018 for Bret McCartney, and Peg Jacobs to take up to 15 students to the Annual Watershed Challenge at Munnell Run Farm in Mercer, PA on Wednesday, October 24, 2018. District Cost: substitute \$280.00 and busing pending. ***Date moved to October 17, 2018.***

  
Mrs. Dorothy Luckock, Board President

  
Mr. Greg Mayle, Board Secretary