

CONNEAUT SCHOOL DISTRICT
219 West School Drive
Linesville, Pennsylvania 16424

Combined Work Session and Board Minutes

July 11, 2018

Conneaut Area Senior High School Cafeteria

6:00 P.M.

The Conneaut School Board of Directors met Wednesday, July 11, 2018 at the Conneaut Area Senior High School cafeteria.

The meeting was called to order at 7:00 p.m. by Board President Mrs. Dorothy Luckock.

The following members answered to roll call:

Mr. Burnham

Mr. Ellis

Mr. Hornstein

Mr. Jacobs

Mrs. Klink

Mrs. Krachkowski

Mrs. Luckock

Mr. McQuiston

Mrs. Miller

Administrators Present-

Superintendent: Jarrin Sperry

Business Manager: Greg Mayle

Special Education Director- Susy Walters

Director of Buildings and Grounds- Frank Kimmel

Curriculum Director – Brenda Kantz

Visitor Recognition

Mrs. Luckock offered a Visitor Recognition on Agenda Items* noting as *Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one addressed the Board.

The Vision and Mission Statement was read by Mr. Hornstein.

Work Session Discussion Items

- a. Boys' Soccer and Boys' Lacrosse- Mrs. Luckock and Mr. Sperry summarized that the Athletic Ad Hoc Committee met in a public non-voting committee meeting earlier this evening and several applicants have been received for the boys' soccer coach opening. It

- is the recommendation of the Committee to proceed with interviewing and bringing the name to the August Board meeting. The Committee also recommended granting the Superintendent authorization to hire and bring the name to the August voting meeting.
- b. 2018 Staff Climate Survey Results...Mr. Sperry/Mr. Hornstein worked together on a voluntary survey to paraprofessionals and teachers. The results were compiled by school with 57 questions, each categorized for summary reporting. 134 surveys were completed with 15 respondents having an overall negative view of CSD, or less than a 3.0 score average of 11 percent. Safety and Appearance were the highest scores; Planning and Student Behavior were lagging and the Elementary schools in general received the highest scores across the board. The notable takeaways are that we should celebrate our school safety and in general our staff takes pride in the appearance of schools and are proud to work in the district. There are opportunities to improve on the learning environment with more positive administrative interaction; expanding professional growth opportunities; we need to come up with creative methods to improve student behavior and motivation; improve parental involvement; create staff collaboration opportunities; improve student motivation and improve social and emotional class teacher support.
 - c. Data on Questions posed from Consolidation Consideration-Mr. Sperry answered questions from board regarding participation in extra-curricular activities, transportation (length of ride times), real estate values, and enrollment. Mr. Acklin explained the athletic options and his thoughts on participation. Jeff Hans added that intra-murals and clubs would be easier to field with a combined middle school.
 - d. Buildings and Grounds...Mr. Kimmel
 - Bleachers-Mr. Kimmel updated the Board on the conditions of the outside bleachers at CVMS. This has been an ongoing insurance issue since before he was hired. They are no longer in compliance and safe to use. He recommended disposing of them.
 - Projects- updated the Board on the status of summer buildings and grounds projects.
 - e. Mental Health...Mrs. Walters addressed the Board on adding a Mental Health Specialist position within the District, contracted through the Intermediate Unit. She noted mental health issues are on the rise nationwide and especially within the district; this position would provide behavioral health services to both the elementary and secondary students in the schools. This would be a person who would be shared/split with PENNCREST School District.
 - f. Policies for 1st Reading...Mrs. Kantz reviewed the policy for 1st reading.
 - g. Title Funded Interventionist...Mrs. Kantz- the Interventionist would be working at both middle schools and is paid by Title funds. The person will be helping with students struggling with reading.
 - h. Board Goals-Mrs. Luckock reminded the Board to submit their goals and noted to gear them more towards board goals and not superintendent or administrative goals.
 - i. Review of Handbooks-Mr. Sperry reviewed the changes, he noted most were date/year changes. The Board asked for more consistency in each student handbook with policies.
 - k. Superintendent's Report-Mr. Sperry's report was available on Canvas for the Board to read. The Board respectfully asked to move on in the meeting due to the length of the meeting so far.
 - i. PSBA Updates-Mr. Ellis reported the Fall Leadership Conference was now available to book.

Work Session Adjournment

Adjournment of the Work Session at 8:26 pm.

Voting Meeting opened at 8:27 pm.

Agenda with Additions Approved

Motion by Mrs. Klink, second by Mr. Jacobs that the Board approve the agenda with additions of adding Mr. Maskrey to the professional growth submitted by Mr. Acklin, adding Superintendent to hire, adding Interventionalist motion, and bleacher removal motion.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Minutes Approved

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve the following minutes;

June 6, 2018 – Special Board Meeting Minutes
June 13, 2018 – Regular Board Meeting Minutes

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Budget Transfers Approved

Motion by Mr. Hornstein, second by Mrs. Klink, that the Board approve the budget transfers.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Bills Approved

Motion by Mrs. Klink, second by Mrs. Miller to approve items 1 and 2, motion passed.

June, 2018 bills as follows;

List of Bills in the amount of \$1,121,731.22
Food Service bills in the amount of \$47,810.83

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

INFORMATION (Financial Reports and Bank Statements to be spread upon the Minutes)

- 1) Investments – June, 2018
- 2) General Fund Report - Revenues/Expenditures – not available
- 3) Food Service Operating Statement – May, 2018
- 4) Activity Fund Reports -
 - Conneaut Area Senior High School – May, 2018
 - Conneaut Lake Middle School – May, 2018
 - Conneaut Valley Middle School – May, 2018

Revised Treasury Management Master Services Agreement Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the revised Treasury Management Master Services Agreement with First National Bank of Pennsylvania, *as per detailed backup on Canvas and pending solicitor review.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Dental Hygienist Services Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the Dental Hygienist services of Deanna Harrison per hour for up to 300 hours @ \$50.00/hour for the 2018/2019 school year.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Life Insurance Costs Approved

Motion by Mrs. Miller, second by Mr. Burnham that the Board approve Boston Mutual Life Insurance Consortium Renewal effective, August 1, 2018 through July 31, 2019. The life insurance rate will be .12 and accidental death and dismemberment at .02. No changes in rates for the past four

years.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mrs. Krachkowski	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Approved to Pay

Motion by Mrs. Miller, second by Mr. McQuiston that the Board approve to pay as follows;

- a. Request the Board to approve Cafeteria staff professional development training, to fulfill PDE requirements, for 20 employees at the Edinboro University on August 7, 2018. To pay for 8 hours of wages per employee and possible mileage, carpooling will be encouraged. District Cost.
- b. Use of Substitutes- Request the Board approval to authorize the administration to use substitute employees to cover the work duties of permanent staff during times that permanent staff are required to be away from their normal work duties and/or work stations for staff training activities or to comply with other administrative directives.
- c. Request the Board to pay Mary Beth Jacobs at \$25/hour to conduct CPR training at CASH on August 14, 2018 from 8-12 Noon.
- d. Request the Board to approve to pay the following teachers up to four (4) extra hours for the Curriculum Planning in June, 2018 at \$27/hour;

Melissa Good	Esther Harrison	Andrea McConnell
Shelly Parks	Rebecca Spadafore	Barbara Heim
Melissa Ray	Jennifer Storll	Holly Thomas
Stephanie Weck	Constance Zimmerman	

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mrs. Krachkowski	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Correction to Extended School Year Approved

Motion by Mr. Hornstein, second by Mr. Burnham that the Board approve a correction to the previously approved Extended School Year motion at the June 13, 2018 board meeting as follows;

Jessica Johnson - Total Number of hours for the classroom nurse: 3.5 hours @ \$19.49 with 2.0 hours of travel time @ ~~\$18.50/hour~~ totaling \$1,286.34.

Correct Pay should be \$19.49.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Change in School Police Officer Contractor Agreement Approved

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the change in the School Police Officer Contractor Agreement for the 2018/2019 school year, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Insurance Renewal for Interscholastic Sports Coverage Approved

Motion by Mrs. Miller, second by Mr. Burnham that the Board approve the renewal of the Voluntary Student Accident and Interscholastic Sports Insurance for \$7,560.00 through United States Fire Insurance Company (the same rate for the past five school years) effective August 1, 2018 through July 31, 2019.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Amendment to the PA-Etep Agreement Approved

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve the amendment to the PA-Etep Agreement additional EduLink Modules to the software currently licensed to the District at a cost of \$817.00, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Donation Approved

Motion by Mr. Hornstein, second by Mrs. Klink that the Board accept the donation from Granda

Janitorial of four fans mounted in the CASH Weight Room.

Board Discussion included Mrs. Miller found it funny after last month's discussion that this comes the following month. Mr. McQuiston disagreed and said there is nothing in-appropriate going on, they donate to the district often.

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski abstained
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller abstained

Twin Creeks Head Start Agreement to sell/purchase meals Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the agreement between the Conneaut School District (Provider and the Twin Creeks Head Start (Purchaser) to sell or purchase meals between/for the Conneaut Area Senior High school, Conneaut Lake Elementary and Conneaut Valley Elementary and/or child care instructions, pending District Solicitor review.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

BOARD CONCERNS

Correspondence - None

Student Representatives - None this month

Crawford County Career & Technical Center Representative – Tim McQuiston, CCCTC Representative provided an update.

Northwest Tri-County Intermediate Unit #5 Representative – Mrs. Dorothy Luckock IU Board Representative provided an update.

Conneaut Education Association – Jeff Hans, President had no updates. The Board congratulated Jeff on his appointment as CEA President.

Conneaut Educational Support Professionals Association, Paul VanDusen, President had no updates.

Committee Reports-

Mrs. Luckock announced she is appointing a Study Committee to review the agendas and to

look at options and costs of adjusting it, determine what is best to put on the agenda and what should be “as information only”. She would like the committee to survey the board and bring back their findings in two months. She appointed Mr. Hornstein as the chairperson and Mrs. Krachkowski and Mrs. Miller to be on the committee with Mr. Joseph as a resource.

Policy for 1st Reading – as information only.

Policy 824 – Maintaining Professional Adult/Student Boundaries

Waive Policies for 1st Reading and approve 2nd Reading and Adoption Approved
Motion by Mrs. Krachkowski, second by Mrs. Klink that the Board approve to waive the 1st Reading and approve at 2nd Reading and adoption the following policies;

815 – Acceptable Use of Computer Networks/Internet
Attachment Employee User Agreement

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Backpack Program Renewal(s) Approved
Motion by Mr. Burnham, second by Mrs. Miller that the Board approve both items 3A and 3B, Backpack Program Renewals as follows;

- a. Request the Board to approve the Food Distribution Program as follows;

WHEREAS, the Conneautville Church of Christ (hereinafter, “CCC”) has offered to coordinate a program known as Bridging the Gap which endeavors to discreetly deliver packs of food each Friday to sixty (60) students who attend either Conneaut Valley Elementary School or Conneaut Valley Middle School and are at risk of going hungry over the weekend; and

WHEREAS, the school nurse at Conneaut Valley Elementary School and Conneaut Valley Middle School will be responsible for the confidential identification of the students who would receive the packs and the distribution of the packs to such identified students; and

WHEREAS, CCC is offering the program through the end of the current school year at no cost to the District; and

NOW, THEREFORE, I move Board approval of the following:

The Board of School Directors hereby acknowledges the donation by CCC of packs of food to be delivered by the school nurse to sixty (60) students who attend either Conneaut Valley Elementary School or Conneaut Valley Middle School.

In accordance with the donation of the packs of food, the Board hereby directs the school nurse for Conneaut Valley Elementary School and Conneaut Valley Middle School to confidentially identify sixty (60) students from these schools who would benefit from participation in this program, to obtain permission slips from the parents or guardians of those students who have been identified to participate in the program, and to coordinate the discreet distribution of the packs of food to these students; and

The Board's hereby commends the efforts of CCC for its efforts to improve the lives of children through their participation in this program.

- b. Request the Board to approve the Food Distribution Program as follows;

WHEREAS, the local ministerial has expressed an interest to work with local churches to coordinate a program which endeavors to discreetly deliver backpacks of food each Friday to approximately 60 students who attend CASH, Conneaut Lake Elementary School, or Conneaut Lake Middle School and are at-risk of going hungry over the weekend; and

WHEREAS, the school nurse at CASH, Conneaut Lake Elementary School, and Conneaut Lake Middle School will be responsible for the confidential identification of the students who would receive the packs and the distribution of the packs to such identified students; and

WHEREAS, the ministerial is offering the program through the end of the current school year at no cost to the District; and

NOW, THEREFORE, I move Board approval of the following: The Board of School Directors hereby acknowledges the donation by the ministerial of packs of food to be delivered by the school nurse to approximately 60 students who attend CASH, Conneaut Lake Elementary School, or Conneaut Lake Middle School.

In accordance with the donation of the packs of food, the Board hereby directs the school nurse for CASH, Conneaut Lake Elementary School, and Conneaut Lake Middle School to confidentially identify approximately 60 students from these schools who would benefit from participation in this program, to obtain permission slips from the parents or guardians of those students who have been identified to participate in the program, and to coordinate the discreet distribution of the packs of food to these Students; and The Board's hereby commends the efforts of the ministerial for its efforts to improve the lives of children through their participation in this program.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Handbooks Approved

Motion by Mrs. Miller, second by Mr. Ellis that the Board approve the following Handbooks, with permission to make changes discussed at the Work Session and send to print.

- a. Athletic Handbook
- b. Conneaut Area High School Student Handbook
- c. Conneaut Lake Middle School Student Handbook
- d. Conneaut Valley Middle School Student Handbook
- e. Conneaut Lake Elementary School Student Handbook
- f. Conneaut Valley Elementary School Student Handbook
- g. Cafeteria Personnel Handbook
- h. Faculty Staff Handbook
- i. Support Professionals Handbook

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Academic Initiative/Academic Intramural Proposal Approved

Motion by Mrs. Klink, second by Mr. Burnham that the Board approve the academic initiative/academic intramural proposal as follows;

Conneaut Lake Middle School

Ruth Rea to conduct Knitting and Crafts Club for a total of 30 hours starting October, 2018 through May, 2019 at \$19.50/hour.

Ruth Rea to conduct Jazz Club for a total of 30 hours starting January, 2019 through May, 2019 at \$19.50/hour.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Revisions to Bell Schedule(s) Approved

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the Bell Schedule revisions for the following buildings;

Conneaut Lake Elementary School
Conneaut Lake Middle School
Conneaut Valley Elementary School
Conneaut Valley Middle School

Note: Conneaut Area Senior High School had no changes to their bell schedule.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mrs. Krachkowski	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Memorandum of Agreement Approved

Motion by Mrs. Miller, second by Mr. Burnham that the Board approve the Memorandum of Agreement for School-Based Outpatient Counseling Services between the Conneaut School District and the Neighborhood Counseling Services (NSC) for the 2018/2019 school year, *detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mrs. Krachkowski	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Agreement – Short Term Visitor Agreement Approved

Motion by Mr. Burnham, second by Mrs. Krachkowski that the Board approve the Short-Term (no overnight stay) Visitor Agreement with the University of Pittsburgh/Pymatuning laboratory of Ecology, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mrs. Krachkowski	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Use of Substitutes Approved

Motion by Mrs. Klink, second by Mr. Burnham that the Board approve to authorize the administration to use substitute employees to cover the work duties of permanent staff during times that permanent staff are required to be away from their normal work duties and/or work stations for staff training activities or to comply with other administrative directives.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
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Mr. Jacobs yes
Mrs. Luckock yes

Mrs. Klink yes
Mr. McQuiston yes

Mrs. Krachkowski yes
Mrs. Miller yes

Leave Requests Approved

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the following leave requests;

- a. Carina Braden, instructional aide, 1 Day, General Unpaid Leave, Friday, May 4, 2018.
- b. Angela Clark, Bookkeeper II, 2 hours, General Unpaid Leave, Monday, June 24, 2018.
- c. Patricia DiMucci, instructional aide, 1.5 days, General Unpaid Leave, Friday, June 1, 2018 ½ day; Monday, June 4, 2018 1 Day.
- d. Joseph Drda, instructional aide, 1 Day, General Unpaid Leave, Wednesday, May 30, 2018.
- e. Melissa Groh, classroom nurse, ½ Day, General Unpaid Leave, Monday, May 14, 2018.
- f. Brenda Loucks, secretary, 3 hours, General Unpaid Leave, Thursday, June 7, 2018.
- g. Martin Mahoney, instructional aide, 1 Day, General Unpaid Leave, Friday, June 8, 2018.
- h. Joyce Popovich, administrative assistant, ½ Day and 2.5 hours, General Unpaid Leave, Monday, June 4, 2018 ½ day; Thursday, June 7, 2018 2.5 hours.
- i. Stephanie Stewart, instructional aide, 1 Day, General Unpaid Leave, Tuesday, May 1, 2018.

Motion passed by roll call.

Mr. Burnham yes
Mr. Jacobs yes
Mrs. Luckock yes

Mr. Ellis yes
Mrs. Klink yes
Mr. McQuiston yes

Mr. Hornstein yes
Mrs. Krachkowski yes
Mrs. Miller yes

Appointment(s) Approved

Motion by Mrs. Klink, second by Mrs. Miller that the Board approve the following appointments;

- j. **Kelly Allen**, part time Learning Support Paraprofessional at Conneaut Valley Middle School effective Monday, August 27, 2018 at a rate of \$14.92 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Associations.
- k. **Devin Campbell**, full time Emotional Support Teacher at Conneaut Lake Middle School effective August 27, 2018 at Step 4 of the Bachelors' Schedule \$53,472.00 as per current CEA Collective bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District. Ms. Campbell is not a tenured professional.
- l. **Jonathan Haag**, as a part time Learning Support Paraprofessional at Conneaut Lake

- Middle school effective Monday, August 27, 2018 at a rate of \$14.92 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Associations.
- m. **Melissa Michael**, as a part time Office Aide at Conneaut Lake Elementary School effective Tuesday, August 7, 2018 at a rate of \$14.80 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Associations.
 - n. **Mariah Shannon**, as a part time Learning Support Paraprofessional at Conneaut Lake Middle School effective Monday, August 2, 2018 at a rate of \$14.92 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Associations.
 - o. **Michelle Paulsen**, as a part time Learning Support Paraprofessional at Conneaut Valley Middle School effective Monday, August 27, 2018 at a rate of \$14.92 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Associations.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

added item...

Approve Interventionalist into the grant application

Motion by Mrs. Miller, second by Mr. McQuiston that the Board approve adding the District to have an Interventionalist to the Grant Application.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

added item...

Superintendent Approved to Hire

Motion by Mrs. Krachkowski, second by Mrs. Miller that the Board approve adding the Superintendent to Hire a boys' soccer coach and bring the name back to the next regular voting meeting.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Supplementals Approved

Motion by Mrs. Miller, second by Mrs. Klink that the Board the Supplementals- 2018/2019 SY,
pending receipt of clearances prior to start.

Conneaut Area Senior High School

Cheryl Cameron	Band Front
Mike Szallar	Section Helper
Ashley Wygant	Band Front
Jake Wygant	Section Helper

Conneaut Valley Middle School

Greg Peters	Drama Advisor
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Supplemental rate per current CEA Contract.

- *Community Member - Clearances on File
- **Community Member - Pending Receipt of Clearances

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Volunteers for 2018/2019 SY Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the following
Volunteers for 2018/2019 sy;

Conneaut Area Senior High School

Patrick Baldwin	Marching Band Volunteer
Jason Gillette	Marching Band Volunteer
Brian Lipps	Wrestling Volunteer
Dorothy Luckock	Marching Band Volunteer
Nicole Szallar	Marching Band Volunteer
Ariel Suppingier	Marching Band Volunteer

Motion by Mrs. Miller, second by Mr. Hornstein, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mr. Jacobs _____	Mrs. Klink _____	Mrs. Krachkowski _____
Mrs. Luckock abstained	Mr. McQuiston _____	Mrs. Miller _____

Professional Growth Approved

Motion by Mrs. Miller, second by Mr. Ellis that the Board approve Professional Growth
Requests;

- a. John Acklin to attend the Discussion of PIAA Competitive Imbalance Issues and Possible Solutions at State College, PA on Tuesday, July 24, 2018. **District Cost:** mileage \$196.20 and hotel ~~\$119.00~~ approximately.
- b. Darla Andrew, Yvonne Medrick, Sarah Swartz, Jaime Wells to attend the Student Assistance Training K-12 at the NW Tri-County IU#5 on Tuesday, October 9, 2018 and Wednesday, October 10, 2018. Title 2A Paid: substitute \$220.00 each, registration \$330.00 each and mileage from assigned building to Edinboro and back. **Anything not paid by Grant is paid by Title IIA.** Encourage carpooling.
- c. Adam Jardina, Dawn Dougherty and Nicole Smith to attend the PCTM Annual Conference (PA Teachers of Math) in Harrisburg, PA from Sunday, August 5, 2018 through Tuesday, August 7, 2018. **All Expenses Paid by Berks County IU.**
- d. Christine Krankota to attend the PASBO School Operations Academy in Harrisburg, PA on Monday, July 30, 2018 through Wednesday, August 1, 2018. **District Cost:** mileage \$296.48, hotel \$301.82 and meals \$180.00.
- e. David Maskrey and John Hines to attend the PA Educational Leadership Summit at Penn State University on Sunday, July 29, 2018 through Tuesday, July 31, 2018. **Title IIA Cost:** registration \$598.00, mileage \$199.29, hotel \$258.00 and meals \$360.00.
- f. Monica Weed and Ben Stumpf to attend the PREPARE at Edinboro University on Tuesday, August 21, 2018 and Wednesday, August 22, 2018. **District Cost:** registration \$130.00 each.
- g. Joel Wentling to attend the PASAP Board of Directors Meeting in State College, PA on Friday, August 3, 2018 and Saturday, August 4, 2018. **District Cost:** mileage \$179.85.

Motion passed by roll call.

Mr. Burnham yes
Mr. Jacobs yes
Mrs. Luckock yes

Mr. Ellis yes
Mrs. Klink yes
Mr. McQuiston yes

Mr. Hornstein yes
Mrs. Krachkowski yes
Mrs. Miller yes

Fundraising Requests Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the following fundraising requests;

Conneaut Area Senior High School

- a. CASH Spanish Club to host a craft, vendor fair and Chinese auction (adults conducting) at \$20/vendor and Chinese auction items on Saturday, October 27, 2018. Proceeds to help pay for future educational field trips.
- b. Conneaut Area Girls' Soccer to host a sub sale at \$6/hour from Monday, August 13, 2018 through Thursday, August 23, 2018. Proceeds to help pay for soccer equipment.
- c. Girls' Volleyball to host a volleyball tournament for the community, co-ed at \$20 admission fee on Saturday, August 4, 2018. Proceeds to help pay for new equipment.
- d. Class of 2019 to sell tumblers at \$25/each from Tuesday, October 30, 2018 and Wednesday, October 31, 2018. Proceeds to offset senior dues.
- e. Conneaut Area Friends of Music to sell subs priced at \$5-\$6/each from Thursday, July 19,

2018 through Friday, August 24, 2018. Proceeds to help pay for student activities, marching band expenses and music department jackets.

- f. Conneaut Area Friends of Music to sell spiritwear at the football games at various prices from Thursday, July 19, 2019 through the end of the fall season 2018. Proceeds to help pay for music department student activities, marching band expenses and trips, etc.
- g. Conneaut Area Friends of Music to sell programs at football games which include advertising to area businesses from July 19, 2018 to the end of the football season. Proceeds to help pay for music department student activities, marching band expenses, etc.
- h. Conneaut Area Friends of Music to sell 50/50 raffle tickets (parents only) at football games during the fall 2018 season at \$1.00 each. Proceeds to help pay for music department student activities, marching band expenses, etc.
- i. Conneaut Area Friends of Music to host a March-a-thon from Thursday, July 19, 2018 to Friday, August 24, 2018. Proceeds to help pay for music department student activities, marching band expenses, etc.

Conneaut Lake Middle School

- j. CLMS PTO to sell Little Caesar's Pizza kits at \$24.00 each from Thursday, September 6, 2018 through Thursday, September 27, 2018. Proceeds to be used for field trips, incentives, assemblies, carnivals, etc.

Conneaut Valley Middle School

- k. CVMS PTO to sell cookie dough and Zap-a-snack pizzas at \$15-\$20 each from Friday, August 31, 2018 through Monday, September 17, 2018. Proceeds to help pay for field trips, busing and other activities.
- l. CVMS PTO to host a dance with snacks and drinks on Tuesday, February 19, 2019. Proceeds to help pay for field trips.
- m. CVMS PTO to host a dance with drinks and snacks on Saturday, October 13, 2018. Proceeds to help pay for field trips.
- n. CVMS to host a Fun Run/Walk on Friday, September 28, 2018. Proceeds to help benefit SOAR Programs within CVMS.
Conneaut Valley Elementary School.
- o. CVES to host a Scholastic Book Fairs on Tuesday, September 4, 2018 through Friday, September 7, 2018 at various prices. Proceeds to help pay for AR Books and incentives.

Motion passed by roll call.

Mr. Burnham yes
Mr. Jacobs yes
Mrs. Luckock yes

Mr. Ellis yes
Mrs. Klink yes
Mr. McQuiston yes

Mr. Hornstein yes
Mrs. Krachkowski yes
Mrs. Miller yes

Field Trip/Student Activity Requests Approved

Motion by Mrs. Miller, second by Mrs. Klink that the Board approve the following field trip/student activity requests;

Conneaut Area Senior High School

- a. Richard Freysinger and Jason Wertelet to take up to 50 juniors and seniors to Edinboro University for the STEM Day on Tuesday, October 9, 2018. District Cost: substitutes \$280.00, busing \$165.00 estimated.
- b. Lisa Lichota, Melissa Flinchbaugh, Mike Huber and Renee Morini to take up to 75 9th graders to tour the Crawford County Career and Technical center on Wednesday, October 24, 2018 and Thursday, October 25, 2018. District Cost: busing pending, substitute approximately \$560.00.
- c. Lisa Lichota and Melissa Flinchbaugh to take up to 55 juniors and seniors to the Pitt Titusville College and Career Fair on Wednesday, November 14, 2018. No Cost to the District, paid by University of Pittsburgh.
- d. Laura Metric, to take five 9-12 grade students to the Western PA Leadership Conference in Indiana, PA on Thursday, July 26, 2018 and Friday, July 27, 2018. District Cost: registration \$75.00, mileage \$131.76.
- e. Laura Metrick to take up to 25 FFA Students to the Crawford county Fair on Friday, August 17, 2018 through Friday, August 24, 2018. District Cost: camper fee \$200.00.

Conneaut Lake Elementary School

- f. Ruth Rea, Aletha Samuels, Jodi Smith, Barb Vaughn, John McMillen, Donna Klie, Robin Copeland and Ariel Supinger to take the 3rd and 4th grade students to attend the Greenville Symphony Orchestra concert in Greenville, PA on Tuesday, October 30, 2018. No Cost to the District.

Conneaut Lake Middle School

- g. Craig Heberle, Stephanie Billig, Yvonne Medrick, Megan Spellman, Beth Sanner, and 2 aides to take the 9th grade students to Career Awareness Fair at the Vernon Township Fire Department on Thursday, September 27, 2018. District Cost: approximately \$180.00.
- h. Craig Heberle and Jeff Hans to take up to 40 8th grade students to the Erie Bayfront Convention Center for manufacturing/Tech Expo on Thursday, October 4, 2018. District Cost: substitute \$140.00 and busing \$160.00 approximately.
- i. Peg Jacobs, Lisa Stachnik, Tim Schleicher and Carrie Fannin to take the 7th grade on Creek Connections Trips in Harmonsburg, Pymatuning and Meadville on the following dates; September 28, 2018; October 17, 2018; November 14, 2018; December 12, 2018; January 9, 2019; February 13, 2019; March 13, 2019; April 5, 2019; April 10, 2019 and May 5, 2019.
- j. Bret McCartney, and Peg Jacobs to take up to 15 students to the Annual Watershed Challenge at Munnell Run Farm in Mercer, PA on Wednesday, October 24, 2018. District Cost: substitute \$280.00 and busing pending.
- k. Ruth Rea to take the 8th grade band (up to 30 students) to the Erie philharmonic orchestra concert and eat lunch at a restaurant on Thursday, November 15, 2018. District Cost; substitute \$140.00 and busing paid by band account.

Conneaut Valley Middle School

- l. Howard Bolte, Kris Barnes, Pat McKissick and Steve Mickle to take the 8th grade students to the Veterans of the Vietnam War Memorial Moving Wall at Diamond Park in Meadville, PA on Friday, September 21, 2018. District Cost: substitutes \$560.00 and busing \$306.00.

Conneaut Valley Middle School

- m. Miss Cress, Mr. Tompkins, Mr. Barnes, Mr. Susol and Mrs. Lockwood to take the 8th grade class to the LTI Career Fair at Vernon Central Fire Hall on Thursday, September 27, 2018. District Cost: busing \$212.00.
- n. Todd Tompkins, Marie Lockwood and Matt Fannin to take up to 40 6th -8th grade students to the MFG Day and Careers in STEM at the Erie Bay front in Erie, Pa on Thursday, October 4, 2018. District Cost: substitutes \$280.00, busing \$211.00

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Intramural Activity Approved

Motion by Mrs. Miller, second by Mr. McQuiston that the Board approve the following intramural activity;

Conneaut Valley Middle School

Request to approve Steve Mickle for Intramural Basketball for a total of 20 hours at \$19.50/hour starting July 10, 2018 through August 9, 2018.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Mechanical, Electrical & Architectural Proposal Approved

Motion by Mr. Ellis, second by Mr. Hornstein that the Board accept Administrations recommendation to accept the proposal and the agreement to provide Mechanical, Electrical and Architectural Engineering Services for the Life Skills Restroom Upgrade at Conneaut Area Senior High School per the attached scope of services for a fixed fee of \$4,500.00. Paid out of Capital Funds.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Proposal for Floor Prep, Install of VCT Flooring and Cove Base Approved

Motion by Mr. Ellis, second by Mrs. Klink that the Board approve and accept administrations recommendation and award the Floor Prep and Installation of VCT Tile and Cove Base in the old conference room at the Conneaut Area Senior High school that is getting turned into a Life Skills Restroom to Meadville Floors Inc at a cost of \$990.50. Paid out of Capital Funds.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Proposal to Replace Goal Posts Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board accept administrations recommendation to buy replacement Goal Posts for the Football Field at Conneaut Valley Middle School and purchase them through BSN Sports at a cost of \$3,373.00.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Installation of Goal Posts Proposal Approved

Motion by Mrs. Miller, second by Mrs. Klink that the Board approve and accept administrations recommendation for the installation of Goal Posts for the Football Field at Conneaut Valley Middle School by John Gregor/Sign Savers at a cost of \$2,400.00.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mrs. Krachkowski yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve items 5 through 10, motion passed.

5. Approve Outdoor Bleacher Rental

Request the Board to accept Administrations recommendation that Bleachers on Demand be awarded to deliver, setup, clean and then tear down and remove bleachers that seat approximately 280 at the conclusion of the football season at Conneaut Valley Middle school at a cost of \$4,000.00.

6. Approve Proposal for Asphalt Replacement

- a. Request the Board to accept Administrations recommend and award the saw cutting/digging out of an asphalt area and 2 catch basin areas at Conneaut Lake Elementary School and replacing with new asphalt including all labor and materials at a cost of \$4,500.00. Paid out of Capital Reserve Fund.

- b. Request the Board to accept Administrations recommendation and award the saw cutting/digging out of 5 asphalt areas and 3 catch basin areas at Conneaut Lake Middle school and replacing the new asphalt including all labor and materials at a cost of \$9,500.00. Paid out of Capital Reserve Fund.

7. Approve Cement Replacement and ADA Mats

Request the Board to accept Administrations recommendation and award the cutting/removal of concrete areas at Conneaut Lake Middle School and replacing with 6 inches of concrete and new ADA mats at an approximate size of 8' by 14' including all labor and material at a cost of \$2,500.00. Paid out of Capital Reserve.

Board discussion.

8. Approve Bids

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to award the diesel and gasoline bid for July 1, 2018 through June 30, 2021 to Reed Oil Company (Harned Oil Company) Pricing as follows;

Diesel Fuel – Pittsburgh OPIS price + \$0.15
Gasoline – Pittsburgh OPIS price + \$0.15

9. Approve Equipment Disposal

Request the Board to approve the disposal of equipment, *detailed backup on Canvas.*

10. Added motion to Approve to Authorize Administration to Dispose of the CVMS bleachers.

Motion passed by roll call.

Mr. Burnham yes
Mr. Jacobs yes
Mrs. Luckock yes

Mr. Ellis yes
Mrs. Klink yes
Mr. McQuiston yes

Mr. Hornstein yes
Mrs. Krachkowski yes
Mrs. Miller yes

Visitor Recognition

Mrs. Luckock offered a *Visitor Recognition on any item noting as Per Policy 903 – Public

Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

BOARD INPUT

Work Session is scheduled for August 1, 2018 @ 7:00 p.m. CASH cafeteria
Regular Board Meeting is scheduled for August 8, 2018 @ 7:00 p.m. CASH cafeteria

Executive Session

Mrs. Luckock announced the Board will be going into an EXECUTIVE SESSION immediately following the meeting to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel matters and a follow-up on an arbitration. .

Adjournment

Motion by Mrs. Miller, second by Mr. Hornstein to adjourn the meeting at 9:03 pm.

INFORMATION (Items approved by the Superintendent and submitted as information to the Board of Education.)

1. **Facilities Use Requests** – as information.

Alice Schafer Annex

- a. Jason Wertlet, requestor for the CASH Class of 2019 to use the gymnasium on Tuesday, October 30, 2018 and Wednesday, October 31, 2018 for a two day tumbler sale. 3

Conneaut Lake Middle School

- b. Carrie Faust, requestor for Pumpkin Fest Pageant to use the cafeteria, gymnasium and a classroom on Saturday, October 6, 2018 for the Pumpkin Feset Pageant
- c. Dorothy Luckock, requestor for Conneaut Area Friends of Music to use the auditorium, cafeteria, library, boys' and girls' locker rooms and football field on Saturday, August 4, 2018 through Monday, August 6, 2018 to host the Drum Corps.
- d. Kelly Lobdell, requestor for Lakeside Dance, LLC to use the auditorium, cafeteria and a classroom on Wednesday, May 15, 2019 through Saturday, May 19, 2019 for a Dance Recital.
- e. Jennifer Palko, requestor for Anderson Bus Company to use the cafeteria the 2nd Tuesday of each month starting Tuesday, September 11, 2018 through Tuesday, May 14, 2018 for Anderson School bus driver safety meetings.
- f. Thomas Walter, requestor for CASH Lacrosse (Mens) to use the athletic fields/football fields on Mondays, starting June 18, 2018 through August 13, 2018 for summer lacrosse.

Conneaut Lake Elementary School

- g. Scott Hinterleiter, requestor for Conneaut Area Girls' Soccer to use the gymnasium on Tuesday, Wednesday and Thursdays, starting January, 2019 through March, 2019 for open gym for high school girls soccer team.

Conneaut Valley Middle School

- h. George Wallace, requestor for Conneaut Valley Little Gridders to use the football field and concession stand starting Friday, July 27, 2018 through Saturday, October 27, 2018 for football practices and games.
- i. Stacia Birtikidis, requestor for CVMS PTO to use the auditorium and cafeteria on Saturday, February 9, 2019 for a school dance.
- j. Stacia Birtikidis, requestor for CVMS PTO to use the cafeteria and auditorium on Saturday, October 13, 2018 for a school dance.
- k. Kevin Burns, requestor for CVMS to use the football field and concession stand for a school wide fun run for students on Friday, September 28, 2018.

CASH/CVMS/CLMS

Cassidy Kravec, requestor for Girls' Volleyball to use the gymnasium at all three locations for a co-ed volleyball tournament fundraiser on Friday, August 3, 2018 and Saturday, August 4, 2018.

As information added...

Authorize to run open gyms for soccer.

Mrs. Dorothy Luckock, Board President

Mr. Greg Mayle, Board Secretary