

CONNEAUT SCHOOL DISTRICT
219 West School Drive
Linesville, Pennsylvania 16424

Minutes
Regular School Board Meeting
May 10, 2017
Conneaut Valley Middle School
7:00 P.M.

The Conneaut School Board of Directors met Wednesday, May 10, 2017 at the Conneaut Valley Middle School library.

The meeting was called to order at 7:21 p.m. by Board Vice President Mrs. Dorothy Luckock.

The following members answered to roll call:

Mr. Burnham	Mr. Ellis	Mrs. Klink
Mrs. Krachkowski	Mr. Hornstein	Mrs. Luckock
Mr. McQuiston	Mr. Schaeff	Mrs. Sperry

Administrators Present-

Superintendent: Jarrin Sperry

District Solicitor: George Joseph

Business Manager- Greg Mayle

Special Education Director- Susy Walters

Curriculum Director – Brenda Kantz

Director of Buildings and Grounds- Frank Kimmel

Technology Coordinator – Rick Kelly

Executive Session

Mrs. Sperry announced the Board went into an **EXECUTIVE SESSION** immediately following the meeting to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, specifically in regards to hiring and personnel matters.

Visitor Recognition

It is noted that Mrs. Luckock offered a Visitor Recognition on Agenda Items as Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Agenda Approved

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve the agenda with

additions.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Minutes Approved

Motion by Mrs. Luckock, second by Mr. Schaef that the Board approve the following minutes;

September 29, 2016 Local Vo Ag Advisory Committee Meeting Minutes
April 5, 2017 – Work Session Meeting Minutes
April 12, 2017 – Regular Board Meeting Minutes

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Budget Transfers Approved

Motion by Mrs. Luckock, second by Mrs. Klink that the Board approve the budget transfers.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Bills Approved

Motion by Mr. Schaef, second by Mr. Hornstein that the Board approve the bills as follows;
Approve April, 2017 bills as follows;

List of Bills

- a. Request the Board to approve the Bills separated out as follows;

Betsy Sperry Mileage	\$ 90.96
Serena Klink mileage	\$129.60
Total	\$220.56

Request the Board to approve Balance of Bills to approve **\$2,069,551.32**
(as information- Total of A and B Bills \$2,069,771.88)

b. Food Service bills in the amount of \$115,734.84

Motion passed by roll call.

Mr. Burnham	abstained	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

INVESTMENTS – NONE

INFORMATION (Financial Reports and Bank Statements to be spread upon the Minutes)

- 1) General Fund Report—Revenues and Expenditures – March, 2017
- 2) Food Service Operating Statement –not at this time.
- 3) Student Activity Fund Report –
 - Conneaut Area Senior High School- March, 2017; Jan, 2017 thru March, 2017 Quarterly
 - Conneaut Lake Middle School-March, 2017; Oct, 2016 thru Dec, 2016; Jan thru March, 2016 Quarterly
 - Conneaut Valley Middle School- March, 2017; Jan thru March, 2016 Quarterly;

Designation of Depositories Approved

Motion by Mrs. Luckock, second by Mr. Hornstein that the Board approve the Designation of Depositories - FY 2017/2018.

BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the following banking institutions are hereby designated as depositories of school funds of the Conneaut School District for the fiscal year 2017/2018 with said depositories permitted to hold funds of the Conneaut School District for checking accounts, time accounts insured by Federal Deposit Insurance Corporation or by the Federal Savings and Loan Insurance Corporation to the extent that certificates are secured by proper bond or collateral as hereinafter provided, or any other accounts or investments authorized by law for school districts.

First National Bank of Pennsylvania
PNC Bank, National Association
Citizens Bank of PA
Marquette Savings Bank
Pennsylvania School District Liquid Asset Fund (PSDLAF)
PA Treasurer's Invest Program for Local Governments
PSDLAF/PNC

BE IT FURTHER RESOLVED, that the Conneaut School District enter into an appropriate agreement with said depositories to secure and deposit public funds of the school district and

the president and the secretary of the Conneaut School District are hereby directed, authorized and empowered to execute such agreement or agreements with said depositories and to bind the Conneaut School District. The form and content of the agreement herein referred to shall be the same as that presented at the meeting wherein this resolution was adopted and approved.

BE IT FURTHER RESOLVED, that said depositories be permitted to secure the deposit of public funds through the pledging of collateral and by complying with all of the terms and requirements of the Act of Assembly, Act of August 6, 1971, P.L. 281, No. 72, 72 P.S. 3836-1 et. seq.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Authority to Invest

Motion by Mrs. Luckock, second by Mrs. Krachkowski that the Board approve and grant authority for the Secretary of the Board to Temporarily Invest School District Funds

WHEREAS, the Conneaut School District from time to time receives revenues or other funds that exceed the amount needed for anticipated expenditures; and

WHEREAS, the Conneaut School District, in order to make better investment of its funds which are not immediately needed for the operation of the school district, and to receive the highest rate of return thereon in order to generate additional income to the school district; and

WHEREAS, the Conneaut School District desires to have said funds invested as soon as practicable after the receipt of the same without the necessity of a delay until the school board holds a regular or special meeting; and

WHEREAS, the Conneaut School District desires to authorize the treasurer to make certain investments after being directed to do so by the secretary of the school board, all in accordance with law.

THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the treasurer of the Conneaut School District may, upon the request and direction of the secretary of the Conneaut School District make temporary investments of school district funds in United States treasury bills, or place such funds in time in United States treasury bills, or place such funds in time accounts or share accounts of institutions insured by the Federal Deposit Insurance Corporation of the Federal Savings and Loan Insurance Corporation to the extent that such accounts are so insured or in certificates of deposit to the extent that such certificates are secured by a proper bond or deposit agreement in accordance with the

applicable principles of law governing the same, or in any other investments specifically permitted by the Public School Code of 1949 as amended, when, in the treasurer's judgment, the interest of the Conneaut School District would be enhanced thereby; and

BE IT FURTHER RESOLVED, that the treasurer of the Conneaut School District is hereby empowered to sell or dispose of such securities or investments as funds may be needed by the school district; and

BE IT FURTHER RESOLVED, that the Secretary of the Conneaut School District upon determining that certain funds belonging to the Conneaut School District should be invested in the manner set forth in this resolution, shall determine the best possible investment, the length of time said investments must be placed and all other important factors in order to protect and enhance the interests of the Conneaut School District; and that once having made a decision to make such investments said secretary shall request and direct the treasurer to invest in the manner set forth in this resolution; and

BE IT FURTHER RESOLVED, that the secretary and treasurer shall make a report to the Conneaut School Board, at its regular meeting after said investments are made, for the purpose of reporting the transactions that have taken place and requesting ratification by the Conneaut School Board of the making of said investments by the treasurer and the actions of the treasurer and secretary regarding the same.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Election of Treasurer for 2017/2018 Approved

Motion by Mr. Schaeff, second by Mr. Ellis that the Board approve the Election of Treasurer for 2017/2018 SY as follows;

RESOLVED, that **FNB of Pa., Laurie Nottingham** designee, be appointed as Treasurer for the 2017/2018 fiscal year, and to furnish bond for the faithful performance of duties in the amount of \$25,000.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Board Secretary's Bond Approved

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve to pay for Board Secretary's Bond (\$50,000) for faithful performance of duties.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Solicitor Appointment

Motion by Mr. Schaef, second by Mr. McQuiston that the Board approve the appointment of George Joseph, of the firm Quinn, Buseck, Leemhuis, Toohey, and Kroto, Inc. as Solicitor for 2017/2018 SY.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Per Capita Tax Collectors Approved

Motion by Mr. Schaef, second by Mr. Burnham that the Board approve the Appoint Per Capita Tax Collectors for 2017/2018 SY as follows;

Tax Collector	Municipality	Commissions
Shelby A. Field	Spring Township	5%
Sherry Tidwell	Linesville Borough	5%
Pamela Ferguson	Sadsbury Township	5%
Alice Storms	Beaver Township	5%
Diane White	E. Fallowfield Twp.	5%
Noreen Mullen	Conneaut Township	5%
Susan Wheeler	Conneautville Borough	5%
Lynette Weber	Springboro Borough	5%
Patti Franz	Summerhill Township	5%
Geri Godina	North Shenango Township	5%
Stephanie Turlij	Summit Township	5%
Barbara Britton	Conneaut Lake Borough	5%
Barbara Cowden	W. Fallowfield Twp.	5%
Suzanne Giering	Pine Township	5%
Joyce Jacobs	Greenwood Township	5%

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Extra Days Approved

Motion by Mrs. Luckock, second by Mr. Ellis that the Board approve the extra days for 2017/2017

school year as follows;

Note: In accordance with the Collective Bargaining Agreement, employees whose contract specifies a work year beyond 185 days will be paid for each day at a rate of 1/185th of annual salary.

VOCATIONAL AGRICULTURE

Conneaut Area Senior High School TBD 20 days

MUSIC DEPARTMENT

Conneaut Lake Middle School	Justin Ethridge	2.5 days
Conneaut Lake Middle School	Ruth Rea	2.5 days
Conneaut Valley Middle School	Greg Peters	5 days
Conneaut Area Senior High School	Glenn Cameron	30 days
Conneaut Area Senior High School	Ralph Egyud	5 days

NURSES

Conneaut Lake Attendance Area	TBD	2 days
Conneaut Valley Attendance Area	Tami Bossard	2 days
Linesville Attendance Area	Wendy Andrews	2 days

GUIDANCE COUNSELORS

Conneaut Lake Elementary School	Kristen Bazylak	5 days
Conneaut Valley Elementary School	Danielle Varner	5 days
Conneaut Lake Middle School	Craig Heberle	10 days
Conneaut Valley Middle School	Marie Lockwood	10 days
Conneaut Area Senior High School	Melissa Flinchbaugh	20 days
Conneaut Area Senior High School	Lisa Struski-Lichota	20 days

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Delta Dental Agreement Approved

Motion by Mr. Burnham, second by Mrs. Krachkowski that the Board approve rates for 2017/2018 dental insurance through Delta Dental, as follows:

Single – \$28.65
Family - \$74.13

Internal rate change only – monthly deposit of \$20,000 remains unchanged.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Bids Approved

Motion by Mr. Schaef, second by Mr. Burnham that the Board approve for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

a. Science Supplies and Equipment for 2017/2018 SY

Fisher Scientific	\$	0.00
Frey Scientific	\$	32.65
Sargent Welch/Wards	\$	<u>495.77</u>
TOTAL	\$	528.42

b. Physical Education Supplies and Equipment for 2017/2018 SY

BSN Sports/Sport Supply	\$	273.92
Gopher	\$	0.00
NASCO	\$	407.82
S&S Worldwide	\$	<u>580.09</u>
TOTAL	\$	1,261.83

c. Industrial Arts & Vocational Agriculture Supplies and Equipment for 2017/2018 SY

Forest County Wood	\$	5,957.50
Metco Supply	\$	479.00
Midwest Technology	\$	1,271.53
Paxton/Patterson	\$	<u>891.11</u>
TOTAL	\$	8,599.14

d. Art & Paper Supplies for 2017/2018 SY

Art Supplies-	
Kurtz Brothers	\$1,418.96
Nasco	\$3,182.96
National Art & School Supplies	\$1,863.00
School Specialty	\$1,106.22
Standard Stationery	<u>\$ 656.04</u>
TOTAL	\$8,227.18

Paper Supplies-	
Kurtz	\$ 2,849.55
NASCO	\$ 442.45
National Art & School Supplies	\$ 0.00
School Specialty	\$ 1,292.91
Standards Stationery	\$ 248.93
TOTAL	\$ 4,833.84

Board discussion on the sports bids.

added bid ...

e. All Sports Bid for 2016/2017 SY

BSN Sports	\$10,979.74
DeMan's	\$ 4,421.80
Longstreth's	\$ 677.12
M-F Athletics	\$ 0.00
Sportsman's	<u>\$18,922.44</u>
TOTAL	\$35,001.10

Adjusted TOTAL ~~\$13,061.02~~ **\$48,061.12**

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Agreement for Tax Bill Printing Services Approved

Motion by Mr. Schaef, second by Mrs. Krachkowski that the Board approve Government Software Services, Inc., Contract for school billing for the 2017 property tax bills in the amount the sum of six and one half cents each, per name printed for the two copies of the Real Estate Duplicate and the Occupational/Per Capita Duplicate and the sum of nine dollars and fifty cents each per duplicate bound. The sum of sixteen and ninety-five one hundredth cents for each tax statement prepared. ***This is unchanged from the last six (6) years.***

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

11. Adopt Tentative 2017/2018 Budget

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE Conneaut School District hereby readopt the tentative budget previously adopted and that said school district hereby adopt a budget total estimated at \$ 39,548,320.00 for the school year 2017/2018 for the purpose of carrying on the various affairs of the school district during the upcoming school year.

Motion by Mrs. Luckock, second by Mr. Schaef, motion passed.

Mr. Burnham No Mr. Ellis _____ Mr. Hornstein _____
 Mrs. Klink _____ Mrs. Krachkowski _____ Mrs. Luckock _____
 Mr. McQuiston _____ Mr. Schaef _____ Mrs. Sperry _____

12. Approve the 2017/2018 SY Food Service Management Contract

Request the Board to renew the Food Service Management Contract with Nutrition, Inc. for the 2017/2018 school year effective July 1, 2017 through June 30, 2018. Contracted amount includes a projected \$63,456.70 loss and a guarantee on losses exceeding \$63,000.00.

Motion by Mr. Schaef, second by Mr. McQuiston, motion passed.

Mr. Burnham _____ Mr. Ellis _____ Mr. Hornstein _____
 Mrs. Klink _____ Mrs. Krachkowski _____ Mrs. Luckock _____
 Mr. McQuiston _____ Mr. Schaef _____ Mrs. Sperry _____

13. Approve Composite Rates for 2017/2018 Health Insurance

Request the Board to approve the Composite Rates for the 2017/2018 Health Insurance, as follows;

<u>Regular</u>	2017/18		
	PPO Rates	Indemnity Rates	Over 65 Rates
Single	\$595.19	\$632.59	\$450.17
P&C	\$1,396.51	\$0.00	\$0.00
P&CH	\$1,468.18	\$0.00	\$0.00
H&W	\$1,622.75	\$0.00	\$900.27
Family	\$1,694.66	\$0.00	\$0.00
<u>Cobra</u>	2017/18		
	PPO Rates	Indemnity Rates	Over 65 Rates

Single	\$607.09	\$645.24	\$459.17
P&C	\$1,424.44	\$0.00	\$0.00
P&CH	\$1,497.54	\$0.00	\$0.00
H&W	\$1,655.20	\$0.00	\$918.28
Family	\$1,728.55	\$0.00	\$0.00

Blended Rate - \$1,272.20/month

Motion by Mr. Schaeff, second by Mrs. Krachkowski, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

14. Approve Academic Initiative(s)

a. **Conneaut Valley Elementary School**

Paul Morosky to conduct a Beginner Band Program on Tuesdays, starting April 11, 2017 through Tuesday, May 16, 2017 for a total of 5 hours at \$19/hour.

Conneaut Lake Elementary School

- b. Aletha Samuels to conduct the 4th Grade Read and Run Club for 12 days at ½ hour increments starting April 19, 2017 through May 31, 2017 with staff and instructional aides to assist when needed. Professional teachers to be paid \$19/hour and instructional aide(s) at their individual rate of pay), not to exceed \$400.00 total.

Motion by Mr. Schaeff, second by Mr. Burnham, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

15. Approve to Pay

Request the Board to approve the Summer Staff Development 2017 for teachers or paraprofessionals. Teachers may choose Act 48 credit or pay of \$25/hour; paraprofessionals to be paid at their hourly rate. Each session is capped at 20 or 25 participants. *See 2017 Summer Staff Development scheduled on Canvas.*

Motion by Mrs. Luckock, second by Mr. McQuiston, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

16. Approve Disabled Veterans Real Property Tax Exemption Certification(s) New & Review

Request the Board to approve the Disabled Veterans Real Property Tax Exemption Certificates: one New and one to be reviewed, *as available to the School Board on Canvas.*

Motion by Mr. Burnham, second by Mr. McQuiston, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

17. Approve Consent for Repository Sale

Request the Board to approve the Consent for Repository Sale, *as per detailed backup on Canvas.*

Motion by Mr. Schaef, second by Mr. McQuiston, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

18. Approve Proposed Private Sale of Tax Claim Land(s)

Request the Board to approve the Proposed Private Sale of Tax Claim Land(s), *as per detailed backups on Canvas for Board review.*

Motion by Mr. Hornstein, second by Mrs. Krachkowski, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

19. Approve Agency Linkage Agreement

Request the Board to approve the Agency Linkage Agreement for Blended Case Management and Family Case Management programs between the Conneaut School District and the Crawford County Human Services. *Detailed backup available on Canvas for Board review.*

Motion by Mr. Schaef, second by Mr. McQuiston, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

20. Approve Vision Benefits Contract

Request the Board to approve the Vision Benefits contract for an additional two years for the period from July 1, 2017 through June 30, 2019. Group #1401 (service employees) renewal rate is \$7.90 per single member, and \$18.93 per family unit. Group #573 (professional employees) monthly renewal rate is \$7.18 per single Member and \$17.12 per family unit, *see detailed backup on Canvas.*

Motion by Mr. Schaeff, second by Mr. Burnham, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

addition...

21. Approve Tax Collector Compensation

Request the Board to approve no change in the Tax Collectors compensation for the next three years, effective July 1, 2017 through June 30, 2020, with no changes as follows;

Per Parcel	\$4.70
Installments	\$2.00

Board Discussion.

Motion by Mr. Schaeff, second by Mr. Hornstein, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

addition...

22. Approve After School Program with YMCA

Request the Board to approve the After School Program Agreement between the Conneaut School District and the YMCA for an annual ten (10) month lease rental of \$1,500.00 payable at \$150/month for each month, effective August 15, 2017 through June 15, 2018. Tenant has the option to renew the lease for five (5) additional ten (10) month terms running from August 15 and ending June 15 each year over the next five (5) consecutive calendar years through June 2023 at the same rent, detailed backup on canvas.

Motion by Mrs. Klink, second by Mr. Ellis, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____

Mr. McQuiston _____ Mr. Schaeff _____ Mrs. Sperry _____

addition...

23. Approve Findings of Fact — Student A *motion moved the end of the meeting.*

WHEREAS, a student disciplinary hearing was held on Wednesday, May 10, 2017, under authority of the provisions of the Public School Code and in accordance with the provisions of Students Rights and Responsibilities Code and Policy of the Conneaut School District, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Directors of the Conneaut School District adopt the Findings of Fact and Conclusions of Law as contained in the attached Adjudication with respect to the student hearing held with regard to the student identified therein.

BE IT FURTHER RESOLVED, that the administration be directed to implement the disciplinary action imposed by the Board of School Directors of the Conneaut School District upon the student named in the adjudication as adopted by the Board and to notify the student and the student's parents of the disciplinary action imposed by the Board in the attached adjudication in accordance with applicable law, regulations, and Board policy.

Motion _____	Second _____	Action _____
Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

VIII. BOARD CONCERNS

- A. Correspondence
- B. Student Representatives -
 - Conneaut Area Senior High School – Alexis and Victoria Anderson updated the Board.
 - Conneaut Lake Middle School – TBA
- C. Crawford County Career and Technical School Representative – David Schaeff, CCCTC Board President provided a short update.
- D. Northwest Tri-County Intermediate Unit #5 Representative – Mrs. Jody Sperry, IU Board Member provided a brief update.

- E. Conneaut Education Association – James Lucas, CEA President no report.
- F. Conneaut Education Support Personnel Association – Paul Van Dusen, CESPAs President no report.
- G. District Committees-
Policy Review Committee – Mrs. Brenda Kantz, Mr. Adam Jardina today’s policy meeting was cancelled, reviewed briefly the below policies.

with additions...

- F. OTHER
- 1. 1st Reading of Policy – for information only.

Policy 620 – Fund Balance

- 2. Approve 2nd Reading of Policies & Adoption

Request the Board to approve the following policies for 2nd Reading and Adoption.

Policy 222 – Pupils and Tobacco Use
Policy 226 – Search and Seizure
Policy 611 – Purchases Budgeted
Policy 808 – Food Services

Motion by Mr. Schaeff, second by Mrs. Krachkowski, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

- 3. Approve Extended School Year

Request the Board to approve an extended school year for the special education students as follows;

Number of Students 10
Number of Teachers 1
Number of Paraprofessionals 1
Number of Classroom Nurses 1

Dates: 3 days per week starting July 10, 2017 and ending on August 3, 2017. Start time is 8:00 a.m. to 11:30 a.m.

Total number of hours for each teacher: 3.5 hours of instruction with 1 hour of prep with rate determined by Collective Bargaining Agreement.

Total Number of hours for the classroom nurse: 3.5 hours with rate determined by Collective Bargaining Agreement, with 2.0 hours of travel time with rate determined by Collective Bargaining Agreement.

Total Number of hours for paraprofessionals: 3.5 hours with rate determined by Collective Bargaining Agreement.

Motion by Mr. Schaef, second by Mr. McQuiston, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

4. Approve Memorandum of Understanding

Request the Board to approve the revised Memorandum of Understanding between the Conneaut Education Support Professionals Association and Conneaut School District regarding 2017 summer hours.

Motion by Mr. Schaef, second by Mr. Hornstein, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

amount revised...

5. Approve PSBA Membership Renewal

Request the Board to approve renewing the membership to the Pennsylvania School Board Association for the 2017/2018 school year at a cost up to ~~\$12,675.67~~. **\$10,681.52**

Board Discussion.

Motion by Mrs. Luckock, second by Mrs. Krachkowski, motion passed.

Mr. Burnham No	Mr. Ellis Yes	Mr. Hornstein Yes
Mrs. Klink Yes	Mrs. Krachkowski Yes	Mrs. Luckock Yes
Mr. McQuiston Yes	Mr. Schaef <u>No</u>	Mrs. Sperry No

6. Approve Hagan Managed Print Services Contract

Request the Board to approve the Hagan Business Machines Managed Print Services Contract, *as per detailed backup on Canvas.*

Motion by Mr. Schaef, second by Mr. Hornstein, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

addition...

7. Approve Job Description Revisions

Request the Board the revisions to the Cafeteria Helper Job Description, *as per detailed backup available on Canvas.*

Motion by Mrs. Luckock, second by Mrs. Krachkowski, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

addition...

8. Approve Light Duty – Cafeteria Position

Request the Board to approve a light duty cafeteria position, noting this is not a permanent position but is full time and will only be made available to cafeteria employees who have sustained work related injuries, in the discretion of the administration and subject to work availability. Management may find it necessary to change or alter the daily work schedule to better meet the production schedule and serving times of the District. *See detailed backup on Canvas.* Employee's current hours and wages: all wages and benefits in accordance with the current Collective Bargaining Agreement between the Conneaut School District and the Conneaut Education Support Professionals Association.

Motion by Mr. Schaef, second by Mr. McQuiston, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

IX. OLD BUSINESS

X. NEW BUSINESS

with additions...

A. PERSONNEL

1. Approve Substitute Personnel Listings

Approve additions to the listings for additions to the Kelly Services Substitutes,
Contracted Custodial Personnel List.

Motion by Mr. Schaeff, second by Mr. Burnham, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

2. Approve Leave Requests

- a. **Carina Braden**, instructional aide, ½ day p.m., General Unpaid Leave, Tuesday, April 4, 2017.
- b. **Carina Braden**, instructional aide, ½ day, General Unpaid Leave, Friday, April 7, 2017.
- c. **Dawn Buttray**, office aide, 3 Days, General Unpaid Leave, Monday, April 24, through Wednesday, April 26, 2017.
- d. **Heather Fuller**, instructional aide, 2 Days, General Unpaid Leave, Monday, April 24, 2017 and Wednesday, April 26, 2017.
- e. **Renee Grout**, instructional aide, 1 ½ Days, General Unpaid Leave, Wednesday, April 19, 2017 (1/2 day pm) and Thursday, April 20, 2017.
- f. **Annette Lewis**, instructional aide, 4 Days, FMLA, Monday, May 8, 2017 through Thursday, May 11, 2017.
- g. **Lori Little**, instructional aide, ½ day pm, General Unpaid Leave, Friday, March 3, 2017.
- h. **Juliet Martsolf**, office aide, 1 Day, General Unpaid Leave, Tuesday, April 18, 2017.
- i. **Kelly Steigerwald**, instructional aide, 1 Day, General Unpaid Leave, Friday, March 17, 2017.
- j. **Stephanie Stewart**, instructional aide, 2 Days, General Unpaid Leave, Wednesday, April 12, 2017 (full day); Thursday, April 20, 2017 (1/2 day pm); and Friday, April 21, 2017 (1/2 day a.m.).
- k. **Stephanie Stewart**, instructional aide, 2 ½ days, General Unpaid Leave, Monday, April 24, 2017 (1/2 day pm); Tuesday, April 25, 2017 (full day); Wednesday, April 26, 2017 (full day).
- l. **Jennifer Stevenson**, instructional aide, 4 ½ Days, General Unpaid Leave, Friday, March 3, 2017; Tuesday, March 14, 2017; Thursday, March 23, 2017 (1/2 day); Monday, March 27, 2017; Friday, March 30, 2017.
- m. **Jennifer Stevenson**, instructional aide, 2 Days, General Unpaid Leave, Monday, April 10, 2017 and Wednesday, April 12, 2017.
- n. **Leslie West Conlin**, instructional aide, 2 Days, Friday, April 28, 2017 and Monday, May 1, 2017.

Motion by Mrs. Luckock, second by Mr. Hornstein, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

3. Approve Corrected Leave Requests

Request the Board to approve the changes/corrections to leave requests which were Board approved at the April 12, 2017 Regular Board Meeting;

- a. Carina Braden, instructional aide, 1 Day, general Unpaid Leave, reported as Wednesday, March 14, 2017... should be Wednesday, March 15, 2017.
- b. Susan Morrow, instructional aide, 1 Day, General Unpaid Leave, Tuesday, March 28, 2017. She actually only needed a ½ day leave.
- c. Stephanie Stewart, instructional aide, three ½ Days, General Unpaid Leave, ½ day pm on Wednesday, March 29, 2017 (actually used a full day leave); and a ½ day am on Wednesday, April 5, 2017 actually used a full day.

Motion by Mr. Schaef, second by Mr. McQuiston, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

4. Approve Retirement Rescinding(s)

- a. **Sheila Mahoney**, request the Board to accept her request to rescind her intent to retire at the end of this school year.
- b. **Paul Morosky**, request the Board to accept his request to rescind his intent to retire at the end of this school year.

Motion by Mr. Schaef, second by Mr. Burnham, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

added item...

5. Approve Appointment(s)

- a. Request the Board to approve the appointment of **Laura Metrick**, as the full time high school Agriculture Teacher at Conneaut Area Senior High School. Laura Metrick is currently under contract with Union City School District until June 7, 2017. Her pro-

rated hire date would be effective June 8, 2017 at Step 1 of the Bachelors Salary Schedule, at \$51,184.00 *pro-rated. All wages and benefits in accordance with the Collective Bargaining Agreement between Conneaut Education Association and the Conneaut School District.

addition here...

- b. Request the Board to approve the appointment of **Wendy Phillips** as the part-time (5.75 hours/day) cafeteria helper for Conneaut School District at Conneaut Lake Elementary school effective Thursday, May 11, 2017 at the rate of \$14.22/hour. All wages and benefits in accordance with the current Collective bargaining Agreement between Conneaut School District and the Conneaut Education Support Professionals Association.

Board Discussion.

Motion by Mr. Schaef, second by Mrs. Luckock, motion passed.

Mr. Burnham	No	Mr. Ellis	_____	Mr. Hornstein	_____
Mrs. Klink	_____	Mrs. Krachkowski	_____	Mrs. Luckock	_____
Mr. McQuiston	_____	Mr. Schaef	_____	Mrs. Sperry	_____

6. Approve Extra Days for 2016/2017 School Year

Note: In accordance with the Collective Bargaining Agreement, employees whose contract specifies a work year beyond 185 days will be paid for each day at a rate of 1/185th of annual salary.

VOCATIONAL AGRICULTURE

Conneaut Area Senior High School Laura Metrick 7 days

Motion by Mr. Schaef, second by Mr. Burnham, motion passed.

Mr. Burnham	_____	Mr. Ellis	_____	Mr. Hornstein	_____
Mrs. Klink	_____	Mrs. Krachkowski	_____	Mrs. Luckock	_____
Mr. McQuiston	_____	Mr. Schaef	_____	Mrs. Sperry	_____

addition and strike through...

7. Approve Supplemental Coach Requests for 2017/2018 SY

Conneaut Area Senior High School

Wrestling

Carmen Russo	Head Coach
Robert Shay	Assistant V/JV Coach

Girls' Basketball

Bill Stevenson	Head Coach
----------------	------------

Steve Mickle Assistant V/JV Coach
Derek Peterman Assistant V/JV Coach

added here...

Boys' Basketball

Ben Sperry* Head V/JV Coach

Conneaut Lake Middle School

Wrestling

Greg Dinsmore Assistant Coach
Henry Piatt II Assistant Coach

Activities

Carrie Fannin Newspaper Advisor
Juliet Martsolf Drama Co-Advisor
Michelle Mihoci Spirit Advisor
Patricia Prebor Yearbook Advisor
Corina White Drama Club Co-Advisor

Conneaut Valley Middle School

~~***Boys Basketball***~~

~~Riek Askey* Assistant Coach~~

Supplemental pay is as per the current Collective Bargaining Agreement

*Community Member — Clearances on File

**Community Member - pending receipt of clearances

Motion by Mr. Schaef, second by Mr. Hornstein, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

8. Approve Supplemental Volunteers 2017/2018 SY

Conneaut Area Senior High School

Robert Morian* Golf Volunteer
Ross William Watson* Golf Volunteer

Conneaut Lake Middle School

Lance Hearn** Wrestling Volunteer

Motion by Mr. Hornstein, second by Mr. Schaef, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
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Mrs. Klink _____ Mrs. Krachkowski _____ Mrs. Luckock _____
Mr. McQuiston _____ Mr. Schaef _____ Mrs. Sperry _____

9. Approve Summer Technology Intern

Request the Board to approve Hailey Bortnick as a summer technology intern, effective Monday, June 12, 2017 to work Monday through Thursdays, 8 hours/day (plus a half hour unpaid lunch) at \$9.00/hour through Thursday, August 10, 2017.

Motion by Mr. Schaef, second by Mr. Hornstein, motion passed.

Mr. Burnham _____ Mr. Ellis _____ Mr. Hornstein _____
Mrs. Klink _____ Mrs. Krachkowski _____ Mrs. Luckock _____
Mr. McQuiston _____ Mr. Schaef _____ Mrs. Sperry _____

with change...

10. Approve Sick Leave Donation

Request the Board to approve the Sick Leave Donation as follows;

WHEREAS, a health condition of Justin Ethridge, Music Teacher at Conneaut Lake Middle School, has required him to be absent from school during the school year and will require him to be intermittently absent during periods of time in the future; and

~~WHEREAS, he will exhaust all available sick time on Wednesday, May 3, 2017, and will exhaust available 1.5 personal days in the near future; and for treatment of this illness;~~

WHEREAS, he has exhausted all available sick and personal time as of May 9, 2017 for treatment of this illness;

WHEREAS, teachers of the District/professional staff/Administrative staff, have indicated a willingness to contribute one (1) day of their sick leave each for Justin Ethridge use; and

WHEREAS, the Conneaut Education Association is aware of this arrangement and understand that the Board has no intention of creating a regular practice of permitting employees to share their sick leave and that the Board's action does not set a precedent for similar situations in the future;

THEREFORE, be it resolved that effective Wednesday, May 10, 2017, the Board of School Directors of the Conneaut School District will permit any teacher or administrator of Conneaut School District, so wishing to contribute one (1) of their sick days, thereby reducing their accumulated sick leave by one day, for the use of Justin Ethridge, and further will permit Justin Ethridge to use the donated sick leave retroactive once he has

exhausted his sick and personal days. The deadline for teacher contribution of sick days for the use of Justin Ethridge shall be Friday, May 19, 2017.

Motion by Mr. Schaef, second by Mr. Burnham, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

11. Approve Athletic Intramural(s)

Conneaut Valley Middle School

- a. Carly Wensel to conduct 5th and 6th grade volleyball starting Tuesday, May 2, 2017 through Thursday, May 11, 2017 for a total of 16 hours at \$19/hour.
- b. Brian McCall to conduct football intramurals starting Monday, May 22, 2017 through Thursday, May 25, 2017 for a total of 8 hours at \$19/hour.
- c. Steve Mickle to conduct basketball intramurals for a total of 20 hours starting Thursday, July 6, 2017 through Tuesday, August 8, 2017 at \$19/hour.

Motion by Mr. Schaef, second by Mr. Burnham, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

with addition...

12. Approve Professional Growth Request(s)

- a. Brenda Kantz to attend the PA Literacy Conference in Hershey, PA on Tuesday, June 27, 2017 through Thursday, June 29, 2017. **Title IIA Cost:** registration \$250.00, mileage \$313.20, hotel \$570.00 and meals \$180.00.
- b. Frank Kimmel to attend the Northwest Facility Managers Meeting in Erie, PA on Friday, May 19, 2017. **No Cost to the District.**
- c. Sue Larson to attend the Intermediate Unit District Human Resource Meeting at the NW Tri-Co Intermediate Unit #5 on Wednesday, April 12, 2017. **District Cost:** mileage \$34.24.
- d. Scott Shannon to attend the 2017 PIAA Preseason Rules Meeting at the Sewickley Academy in Sewickley, PA on Sunday, February 19, 2017. **District Cost:** mileage \$100.58.
- e. Sarah Shirey to attend the Excel Level I Workshop at Manufacturers Business Association in Erie, PA on Wednesday, May 24, 2017. **District Cost:** substitute \$83.20, registration \$210.00 and mileage \$47.72.
- f. Michael Vorisek to attend the Pa Envirothon Competition at the University of Pittsburgh in Johnstown on Tuesday, May 23, 2017. **District Cost:** substitute \$140.00, hotel \$85.00.

added item here...

- g. Sue Larson and Brenda Lipps to attend the Prosoft Training Classes-Payroll and Personnel fiscal Year End at the Fort LeBeouf School District on Tuesday, June 13, 2017. District Cost: registration \$120.00 and mileage \$87.95.

Motion by Mr. Schaef, second by Mr. McQuiston, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

13. Approve Field Trip/Student Activity Requests

District

- a. Korrin Thomas, Doreen McLean, and Ashley Ellis to take nine students to do activities and games at the Alice Schafer Annex for those students transitioning up from the middle school. Will walk to Linesville and have lunch on Tuesday, May 30, 2017. Paid out of the Eileen Mullen Crawford County K-12 Career Education Alliance.

Conneaut Area Senior High School

- b. Ellen Aurand and the new teacher to take ten students to University Park, PA for state FFA Contests and the Summer State FFA Convention on Tuesday, June 13, 2017 through Thursday, June 17, 2017. District Cost: transportation, using district vans and hotel/meals \$320.00.
- c. Glenn Cameron and Ralph Egyud to take up to 45 students to the Pittsburgh Symphony Audience of the Future concert at Heinz Hall in Pittsburgh, PA on Tuesday, May 16, 2017. District Cost: transportation pending.
- d. Cori Eaton and Vicki Lipinsky to take up to 30 Student Council members to the 2017 Crawford County Special Olympics on Wednesday, May 10, 2017. District Cost: substitutes \$280.00 and busing pending.
- e. Marcy Hoenes, Kathy Semian, Paul Van Dusen to take twelve students to Waldameer Amusement park on Tuesday, June 6, 2017 or Wednesday, June 7, 2017. District Cost: registration \$312.00, pending busing and meals \$50.00.
- f. Marcy Hoenes, Kathy Semian, and Paul Van Dusen to take twelve students to tour the Tom Ridge Environmental Center and Presque Else on Tuesday, May 30, 2017 or Wednesday, May 31, 2017. District Cost: busing pending.

Conneaut Lake Elementary School

- g. Beth Dilley and an instructional aide to take up to 23 second grade students to the Historical Society in Conneaut Lake on Wednesday, June 7, 2017. No cost to the district.
- h. Beth Dilley, Jane Ann Cunningham and Penny Varee to take the 2nd grade class to the Moves at Meadville on Friday, May 19, 2017. District Cost: busing \$228.76.
- i. Serena Klink, Renee Grout, Lisa Zinz, Heather Fuller, Jason Pardee to take up to 13 students to Living Treasures Animal Park in New Castle, PA on Wednesday, May 31, 2017 (rain date Thursday, June 1, 2017). District Cost: registration \$125.82 and busing pending.
- j. Angela Krachkowski to take 13 students to visit Mrs. Geer classroom at Conneaut Lake Middle school to speak about middle school expectations on Thursday, May 25, 2017.

District Cost: using district van.

- k. Angela Krachkowski and Kristen Bazylak to take the 3rd and 4th grade students (approximately 21) to Plaza Bowling Lanes and Hoss's Steak House on Tuesday, May 23, 2017. District Cost: registration \$138.00, busing pending and meals \$153.09.
- l. Jodi Phelps, Aletha Samuels, Barb Vaughn, and Jodi Smith to take the 4th grade students to the Conneaut Lake Historical Society on Monday, May 22, 2017. No Cost to the District.
- m. Connie Zimmerman, Jen Storll, Melissa Ray, an instructional aide and school nurse to take the 1st grade students to the Erie Zoo on Tuesday, June 6, 2017. No Cost to the District.

Conneaut Lake Middle School

- n. Jamie Duda, Corina White, Bonnie VanDusen and school nurse to take eight students to the Eire Zoo on Thursday, June 1, 2017 (rain date Monday, June 5, 2017) District Cost: busing pending.
- o. Chad Wensel to be added to the CLMS trip to the Special Olympics on Wednesday, May 10, 2017. District Cost: substitute \$140.00.
- p. Dr. Piper, Mrs. Beers, Mr. Kauffman to take the 2nd grade class to Bortnick Farm on Tuesday, May 30, 2017. No Cost to the District.
- q. Aletha Samuels to take the 4th grade students to visit the Conneaut Lake Library on Tuesday, May 30, 2017. No Cost to the District.
- r. Karen Sutliff, Shelly Parks, Melissa Good, Robin Petergol and Jen Stevenson to take the Kindergarten students to Pymatuning Spillway and the Jamestown Deer Park on Thursday, June 1, 2017. No Cost to the District.

Conneaut Valley Elementary School

- s. Holly Thomas, Barb Heim, Melissa Parker and Annette Lewis to take the 1st grade students to the Linesville Spillway, Hatchery, and End of the Road Beach/Break wall on Thursday, May 25, 2017. No Cost to the District.
- t. Kevin Burns and Denise Carter to take 20 8th grade students to Erie to eat at the Golden Corral Restaurant on Tuesday, May 23, 2017. District Cost: busing \$135.24.
- u. Matt Fannin and Brian McCall to take eight of the CVMS Robotics Club to demonstrate their robot to the Family Advocate at Head Start on Monday, May 22, 2017. District Cost: substitute \$280.00.
- v. Jamie Kellogg, Brian McCall, Michelle Gould, Matt Fannin and Howard Bolte to take the 6th grade students to the Olympic Fun Center on Tuesday, June 6, 2017. No Cost to the District.
- w. Sue Moss, Susie Kline, Sheila Mahoney, and Jaime Wells to take the middle school students (approximately 70-80) to the Erie Library and Barnes and Noble and have lunch at Aoyama on Tuesday, May 30, 2017. District Cost: substitute \$560.00.

Motion by Mr. Hornstein, second by Mr. Ellis, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

item removed...

14. Approve Fund Raising Requests
Conneaut Area Senior High School

- a. ~~Conneaut Trap Team Club to sell coupon booklets at \$5/each starting Wednesday, May 17, 2017 through Thursday, September 7, 2017. Proceeds to help pay for state tournament, and end of season picnic and prizes.~~
- b. CASH Spanish Club to sell fans and water during the 2017 graduation ceremonies on Friday, June 9, 2017 at \$1/each. Proceeds to help pay for the Puerto Rico trip.

Conneaut Valley Elementary School and Middle School

- c. Conneaut Cancer Crusaders to conduct a change drive starting Monday, May 15, 2017 through Thursday, May 25, 2017. Proceeds to be donated to the ACS Relay for life.
- d. Conneaut Cancer Crusaders to sell Relay themed t-shirts at \$10 each from Monday, May 8, 2017 through Friday, May 12, 2017. Proceeds to be donated to the Relay for Life in Meadville.
- e. Conneaut Cancer Crusaders to sell wall hangings and luminary bags at \$1/each between Monday, May 1, 2017 and Thursday, May 25, 2017. Proceeds to be donated to the Relay for Life.

Motion by Mr. Schaeff, second by Mr. Hornstein, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

addition...

15. Approve Field Trip Date Change

Request the Board to approve the date change for David Moore/the German Club to take up to 40 students to the Cleveland Museum of Art on Monday, May 8, 2017. **District Cost:** substitute \$140.00, originally Board approved October 18, 2016. Due to a miscommunication with the busing company, the date is requested to be changed to Thursday, May 11, 2017.

Motion by Mr. Schaeff, second by Mr. Hornstein, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaeff _____	Mrs. Sperry _____

XI. CURRICULUM

1. Approve Cyber Curriculum Classes

Request the Board to approve to post, and hire if needed, and to create/write cyber curriculum with up to 15 hours for each course at \$26/hour.

Cyber Basic Math
Cyber Basic English
Cyber Basic History
Cyber Basic Science
Cyber Basic Creative Writing
Cyber Study Skills
Cyber Every Day Consumer Skills

Motion by Mr. Schaef, second by Mrs. Luckock, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

XII. BUILDINGS AND GROUNDS

item postponed to June...

1. — Approve HVAC Proposal

— Request the Board to approve Administrations recommendation that Combustion Service and Equipment Company be awarded to do the annual servicing of all HVAC Equipment in six school buildings and Central Office at the costs listed (*per detailed attachment on Canvas*), a 5 year proposal (Option A) beginning July 1, 2017 through June 30, 2022.

Motion _____	Second _____	Action _____
Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

2. Approve Disposal of Surplus Property, Equipment

- a. Request the Board to approve the removal of the 8' x 8' donated soccer concession stand on the CASH soccer field by George Greiner at no cost to the District.

Motion by Mr. Schaef, second by Mrs. Krachkowski, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

3. Approve Steam Cleaning, Grease Cutting & Televising Interior Sanitary Lines Proposal

- a. Request the Board to approve Administrations recommendation that Powell Sanitation Service be awarded to Steam Clean the Interior lines of the building and Jet Rodding the Exterior Main Lines at *Conneaut Lake Elementary School* for a cost of \$3,400.00. 16/17 SY
- b. Request the Board to approve Administrations recommendation that Powell's Sanitation Service be awarded to Steam Clean the Interior Lines of the building and Jet Rodding the Exterior Lines at *Conneaut Valley Elementary School* for a cost of \$3,200.00. 16/17 SY

Motion by Mr. Schaef, second by Mr. Burnham, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

4. Approve Grease Trap Tank Pumping

Request the Board to approve Administrations recommendation that Powell's Sanitation Service be awarded to Pump Grease Trap Tanks at all District School buildings including Conneaut Lake Elementary and Middle Schools, Conneaut Valley Elementary and Middle Schools and Conneaut Area Senior High School for a total cost of \$1,225.00. 16/17 SY

Motion by Mr. Schaef, second by Mr. Burnham, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

5. Approve Facility Use Requests with Fee Waivers

Alice Schafer Annex

- a. Valerie Button, requestor for Alice Schafer Pre-K Counts to use the gym/cafeteria on Thursday, June 8, 2017 for an end of year program and *requesting fees to be waived.*

Central Office

- b. Nicole Hans, requestor for Eagles Foundation to use the Central Office conference room on Tuesday, May 30, 2017 for a meeting. *Asking for fees to be waived.*

Conneaut Valley Elementary School

- c. Melissa Good, requestor for Conneaut Valley Elementary School PTO to use the kitchen, cafeteria, playground/parking space and gym on Friday, June 2, 2017 for a spring carnival. *Asking to waive fees.*

Conneaut Valley Middle School

- d. Kim Carnes, requestor for CASH Cheer Club to use the gymnasium on Saturday, May 13, 2017 for a Cheer Clinic. *Asking to waive fees.*

Motion by Mr. Burnham, second by Mrs. Krachkowski, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

XIII. TRANSPORTATION

1. Approve Revised Bus Stops

Request Board to approve new and revised bus stops from Anderson Coach and Travel.

Motion by Mr. Schaef, second by Mrs. Krachkowski, motion passed.

Mr. Burnham _____	Mr. Ellis _____	Mr. Hornstein _____
Mrs. Klink _____	Mrs. Krachkowski _____	Mrs. Luckock _____
Mr. McQuiston _____	Mr. Schaef _____	Mrs. Sperry _____

XIV. Visitor Recognition*

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

One individual addressed the board regarding the Kindergarten birth date cutoff.

XV. BOARD INPUT

Public Retirement Recognition on Wednesday, June 7, 2017 @ 6:15PM at ASA Gym
The next Work Session is scheduled for Wednesday, June 7, 2017 @ 7PM @ ASA Gym
The next Regular Board Meeting is scheduled for Wednesday, June 14, 2017 @ 7 PM ASA Gym
Conneaut Area Senior High School Graduation, Friday, June 9, 2017 @ 7 PM CASH
Additional Work Session, Tuesday, June 20, 2017 at CASH cafeteria @ 7:00 PM

Mr. McQuiston spoke to his fellow board members regarding the HVAC motion that was postponed til June.

It is noted the Board went into a brief recess at 8:13 pm and returned at 8:22 pm.

Motion moved to here-

Student Adjudication

Motion by Mrs. Krachkowski, second by Mr. Ellis, motion passed.

XVI. ADJOURNMENT 8:31 p.m.

Motion by Mr. Schaeff, second by Mrs. Krachkowski, motion passed.

No executive after adjournment.

XVII. INFORMATION (Items approved by the Superintendent and submitted as information to the Board of Education).

1. **Facility Use Request-** as information.

Conneaut Lake Middle School


- a. Carmen Russo, requestor for CASH Wrestling V/JV Team the use the wrestling room, boys locker room and gymnasium on Wednesday, July 5, 2017 through Saturday, July 8, 2017 for a Tom Tomeo Wrestling Camp.
- b. Ruth Rea, requestor for CLMS Band to use the band rooms one to two days a week starting Monday, June 19, 2017 through Monday, July 31, 2017 for a summer instrument lessons.
- c. Kim Carnes, requestor for the CASH Cheer Club to use the gymnasium on Saturday, May 6, 2017 for a Cheer Clinic.

Conneaut Valley Middle School

- d. Brian McCall, requestor for CVMS to use the football field on Monday, May 22, 2017 through Thursday, May 25, 2017 for a football fundamental camp.
- e. Sarah Pelc, requestor for the Relay at Recess to use the front driveway and parking lot on Thursday, May 25, 2017 for a Night Luminary Display.
- f. Rick Askey, requestor for the Middle School Boys Basketball to use the gymnasium starting mid May, 2017 to the end of July, 2017 for open gyms.

2. **Conference Date Changed** – as information

Lori Putman originally approved (at the September 14, 2016 Regular Board meeting) to attend the Gifted Networking on Wednesday, May 3, 2017. May meeting has been changed to Monday, May 8, 2017 at the IU5.


Mrs. Jody Sperry Board President


Mr. Greg Mayle, Board Secretary