

**CONNEAUT SCHOOL DISTRICT**

219 W. School Drive  
Linesville, PA 16424

**Minutes**  
**REGULAR SCHOOL BOARD MEETING**  
**December 13, 2017**  
**Alice Schafer Annex Gym**  
**7:00 p.m.**

The Conneaut School Board of Directors met Wednesday, December 13, 2017 at the Alice Schafer Annex Building cafeteria.

The meeting was called to order at 7:00 p.m. by Board President Mrs. Dorothy Luckock.

The following members answered to roll call:

Mr. Burnham	Mr. Hornstein	Mrs. Luckock
Mrs. Klink	Mr. McQuiston	Mrs. Miller
Mrs. Sperry		

It is noted Mr. Ellis and Mrs. Krachkowski were absent.

**Administrators Present-**

**Superintendent:** Jarrin Sperry

**District Solicitor-** George Joseph, it is noted Mr. Joseph arrived at 7:20 PM.

**Director of Special Education –** Susy Walters

**Business Manager:** Greg Mayle

**Director of Buildings and Grounds-** Frank Kimmel

**Technology Coordinator –** Rick Kelly

**Curriculum Director –** Brenda Kantz

**Principals:** Doug Parks, Kevin Burns, Adam Jardina, and John Hines.

Mr. Hornstein read the Vision and Mission Statement.

**Visitor Recognition**

Mrs. Luckock provided a Visitor Recognition on Agenda Items noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

**Agenda with Additions Approved**

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the Agenda *with*

**additions with correction to amount on page 4 item 4.**

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Minutes Approved**

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve the Minutes.

November 1, 2017 Work Session Minutes- pending  
November 8, 2017 Regular Board Meeting Minutes- pending

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

FINANCIAL

INVESTMENT – NOVEMBER, 2017

BUDGET TRANSFERS

**Bills Approved**

Motion by Mrs. Klink, second by Mrs. Miller to approve Bills C. 1 and 2;

1. November, 2017 bills in the amount of \$1,316,349.82
  - a. Betsy Sperry mileage/travel check \$ 39.91
  - b. Total *minus* Betsy Sperry check \$1,316,309.91
2. Food Service bills in the amount of \$47,096.54

Motion passed by roll call.

Mr. Burnham	abstained	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	abstained

INVESTMENTS-NONE

INFORMATION (Financial Reports and Bank Statements to be included in the backup of the Official Minutes)

*item removed...*

- 1) General Fund Report - ~~Revenues/Expenditures—July-Nov Preliminaries~~
- 2) Activity Fund Reports –
  - Conneaut Area Senior High School – October, 2017
  - Conneaut Lake Middle School – October, 2017
  - Conneaut Valley Middle School – October, 2017
- 3) Food Service Operating Statement – October, 2017

**Contributions to Local Fire Departments Approved**

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve the Contributions to Local Fire Departments as follows;

**RESOLVED**, that the Conneaut School District Board of Education approve a contribution of \$250.00 to fire departments within Conneaut School District in consideration for services rendered. The contribution shall be \$250.00 for 10 fire companies for a total of \$2,500.00 (raised two years ago from \$200.00 each//\$2,000 total)

The following fire companies will receive contributions:

- Conneaut Lake Park Fire Department
- Conneaut Lake Fire Department
- Conneautville Fire Department
- Fallowfield Fire and Rescue
- Greenwood Fire Department
- Linesville Fire Department
- North Shenango Fire Department
- Springboro Fire Department
- Summit Fire Department
- Conneaut Lake Ambulance

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Academic Initiative/Intramural Requests Approved**

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the Academic Initiatives/Intramural Requests as follows;

**Conneaut Valley Elementary School**

Adam Jesse, Holly Thomas and Jessica Martin to conduct the Tech Club/SWAT Team for a total of 30 hours at \$19/hour starting January, 2018 through May, 2018.

**Conneaut Valley Middle School**

Matt Fannin, 30 hours at \$19/hour for Robobots for a grand total of \$570.00 starting Friday, December 15, 2017 through Saturday, April 14, 2018.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

Approved to Pay

Motion by Mrs. Sperry, second by Mr. Hornstein that the Board approve to pay as follows;

- a. Request the Board to pay three Title 1 aides at each person's respective regular pay rate for 4.5 hours each *to be* worked on February 20, 2018 at the Title 1 Family Night. **Title 1 Paid.**

Leslie Conlin, Marty Agnew and Patricia DiMucci

- b. Request the Board to pay Holly Thomas and Adam Jesse for 1.5 hours each at \$26/hours of prep time (each were presenters both dates) for the Title 1 Parent Conference held on October 23, 2017 and October 24, 2017. Title Paid.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

Transition Agreement Approved

Motion by Mrs. Miller, second by Mrs. Klink that the Board approve the 405.48 Program Transition Planning Agreement with Conneaut School District and the FCCA Pre-K Counts Program for the 2017/2018 school year.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

PowerSchool Group, LLC Quote Approved

Motion by Mr. Hornstein, second by Mrs. Sperry that the Board approve the quote from PowerSchool Group, LLC for the acquisition of eFinance Plus business office software at an initial cost of ~~\$26,900~~ **\$36,900** and an annual subscription fee of \$30,118.64.

*Board Discussion, Mr. Mayle provided some background; he has been on the lookout for a new financial software program as one of the Districts goals to improve how the business office operates. He had planned on coming in January with an official recommendation but the decision to put the quote on is for several reasons. Having an extra month is advantageous*

*because the vendor he is recommending is running a very aggressive promotional pricing. Mr. Mayle admitted he was skeptical at first, but after sitting in on a demonstration and pulling the pricing it is almost 50 percent less, this cannot be guaranteed after December 31<sup>st</sup>.*

*Our current vendor ProSoft we have used since 2005 and it is the same product now that it was in 2005, support is bare bones, no updates or enhancements have been received and with the world of technology changing since 2005 and no customer support, no ability to pull data and manipulate this cloud based software he felt it was time.*

*The new software is priced very close to what we have now, with 2 components of an annual year to year and secondly is the one time training cost.*

*It was noted this motion is to approve the quote, it does permit solicitor review.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Authorize Participation in A2i Grant Approved**

Motion by Mrs. Sperry, second by Mr. Hornstein that the Board grant approval to authorize the District's participation in the A2i Grant process for both District elementary schools, provided that one school is designated as an experimental school and the other is designated as a control school, and subject to the preparation and approval of a Memorandum of Understanding between the parties. If the District's participation and the MOU is accepted, it is understood that the District's costs will be approximately \$20,000 per year for three years for the control group elementary school.

*Mrs. Miller asked for confirmation that this grant is either free or \$20,000 based on the A2i coming back correct? Mr. Sperry confirmed yes.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Academic Intervention Club Approved**

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the Academic Intervention Club as follows;

Request the Board to approve Conneaut Valley Elementary School conducting an Academic Intervention Club. Instructors to be paid \$26/hour and up to 2.5 hours once a week starting January 2, 2018, three (3) instructors per week. Aide to be paid at his/her regular pay rate. **Title Paid.**

Mrs. Aimee Stearns ~ Learning Support Teacher

Mrs. Nicole Smith ~ Learning Support Teacher  
Mrs. Misha Taylor ~ 4<sup>th</sup> Grade Teacher  
Mrs. Robin Petergol ~ Instructional Aide (1<sup>st</sup> Sub to fill in)  
Mr. Adam Jesse ~ 4<sup>th</sup> Grade Teacher (Sub as needed)  
Mrs. Jessica Martin ~ 4<sup>th</sup> Grade Teacher (Sub as needed)  
Mrs. Dawn Dougherty ~ 3<sup>rd</sup> Grade Teacher (Sub as needed)  
Mrs. Ranetta Cyphert ~ 3<sup>rd</sup> Grade Teacher (Sub as needed)  
Ms. Brooke Koerner ~ 3<sup>rd</sup> Grade Teacher (Sub as needed)

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

#### BOARD CONCERNS

Correspondence        NONE

#### *Student Representative -*

*Conneaut Area Senior High School-* Seth McBride and Alexandra Greleski each provided updates to the Board.

*Conneaut Valley Middle School* – Kaylee Mattera and Nikkolas Adams shared the updates to the Board.

*Crawford County Career & Technical Center Representative* – Mr. McQuiston noted a new sign has been placed out front, scholarships awarded to one of the students in the amount of \$1,200.00. These are top notch students and we are honored. Wednesday dinner before the meeting for administrators which gives the culinary students an opportunity to prepare and serve. The support staff contract was voted on unanimously, great for our past president to finish out his term. Added a part time aide in the welding program; cosmetology class had a Saturday client session; they are looking to get into small house project which gives carpenters skill, computer sciences and drafting to get involved. .

*Northwest Tri-County Intermediate Unit #5 Representative* – Jody Sperry, IU Representative noted there was not a meeting in November and their December meeting is tonight. She offered Mr. Joseph to provide an update as he rushed to this meeting from there. Mr. Joseph stated they appointed several new board members due to expiration of terms of office, contract approval, reported on budgetary process, the IU budget review will occur in February.

*Conneaut Education Association* – Jeff Hans had no updates.

*Conneaut Educational Support Personnel Association* – Paul Van Dusen, President had no updates.

*Policy Committee Report* – Mr. Jardina/Mrs. Kantz had no updates from last weeks' work session discussions over the policies below.

**Policies Reviewed**

It is noted that Policy 301 – Creating a Position was reviewed and no changes were needed.

**1<sup>st</sup> Reading of Policies – as information**

It is noted as information the following policies were presented for 1<sup>st</sup> Reading –

- Policy 224 – Care of School Property
- Policy 239.1 – Student Assistance Program Loss/Grief Plan
- Policy 251 – Homeless Students
- Policy 300 – Use of Cell Phones by Employees
- Policy 302 – Employment of Superintendent

**2<sup>nd</sup> Reading and Adoption for Policies Approved**

Motion by Mrs. Sperry, second by Mrs. Klink that the Board approve the following Policies for 2<sup>nd</sup> Reading and Adoption;

- Policy 246 – Student Wellness
- Policy 247 – Hazing
- Policy 248 – Unlawful Harassment
- Policy 249 – Bullying, Cyberbullying, Harassment and Intimidation

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Superintendent’s Regulation Approved**

Motion by Mr. Hornstein, second by Mrs. Sperry that the Board approve the revisions made to Superintendent’s Regulation’s as follows, detailed backups available on Canvas;

- Superintendent’s Regulation 331- Reimbursement for personal vehicle
- Superintendent’s Regulation 431- Reimbursement for personal vehicle
- Superintendent’s Regulation 531- Reimbursement for personal vehicle
- Superintendent’s Regulation 625- Procurement Card Procedures

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**PIAA Opt Up Approved**

Motion by Mr. McQuiston, second by Mrs. Miller that the Board approve the Athletic Ad Hoc Committee’s recommendation to Opt Up from 4A to 5A Region for Girls Varsity Basketball for the 2018 – 2020 cycle.



Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Neighborhood Counseling Memorandum of Understanding Approved**

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the School Based Outpatient Counseling Services Memorandum of Understanding between the Neighborhood Counseling Services, LLC and the Conneaut School District, as per detailed backup on Canvas.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Memorandum of Understanding Approved**

Motion by Mr. Hornstein, second by Mrs. Sperry that the Board approve the Memorandum of Understanding between the Conneaut Education Association and the Conneaut School District regarding schedule change. Detailed backup available on Canvas.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Revised Superintendent's Goals Approved**

Motion by Mr. McQuiston, second by Mr. Hornstein that the Board approve the Superintendent's Revised Goals, *as available on Canvas*.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Records Management Plan Approved**

Motion by Mrs. Sperry, second by Mrs. Klink that the Board approve the Conneaut School District Records Management Plan, *as per detailed backup on Canvas*.

*The Board confirmed this is record retention.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
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Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Committee and Representative Appointments Approved**

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve Theresa Miller as the Eagles Foundation Representative.

- a. Approve Eagles Foundation Representative Theresa Miller.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Committee Appointments- as information -**

Board President announced the following committee appointments;

- Athletic Ad Hoc – Mr. Ellis, Mrs. Klink and Mrs. Luckock
- Budget/Finance Committee- Mrs. Sperry, Mrs. Luckock and Mr. Hornstein
- Policy Committee- Mrs. Klink, Mrs. Miller and Mrs. Krachkowski
- Val/Sal Committee- Mrs. Miller, Mrs. Krachkowski and Mr. McQuiston

**CCCTC Representative Approved**

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the nomination and appoint Mr. Don Ellis as the Crawford County Career and Technical Center representative. This is the seat for Don Ellis, Jr., term expires December, 2017. The new term to serve on the CCCTC Board of Directors effective December 3, 2017 through December, 2020.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Contracted Personnel Approved**

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the contracted personnel from Kelly Services, detailed backup on Canvas.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Professional Growth Requests Approved**

Motion by Mr. Hornstein, second by Mrs. Sperry that the Board approve the professional growth requests as follows;

- a. Stephanie Billig to attend the Boomerang Projects- WEB Project in Greensboro, NC on Monday, February 12, 2018 through Wednesday, February 14, 2018. Systems of Care of Crawford County Cost: substitutes \$450.00, registration \$2,595.00, airfare \$325.00, mileage \$107.00, tolls/parking \$40.00.
- b. Herb Bossard to attend the Pa. Education Technology Expo and Conference in Hershey, Pa on Monday, February 12, 2018 through Wednesday, February 14, 2018. District Cost: registration \$300.00, mileage \$303.88, hotel \$489.41 and meals \$60.00.
- c. Tammy Brant to attend the PDE Data Summit 2018 in Hershey, PA on Sunday, March 25, 2018 through Wednesday, March 28, 2018. District Cost: registration \$300.00, mileage \$321.00, hotel \$446.22, and meals \$240.00.
- d. Craig Heberle to attend the Boomerang Projects- WEB Project in Greensboro, NC on Monday, February 12, 2018 through Wednesday, February 14, 2018. Systems of Care of Crawford County Cost: registration \$2,595.00, airfare \$325.00, mileage \$107.00, tolls/parking \$40.00.
- e. Greg Mayle to attend the PASBO Annual Conference in Hershey, PA on Monday, March 5, 2018 through Friday, March 9, 2018. District Cost: registration \$349.00, mileage \$289.97, hotel \$652.68 and meals \$240.00.
- f. Denise Pollard to attend the Boomerang Projects- WEB Project in Greensboro, NC on Monday, February 12, 2018 through Wednesday, February 14, 2018. Systems of Care of Crawford County Cost: substitutes \$450.00, registration \$2,595.00, airfare \$325.00, mileage \$107.00, tolls/parking \$40.00.
- g. Beth Sanner to attend the Boomerang Projects- WEB Project in Greensboro, NC on Monday, February 12, 2018 through Wednesday, February 14, 2018. Systems of Care of Crawford County Cost: substitutes \$450.00, registration \$2,595.00, airfare \$325.00, mileage \$107.00, tolls/parking \$40.00.
- h. Susy Walters to attend the HMH Math Summit in Prospect, PA on Wednesday, December 13, 2017. District Cost: mileage \$70.62.
- i. Joel Wentling to attend the Boomerang Projects- WEB Project in Greensboro, NC on Sunday, February 11, 2018 through Wednesday, February 14, 2018. Systems of Care of Crawford County Cost: registration \$2,595.00, airfare \$325.00, mileage \$107.00, tolls/parking \$40.00.

*added...*

- j. Joel Wentling to attend the PASAP board Meeting in State College, PA on Friday, January 5, 2018 and Saturday, January 6, 2018. District Cost: mileage \$176.44.

Motion passed by roll call.

Mr. Burnham	no	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Cyber Appointment Approved**

Motion by Mr. McQuiston, second by Mrs. Miller that the Board approve Administrations recommendation to hire Herb Bossard as an additional Cyber Mathematic (9<sup>th</sup> – 12<sup>th</sup> grade) Class Teacher effective retroactive to ~~September 5, 2017~~ **Monday, November 13, 2017** at the contracted rate of \$26.00/hour at 1 hour/day as per the current CEA Collective Bargaining

Agreement. These hours are to be completed when school is in session "after" regular school hours. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Academic Intervention – Tutoring Appointments Approved**

Motion by Mrs. Miller, second by Mr. Hornstein that the Board hire as Academic Intervention/Tutoring Teacher(s) effective Thursday, December 14, 2017 at the contracted rate of \$26.00/hour. To be conducted at 1 hour per day up to 3 days per week on a rotation "as needed basis" and as per current CEA Collective Bargaining Agreement. These hours are to be completed when school is in session after regular school hours. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

Richard Freysinger                      Michael Hillman-Huber                      Troy Messerall

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Field Trips/Student Activity Trips Approved**

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the following field trips/student activity trips;

*Conneaut Area Senior High School*

- a. Glenn Cameron and Ralph Egyud to take eleven students to the PMEA District 2 Jazz Band Festival at the Northern Potter High School on Thursday, February 1, 2018 and Friday, February 2, 2018. District Cost: substitutes \$280.00, registration \$1,672.00, using district vans, hotel \$200.00 and meals \$180.00.
- b. Ralph Egyud to take 24-30 Varsity Vocal Ensemble and Tuba Group students to perform at the Linesville Senior Center on Tuesday, December 19, 2017. No Cost to the District.
- c. Ralph Egyud to take two students to the PMEA District 2, 3, 5 Orchestra Festival at Beaver High school on Thursday, February 8, 2018 through Saturday, February 10, 2018. District Cost: substitute \$280.00, registration \$300.00, using district van, hotel \$200.00 and meals \$90.00.
- d. Amber Heil to take up to 25 students to Stainbrook Park to review envirothon topics on Wednesday, April 25, 2018. District Cost: substitute \$140.00 and pending cost of one bus.
- e. Amber Heil to take up to 25 students to the Envirothon Competition at Pymatuning

State Park on Wednesday, May 2, 2018. District Cost: substitute \$140.00 and pending cost of one bus.

- f. Amber Heil to take five students to the Susquehanna University for the Envirothon State Competition on Tuesday, May 22, 2018 and Wednesday, May 23, 2018. District Cost: substitutes \$560.00 (2 subs in the event of both boys and girls go which Jason Peters will be the 2<sup>nd</sup> teacher attending). Using the district van.
- g. Marcy Hoenes, Kathy Semian, Paul VanDusen, and Irene Howick to take eleven students to Walker Brothers Tree Farm and Wendy's in Edinboro, Pa on Thursday, December 14, 2017. District Cost: busing pending cost, meals \$77.00 and tree cost \$35.00.
- h. Marcy Hoenes, Kathy Semian, Paul VanDusen and Irene Howick to take nine students to lunch at the Spillway for Christmas on Monday, December 18, 2017. District Cost: using the district van.
- i. Laura Metrick to take 25 students to the PA State Farm Show in Harrisburg, PA on Sunday, January 7, 2018 through Wednesday, January 10, 2018. District Cost: substitutes \$420.00 and registration and transportation paid by FFA.
- j. Michael Mihoci and Lori Chess to take 35 juniors and seniors to Edinboro University for the Women in History and Government Seminar on Wednesday, March 21, 2018. District Cost: substitutes \$280.00 and busing pending cost.
- k. Bill Stevenson to take up to 40 students to the Youngstown State University Physics Olympics for Applied Physics Class on Saturday, February 24, 2018. District Cost: registration \$10.00 and mileage ~~\$250.00 estimated.~~ Pending.
- l. Bernadette Verno to take five students to Slippery Rock University for the Presidents Competition on Wednesday, January 10, 2018. District Cost: registration \$50.00 and using the district van.
- m. Bernadette Verno to take up to 13 students to the Erie Courthouse for the Mock Trial Competition sometime between January 8, 2018 and March 16, 2018. District Cost: substitute \$140.00, busing up to \$676.50 depending on the court room date.

*Conneaut Lake and Valley Middle School*

- n. Bernadette Verno to take up to 25 middle school students to the Presidents Competition at Slippery Rock University on Wednesday, January 17, 2018. District Cost: registration \$250.00 and busing \$270.00.
- o. Bernadette Verno to take up to 25 middle school and high school students to the Current Events Competition at Slippery Rock University on Wednesday, January 24, 2018. District Cost: registration \$250.00 and busing \$270.00.

*Conneaut Lake Middle School*

- p. Jamie Duda, Bonnie VanDusen, Corina White and Jason Pardee to take eleven students to Kraynak's and Golden Corral on Tuesday, November 21, 2017 (snow date Tuesday, November 28, 2017) sharing bus with CLES, meals \$115.50.
- q. Craig Heberle, Bret McCartney, Tim Schleicher, Yvonne Medrick, Carrie Fannin, Beth Sanner, three instructional aides and a school nurse to take 125 Stand Tall Students to the Erie Bayhawks at the Erie Insurance Arena. District Cost: substitutes \$750.00 and estimated transportation \$507.60.

*Conneaut Lake Elementary School*

- r. Beth Dilley, Cindy Henry, Jodi Phelps, a school nurse, and Angie Unger to take up to 75 students to watch the Little Mermaid and Hoss's on Thursday, April 26, 2018. No

Cost to the District.

*Conneaut Valley Middle School*

- s. Sue Moss and Kevin Burns to take five students to McDonalds in Albion as a reward for winning the SOAR Game on Thursday, November 9, 2017. No Cost to the District.

*Conneaut Valley Elementary School*

- t. Adam Jardina, Tami Bossard, Jason Onderko and two additional teachers to take up to 80 honor roll students to attend a Sea Wolves Baseball Game on Wednesday, May 9, 2018. No Cost to the District.
- u. Adam Jesse, Jessica Martin, Misha Taylor, Carol Young and Danielle Varner to take up to 75 students to the Movies in Meadville to view Wonder on Thursday, December 14, 2017. No Cost to the District.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Fund Raising Requests**

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the following fund raising requests;

*Conneaut Area Senior High School*

- a. CASH Girls Softball Team to host a Vera Bradley Bingo to include ticket sales of \$25/each; raffles, 50/50 and food concessions. Adults to conduct the games of chance starting Friday, December 1, 2017 through Saturday, February 24, 2018. Proceeds to help pay for the spring softball trip.

*Conneaut Lake Middle School*

- b. CLMS to conduct Pennies for Patients Donations starting Thursday, February 1, 2018 through Friday, February 23, 2018. Proceeds to be donated to the Leukemia and Lymphoma Society.

*Conneaut Lake Elementary School*

- c. CLES PTO to host Santa's Workshop on Thursday, December 14, 2017 and Friday, December 15, 2017. Proceeds to help fund field trips and other elementary school events.

*Conneaut Valley Middle School*

- d. CVMS PTO to sell spirit wear at various prices from Wednesday, December 20, 2017 through Friday, January 5, 2018. Proceeds to help pay for field trips, busing and activities.

*Conneaut Valley Middle School*

- e. CVMS Yearbook to sell yearbooks at \$15/each from Wednesday, December 13, 2017 through Friday, June 8, 2018. Proceeds to help replenish year book account to purchase supplies as needed.

Motion passed by roll call.



Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Revised Leave Request Requested**

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the following revised leave request;

**Kathy Watson**, approved September 13, 2017 for 26 Days, General Unpaid Leave from November 13, 2017 through December 21, 2017. Requesting to change it to 27 Days, General Unpaid Leave starting Tuesday, January 2, 2018 through Thursday, February 8, 2018.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Intramural Program(s) Approved**

Motion by Mrs. Miller, second by Mr. McQuiston that the Board approve the following intramural programs;

**Conneaut Valley Middle School**

**Basketball**

Joe Lucas to conduct 5<sup>th</sup> and 6<sup>th</sup> grade Boys Basketball Intramurals for a total of 20 hours at \$19/hour starting January, 2018 through May, 2018.

**Conneaut Valley Elementary School**

**Volleyball**

Penny Varee (25 hours) and Jason Onderko (15 hours total but he only used 1 hour, plan on transferring the 14 remaining hours to Fitness and Fun) to conduct boys and girls volleyball for grades 3-4 from Friday, September 8, 2017 through Friday, October 27, 2017 for a total of 40 hours at \$19/hour.

**Fitness and Fun Activities**

Jason Onderko to conduct boys and girls Fitness and Fun Activities for a total of 60 original hours and an additional 14 hours left over from the Volleyball program from Wednesday, November 1, 2017 through Wednesday, March 21, 2018 at \$19/hour.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

Leave Requests Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the following leave requests;

- a. Connor Baughman, instructional aide, 53 Days, Military Leave starting Wednesday, January 3, 2018 through Wednesday, March 21, 2018.
- b. Heather Fuller, instructional aide, 4 Days, General Unpaid Leave on Monday, October 30, 2017 through Wednesday, November 1, 2017 and Friday, November 3, 2017; ½ day on Thursday, November 2, 2017.
- c. Heather Fuller, instructional aide, 1 Day, General Unpaid Leave, Friday, November 10, 2017.
- d. Renee Grout, instructional aide, 1 Day, General Unpaid Leave, Wednesday, October 18, 2017.
- e. Renee Grout, instructional aide, 1 Day, General Unpaid Leave, Wednesday, November 1, 2017.
- f. Bobbie Householder, cafeteria helper, ½ day, General Unpaid Leave, Monday, September 25, 2017.
- g. Bobbie Householder, cafeteria helper, ½ Day, General Unpaid Leave, Thursday, November 2, 2017.
- h. Doreen McLean, instructional aide, 1.5 hours, General Unpaid Leave on Wednesday, November 15, 2017.
- i. Doreen McLean, instructional aide, 4 Days, General Unpaid Leave, Wednesday, March 14, 2018 through Friday, March 16, 2018 and Monday, March 19, 2018.
- j. Kelly Steigerwald, instructional aide, 1 Day, General Unpaid Leave, Tuesday, December 5, 2017.
- k. Jennifer Stevenson, instructional aide, 4 Days, General Unpaid Leave, Tuesday, October ½ Day, Thursday, October 26, 2017 full day, Monday, November 6, 2017 ½ day, Wednesday, November 8, 2017 full day and Monday, November 13, 2017 full day.
- l. Sue Thompson, cook, ½ Day, General Unpaid Leave, Thursday, November 9, 2017.
- m. Kathy Watson, cooks helper, 1 Day, General Unpaid Leave, Tuesday, December 12, 2017.

added...

- n. Kathy Watson, cooks helper, 1 Day, General Unpaid Leave, Tuesday, November 28, 2017.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

Supplemental Resignation Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the resignation from Connie Stewart as the Jr. High Girls' Volleyball head coach, effective December 4, 2017.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes



Mr. McQuiston    yes                      Mrs. Miller    yes                      Mrs. Sperry    yes

**2017-2018 Supplementals Approved**

Motion by Mr. Hornstein, second by Mrs. Sperry that the Board approve the following 2017-2018 school year supplementals;

**Conneaut Area Senior High School**

Rob Brown**	Assistant Softball Coach
Doug Farley**	Assistant Baseball Coach
Brian Ford**	Head Varsity Boys' Volleyball Coach
Todd Greenawalt	Head Baseball Coach
Steve Mickle	Assistant Baseball Coach
Mariah Shannon**	Assistant Girls' Lacrosse Coach
Scott Shannon**	Head Girls' Lacrosse Coach
Bill Stevenson	Assistant Softball Coach
Trevor Urbanick**	Assistant Baseball Coach
Ashley Widger*	Assistant Boys' JV/Varsity Volleyball Coach

**Conneaut Valley Middle School**

Mark Braden**	Assistant Jr. High Boys' Basketball
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\*Pending Clearances  
\*\*Community Member

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Volunteer Coaches 2017-2018 SY Approved**

Motion by Mrs. Miller, second by Mr. Burnham that the Board approve the following volunteer coaches for 2017-2018 school year;

**Conneaut Area Senior High School**

Brent Gabel**	Volunteer Baseball
Jonathon Kosar**	Volunteer Wrestling
Brian Lipps **	Volunteer Wrestling
Todd Turner **	Volunteer Girls' Lacrosse
<i>Brian Hooks**</i>	<i>Volunteer Wrestling</i>

**Conneaut Valley Middle School**

Mark Braden*	Volunteer Jr. High Boys' Basketball
<del>Brian Hooks**</del>	<del>Volunteer Wrestling</del>

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**SAT Tutoring Approved**

Motion by Mrs. Miller, second by Mrs. Sperry that the Board approve to Post and Hire three professional teachers as tutors to conduct the Conneaut Area Senior High School SAT tutoring @ \$26/hour and 3 hours each day/tutor and bring names to the next regular board meeting.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Change in Previous Field Trip Approved**

Motion by Mrs. Sperry, second by Mr. Burnham that the Board approve a change in a field trip-

Originally approved at the October 11, 2017 Board Meeting-  
Ralph Egyud and Glenn Cameron to take up to 20 students the 16<sup>th</sup> Annual Erie Tuba Christmas in Penn State Behrend, Erie, PA on Saturday, December 9, 2017

*Requesting to increase student number up to 30 students and add busing cost.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Correction to Professional Growth Request Approved**

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve correcting a professional growth request from November 11, 2017 Agenda-

- a. Diane Reynolds to attend the Region 5 Fall Workshop for Foster Care and Homelessness Programs at the NW Tri-County IU#5 on Friday, November 10, 2017. **District Cost:** substitute \$98.32.

*Requesting mileage reimbursement, which was omitted from the motion, to include \$47.62 for mileage.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Nurse Substitute Caller Approved**

Motion by Mrs. Sperry, second by Mr. Hornstein that the Board approve a nurse substitute caller for up to 2 hours per week at \$26/hour.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Appointment Approved**

Motion by Mrs. Sperry, second by Mrs. Miller that the Board approve the appointment of **Jaime Wells** as the full time Middle School English Teacher at Conneaut Valley Middle School effective Thursday, December 14, 2017 at Step 6 of the Masters' schedule \$53,687.00 as per the current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Approved Course**

Motion by Mr. McQuiston, second by Mrs. Sperry that the Board approve to write a "Practical Math" course at CASH for the 18/19 SY at the rate of \$1,500.00. District Cost.

*Board discussion and clarification- this course is geared towards technical math.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Facility Use Requests with Fee Waivers Requests Approved**

Motion by Mr. Burnham, second by Mrs. Miller to approve the following Facility Use Requests with Fee Waivers;

*Conneaut Lake Middle School*

- a. Peg Jacobs, requestor for Conneaut Dream Crushers Softball to use the gymnasium on 2 to 3 nights per week starting November, 2017 through March, 2018 when available for purposes of practice and conditioning for U16 and U18 girls softball. *Asking to please waive fee.*
- b. Ted Moyers, requestor for Conneaut Lake Wrestling to use the gymnasium,

classroom, locker rooms and concession stand on Sunday, February 11, 2018 for a wrestling tournament. *Asking no fees please.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Changes to Bus Stop Routes Approved**

Motion by Mrs. Sperry, second by Mr. Hornstein that the Board approve the changes made to the Bus Stops from Anderson Coach & Travel, as per backup available on Canvas.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	absent	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	absent	Mrs. Luckock	yes
Mr. McQuiston	yes	Mrs. Miller	yes	Mrs. Sperry	yes

**Visitor Recognition**

Mrs. Luckock provided Visitor Recognition as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

*Mr. David Schaefer* approached the podium. Commented on improved hearing and asked members to please speak into their microphone. Secondly, a gentle correction to the Crawford County Career and Technical Center updates; the contracted that was settled was the professional group not the service group. He appreciates the kind comments of heading the committee and reaching a contract without a state mediator involved. He added to that there is a tentative agreement with the service union hopefully approved next week. Having early bird situations with both unions reflects a very professional relationship with the Board.

*Mrs. Kathy Watson* approached the podium, she explained part timers do not receive much for paid time off, she as one since 1997. She thanked the Board.

*Mrs. Bobbie Householder* approached the podium; she had heard Mrs. Krachkowski had an issue with part timers taking time off and that they should take their time during the summer when we have our time off. Mrs. Householder's husband has a very serious issue and she has to be there. Mrs. Householder does try to schedule later in the day to not get a sub, but she does not have anyone else to take her husband. We are not going on vacation, her husband comes first and she makes \$11,000 a year support three on it. Mrs. Householder was sorry Mrs. Krachkowski was not present tonight to hear her.

Mr. McQuiston thanked both Mrs. Watson and Mrs. Householder for coming in and hearing both sides of the story.

## BOARD INPUT

Next regular scheduled meetings to-

Wednesday, January 3, 2018 @ 7 PM at Alice Schafer Annex

Wednesday, January 10, 2018 @ 7 PM at Alice Schafer Annex

Tuesday, January 16, 2018 Additional Work Session @ 7 PM at Alice Schafer Annex

*Mrs. Miller felt the Board does not do enough for community involvement and wondered if the agenda could be posted on the website before the board meetings, or even the draft after the work session.*

*Mrs. Sperry expressed her personal offense to Mrs. Miller's comments that this Board does not do enough to provide community involvement. Over the years that Mrs. Sperry has been on this Board, we have pushed out open meetings, community meetings and she did not appreciate Mrs. Miller accusations.*

Mrs. Luckock noted there would not be an executive session.

Adjournment

Motion by Mr. Hornstein, second by Mrs. Klink to adjourn the meeting at 8:05 PM.

~~**EXECUTIVE SESSION** immediately following the meeting to discuss agency business, which, if conducted in public would violate a lawful privilege, specifically to discuss involving grievance matters.~~

INFORMATION (Items approved by the Superintendent and submitted as information to the Board of Education)

### 1. Facility Use Requests – as information.

#### *Conneaut Area Senior High School*

- a. Jamie Jordan, requestor for ROC Elite Fast pitch Softball to use the gymnasium on Tuesday evenings starting December, 2017 through May, 2018 for pitching practices.
- b. Jamie Jordan, requestor for ROC Elite Fast pitch Softball to use the gymnasium 2 nights a week starting November 2017 through May, 2018 for indoor softball training.

#### *Conneaut Valley Middle School*

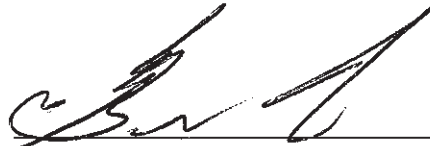
- c. Karen Shreve, requestor for Conneaut Valley Alumni Association to use the auditorium, kitchen and cafeteria on Friday, May 25, 2018 and Saturday May 26, 2018 for the Alumni Banquet.

#### *Conneaut Area Senior High School and Alice Schafer Annex*

- d. Senta Karatury, requestor for CASH Dance Team to use the gymnasium on December 4, 5, 12, 14 and 19<sup>th</sup> for CASH Dance Team Practices.
- e. Gunnery Sergeant Charles Bays, requestor for United States Marine Corps, to use five (5)

classrooms and the football field on Saturday, December 16, 2017 for a joint monthly USMC Pool Function with RSS Erie and RSS Butler.

  
Dorothy Luckock, Board President

  
Greg Mayle, Board Secretary