

CONNEAUT SCHOOL DISTRICT  
219 West School Drive  
Linesville, Pennsylvania 16424

**Regular Board Minutes**  
**Wednesday, February 10, 2016**  
Alice Schafer Annex  
7:00 P.M.

The Conneaut School Board of Directors met Wednesday, February 10, 2016 at the Alice Schafer Annex gym.

The meeting was called to order at 7:00 p.m. by Board President Mrs. Jody Sperry.

The following members answered to roll call:

Mr. Burnham

Mr. Ellis

Mr. Hornstein

Mrs. Klink

Mrs. Krachkowski

Mrs. Luckock

Mr. McQuiston

Mr. Schaefer

Mrs. Sperry

**Administrators Present-**

**Superintendent:** Jarrin Sperry

**District Solicitor:** George Joseph

**Director of Special Education-** Susy Walters

**Business Manager-** Greg Mayle

**Curriculum Director-** Brenda Kantz

**Technology Coordinator –** Rick Kelly

**Principals:** John Hines, Doug Parks, Adam Jardina and Kevin Burns.

**Visitor Recognition**

Mrs. Sperry offered Visitor Recognition on Agenda Items\* stating as \*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

Mr. Sperry noted that the students who participated in the Mock Trial were postponed until March due to tonight's inclement weather.

**Approval of Agenda with additions**

Motion by Mr. Schaefer, second by Mrs. Klink to approve the agenda with additions.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

**Minutes Approved**

Motion by Mr. Schaef, second by Mrs. Klink, motion passed that the Board approve the minutes below;

January 6, 2016 – January Work Session Meeting  
January 13, 2016 – January Regular Board Meeting Minutes  
January 19, 2016 – Budget Finance Committee Meeting

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

**Treasurer's Reports Approved**

Motion by Mr. Schaef, second by Mrs. Klink that the Board approve the Treasurer's Reports below;

October, 2015

- a. General Fund 10 Treasurers Report
- b. Construction Fund 31 Treasurers Report
- c. Cafeteria Fund 50 Treasurers Report
- d. Henretta Fund 70 Treasurers Report
- e. Custodian Funds 72 Treasurers Report

November, 2015

- f. General Fund 10 Treasurers Report
- g. Construction Fund 31 Treasurers Report
- h. Cafeteria Fund 50 Treasurers Report
- i. Henretta Fund 70 Treasurers Report
- j. Custodian Funds 72 Treasurers Report

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes



**Budget Transfers Approved**

Motion by Mrs. Luckock, second by Mr. Schaef that the Board approve the budget transfers.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

**Bills Approved**

Motion by Mr. Schaef, second by Mrs. Klink that the Board approve to pay bills 1 and 2 as below;

1. January 2016, bills in the amount of 2,078,955.13
2. Food Service bills in the amount of \$131,137.89

Motion passed by roll call.

Mr. Burnham	abstained	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

INVESTMENTS - NONE

INFORMATION (Financial Reports and Bank Statements to be spread upon the minutes)

- 1) General Fund Report - Revenues/Expenditures – October, 2015 and November, 2015.
- 2) Activity Fund Reports —  
Conneaut Valley Middle School – October, 2015 thru December, 2015 Quarterly Report;  
December, 2015.
- 3) Food Service Operating Statement – December, 2015

**FCCA Twin Creeks Head Start Operational Calendar Extension Approved**

Motion by Mrs. Klink, second by Mr. Burnham that the Board approve the lease addendum from FCCA Twin Creeks Head Start to extend their current Operational Calendar for Students until no later than Thursday, June 30, 2016.

*It is noted this agreement is for all three buildings.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**2015/2016 School Year IDEA Monies Approved**

Motion by Mr. Schaeff, second by Mr. Ellis that the Board approve the 2015/2016 School Year IDEA Monies in the amount of \$435,522.21. (IDEA-B Section 611 Project Number: 062-16-0004, Grant Award Number: H027A150093 CFDA No. 84.027) Subgrant Contract for Implementation of the Individuals with Disabilities Act – Part B (IDEA) with the Conneaut School District, as per detailed back up on My Big Campus.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Grant Request(s) Approved**

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve Grants B through D only. Reason for pulling Grant A from approval is it is unclear what is involved and the commitments beyond the grant, unsure of classroom application, and what the teacher is teaching therefore need more information.

- a. ~~Request the Board to approve the grant application request from Dave Maskrey/Frank Bizjak to the EPA Environmental Education sub-grant program for Sustainable Agriculture and Food in Secondary Education grant for the CASH building in the amount of \$3,850.00, see backup provided on My Big Campus.~~

***Item 3.a., for EPA Environmental Education sub-grant pulled for additional information.***

- b. Request the Board to approve the grant application request from Patricia Prebor and Craig Heberle for the Kick Butts Day Grant in the amount of \$500.00 to be used for all CLMS students in tobacco use-hazards, marketing awareness and hazards of tobacco use, see backup provided on My Big Campus.
- c. Request the Board to approve the grant application request for Holly Thomas for the Project Osmo – Education Learning from Apple through the Conneaut Eagles Foundation Fall grant in the amount of \$500.00. It would provide phonemic awareness to the mentor to phonemic awareness main goal, but math, school body and Newtonian problem solving incorporated.
- d. Request the Board to approve the grant application from Holly Thomas and Adam Jesse to Conneaut Eagles Foundation Fall Grant in the amount of \$500.00 for 38 tech club mentor to school body to the CVE Tech Club-coding robotics.



*While the Board likes to see grants applied for it is uncertain what this one is about. The Finance Committee discussed it as well at their most recent meeting and requested additional information. Building principal not present to address.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Act 80 Comparison Services**

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board accept Administrations recommendation for Option B of the Act 80 Comparison Services through Berkone/Berkheimer Associates: Option B/Bundle B includes the basic service including one (1) PDF copy of each report and one (1) CD or flash drive containing flat file of records processed, at a cost of \$680.00.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Proposed Private Sale of Tax Claim Land Request(s) Approved**

Motion by Mr. Burnham, second by Mrs. Luckock that the Board approve the proposed private sale of tax claim land requests as follows;

- a. Request the Board to accept the proposed private sale of tax claim land on Trailer Lot 3, (5507-124), Summit Township, Crawford County, PA.
- b. Request the Board to accept the proposed private sale of tax claim land known as Lot 77 in Conneaut Township, Crawford County, PA.
- c. ***Request the Board to accept the proposed private sale of tax claim land know as Trailer Lot 7, Spring Township, Crawford County, PA.***

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Integra PEPPM e-Rate Quote Approved**

Motion by Mrs. Luckock, second by Mr. Hornstein that the Board approve Administrations recommendation to accept the quote from Integra One for switches and transceivers at a total cost of \$67,299.43, contingent on e-Rate funding @ 70%, as per quote provided on My Big

Campus.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Connectivity Communications, Inc. PEPPM Mini-Bid e-Rate Contract Approved**

Motion by Mr. Ellis, second by Mr. Hornstein that the Board approve Administrations recommendation to accept the quote from Connectivity Communications, Inc. for PEPPM Mini-bid e-Rate contract at a cost of \$62,049.00 for the term of 4/1/2016 to 9/30/2017. Contract is contingent on e-Rate funding @ 70%, as per quote provided on My Big Campus.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**BOARD CONCERNS**

*Correspondence -*

Mrs. Sperry read a letter from the Conneaut Lake Historical Society thanking the district for the Indian mascot wood statue donation received.

Mrs. Sperry read a letter received from the Conneaut Valley Area Historical Society asking for the District to donate the Indian mascot statue and any other school memorabilia.

*Student Representatives* – It is noted the students were not present due to inclement weather.

Conneaut Area Senior High School

Conneaut Valley Middle School

*Crawford County Career & Technical Center Representative* – David Schaeff, CCCTC Board President announced that last month students took part in the Skills USA District competition. The CCCTC had 17 students medal with 12 first places, three of which were from CASH. Their adult evening programs are hosting classes this spring with ongoing hopes of using the building for other institutions. Administration is working with the Technology Department and the IU5 to complete the wifi project with hopes to use iPads in the building next fall. Their last meeting they reported on administrative goals; 8 goals which stemmed from development and expansion to updating the policy manual and continued mentorship for the new assistant director. Lastly, they are focusing on increasing the low enrollment in landscape and turf grass management due to low numbers.



*Northwest Tri-County Intermediate Unit #5 Representative* – Mrs. Jody Sperry provided an update. The IU has received a safe schools grant which will be used to upgrade the external access programs. Auditors are finishing up the forensic audit and have corrected all items. The IU can complete this school year without borrowing from the loan that was established earlier in the year. The budget will be presented to the IU board members on February 16<sup>th</sup> and then the 17<sup>th</sup> to the superintendents.

*Conneaut Education Association* – Mike Huber, President – no report

*Conneaut Educational Support Personnel Association* – Paul Van Dusen, President had no report.

*District Committees – Policy Review Committee* – Mrs. Susy Walters no report.

**2016 Graduating Seniors Approved**

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve the Graduating Seniors for 2016 from Conneaut Area Senior High School.

Board Discussion: Mr. Schaeff commented that one of the students graduating is a junior and going on to Allegheny College, very impressive. Mr. Sperry noted that in working on WIN Learning for graduation projects PENNCREST conducts an evening program which better allows for parents to come in. Therefore, in looking at our own school calendar next year he suggested offering an evening for parents to come in and listen to the speeches. This idea and some other calendar ideas to work on he now will plan on bringing the calendar back in March. Along with the senior project evening for high school teachers, he feels offering parent conferences for the middle schools and elementary schools would be a good plan. Teachers would report at noon that day or trade time before Thanksgiving or Christmas but he has some issues to work out with the CEA. Mrs. Luckock agreed, this would be a win win situation for all involved.

Mrs. Sperry noted that she sat through several projects and was pleasantly surprised with the students this year. She felt in years past Career Cruising did not touch base but this year out of the seven she watched only one seemed to not work. She feels there is a lot not geared to the students' aspects and vague categories which resulted in last year's projects being a nightmare. But this year she was very impressed with the students professionalism and they seemed to take the research seriously. Putting the work into the projects seemed to be an eye opener for some who also realized they need to make a career path change.

Mr. Schaeff would like an update next month on the students, who, some were not prepared, and those that did not pass and how they are doing.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Approved to Pay

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve to pay as follows;

- a. Request the Board to approve to pay up to 24 K-12 teachers who attend the monthly (January – may, 2015) ELA Workshops presented by Mrs. Hetrick. Paid with **Title IIA** at \$26.00/hour for 1.5 hour workshops.
- b. Request the Board to approve to pay Adam Jesse, Brooke Koerner, and Holly Thomas 1 hour each for prep time as they facilitate the monthly Book Club, January – May, 2016. **Title IIA Paid** at \$26.00/hour.
- c. Request the Board to approve to pay the Math Committee (K-5, up to 15 teachers) 2 hours each on February 1, 2016 at \$26.00/hour for Math Committee meeting. Purpose of meeting is to choose a math text. **District Cost/Curriculum Budget.**
- d. Request the Board to approve to pay up to six (6) CAHS English teachers to meet and discuss AP English course for 1 hour each on Tuesday, February 2, 2016 at \$26.00/hour. **District Cost/Curriculum Budget.**

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Sick Day Bank Approved

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve a Sick Leave Donation as followings;

WHEREAS, a health condition of Jessica Ellis, Elementary Teacher at Conneaut Lake Elementary School, has required her to be absent from school during the school year and will require her to be intermittently absent during periods of time in the future; and

WHEREAS, she will exhaust all available sick time, and will exhaust available personal days in the near future; and for treatment of this illness;

WHEREAS, teachers of the District/professional staff/Administrative staff, have indicated a willingness to contribute one (1) day of their sick leave each for Jessica Ellis's use; and



WHEREAS, the Conneaut Education Association is aware of this arrangement and understand that the Board has no intention of creating a regular practice of permitting employees to share their sick leave and that the Board’s action does not set a precedent for similar situations in the future;

THEREFORE, be it resolved that effective Wednesday, February 10, 2016, the Board of School Directors of the Conneaut School District will permit any teacher or administrator of Conneaut School District, so wishing to contribute one (1) of their sick days, thereby reducing their accumulated sick leave by one day, for the use of Jessica Ellis, and further will permit Jessica Ellis to use the donated sick leave retroactive once she has exhausted her sick and personal days. The deadline for teacher contribution of sick days for the use of Jessica Ellis shall be Friday, February 19, 2016.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

**Donation of Conneaut Valley High School Indian Mascot Approved**

Motion by Mr. Schaef, second by Mr. McQuiston that the Board grant the request from the Conneaut Valley Historical Society for the Conneaut School District to donate the Indian mascot from the former Conneaut Valley High School to the Conneaut Valley Historical Society.

Mrs. Luckock recommended, as per the letter Mrs. Sperry read earlier, to include any other memorabilia thus expanded this motion to consider any other. She explained that personally this historical society is setup to maintain within the communities and since last month’s meeting she had contacted Conneaut Valley. They were thrilled at the opportunity of accepting the wood mascot as the Society is moving to a bigger building which will allow them to rotate displays. They are excited at the idea of alumni coming back and inviting anyone to come and enjoy all of the Conneaut Valley High School memorabilia.

Mr. Schaef commented: He did not want to open it up to other items; he would prefer they go to the school and ask, then have each request board approved. Mrs. Luckock asked like an inventory list? Yes, Mr. Schaef answered.

Mr. McQuiston agreed with Mr. Schaef, the request(s) should be more specific, and Mr. Burnham added that each request should be reviewed item by item.

Mr. Schaef concluded that he did not want his motion to be extended; each should come to the buildings to ask. His motion will remain as originally stated.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

**Substitute Personnel Approved**

Motion by Mr. Schaef, second by Mrs. Krachkowski that the Board approve the additions to the Contracted Custodial Personnel Listing.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

**Leave Requests Approved**

Motion by Mrs. Luckock, second by Mr. Schaef that the Board approve the following leave requests;

- a. **Brenda Loucks**, secretary, 1 Day, General Unpaid Leave, Monday, December 28, 2015.
- b. **Brenda Loucks**, secretary, 1 Day, General Unpaid Leave, Monday, January 18, 2016.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

**Supplemental Contract Appointments Approved**

Motion by Mr. Schaef, second by Mrs. Luckock that the Board approve the following Supplemental Contract Appointments for 2015/2016 SY;

**Conneaut Area Senior High School**

Rob Brown**	Assistant Coach Softball	\$2,250.00
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**Conneaut Valley Middle School**

<del>Robert Butterfield**</del>	<del>Assistant Jr. Hi Boys' Volleyball Coach</del>	<del>\$2,250.00</del>
Carly Wensel**	Assistant Jr. Hi Girls' Volleyball Coach	\$2,250.00

**Conneaut Lake Middle School**

+++ Angelo Picerno	Assistant Jr. Hi Girls' Volleyball Coach	\$2,250.00
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*correction...* Robert Butterfield\*\* Assistant Jr. Hi Boys' Volleyball Coach \$2,250.00



+++ **Note-** Mr. Picerno was previously approved as the CVMS Assistant Jr. HI Girls Volleyball Coach but is now put through for CLMS instead.

\*Community Member - Clearances on File

\*\*Community Member - Pending Receipt of Clearances

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Volunteers 2015/2016 SY Approved**

Motion by Mr. Schaeff, second by Mr. Burnham that the Board approve the following volunteer request;

**Conneaut Area Senior High School**

Doug Farley \*\* Baseball Volunteer

\*Community Member — Clearances on File

\*\*Community Member, pending receipt of clearances

*The Board noted: it is nice to see recent graduates returning to work in the area and volunteer.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Professional Growth Requests Approved**

Motion by Mrs. Krachkowski, second by Mrs. Luckock that the Board approve the following professional growth requests;

- a. Theresa English to attend the Math Keystone Item Writer at the Northwest Tri-County IU#5 on Friday, February 19, 2016. **Title IIA Cost:** substitute \$126.00 and mileage \$35.54.
- b. Amber Heil to attend the 2016 Annual Dinner Meeting for Crawford County Conservation District, special presentation: Whole System Farming in Meadville, PA on Thursday, February 18, 2016. **Title IIA Cost:** substitute \$126.00.
- c. Larry Hoovler to attend the Turf and Ornamental Conference of NW PA 206 in Meadville, PA on Tuesday, March 22, 2016. **District Cost:** registration \$60.00 and using the district van.

- d. Jamie Jordan to attend the Math Keystone Item Writer at the Northwest Tri-County IU#5 on Friday, February 19, 2016. **Title IIA Cost:** substitute \$126.00 and mileage \$35.54.
- e. Jamie Jordan to attend the Math Design Collaborative Curriculum Networking at the NW Tri-County IU#5 on Wednesday, March 23, 2016. **Title IIA Cost:** substitute \$126.00 and mileage \$35.54.
- f. Brenda Kantz to attend the 2016 PAFPC Annual Conference in Seven Springs, Champion, PA on Sunday, May 1, 2016 through Wednesday, May 4, 2016. **Title IIA Cost:** mileage \$170.00, tolls/parking \$20.00, hotel \$717.00 and meals \$120.00.
- g. Jason Peters to attend the Math Keystone Item Writing at the NW Tri-County IU#5 on Friday, February 19, 2016. **Title IIA Cost:** substitute \$126.00 and mileage \$34.50.
- h. Jodi Phelps and Sue Moss to attend the PASAP Conference in State College on Monday, February 29, 2016 and Tuesday, March 1, 2016. **Title IIA Cost:** substitutes \$560.00, registration \$660.00, mileage \$208.15, hotel 182.00 and meals \$180.00.
- i. Diane Reynolds to attend the PDE Data Summit in Hershey, PA on Sunday, May 22, 2016 through Wednesday, May 25, 2016. **District Cost:** substitute \$300.00, registration \$300.00, mileage \$345.00 (car pooling with Tammy Brant), tolls \$50.00, hotel \$465.00 and meals \$240.00.
- j. Cathy Smith to attend the Mental Health Issues in the Classroom in Erie, PA on Tuesday, March 8, 2016. **Title IIA Cost:** substitute \$126.00, and registration \$199.00 (car pooling with Korrin Thomas).
- k. Jarrin Sperry to attend the PETE & C Conference in Hershey, PA on Monday, February 22, 2016. **District Cost:** registration \$113.00, and mileage \$306.72.
- l. Lisa Stachnik to attend the PSSA/ Keystone Item Writing Handscoring Workshop at the NW Tri-County IU#5 on Monday, February 29, 2016. **Title IIA Cost:** substitute \$140.00, and mileage \$40.00.
- m. Korrin Thomas to attend the Mental Health Issues in the Classroom in Erie, PA on Tuesday, March 8, 2016. **Title IIA Cost:** registration \$199.00 and mileage \$50.60.
- n. Joel Wentling to attend the PASAP Annual Conference in State College, PA on Saturday, February 27, 2016 through Tuesday, March 1, 2016. **Title IIA Cost:** \$178.20.

**additions...**

- o. Adam Jardina to attend an ESSA Study Group through PSBA in Harrisburg, PA on Wednesday, March 2, 2016 and Thursday, March 3, 2016. **District Cost:** mileage \$150.00 (PSBA covering half).
- p. Evelyn Neville to attend the Planning for the Future Symposium at the Grove City IU#4 on Wednesday, March 2, 2016. **Title IIA Cost:** mileage \$57.50.
- q. Lisa Stachnik to attend the PSSA/Keystone Item Writing/Handscoring Workshop at the IU#5 on Monday, February 29, 2016. **Title IIA Cost:** substitute \$140.00 and mileage \$40.00.
- r. Ben Stumpf and Monica Weed to attend the Disability and Mental Health Summit in Pittsburgh, PA on Thursday, March 3, 2016. **District Cost:** mileage \$107.46.

*Additional information provided and Board discussion on item "b" and the correlation to the classroom.*



Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Fund Raising Requests Approved**

Motion by Mrs. Luckock, second by Mr. Hornstein that the Board approve all the fundraising requests except item “j”. Item “j” tabled until March when additional information can be provided.

*Conneaut Area Senior High School*

- a. Conneaut Baseball Team to conduct a Whiffleball Tournament for 4<sup>th</sup> to 8<sup>th</sup> grade students in the middle schools starting Tuesday, March 1, 2016 through Saturday, March 19, 2016. Cost is \$10/student and proceeds to help pay for baseball equipment.
- b. Conneaut Baseball Team to hold four 2 hour Saturday baseball skills camp for middle school students, starting Wednesday, February 17, 2016 through Saturday, March 12, 2016. Cost is \$40/player and proceeds to help pay for baseball equipment.
- c. CASH Dance Team to sell baked goods and water at a basketball game on Saturday, February 20, 2016. Proceeds to help pay for team jackets.
- d. CASH Dance Team to hold a St. Patricks Day weekend Dance on Saturday, March 19, 2016. Proceeds to help pay for team jackets and other apparel or props.
- e. CASH Varsity Girls’ Lacrosse Team to sell ads for in a spring sports program designed by the team, ads range from \$5 to \$60 and to conducting during Tuesday, March 1, 2016 through Monday, March 21, 2016. Proceeds to help pay for team wear, senior gifts and trips.
- f. CASH Varsity Girls’ Lacrosse Team to sell subs at \$6/each between Monday, March 7, 2016 through Wednesday, March 16, 2016. Proceeds to help pay for senior gifts, trips and team wear.
- g. CASH Class of 2016 to sponsor a corn hole tournament at \$20/team and \$2/spectators on Friday, April 1, 2016 and Saturday, April 2, 2016. Proceeds to help pay for senior class expenses.
- h. CASH Student Council to host an afterschool dance party on Friday, February 19, 2016 and sell tickets Tuesday, February 16, 2016 through Thursday, February 18, 2016. Tickets to be \$6-\$8/each and proceeds to help pay for cost of a DJ and refreshments at the dance.

*Conneaut Lake Middle School*

- i. CLMS PTO to host a basketball tournament Tuesday, February 16, 2016 through Thursday, February 18, 2016, charging \$2/adult and \$1/student and offer concession stand food sales. Proceeds to support student activities.

Item “j”  
tabled for  
additional  
information  
and brought  
back in  
March.

- j. ~~Student Council and Youth Leadership Club to sell t-shirts at \$6.00 each starting Thursday, February 11, 2016 through Thursday, April 21, 2016. Proceeds to help buy shirts for those who are unable.~~

*Conneaut Valley Middle School*

- k. CVMS PTO to ~~sell~~ collect Box Tops for Education starting Thursday, February 11, 2016 through Friday, June 10, 2016. Proceeds to help pay for field trip transportation.

*Conneaut Valley Elementary School*

- l. CVES PTO to sell Sarris Easter Candy starting Thursday, February 11, 2016 through Monday, February 29, 2016 at various prices. Proceeds to help pay for field trips and building programs.
- m. CVES PTO to to host a Scholastic Book Fair the week of Monday, March 14, 2016 through Friday, March 18, 2016. Selling items at various prices, proceeds to help pay for books and "AR" reading incentives.

*Board discussion regarding requests the lack of detail in "proceeds to help pay for..." and several Board members expressed concern with proceeds paying for equipment when the sport or building provides already provides the necessary equipment. There will be a need for groups to provide more detail/specifics for what the proceeds will be used for.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Field Trip Requests Approved**

Motion by Mrs. Luckock, second by Mr. Ellis that the Board approve the following field trips;

*Conneaut Area Senior High School*

- a. Ellen Aurand to take approximately 30 students to participate in FFA Bowling night at Conneaut Lake Bowling Lanes on Friday, February 26, 2016. **NO Cost to the District.**
- b. Ellen Aurand to take approximately six students that qualify for Western Region FFA Public Speaking Contest to Cranberry Township, PA for the Regional contest on Wednesday, April 20, 2016. **District Cost:** substitute \$119.00 and using the district van.
- c. Ellen Aurand to take up to five students to participate in the FFA State Legislative Leadership Conference in Harrisburg, PA on Sunday, March 6, 2016 through Tuesday, March 8, 2016. **District Cost:** substitute \$238.00 and hotel/meals \$260.00.
- d. Ellen Aurand to take approximately thirty students to participate in the FFA Roundup Contests at the Lawrence County Fairgrounds in Butler, PA on Thursday, April 7, 2016. **District Cost:** substitute \$119.00, busing pending.
- e. Eugene Bocan, Jr., Vicki Lipinsky and Stephanie Stewart to take 45 Biology students to present their macroinvertebrate projects at the Allegheny College Creek Connections



Student Research Symposium on Friday, April 29, 2016 at Allegheny College. **District Cost:** substitutes \$420.00 and busing \$130.00.

- f. Marcy Hoenes, Paul VanDusen, Kathy Semian and a school nurse to take twelve students to watch a movie, tour the theatre and lunch at Hoss's on Tuesday, February 23, 2016. **District Cost:** substitute \$140.00, registration \$128.00, lunch \$159.04 and busing to be determined.
- g. Glenn Cameron to take three students to the PMEA Region II Band Festival at Marion Center High School on Thursday, March 10, 2016 and Friday, March 11, 2016. **District Cost:** substitute \$238.00, registration \$372.00, hotel \$200.00, meals \$90.00 and transportation pending.
- h. Glenn Cameron to take up to fifty students to a performance by the US Navy Band at McDowell High School, Erie, PA on Monday, February 29, 2016. **District Cost:** busing pending.
- i. Melissa Flinchbaugh to take the 9<sup>th</sup> grade students on the annual Vo-Tech tour on Tuesday, January 26, 2016 through Thursday, January 29, 2016. **District Cost:** busing pending.
- j. Todd Greenawalt and Steve Mickle to take the CASH baseball team to Cocoa Beach Florida on Wednesday, March 23, 2016 through Monday, March 28, 2016 (only miss one day of school) to play 2 varsity games, 2 JV games and practice each day. **No Cost to the District.**
- k. Scott Shannon and Mariah Shannon to take up to 25 varsity girls lacrosse members to Buffalo, NY for games, stop at a Native American reservation to learn the traditions of lacrosse and go to the US side of Niagara Falls. *Dates of Friday, April 8, 2016 and Saturday April, 9, 2016.* **District Cost:** busing to be determined.

*All District*

- l. Lori Putman to take up to ten 5<sup>th</sup> – 12<sup>th</sup> grade students to the Academic Games Regional Play offs at Grove City College on Monday, February 29, 2016 and Monday, March 7, 2016. **District Cost:** substitute \$119.00 and registration \$170.00.
- m. Lori Putman to take ten students to the Middle School 7<sup>th</sup> and 8<sup>th</sup> Grade Speech Tournament at Grove City College on Friday, May 20, 2016. **District Cost:** registration \$100.00 and busing \$191.60.
- n. Lori Putman to take up to three students to the National Academic Games Competition in Atlanta, Georgia on Friday, April 22, 2016 through Tuesday, April 26, 2016. **District Cost:** registration \$440.00, hotel \$1,008.00, site fee \$100.00, meals \$960.00, airfare \$1000.00, car rental \$204 + taxes/fees, mileage \$120.00, and parking \$60.00.

*Conneaut Lake Middle School*

- o. Trish Prebor and Peg Jacobs to take up to 20 middle school students to volunteer at the Special Olympics Field Day at the Crawford County Fairgrounds on Wednesday, May 11, 2016. **District Cost:** substitutes \$280.00 and busing to be determined.

*Conneaut Lake Middle School*

- p. Dawn Challingsworth, Greg Dinsmore, Jacque Geer, Bret McCartney and Denise Pollard to take the fifth grade students to visit the Carnegie Science Center in Pittsburgh, PA on Wednesday, June 1, 2016. **No Cost to the District.**



- q. Craig Heberle, Steve Neal, Megan Spellman, Stephanie Billig, Victor Susol, Susie Miller, Tara Lang and an aide to take the 8<sup>th</sup> grade class for CASH orientation on Thursday, May 12, 2016. **District Cost:** substitute \$70.00 and busing \$183.84.
- r. Jamie Flores, Bonnie Van Dusen and Corina White to take seven middle school students to bowling and Pizza Hut on Tuesday, February 16, 2016 (snow date Tuesday, February 23, 2016). **District Cost:** registration \$48.00, busing pending and meals \$55.86.

*Conneaut Valley Middle School*

- s. Sue Moss, Denise Carter, Rena Hanaway or a substitute, Kris Barnes, Todd Tompkins and Brian McCall to take the 8<sup>th</sup> grade students to Kennywood Park on Wednesday, June 8, 2016. **District Cost:** substitute \$280.00.
- t. Kevin Burns to take 5<sup>th</sup> and 6<sup>th</sup> grade students to Subway in Conneaut Lake as a reward for winning SOAR games as a part of their positive behavior program on Thursday, February 11, 2016. **District Cost:** using district van.

*Conneaut Lake Elementary School*

- u. Beth Dilley, Jane Ann Cunningham, Penny Varee, Jason Pardee to take the 2<sup>nd</sup> grade students to a live production of Charlotte's Web at the Warner Theater in Erie and Hoss's in Meadville, PA on Wednesday, May 4, 2016. **District Cost:** busing \$348.40.
- v. Serena Klink, Sheryl Blood, Cindy Simonette and Jason Pardee to take ten students bowling and lunch at Pizza Hut on Tuesday, February 16, 2016 (snow date Tuesday, February 23, 2016). **District Cost:** registration \$60.00, sharing bus with CLMS trip and meals \$60.00.

*Conneaut Valley Elementary School*

- w. Joe Kauffman, Dawn Dougherty, Sarah Pelc and Ranetta Cyphert to take the 3<sup>rd</sup> grade students to the Great Lakes Science Center in Cleveland, Ohio on Friday, May 20, 2016. **District Cost:** busing pending.
- x. Joe Kauffman, Dawn Dougherty, Sarah Pelc and Ranetta Cyphert to take the third grade students to the Meadville Medical Center for the stay healthy and safe learning and then lunch at Woodcock Dam on Friday, May 6<sup>th</sup>, 2016. **District Cost:** busing pending.

*The Board would appreciate approving field trips several months in advance for those trips requiring long travel time as well as approving them prior to the group(s) submitting fundraising requests. It is frustrating seeing a field trip come in for approval after groups have already done all the arrangements, fundraising, paid for the trips but the intended trip has not been approved.*

*The Board had a lengthy discussion on the policy requirements for the number of chaperones. Specifically items "h, j, and k".*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes



**Appointment Approved**

Motion by Mr. Schaeff, second by Mr. Burnham that the Board approve the appointment of **Nichole Vennare** as the part-time (5 ¾ hours) cafeteria helper (Cashier) for Conneaut School District effective Thursday, February 11, 2016 at a rate of \$13.94/hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Correction to Hourly Rate Approved**

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve a correction to Robin Petergol, appointment as part time instructional aide at Conneaut Valley Elementary School, approved at the January 13, 2016 at a rate of \$14.05/hour. Rate of pay should be \$14.31/hour retro-active to December 14, 2015. All wages and benefits in accordance with the Collective Bargaining Agreement between the Conneaut Education Support Professionals Association and the Conneaut School District.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Intent to Retirement Approved**

Motion by Mr. Schaeff, second by Mr. Burnham that the Board approve the Intent to Retire received from **Marcia Henry**, Student Accounting Secretary, intent to retire on July 31, 2016 with her last working day to be July 29, 2016.

*With many thanks to her years of service and watchful eye on student accounting.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Proposal for Maintenance on the Bleachers and Telescopic Seating Accepted**

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board accept Administrations recommendation for Maffei Strayer Furnishings be awarded to do inspection and service to the two Middle Schools and High school bleachers and telescopic seating at a total cost of

\$6,500.00.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Facility Use Requests with Fee Waivers Approved**

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve the following facility use requests with fee waiver requests;

*Central Administration Building*

- a. **Jason Wertelet**, requestor for Eagles Foundation to use the large conference room on Monday, February 22, 2016 for a monthly meeting. Requesting fees to be waived.

*Conneaut Valley Middle School*

- b. **Matthew Petergol**, requestor for Conneaut Valley Little League to use the shed by scoreboard, gymnasium, restrooms and baseball fields starting Tuesday, March 1, 2016 through Friday, July 1, 2016 for junior league games and practices. Requesting fees to be waived.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Contractor Payout(s) Approved**

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve the following contractor payouts;

- a. Request the Board to approve the Contractor's Application for Payment #12 to Smart Edge in the amount of \$5,146.15. Detailed backup available on My Big Campus.
- b. Request the Board to approve the Contractor's Application for Payment #13 to Smart Edge in the amount of \$72,192.25. Detailed backup available on My Big Campus.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Revisions and Additions to Bus Stops Approved**

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve new and revised bus



stops for Anderson Coach and Travel.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Tournament Request(s) Approved**

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the following tournament requests;

- a. Request the Board to approve the **Conneaut Area Senior High School** Boys' Volleyball to participate in the Plum High School/Pittsburgh Varsity Boys' Volleyball Tournament (214 miles roundtrip) on Saturday, April 23, 2016. **No Cost to the District.**
- b. Request the Board to approve the **Conneaut Area Senior High School** Boys' Volleyball to participate in the Hempfield Area High School, Greensburg, PA Varsity Boys' Volleyball Tournament (250 miles roundtrip) on Saturday, April 16, 2016. **No Cost to the District.**

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**2015 – 2016 Sports Transportation Estimated Costs Approved**

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the following 2015-2016 Sports Transportation Estimated Costs;

<u>School</u>	<u>15-16 SY Est. Cost</u>	<u>14-15 SY Actual</u>
Conneaut Area Senior High School – Spring sports	\$ 8,566.30	\$ 8,395.73
Conneaut Valley Middle School – Spring sports	979.30	\$ 1,563.15
Conneaut Lake Middle School – Spring sports	\$ 1,864.40	\$ 2,357.71
Conneaut Area Senior High Marching Band	\$ 0.00	\$ 0.00
Activities/Practice Shuttle Bus	\$ 0.00	\$ 0.00
<b>Total</b>	<b>\$11,410.00</b>	<b>\$12,316.59</b>

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

**Board Input**

- The next Finance/Budget meetings are as follows;
  - Monday, February 8, 2016
  - Tuesday, February 23, 2016
  - Monday, March 7, 2016      Each held at Central Admin at 3 PM
- The next scheduled Work Session is Wednesday, March 2, 2016 @ ASA gym 7 PM
- The next scheduled Regular Board Meeting is Wednesday, March 9, 2016 @ ASA gym 7 PM
- Additional Work Session Tuesday, March 15, 2016 @ ASA gym 7 PM

The Board discussed the lack of the Governor's budget not yet approved.

**Visitor Recognition**

Mrs. Sperry provided another Visitor Recognition\* - noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

*Mrs. Sperry noted there will be an EXECUTIVE SESSION* immediately following the meeting to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, specifically in regard to personnel update.

**Adjournment**

Motion by Mr. Schaef, second by Mr. Hornstein that the meeting adjourns at 8:00 PM.

INFORMATION — (Items approved by the Superintendent and submitted as information to the Board of Education).

1. **Facility Use Requests** — as information.

*Conneaut Area Senior High School*

- a. **Jason Wertelet**, requestor for Class of 2016 to use the CASH gymnasium, concession stand and parking lot for a corn hole tournament on Friday, April 1, 2016 and Saturday, April 2, 2016.
- b. **Renee Morini**, requestor for Girl Scout Troop #36539 to use the hallway outside the auditorium to sell cookies during Lip Sync on Saturday, March 5, 2016.
- c. Jason Wertelet, requestor for Class of 2016 to use the gymnasium, and locker rooms on Saturday, February 27, 2016 for a Seniors versus faculty basketball game.

*Conneaut Lake Middle School*

- d. **Darlynne Lawson**, requestor for CLMS PTO to use both gymnasiums, concession stand and locker rooms on Tuesday, February 16, 2016 through Thursday, February 18, 2016



for purposes of a 5<sup>th</sup> and 6<sup>th</sup> grade basketball tournament.

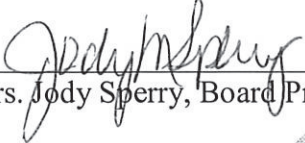
*Conneaut Valley Middle School*

- e. **Diane Campbell**, requestor for CVMS PTO to use the entryway for spirit wear deliveries from Thursday, February 11, 2016 through Thursday, March 31, 2016.
- f. **Diane Campbell**, requestor for CVMS PTO to conduct Box Top collection in a classroom starting Thursday, February 11, 2016 through Friday, June 10, 2016.

*addition...*

*Conneaut Lake Middle School AND Conneaut Lake Elementary School*

- g. **William Eldridge**, requestor for Conneaut Lake Community Development Committee to use both Conneaut Lake Elementary School and Middle School parking lots for visitors attending the Ice House Festival on Saturday, February 27, 2016. *Pending receipt of insurance coverage and indemnification completion.*
2. **90 Day Enrollment and Student Enrollment History** – as information.
  3. **Pennsylvania Wood Mobile** – as information.

  
Mrs. Jody Sperry, Board President

  
Mr. Greg Mayle, Board Secretary

**FINAL**