

CONNEAUT SCHOOL DISTRICT

219 W. School Drive
Linesville, PA 16424

Minutes
REGULAR SCHOOL BOARD MEETING
December 14, 2016
Alice Schafer Annex Gym
7:00 p.m.

The Conneaut School Board of Directors met Wednesday, December 15, 2016 at the Conneaut Area Senior High School cafeteria Alice Schafer Annex cafeteria.

The meeting was called to order at 7:00 p.m. by Board President Mrs. Jody Sperry.

The following members answered to roll call:

Mr. Burnham	Mr. Ellis	Mr. Hornstein
Mrs. Krachkowski	Mrs. Luckock	Mr. McQuiston
Mr. Schaef	Mrs. Sperry	

It is noted that Mrs. Klink was absent.

Administrators Present-

Superintendent: Jarrin Sperry
District Solicitor: George Joseph
Director of Special Education- Susy Walters
Business Manager- Greg Mayle
Director of Buildings and Grounds- Frank Kimmel
Technology Coordinator – Rick Kelly

Principals: John Hines, Joel Wentling, Doug Parks Kevin Burns and Adam Jardina.

The District Vision and Mission Statement, as read by Mrs. Luckock, Board Vice President.

Bruce Lawrence from McGill, Power, Bell and Associates LLP presented a rough overview of the District's financial audit for the 2015/2016 school year.

Audit Report

It is noted that Mrs. Klink arrived at 7:04 pm during the audit review.

Mrs. Sperry offered visitor recognition on Agenda Items noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Visitor Recognition

No one approached the podium.

Agenda Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the agenda with additions, revisions and 2 changes made at the meeting.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Minutes Approved

Motion by Mr. Schaeff, second by Mr. McQuiston that the Board approve the minutes as presented.

November 2, 2016 Work Session Minutes
November 9, 2016 Regular Board Meeting Minutes

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

2016/2017 Budget Transfers Approved

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve 2016/2017 School Year budget transfers.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

2015/2016 Final Budget Transfers Approved

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve the 2015/2016 school year final budget transfers.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Bills Approved

Motion by Mr. McQuiston, second by Mr. Schaeff to approve the November, 2016 bills as follows;

Approve November, 2016 bills in the TOTAL amount of \$1,450,257.52

- a. *Separated Check made payable to Betsy Sperry mileage check \$71.83*
- b. *Pull Check # 106945, made payable to Cambridge Springs Youth Basketball League for further research.*
- c. *Balance of bills in the amount of \$1,450,329.35*

Motion passed by roll call.

Mr. Burnham	abstained	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	abstained from "a"

Food Service Bills Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the Food Service bills in the amount of \$92,751.66

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Investments

INVESTMENTS

November, 2016 Investments, *as posted on Canvas* – as information.

INFORMATION (Financial Reports and Bank Statements to be included in the backup of the Official Minutes)

- 1) General Fund Report - Revenues/Expenditures – not available as of yet
- 2) Activity Fund Reports –
 - CASH -- October, 2016; November, 2016
 - Conneaut Lake Middle School – October, 2016
 - Conneaut Valley Middle School – October, 2016; November, 2016.
- 3) Food Service Operating Statement – October, 2016

Local Fire Department Contributions Approved

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve the Contributions to Local Fire Departments as follows;

RESOLVED, that the Conneaut School District Board of Education approve a contribution of \$250.00 to fire departments within Conneaut School District in consideration for services rendered. The contribution shall be \$250.00 for 10 fire companies for a total of \$2,500.00 (raised last year from \$200.00 each//\$2,000 total)

The following fire companies will receive contributions:

- Conneaut Lake Park Fire Department
- Conneaut Lake Fire Department
- Conneautville Fire Department
- Fallowfield Fire and Rescue
- Greenwood Fire Department
- Linesville Fire Department
- North Shenango Fire Department
- Springboro Fire Department
- Summit Fire Department
- Conneaut Lake Ambulance

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Approved to Pay with Correction

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve to pay as follows;

- a. Request Board approval to pay the K-12 Social Studies Curriculum Committee members to write/revise the Social Studies Curriculum during the 2016/2017 school year at \$26/hour and up to 75 hours total. The hours will occur outside the school day. **District Paid.**
- b. Request Board approval to pay Adam Jesse, Holly Thomas and Debbie Piper up to 6 hours each at \$26/hour for work outside the school day in preparation for the October 17, 2016 Title I Parent conference. The referenced staff members were speakers at the Conference. **Title I Paid.**
- c. **Correction** to October 18, 2016 Board meeting motion; should read Request Board approval to pay Adam Jesse and Holly Thomas to facilitate a monthly book study for teachers (November – June) 2 hours planning per month at \$26/hour”. Previously read “Pay 1 hour planning).

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Request(s) for Private Sale of Tax Claim Land Approved

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the two (2) Proposed Private Sale of Tax Claim Land as *per backups on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes

Mr. McQuiston yes Mr. Schaef yes Mrs. Sperry yes

Academic Initiative/Academic Intramural Proposal Approved

Motion by Mr. Schaef, second by Mr. Hornstein that the Board approve the Academic Initiative/Academic Intramural Proposal as follows;

Conneaut Area Senior High School

Amber Heil to conduct Envirothon at \$19/hour for up to 20 hours starting January, 2017 through May, 2017.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mrs. Klink yes Mrs. Krachkowski yes Mrs. Luckock yes
Mr. McQuiston yes Mr. Schaef yes Mrs. Sperry yes

New Disabled Veterans Real Property Tax Exemption Certification Request Approved

Motion by Mr. Burnham, second by Mrs. Luckock that the Board approve the Disabled Veterans Real Property Tax Exemption Certificate Received, *as per detailed back up on Canvas.*

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mrs. Klink yes Mrs. Krachkowski yes Mrs. Luckock yes
Mr. McQuiston yes Mr. Schaef yes Mrs. Sperry yes

BOARD CONCERNS

Correspondence - None

Student Representative -

Conneaut Area Senior High School- Alexis and Victoria Anderson provided an update.
Conneaut Valley Middle School – Chole Loose provided an update.

Crawford County Career & Technical Center Representative – David Schaef, CCCTC Board President noted that their November meeting was routine with an annual audit clean report. On December 1st we had 80 or more students participate in the Skills USA Leadership Workshop and the CTC is hosting community events.

Northwest Tri-County Intermediate Unit #5 Representative – Jody Sperry, IU Representative reported the IU was meeting tonight as well. The aides contract is on the agenda and she hopes the board passes the contract. She also informed the Board the State now permits individuals with 60+ credits to be on the emergency substitute list. The IU is approving a student visiting from China to be a substitute.

Conneaut Education Association – James Lucas, President thanked everyone who helped at the Community Dinner.

Conneaut Educational Support Personnel Association – Paul Van Dusen, President had no report but

wished everyone Happy Holidays.

Policy Committee Report – Brenda Kantz and Adam Jardina. Adam reported there is one policy for 1st reading and several for second and adoption.

Policies for 1st Reading – as information only

Policy for 1st Reading, as information only. Policy 626.2 Federal Programs Cash Management

Policies for 2nd Reading and Adoption

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve the following Policies for 2nd Reading and Adoption;

- a. Policy 130 Homework
- b. Policy 203 Communicable Disease
- c. Policy 203.1 Aids
- d. Policy 209 Health Examinations
- e. Policy 210 Use of Medications

Motion passed by roll call.

Mr. Burnham	no	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Job Description Revisions Approved

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve the revised job descriptions to the following jobs;

- a. Bookkeeper I
- b. Cafeteria Helper

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Substitute Personnel Approved

Motion by Mrs. Luckock, second by Mr. Burnham that the Board approve the additions to the Kelly Services substitute personnel listing, substitute Professional Teacher personnel listing, *Revised* Support Professionals personnel listing. Contracted Carriers Personnel listing and Contracted Custodial Personnel listing.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Retirement(s) Approved

Motion by Mr. Burnham, second by Mrs. Klink that the Board approve the following retirements;

- a. **Ellen Aurand**, teacher, intent to retire on Friday, June 16, 2017.
- b. **Denise Carter**, teacher, intent to retire on the day after the last teacher day of the 2016-2017 school year.
- c. **Jane Ann Cunningham**, teacher, intent to retire on the day after the last teacher day of the 2016-2017 school year.
- d. **Donna Drelick**, teacher, intent to retire on the day after the last teacher day of the 2016-2017 school year.
- e. **Randy Landfried**, maintenance, retirement to be effective Tuesday, January 24, 2017.
- f. **Karen Sutliff**, teacher, intent to retire on the day after the last teacher day of the 2016-2017 school year.
- g. **Penny Varee**, teacher, intent to retire on Wednesday, November 22, 2017 in the 2017-2018 school year.
- h. **Mary Gail Wilhelm**, teacher, intent to retire on the day after the last teacher day of the 2016-2017 school year.

The Board expressed their appreciation and many thanks as these retirements reflect a great many years of teaching and service.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Resignation Approved

Motion by Mr. Schaef, second by Mr. Burnham that the Board accept the resignation from **Samantha Galloway**, instructional aide with her last day of work on Friday, November 11, 2016.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Appointment Approved

Motion by Mrs. Luckock, second by Mr. Schaef that the Board approve to hire **Angie Unger** as a part time instructional aide/paraprofessional at Conneaut Lake Elementary School effective *Wednesday, November 16, 2016 (*retro-active date) at a rate of \$14.33 per hour retro-active*. All wages and benefits in accordance with the Collective Bargaining Agreement between Conneaut

Educational Support Professionals Association and the Conneaut School District.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Approved to Post and Hire SAT Prep Tutors

Motion by Mr. Schaeff, second by Mr. Ellis, Jr., that the Board approve to Post and Hire three professional teachers as tutors to conduct the Conneaut Area Senior High School SAT tutoring @ \$26/hour and 3 hours each day/tutor and bring names to the next regular board meeting.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Professional Growth Requests Approved

Motion by Mr. McQuiston, second by Mr. Hornstein that the Board approve the professional growth requests as follows;

- a. Tammy Brant to attend the Cognos eSchool Plus Fundamentals and *Advanced* at the IU#5 on Thursday, January 12, 2017 and Friday, January 13, 2017 and Thursday, February 2, 2017 and Friday, February 3, 2017. **District Cost:** registration ~~\$2,625.00~~ **\$1,225.00** and mileage \$157.68.
- b. Kevin Burns to attend the Evaluation Academy at the IU#5 on Tuesday, June 13, 2015 through Thursday, June 15, 2017. **Title IIA Cost:** registration and textbook \$485.00 and mileage \$71.28 (for all three trips).
- c. Todd Greenawalt to attend the Glazier Clinic in Cincinnati, Ohio regarding Football from Friday, February 17, 2017 through Sunday, February 19, 2017. **District Cost:** substitute \$140.00 and registration \$459.00.
- d. Clair Henley to attend the PA Dept of Ed SAS Portal Training at the IU#5 on Monday, February 6, 2017. **Title IIA Cost:** substitute \$140.00 and mileage \$15.12.
- e. John Hines to attend the Evaluation Academy at the IU#5 on Tuesday, June 13, 2015 through Thursday, June 15, 2017. **Title IIA Cost:** registration and textbook \$485.00 and mileage \$97.20 (for all three trips).
- f. Adam Jardina to attend Evaluation Academy at the IU#5 on Tuesday, June 13, 2015 through Thursday, June 15, 2017. **Title IIA Cost:** registration and textbook \$485.00 and mileage \$34.02 (for all three trips).
- g. Adam Jardina to attend the PA Title 1 Improving School Performance Conference in Pittsburgh, PA on Monday, January 30, 2017 and Tuesday, February 1, 2017. **Title IIA Cost:** registration \$400.00, mileage \$118.80, tolls/parking \$75.00, hotel \$450.00 and meals \$240.00.
- h. Brenda Kantz to attend the Evaluation Academy at the IU#5 on Tuesday, June 13, 2015 through Thursday, June 15, 2017. **Title IIA Cost:** registration and textbook \$420.00 and

- mileage \$145.80 (for all three trips).
- i. Rick Kelly to attend the Cognos eSchool Plus Fundamentals and ~~Advanced~~ Workshops at the IU#5 on Thursday, January 12, 2017 and Friday, January 13, 2017 and Thursday, February 2, 2017 and Friday, February 3, 2017. **District Cost:** registration ~~\$2,625.00~~. **\$1,225.00**
 - j. Donna Kullen to attend 2017 PASAP-PAMLE Conference at Penn State Main Campus on Monday, February 27, 2017 and Tuesday, February 28, 2017. **Title IIA Cost:** substitute \$280.00, registration \$350.00. Sharing mileage, hotel with Lisa Struski, meals included in registration.
 - k. David Maskrey to attend the Evaluation Academy at the IU#5 on Tuesday, June 13, 2015 through Thursday, June 15, 2017. **Title IIA Cost:** registration and textbook \$485.00 and mileage \$48.60 (for all three trips).
 - l. Amy Mathias, Lois Byham, and Debbie Hatheway to attend the 2017 NRR and K-6 Literacy Conference in Columbus, OH on Saturday, January 28, 2017 through Tuesday, January 31, 2017. **Title IIA Cost:** substitutes \$840.00, registration \$1,425.00, mileage \$139.86, tolls and parking \$84.00, hotel \$557.00 and meals \$720.00.
 - m. Brian McCall to take the online NIAAA Courses to become a certified athletic director (starts once he logs on). **District Cost:** \$250.00.
 - n. Doug Parks to attend the Evaluation Academy at the IU#5 on Tuesday, June 13, 2015 through Thursday, June 15, 2017. **Title IIA Cost:** registration and textbook \$485.00 and mileage \$64.80 (for all three trips).
 - o. Jodie Smith to attend the 2016-2017 PDE SAS Portal Training at the IU#5 on Monday, February 6, 2017. **Title IIA Cost:** substitute \$140.00 and mileage \$32.40.
 - p. Lisa Struski to attend the 2017 PASAP – PAMLE Conference at Penn State Main on Sunday, February 26, 2017 through Tuesday, February 28, 2017. **Title IIA Cost:** registration \$275.00, mileage \$194.40, hotel \$198.00.
 - q. Monica Weed to attend the Helping Students with Anxiety: Skills and Application at the IU#5 on Wednesday, January 11, 2017. **District Cost:** mileage \$17.28 and registration \$30.00.
 - r. Joel Wentling to attend the PASAP State Board meeting at State College, PA on Friday, January 6, 2017 and Saturday, January 7, 2017. **District Cost:** mileage \$178.20.
 - s. Joel Wentling to attend the Evaluation Academy at the IU#5 on Tuesday, June 13, 2015 through Thursday, June 15, 2017. **Title IIA Cost:** registration and textbook \$485.00 and mileage \$97.20 (for all three trips).

additions...

- t. Dorothy Luckock to attend the 3rd Annual Board Presidents Day in Oil City, PA on Saturday, January 28, 2017 (snow date Saturday, February 11, 2017). **District Cost** registration \$109.00 and mileage \$58.32.

Motion passed by roll call.

Mr. Burnham	no	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Field Trips/Student Activity Trips Approved

Motion by Mrs. Luckock, second by Mr. Schaeff that the Board approve the field trips and student activity trips as follows;

Conneaut Area Senior High School

- a. Ellen Aurand to take up to 30 FFA students to the PA State Farm Show and the State FFA Mid Winter Convention on Sunday, January 8, 2017 through Wednesday, January 11, 2017. **District Cost:** substitute \$420.00, transportation \$3,272.66, hotel \$240.00 and meals \$200.00.
- b. Glen Cameron to take up to 60 students to the Crawford County Band Festival on Friday, February 3, 2017 and Saturday, February 4, 2017 at Allegheny College, Meadville, PA. **District Cost:** registration \$2,340.00 and busing pending.
- c. Glenn Cameron to take ten students to the PMEA District 2 Jazz Festival on Thursday, February 16, 2017 through Saturday, 18, 2017. **District Cost:** substitute \$140.00, registration \$780.00 and transportation pending or using district vans.
- d. Ralph Egyud and Glenn Cameron to take up to 100 band and chorus students to perform and tour at Disney World, Orlando FL on Wednesday, May 3, 2017 through Sunday, May 7, 2017 OR Wednesday, May 10, 2017 through Sunday, May 14, 2017. **District Cost:** substitute \$840.00.
- e. Ralph Egyud to take one student to the NafME Eastern Division Conference (All-Eastern mixed Choir) in Atlantic City, NJ on Wednesday, April 5, 2017 through Saturday, April 8, 2017. **District Cost:** substitutes \$420.00.
- f. Marcy Hoenes, Kathy Semian, Paul Van Dusen and a school nurse to take up to 12 students to tour the Christmas Tree Far in Edinboro PA on Thursday, December 15, 2016 or rain date of Monday, December 19, 2016. **District Cost:** busing pending and student meals \$50.00.
- g. Nicole Kosinski and Rob Smith to take up to 16 Pittsburgh to the Pitts Nationalities Rooms, Mallorca Restaurant and a Gateway Clipper ride on Tuesday, May 9, 2017. **District Cost:** substitutes \$140.00.
- h. Lori Putman to take up to 20 students to the Gannon Research vessel to test water samples at the Erie Bay Front, Erie, PA on Tuesday, May 30, 2017. **District Cost:** busing \$204.00.

Conneaut Lake Elementary School

- i. Serena Klink, Sheryl Blood, Cindy Simonette and Jason Pardee to take up to 15 students to the Movies at Meadville and McDonalds on Tuesday, January 17, 2017 (rain date Tuesday, January 24, 2017). **District Cost:** registration \$75.00, busing \$108.00 and student meals \$30.00.

Conneaut Lake Middle School

- j. Craig Heberle, Jeff Hans, Korrin Thomas, Yvonne Medrick and Greg Dinsmore to take up to 125 students to School Kids Jam Erie Bayhawks Basketball Game in Erie, Pa on Friday, February 3, 2017. **District Cost:** substitutes \$420.00 and busing \$480.00.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Fund Raising Requests Approved

Motion by Mr. Burnham, second by Mrs. Krachkowski that the Board approve the following fundraising requests;

Conneaut Area Senior High School

- a. Class of 2017 to sell t-shirts /hoodies at prices ranging from \$10 to \$25 each between

Tuesday, December 20, 2016 and Friday, March 31, 2017. Proceeds to be deferred to senior class expenses.

- b. CASH Spanish Club to sell Stromboli's at \$3.00 each from Thursday, December 22, 2016 through Wednesday, January 4, 2017 with proceeds to help fund the Puerto Rico Trip.
- c. CASH Varsity Girls Lacrosse to contact local businesses to support program by placing ads (program includes team picks, rosters, etc for ALL spring sports) and to conduct this between Monday, February 27, 2017 and Friday, March 24, 2017. Proceeds to help fund team trip to Hershey, team needs not covered by budget such as camps and clinics.
- d. CASH Varsity Girls' Lacrosse to sell spirit wear between Friday, March 10, 2017 and Tuesday, March 21, 2017 at prices between \$15 and \$54. Proceeds to be used to help fund the team trip to Hershey, team needs not covered by budget, clinics and camps.
- e. CASH Varsity Girls Lacrosse to sell subs at \$6/each between Friday, March 10, 2017 and Friday, March 17, 2017. Proceeds to help fund the team trip to Hershey, team needs not covered by budget, camps and clinics.
- f. CASH Junior Class to host the Lip Sync and Chinese Auction (adults only) on Saturday, March 4, 2017. Proceeds to help pay for the 2017 prom expenses.

Conneaut Lake Middle School

- g. Craig Heberle and Leukemia & Lymphoma Society to conduct Pennies for Patients and have students donate pennies and loose change between Monday, February 6, 2017 and Tuesday, February 28, 2017. Proceeds to be donated to Leukemia and Lymphoma Society.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Leave Requests Approved

Motion by Mr. Schaeff, second by Mr. Ellis, Jr., that the Board approve the following leave request;

- a. **Doreen McLean**, instructional aide, 1 Day, General Unpaid Leave, Friday, December 9, 2016.
- b. **Kelly Steigerwald**, instructional aide, ½ Day, General Unpaid Leave, Wednesday, November 16, 2016.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Approved the Superintendent to Hire with addition

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board grant permission for the Superintendent to hire and bring name(s) to the next regular board meeting for the following positions;

- a. Maintenance

- b. Instructional Aide
- c. **Added** Girls Volleyball Head Coach

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Extended Unpaid Leave Request and Intent to Retire Requests Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the following extended unpaid leave request and intent to retire request;

- a. **Kathy Brubaker**, school nurse, 131 Days, Unpaid Leave, effective Monday, November 14, 2016 through Friday, June 9, 2017.
- b. **Kathy Brubaker**, intent to retire as of the last day of this school year, or whenever my health disability retirement from PSERS is approved, whichever comes first.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Facility Use Requests with Fee Waivers Requests Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the following facility use requests with fee waivers;

Conneaut Valley Middle School

- a. **John Evans**, requestor for Conneaut Valley Little League to use the gym and baseball fields starting Wednesday, February 1, 2017 through Saturday, July 1, 2017 for purposes of baseball practice and games, *requesting fees to be waived.*

Conneaut Valley Elementary School

- b. **John Evans**, requestor for Conneaut Valley Little League to use the gym starting Wednesday, February 1, 2017 through Thursday, May 1, 2017 for purposes of baseball practice and games, *requesting fees to be waived.*

Conneaut Lake Elementary School

- c. **Daniel Shrock**, requestor for Conneaut Dream Crushers to use the CLE gymnasium on Monday and Wednesday nights when available starting Wednesday, January 18, 2017 through Wednesday, March 29, 2017. *Requesting fees to be waived.*

Conneaut Lake Middle School

- d. **David Herr**, requestor for Conneaut Crushers Baseball to use the auditorium on Tuesday and Thursdays starting Tuesday, January 3, 2017 through Thursday, March 30, 2017 for baseball practices. *Requesting fees to be waived.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Disposal of Equipment Approved

Motion by Mrs. Luckock, second by Mr. Hornstein that the Board approve the requests to dispose of equipment as follows;

- a. Request the Board to approve the disposal of outdated technology, proposed method of disposal via sale on consignment.
- b. Request the Board to approve the disposal of (15) calculators that no longer work from CLMS, proposed method of disposal-garbage.
- c. Request the Board to approve the disposal of obsolete (17) TI-92 Plus from CLMS, proposed method of disposal-garbage.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Changes to Bus Stop Routes Approved

Motion by Mr. McQuiston, second by Mr. Burnham that the Board approve the changes made to the Bus Stops from Anderson Coach & Travel, as per backup available on My Big Campus.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Visitor Recognition

Mrs. Sperry offered visitor recognition on any topic noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

BOARD INPUT-

Next regular scheduled meetings are –

Wednesday, January 4, 2017 Work Session at ASA cafeteria

Wednesday, January 11, 2017 Regular Board Meeting at ASA cafeteria

Tuesday, January 17, 2017 Additional Work Session at ASA cafeteria

Executive Session

Mrs. Sperry noted the Board would be going into an **Executive Session** before adjourning the meeting to discuss agency business, which, if conducted in public would violate a lawful privilege, specifically to discuss involving personnel matters.

The Board returned from Executive Session at 8:37 p.m.

Superintendent Authorization Approved

Motion by Mrs. Luckock, second by Mr. Schaeff that the Board approve authorization of superintendent and high school principal to meet with the designated adult sponsors of the cheerleading club and to temporarily suspend board recognition of the club if they see fit.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Executive Session

Mrs. Sperry announced the Board would be going into an **EXECUTIVE SESSION** immediately following the meeting to discuss agency business, which, if conducted in public would violate a lawful privilege, specifically to discuss involving personnel and grievance matters.

Adjournment

Motion by Mr. Schaeff, second by Mr. McQuiston to adjourn the meeting at 8:38 p.m.

INFORMATION (Items approved by the Superintendent and submitted as information to the Board of Education)

1. Facility Use Requests – as information.

Conneaut Valley Elementary School

- a. **Cheryl Cameron**, requestor for CVES PTO to use the entire building on Thursday, December 22, 2016 for an assembly.

Conneaut Valley Middle School

- b. **Stacie Birtikidis**, requestor for CVMS PTO to use the concession stand on the following dates; December 7, 2016; December 15, 2016; December 21, 2016; January 5, 2017; January 17, 2017; January 19, 2017; January 26, 2017; February 2, 2017; February 9, 2017; February 13, 2017.

CASH and ASA

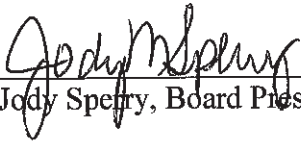
- c. **Paula Heaney**, requestor for Linesville Chamber of Commerce to use the parking lot and little league fields in town on Saturday, December 3, 2016 for the Christmas Tractor Parade line up.
- d. **Jennifer Storll**, requestor for CASH Volleyball to use the weight room on Tuesdays, Fridays, and Saturdays starting Saturday, December 17, 2016.

Item added...

2. **Facility Use Request Date Changed** – as information.

Don Ellis, Jr., requestor for JO Wrestling Tournament has moved the tournament date from Friday, December 2, 2016 through Sunday, December 4, 2016 to Friday, February 3, 2017 through Sunday, February 5, 2017.

3. **May 2016 Vo Ag Final Monitoring Letter and APE Final Report** – as information, reviewed and will be noted in the Minutes.



Mrs. Jody Sperry, Board President



Mr. Greg Mayle, Board Secretary