

CONNEAUT SCHOOL DISTRICT
219 West School Drive
Linesville, Pennsylvania 16424

Minutes
Regular Board Meeting
June 8, 2016
Alice Schafer Annex
7:00 P.M.

The Conneaut School Board of Directors met Wednesday, June 8, 2016 at the Alice Schafer Annex gymnasium/cafeteria.

The meeting was called to order at 7:00 p.m. by Board President Mrs. Jody Sperry.

The following members answered to roll call:

Mr. Burnham	Mr. Ellis	Mr. Hornstein
Mrs. Krachkowski	Mrs. Luckock	Mr. McQuiston
Mr. Schaef	Mrs. Sperry	

It was noted Mrs. Klink was absent.

Administrators Present-

Superintendent- Jarrin Sperry

District Solicitor: George Joseph

Business Manager- Greg Mayle

Curriculum Director- Brenda Kantz

Technology Coordinator – Rick Kelly

Director of Buildings and Grounds – Elwood Schell and Frank Kimmel

Principals: John Hines, David Maskrey, Doug Parks and Adam Jardina.

Visitor Recognition

Mrs. Sperry offered a Visitor Recognition on Agenda Items, noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Agenda Approved with Additions and Correction

Motion by Mr. Schaef, second by Mrs. Luckock that the Board approve the Agenda with additions and correction to insurance premium rates motion.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Minutes Approved

Motion by Mr. Schaef, second by Mr. Hornstein that the Board approve the minutes.

September 29, 2015 - Local and Occupational Vo-Ag Advisory Committee Meeting Minutes
April 19, 2016 – Finance/Budget Committee Meeting Minutes
May 3, 2016 - Finance/Budget Committee Meeting Minutes
May 4, 2016 – Work Session Minutes
May 11, 2016 – Regular Board Meeting Minutes

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Treasurer's Report(s) Approved

Motion by Mr. Schaef, second by Mr. Ellis that the Board approve the Treasurer's Report.

April, 2016

- General Fund 10 Treasurers Report
- Construction Fund 31 Treasurers Report
- Cafeteria Fund 50 Treasurers Report
- Henrietta Fund 70 Treasurers Report
- Custodian Funds 72 Treasurers Report

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Budget Transfers Approved

Motion by Mr. Schaef, second by Mrs. Luckock that the Board approve the Budget Transfers.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Bills Approved

Motion by Mr. Schaef, second by Mr. McQuiston that the Board approve the bill separated out as follows;

Approve separated out bills- ~~Jody Sperry for mileage and texts \$757.86~~
Betsy Sperry for mileage \$47.04
Total of bills pulled out separately - ~~\$804.90~~ **\$47.04**

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	abstained

Bills and Food Service List of Bills Approved

Motion by Mr. Schaef, second by Mrs. Luckock that the Board approve the balance of May, 2016 bills and Food Service of Bills as follows;

Balance of May, 2016 bills to be paid – Total ~~\$1,448,199.55~~ **\$1,448,957.41**
(Total of all bills \$1,449,004.45)

Food Service of Bills in the amount of \$116,711.21

Motion passed by roll call.

Mr. Burnham	abstained	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

INFORMATION (Financial Reports and Bank Statements to be spread upon the Minutes)

- 1) General Fund Report - Revenues/Expenditures – April, 2016
- 2) Food Service Operating Statement – April, 2016
- 3) Activity Fund Report –
Conneaut Valley Middle School – April, 2016

Renew PARSS Membership for 2016/2017 SY Approved

Motion by Mr. Burnham, second by Mrs. Krachkowski that the Board approve for the Conneaut School District to renew the membership to the PARSS (Pennsylvania Association of Rural and Small Schools) at a cost of \$990.00 for the 2016/2017 school year.

Mr. Schaef noted the difference between the cost of PARSS and PSBA for membership, as well as the reports received is more complete that come from PARSS. Mrs. Sperry added, there was a Fair Funding Rally with PARSS representatives present, no one from PSBA attended.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Cyber Services Program Full Time Student Reimbursement Approved

Motion by Mr. Schaef, second by Mr. McQuiston that the Board approve to authorize the Administration to pay District students who are enrolled in the District's cyber services program as a full time student the actual cost up to a maximum amount of \$30 per month for each month of such enrollment as reimbursement for internet service which is necessary to support the cyber services program. The full time student or his/her parent/guardian shall provide proof of the actual cost of internet service in a form acceptable to the Administration. Where multiple full time students in one household are enrolled in the cyber services program, only one monthly reimbursement shall be provided to the household. Each full time student or household shall be entitled to reimbursement for a maximum of ten months during each school year.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Insurance Premiums and Rates with amendment Approved

Motion by Mr. Burnham, second by Mrs. Luckock to approve the Insurance Premiums and Rates ~~with Boston Mutual, renewal for Group Policy G-19247,~~ effective July 1, 2016 through June 30, 2017 as follows;

		Carrier	15/16SY	16/17 SY	Difference
a.	Property Insurance	Liberty Mutual	\$47,296.00	\$48,239.00	\$ 943.00
b.	Inland Marine	Liberty Mutual	\$ 5,665.00	\$5,665.00	Same
c.	Crime	Liberty Mutual	\$ 1,287.00	\$ 941.00	(\$ 346.00)
d.	General Liability	Liberty Mutual	\$19,333.00	\$19,122.00	(\$ 211.00)
e.	Automobile	Liberty Mutual	\$ 9,736.00	\$10,326.00	\$ 590.00
f.	Workers Compensation	Eastern Alliance	\$75,583.00	\$66,671.00	(\$8,912.00)
g.	Umbrella	Liberty Mutual	\$ 7,744.00	\$7,056.00	(\$ 688.00)
			\$166,644.00	\$158,020.00	(\$ 8,624.00)

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Approved to Pay

Motion by Mrs. Krachkowski, second by Mr. Mr. McQuiston that the Board approve to pay as follows;

- a. Request to approve to pay the following additional staff for 2 hours each @ \$26/hour for professional staff and @ the regular hourly rate for each service professional, on Thursday, May 12, 2016 for working "Night Under the Stars". **Title 1 Paid.**

Jim Kullen and Denise Carter

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Memorandum of Understanding(s) Approved

Motion by Mrs. Luckock, second by Mr. Schaeff that the Board approve the following memorandum of understanding(s);

- a. Request the Board to approve the Memorandum of Understanding between the Conneaut School District and the Conneaut Education Support Professionals Association regarding summer hours, as per detailed backup on Canvas.
- b. Request the Board to approve the Memorandum of Understanding between the Conneaut School District and the Conneaut Education Association regarding reimbursement for ER co-payment, as per detailed backup on Canvas.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Nutrition Breakfast/Lunch Prices Approved

Motion by Mr. Ellis, second by Mr. McQuiston that the Board approve entering into an agreement with Nutrition, Inc., for school lunches and the breakfast program for the 2016/2017 school year as follows;

- Elementary and Middle school paid student paid lunch from \$1.85 to \$2.00
- High school student paid lunch from \$2.10 to \$2.25
- Reduced lunch students at \$.40 with no increase
- Student paid breakfast \$1.00 and no increase
- Student reduced breakfast \$.30 and no increase

Adult breakfast ~~\$1.60~~ **\$2.00** and no increase
Adult lunch \$3.10 and no increase

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Student Activity Accounts Requests Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the following student activity account requests;

- a. Approve request to close the ~~CVMS CVHS~~ **CVMS CVHS** Band due to inactivity. Estimated ending balance of \$266.19 and requesting to transfer remaining funds to the CVMS ~~Student Band~~ **Band** Activity Account.
- b. Approve request to close the ~~CVMS CVHS~~ **CVMS CVHS** Cheerleading Jr. High Basketball due to inactivity. Estimated ending balance of \$454.45 and requesting to transfer remaining funds to the CVMS Student Activity account.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Primero Edge Subscription Agreement Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the Primero Edge Subscription Agreement for a new food service point of sale software, at the cost annually of \$4,270 with a \$2,995 implementation/training cost, current software has an annual cost of \$6,626.20, *pending solicitor review.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	absent	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Bethesda Agreement Approved

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve the Inter-Agency cooperative Agreement between Bethesda Children's Home and Conneaut School District, for a one year term effective July 1, 2016 through June 30, 2017, with a PENNCREST and Conneaut School District combined budget \$222,830.92. *Solicitors has reviewed this Agreement.*

It is noted Mrs. Klink arrived (7:06 PM)

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Grant Approved

Motion by Mr. Schaef, second by Mr. McQuiston that the Board approve the Conneaut Eagles Foundation grant request submitted by Adam Jesse and Holly Thomas for Conneaut Valley Elementary School 4th grade class in the amount of \$500.00. Grant monies to be used to purchase ozobots and greenscreen equipment to be used for Tech Club during the 2016/2017 school year.

Mr. Schaef thanked the Conneaut Valley Elementary two (2) staff members for pursuing the Eagles Foundation Grant. He visited the building a couple weeks ago during an event that showcased, at a couple of the stations, the items purchased through the grant monies. In going through the series of stations at this event Mr. Schaef felt it is an excellent learning tool for the students and is amazed at what they are doing/learning at this early stage in elementary school. Mr. Schaef thanked the two teachers for stepping up and winning the grants, he is pleased the Foundation is able to provide them with an excellent education process.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Technology Equipment Lease Approved

Motion by Mr. Schaef, second by Mrs. Klink that the Board approve the agreement between PNC Equipment Finance, LLC and the Conneaut School District for a three year capital lease for 235 iPad Air tablets, 235 iPad Air cases, and a Storage Area Network upgrade. Total cost of \$166,810.00 plus interest at 2.79%, payable in annual installments of \$57,228.81 due June 30, 2016, 2017 and 2018. *Pending Solicitor review.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Board Concerns

Correspondence

It was noted the Board received the first newspaper out of the CASH high school, now called the

Conneaut Courier. Mrs. Luckock has offered to distribute 1500 to the Valley and Springboro area businesses; Lake and Linesville will receive the same distribution. The newspaper highlights peak district happenings. Mr. Sperry explained that next year the hope is to finish one near the holiday season and then one the end of the school year. Potentially, down the road with monthly publishing. This paper comes out of the CASH Library and Mrs. Kullen's students.

Mr. Burnham asked where the name came from as there used to be a Conneautville Courier; he thought it should be named something different. Mr. Sperry stated last year there was an in school paper titled the CASH Register.

Student Board Representatives – None

Crawford County Vocational Technical School Representative – David Schaefer, CCCTC Board President announced the Career Center conducted their academic awards ceremony today. He was pleased to say it was well attended and received. One new item at this year's ceremony was board members were invited to be a part of the ceremony and congratulate the students.

At the May meeting the Board sat down with their iPads which is a step forward in paperless meetings. They received their passwords and usernames and practiced. NOCTI results this year, an annual test which students receive three ratings; basic, competent and advanced. 143 seniors took the test and out of that 65 percent scored advanced and 30 students or 20 percent received competent scores. These scores are recognized across the nation.

Northwest Tri-County Intermediate Unit #5 Representative – Mrs. Jody Sperry IU Board provided an update. She confessed to not attending the May meeting but noted that month several leases for locations for classroom space were approved, noting the IU rents many spaces for overflow. A new organizational chart was approved and the aides rejected the contract so they are still working on a base to continue to work on a contract.

Conneaut Education Association – Mike Hillman-Huber, President noted in Jim Lucas will be the new president and Jeff Hans the president elect.

Conneaut Educational Support Personnel Association, Paul Van Dusen, President wished to say that after watching current news and reading newspapers he is glad to be an employee of this district. He applauds the board for the decisions made as a lot of other districts are laying off and having difficulty.

Committee Reports-

Policy Committee- Mr. Sperry announced the grading and assessment committee met at 4 pm today to discuss the homework policy. They plan on distributing a letter to the high school staff regarding working on the homework policy later this summer. We are still in a two year process to go for grading and assessment revamping. The policy Committee itself will be headed up by Mr. Jardina and Mrs. Kantz with the grading policy committee and offshoot of that committee.

Approved Revised Senior Graduating Class of 2015/2016

Motion by Mr. Schaef, second by Mrs. Luckock that the Board approve the revised graduating class of 2015/2016 from the Conneaut Area Senior High School.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Renewal of School Police Officer Agreement Approved

Motion by Mrs. Luckock, second by Mr. Schaef that the Board approve renewing the School Police Officer Agreement with Kurt Sitler, effective July 1, 2016 through June 30, 2017.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Revised Vision and Mission Statement Approved

Motion by Mrs. Krachkowski, second by Mr. Hornstein that the Board approve a new vision statement as follows;

“A community where all recognize and fulfill their unique potential to contribute to a global society.”

- a. Request the Board to approve a new mission statement as follows;

“To provide a safe and supportive environment where all acquire the skills to become productive citizens of a global society.”

Mr. Burnham stated he would be voting no because back when strategic planning the term “global society” he had and has a strong problem with that and still does. He believes because our education system is funded by local tax and state taxes and some United States government our students should be citizens of an American society. If good citizens of American they will be good citizens in anything else. Therefore, primarily the American system is financed by American tax payers. He would not object if the statement was “international society” versus “global”. Global breaks down all national barriers and the term could be a precedent setting if used too often. It is his point of view if a push for a globalist society which is not international and no national boundaries and sovereignty does not exist.

Mrs. Sperry reminded Mr. Burnham the revision(s) were developed at the Board retreat.

Which Mr. Burnham stated he was not there.

Motion passed by roll call.

Mr. Burnham	no	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Board of Directors Handbook 2016 Approved

Motion by Mr. Schaeff, second by Mrs. Klink that the Board approve a Board of Directors Handbook, as per detailed backup.

Mr. Burnham indicated he would be abstaining from this motion for the same reasons he stated in the previous motion.

Motion passed by roll call.

Mr. Burnham	abstained	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Board Goals for 2016 Approved

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve the Board Goals for 2016/2017 School Year, as per detailed backup.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Summer Technology Intern Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve Hailey Bortnick as a summer technology intern, effective Monday, June 13, 2016 to work Monday through Thursdays, 8 hours/day (plus a half hour unpaid lunch) at \$9.00/hour through Thursday, August 11, 2016.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Professional Growth Requests Approved

Motion by Mr. Schaeff, second by Mr. Ellis that the Board approve the following professional growth requests;

- a. Brenda Belisky to attend the Direct Certification Regional Summit at the Riverview IU#6 on Wednesday, July 6, 2016. **No Cost to the District.**
- b. Brenda Kantz was previously approved to attend the Best Practices for Better Schools in National Harbor, MD from Tuesday, July 5, 2016 through Friday, July 8, 2016. Costs changed as follows; **Title IIA Cost:** registration \$725.00, mileage \$372.60, tolls and parking was \$50.00 and should be \$128.00 (parking cost not anticipated), hotel was \$681.00 and actual is \$739.86 to include tax and meals \$240.00.
- c. Greg Mayle to attend the Direct Certification Regional Summit at the Riverview IU#6 on Wednesday, July 6, 2016. **District Cost:** mileage \$96.95.
- d. Evelyn Neville to attend the 2016 PA Community on Transition Conference at State College, PA on Wednesday, July 20, 2016 through Friday, July 22, 2016. **District Cost:** registration \$150.00, mileage approximately \$224.00, hotel approximately \$300.00 and meals \$240.00.
- e. Susy Walters (previously Board approved) attend the Data Summit in Hershey, Pa on Sunday, May 22, 2016 through Wednesday, May 25, 2016. **District Cost:** registration and hotel \$300.00, mileage \$154.00 and meals \$240.00. Costs changed and are as follows; mileage \$307.26 and hotel \$429.57.

Item added here...

- f. Joe Meka to attend the ED IT PGH (for IT Teams working in Educational Technology) at the Fox Chapel Area High School in Fox Chapel, Pittsburgh on Thursday, June 16, 2016. **District Cost:** mileage \$108.00 and tolls \$20.00.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Leave Requests Approved

Motion by Mrs. Klink, second by Mr. Schaeff that the Board approve the following leave requests;

- a. **Susan Kline**, teacher, FMLA, 17 Days, Tuesday, May 10, 2016 through Friday, June 3, 2016.
- b. **Brenda Lipps**, Bookkeeper I, General Unpaid Leave, ½ day on Tuesday, May 10, 2016.
- c. **Terry Litwin**, cook's helper, 4 Days, General Unpaid Leave, Wednesday, April 27, 2016; Tuesday, May 3, 2016; Friday, May 13, 2016; and Friday, June 10, 2016.

- d. **Michelle Mihoci**, instructional aide, 3 Days, General Unpaid Leave, Tuesday, June 7, 2016 through Thursday, June 9, 2016.
- e. **James Miller**, cooks helper, 1 Day, General Unpaid Leave, Friday, April 29, 2016.
- f. **Stephanie Stewart**, instructional aide, two ½ days, General Unpaid Leave, Tuesday, April 26, 2016 and Wednesday, May 4, 2016.

additions...

- g. **Brenda Lipps**, Bookkeeper 1, ½ Day, General Unpaid Leave on Monday, June 6, 2016.
- h. **Terry Litwin**, Cook's helper, 1 Day, General Unpaid Leave, Monday, May 9, 2016.
- i. **James Miller**, Cooks' helper, 1 Day, General Unpaid Leave, Thursday, May 7, 2016.
- j. **Joyce Popovich**, Admin. Assistant to Spec. Ed., 2 Days, General Unpaid Leave, Monday, May 23, 2016 and Tuesday, May 24, 2016.
- k. **Stephanie Stewart**, instructional aide, ½ Day, General Unpaid Leave, Tuesday, May 31, 2016.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Substitute Listing Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the updated professional substitute listing, as provided on Canvas.

Discussion regarding lack of substitutes, Board members were concerned with public comments from individuals trying to become substitutes through Kelly Services. Mr. Sperry asked that questions be directed to the Personnel Specialist as she can assist them.

The Board would like an update on the fill rate from Kelly Services and how it is calculated.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Approved to Hire Summer School Teachers

Motion by Mr. Schaeff, second by Mrs. Klink that the Board approve the potential summer school staff @ \$26.00/hour at the start of the 2016 summer school (Monday, June 20, 2016 through Thursday, July 21, 2016). The following names submitted their letters of interest. Individuals will be selected based on seniority and certification and on an "if/as needed" basis.

2016 Summer School Applicants

Name	Certification	Subject Requested in order of preference	Seniority
Richard Rigby	Social Studies	Social Studies	8/30/1993
Jodi Loutzenhiser	Special Education Elementary Education	Special Education	8/28/1995
Evelyn Neville	Special Education Elementary Education English Mathematics	High School Math Special Education English	8/28/2000
Yvonne Medrick	Elementary Education Special Education Social Studies	Social Studies Special Education	8/28/2000
Jason Wertlet	Mathematics	Mathematics	1/22/2002
Julie Smay	Family Consumer Science Biology General Science	Science	8/25/2008
Mary Wilson	Elementary Education Middle Level English	Middle Level English	8/30/2010
Alex Hoovler	Social Studies	Social Studies	Long Term Sub

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

2016/2017 Supplemental Requests Approved

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve the 2016/2017 supplemental request as follows;

Conneaut Area Senior High School

~~Henry Piatt II* Assistant Coach Wrestling \$3,750.00~~

Conneaut Lake Middle School

~~Greg Dinsmore Jr. High Wrestling \$3,750.00~~

corrected... Henry Piatt II* Assistant Coach Wrestling \$3,750.00

*Community Member

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Volunteers for 2016/2017 SY Approved

Motion by Mrs. Luckock, second by Mr. Ellis that the Board approve the volunteer as follows;

Conneaut Area Senior High School

Robert Terry Morian* Golf Volunteer

**Pending Clearances

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Athletic Intramural Approved

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the following athletic intramural-

Steven Mickle to conduct Jr. High Girls Intramural Basketball at CVMS starting Tuesday, July 5, 2016 through Friday, August 5, 2016 for a total of 20 hours @ \$19/hour for a total of \$380.00.

Mr. Schaef reminded everyone of his comments at last weeks work session, this item normally is conducted during the school year which provides for all students. In conducting it during the summer time is outside of the normal parameters and he feels this could set precedence and only supports a targeted group of students, therefore he requested a roll call vote.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	no
Mr. McQuiston	yes	Mr. Schaef	no	Mrs. Sperry	no

Resignation Approved

Motion by Mr. Schaef, second by Mr. Burnham that the Board approve the resignation received from Chelsea Hall, effective the expiration of her leave request for the 2015-2016

school year. Her leave request was for Monday, August 31, 2015 through Friday, June 10, 2016, approved at the July 8, 2015 Combined Work Session and Board Meeting. Resignation would be effective Friday, June 10, 2016.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Student Field Trips/Activity Trips Approved

Motion by Mr. Schaef, second by Mr. Hornstein that the Board approve the following field trips/activity trips;

Conneaut Area Senior High School

- a. Michael Vorisek and Amber Heil to take five students to represent Crawford County and compete in the Pennsylvania Envirothon at the Susquehanna University in Selinsgrove, Pa on Tuesday, May 24, 2016 and Wednesday, May 25, 2016. **District Cost:** substitute \$560.00 and using the district van.

Trip added...

- b. Ellen Aurand to take seven sophomores and juniors to attend the Western PA FFA Leadership Conference in Washington, PA and Pittsburgh, pa on Thursday, July 7th and Friday, July 8th, 2016. **District Cost:** hotel \$85.00.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Fundraising Requests Approved

Motion by Mr. Schaef, second by Mrs. Luckock that the Board approve the fundraising requests as follows;

Conneaut Area Senior High School

- a. CASH Spanish Club parents to host a 50/50 raffle and Chinese auction at the Pumphouse in Hartstown, Pa on Saturday, June 25, 2016. Students will provide \$24.00 baskets, donations of baskets from local businesses. Proceeds to benefit students going to Puerto Rico.
- b. CASH Spanish Club to sell Daffins Candies at \$1.00 each in the CASH Community starting Saturday, June 11, 2016 to Thursday, June 1, 2017.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Field Trip Change Approved

Motion by Mr. Schaeff, second by Mr. McQuiston that the Board approve the following field trip changes;

- a. Previously approved at the May 11, 2016 Board Meeting for Kevin Burns, Susan Kline, Sue Moss, Korrin Thomas, Jen Stevenson, Brian McCall, Kris Barnes, Marie Lockwood and Howard Bolte to take up to 150 students to an Erie Sea Wolves Game on Thursday, June 2, 2016. **District Cost:** substitutes \$630.00 and busing \$660.00.

Requesting to have Susan Kline replaced with James Bortnick.

- b. Previously approved at the May 11, 2016 Regular Board Meeting, Bret McCartney to take up to fifteen students to Pymatuning Lake on Wednesday, June 8, 2016. District Cost: substitutes \$140.00 and busing to be determined. ***Name change to Peg Jacobs to take the students.***

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Extended School Year Staff for Special Education Approved

Motion by Mrs. Krachkowski, second by Mrs. Luckock that the Board approve an extended school year for the special education students as follows;

Number of Students 9
Number of Teachers 1
Number of Paraprofessionals 1
Number of Classroom Nurses 1

Dates: 3 days per week starting July 5, 2016 and ending on July 28, 2016. Start time is 8:00 a.m. to 11:30 a.m.

Jamie Flores - Total number of hours for the teacher: 3.5 hours of instruction with 1 hour of prep @\$26.00/hour totaling \$1,404.00.

Jason Pardee - Total Number of hours for the classroom nurse: 3.5 hours @ \$18.50 with 2.0 hours of travel time @ \$18.50/hour totaling \$1,221.00.

Bonnie Van Dusen - Total Number of hours for paraprofessionals: 3.5 hours @
\$14.86/hour for a total of \$624.12

Total: \$3,249.12 plus transportation and budgeted out of the Special
Education/Extended School Year.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Revised Leave Request Approved

Motion by Mr. Schaef, second by Mr. Burnham that the Board approve the following leave
request revision;

Rana Pokol, Teacher, originally approved at the April 13, 2016 Regular Board
meeting for 15 Days, Unpaid FMLA, Thursday, May 19, 2016 through Friday, June
10, 2016.

Revise to 18 ½ days, Unpaid FMLA to start ½ day Monday, May 16, 2016 and full
days starting Tuesday, May 17, 2016 through Friday, June 10, 2016.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Summer Curriculum/Summer Staff Development Approved

Motion by Mrs. Klink, second by Mrs. Luckock that the Board approve the Summer
Curriculum/Summer Staff Development as per detailed backup in board packets and in
Canvas.

Motion passed by roll call.

Mr. Burnham	no	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaef	yes	Mrs. Sperry	yes

Request to Pay Summer Staff Development Presenters Approved

Motion by Mrs. Luckock, second by Mr. Hornstein that the Board approve to pay the
following fees for Summer Staff Development presenters.

Presenter:	Fee	Number of Days/hours	Total:
Stacey Hetrick	\$500 per day	2	\$1000
Shelly Welsch	\$500 per day + up to \$200 for I night lodging	1	\$700
Betsy Tautin	\$500 per day	2	\$1000
Sue Moss	\$26 per hour	1.5	\$39
Kris Barnes	\$26 per hour	1.5	\$39
Adam Jesse	\$26 per hour	3	\$78
Holly Thomas	\$26 per hour	3	\$78

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Guidance Department's 339 Plan/Curriculum Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board the Guidance Department's 339 Plan/Curriculum, as detailed in Canvas.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

National Fuel Right of Way Agreement Approved

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve the National Fuel Right of Way Agreement between the Conneaut School District and National Fuel Gas Distribution Corporation, as per detailed backup on Canvas.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Disposal of Surplus Property, and Equipment Supplies Approved

Motion by Mr. Schaeff, second by Mrs. Luckock that the Board approve to dispose of property as follows;

- a. Approve to dispose of 14 items to be removed from the Conneaut Lake Elementary School/Conneaut School District inventory

- * Sharp television (does not work - removed from classroom) NO CSD ASSET TAG
Serial #658365 (manufactured Dec. 1992)
- * Sansui television with built in VCR (found in a storage room) NO CSD ASSET TAG
Model COM0961B (manufactured Sept. 2002)
- * HP Deskjet 6540 printer (does not work) NO CSD ASSET TAG
Serial #MY58FZQ11X (manufactured Aug. 2005)
- * Epson Stylus C88 printer (does not work) NO CSD ASSET TAG
Serial #GS6Y072898
- * HP ScanJet 5200 C desktop scanner - NO CSD ASSET TAG
Model HP C7190A -- Serial #SG95U1303N
- * Varitronics ProImage poster maker (does not work) - CSD asset tag #002139
- * InFocus DLP IN2102 projector (does not work) - NO CSD ASSET TAG
Serial #AZFB91800015
- * Buhl overhead projector - NO CSD ASSET TAG
Model 90ED -- Serial #C-73882
- * ELMO overhead projector - NO CSD ASSET TAG
Serial #333799
- * 3M 1730 overhead projector - NO CSD ASSET TAG
Serial #170104978
- * 3M 9075 overhead projector - NO CSD ASSET TAG
Model #9000AJG -- Serial #1460726
- * 2 - Califone 5272 AV cassette recorders
Serial #AA540861 -- NO CSD ASSET TAG
Serial #KI 170459 -- NO CSD ASSET TAG
- * SMART Slate Model WS200 - CSD asset tag #004777

- b. Approve to dispose of an old wooden teacher desk at Conneaut Valley Elementary School that was used in custodian office, would like to donate to current custodian for personal use at home.

Discussion on the legality of item "b". Mr. Joseph indicated it is legal according to school regulations.

Motion passed by roll call.

Mr. Burnham	no	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	no	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Steam Cleaning Interior and Exterior Lines Approved

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve steam cleaning interior and exterior lines as follows;

- a. Request the Board to approve Administrations recommendation that Powell's Sanitation Service be awarded to Steam Clean the Interior lines of Conneaut Area Senior High School, for Pumping and Steam Cleaning the Interior of the Grease trap, and the Exterior Cleaning of the Sanitary Lines for a cost of \$3,225.00.
- b. Request the Board to approve Administrations recommendation that Powell's Sanitation Service be awarded to Steam Clean the Interior lines of Alice Schafer Annex Building, for Pumping and Steam Cleaning the Interior of the Grease trap, and the Exterior Cleaning of the Sanitary Lines for a cost of \$3,725.00.
- c. Request the Board to approve Administrations recommendation that Powell's Sanitation Service be awarded to Pump Grease Trap Tanks at Conneaut Lake and Conneaut Valley Elementary and Middle Schools for a total cost of \$1,065.00.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Annual Servicing of the Emergency Generators Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve Administrations recommendation that Emergency generator Systems of New Castle be awarded to do the Annual General Maintenance to the Emergency Generators located at the six District School buildings. The annual cost for 2016/2017 school year is \$4,357.52 which has remained the same amount as the past several school years.

Discussion by the Board and Mr. Schell.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Facility Use Request with Fee Waiver Approved

Motion by Mr. Schaeff, second by Mr. Hornstein that the Board approve the following facility use request with a fee waiver request;

Don Ellis, Jr., requestor for Conneaut Lake Wrestling Club to use the CLMS wrestling room, locker rooms, gym and football field on Tuesday, July 5, 2016 through Friday, July 8, 2016 for a Tom Tomeo Wrestling Tournament. *Requesting any fees to be waived.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

One Year Extension of Mowing Agreement Approved

Motion by Mr. Schaeff, second by Mrs. Krachkowski that the Board approve a one year extension to Carol Morris Mowing effective July 1, 2016 through June 30, 2017 *as per backup rate schedule on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Bus Stops Approved

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the additions to Anderson Bus Company bus stops.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mrs. Klink	yes	Mrs. Krachkowski	yes	Mrs. Luckock	yes
Mr. McQuiston	yes	Mr. Schaeff	yes	Mrs. Sperry	yes

Visitor Recognition

Mrs. Sperry provided a visitor recognition on any item, noting as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Board Input

Mrs. Sperry noted the following -

The next scheduled Public Meeting is:

Additional Work Session and Special Board meeting on June 14, 2016 @ CASH Cafeteria 7 PM

July Combined Work Session/Regular Board meeting will be July 13, 2016 CASH Cafeteria @ 7 PM

Mr. Schaeff commented on an email the Board received from the CASH All Sports Boosters which talked about policy changes made for varsity letter jacket recipient guidelines and no individuals expressing interest in officer positions once current officers finish their terms.

Executive Session

Mrs. Sperry announced the Board would be going into an EXECUTIVE SESSION immediately following the meeting to review and discuss agency business which, if

conducted in public, might lead to disclosure of information protected by law, specifically relating to protected by law that could involve litigation matters.

Adjournment

Motion by Mr. Schaefer, second by Mrs. Klink to adjourn the meeting at 8:02 p.m.

items added...

XVIII. INFORMATION (Items approved by the Superintendent and submitted as information to the Board of Education.)

1. **Facility Use Request Form** – as information only.

Conneaut Area Senior High School/Alice Schaefer Annex

- a. Girls LaCrosse Intramural, Scott/Mariah Shannon to use the CASH soccer fields Tuesdays and Thursdays from May 3, 2016 through May 31, 2016 for middle school girls lacrosse.

Conneaut Lake Middle School

- b. CLMS Band, Ruth Rea, request to to use the band room starting Monday, June 20, 2016 through Friday, August 5, 2016 for summer band lessons.
- c. Rob Shay, requestor to use the CLMS cardio room from Wednesday, June 15, 2016 through Monday, August 15, 2016 for weightlifting.

2. **Disabled Veterans Real Property Tax Exemption Certification for real estate tax purposes**– as information.

3. **School Visitation Report** – as information only.

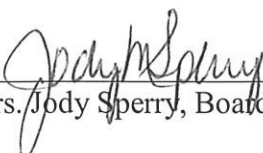
added...

4. **School “District” Wellness/Safety Committee** – as information only.

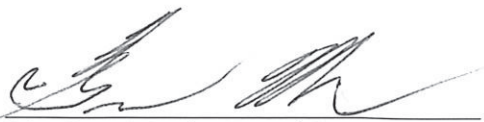
The School District Safety Committee, which reflects the diversity of the school district community, capitalizes on the unique training and expertise offered by staff in the district. Minutes from each meeting are available in the Business Office at the Central Administration building.

5. **School “Building” Wellness/Safety Committee** – as information only.

The School Building Safety Committee, which reflects the diversity of the school district community, capitalizes on the unique training and expertise offered by staff in the district. Minutes from each meeting are available in the Business Office at the Central Administration building.



Mrs. Jody Sperry, Board President



Mr. Greg Mayle, Board Secretary