Calloway County Board of Education

December 10, 2020 6:00 PM
2110 College Farm Road
Murray, KY
(Online Meeting)

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman

Absent Board Members:
Mr. Mitchell Ryan

I. CALL TO ORDER

II. MINUTES OF THE NOVEMBER 12, 2020, REGULAR MEETING

Order #843 - Motion Passed: Approval of the minutes of the November 12, 2020, Regular Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

III. FINANCIAL

Order #844 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

229928-229956	CFSB Bank	91,945.41
229957-229965	CFSB Bank	4,419.90
229966-229980	CFSB Bank	16,346.91
229981-230023	CFSB Bank	59,947.37
230039-230055	CFSB Bank	19,472.35
230057-230072	CFSB Bank	143,962.10

APPROVED (PAYROLL)

379274-379298	CFSB Bank	633,787.75
379299-379786	CFSB Bank	985,136.70
379787-379789	CFSB Bank	92.98
379790	CFSB Bank	377.05

APPROVED (FOOD SERVICE)

230024-230032	CFSB Bank	16,786.55
230033-230038	CFSB Bank	33,491.07
230056-230057	CFSB Bank	153,825.59

IV. AREA TECHNOLOGY CENTER

Order #845 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Jeff Gordon and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

IV.A. Claims
IV.A.1. Murray Board of Education (MES fiber) in the amount of $225.00.

V. 2021-2022 CALLOWAY COUNTY SCHOOL DISTRICT CALENDAR

Order #846 - Motion Passed: Approval of the 2021-2022 Calloway County School District Calendar passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

V.A. Recommendation of the 2021-2022 School Calendar and Makeup Days - First Reading
V.B. 2021-2022 Calendar Minutes - November 18, 2020
V.C. 2021-2022 Calendar Minutes - October 21, 2020

VI. CONSENT AGENDA

Order #847 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

VI.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VI.A.1. Calloway County High School FBLA - $500.00, Saputo Dairy Foods USA
VI.A.2. Calloway County High School FFA - $50.00, Kentucky FFA
VI.A.3. Calloway County High School Girls Basketball - $150.00, Parker Ford
VI.A.4. Calloway County High School Girls Basketball - $1,000.00, Lowes Farm
VI.A.5. Calloway County High School Harbour Youth Service Center - $25.00, JoBeth & William Tichnor
VI.A.6. Calloway County High School Harbour Youth Service Center - $100.00, Greenspace Properties
VI.A.7. Calloway County High School Harbour Youth Service Center - $400.00, Vanderbilt Chemical
VI.A.8. Calloway County High School Harbour Youth Service Center - $598.14, Pella & Murray Recycling
VI.A.9. Calloway County High School Harbour Youth Service Center - $3,000.00, Parker Ford
VI.A.10. Calloway County Preschool - $100.00, Murray Woman's Club
VI.A.11. East Calloway Elementary School - $100.00, Murray Woman's Club
VI.A.12. East Calloway Elementary School - 5th Grade Dictionaries, Murray Rotary
VI.A.13. North Calloway Elementary School - 4th Grade Dictionaries, Murray Rotary
VI.B. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VI.B.1. Calloway County High School Football - Cow and Pig Raffle, Football Equipment and Supplies, December 20, 2020, thru February 21, 2021
VI.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
VI.C.1. East Calloway Elementary School Library - KEA Read Across American Grant, Promote Literacy, $500.00
VI.C.2. Southwest Calloway Elementary School Music - Walmart Grant, Musical Instruments, $1,000.00
VI.D. Surplus Requests (Requestor - Items Declared)
VI.D.1. Southwest Calloway Elementary School - Ice Machine, Trapezoid Tables, Large Rectangular Tables, Foosball Table, Big Screen Tube TV, Large Desks
VI.E. Proposal for Cavitt Property Agreement
VI.F. Purchase Request for Three New 2021 Buses
VI.G. Requests for December 2020 Hardship Graduation

VII. PERSONNEL REPORT

Order #848 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

I have received and accepted the letter of retirement as indicated below:

No letters of retirement were received in November.

I have received and accepted the letters of resignation as indicated below:

No letters of resignation were received in November.

The following individuals have been employed for the 2020-2021 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Carley Middleton	Teacher	District-Wide	Substitute

Classified:

N/A

Classified Professional:

N/A

Paraprofessional:

N/A

The following individuals listed below have been employed for extra service duties for the 2020-2021 school year as indicated:

N/A

The following individuals listed below have been employed for athletic extra service duties for the 2020-2021 school year as indicated:

N/A

The following individuals have been approved for Family Medical Leave Act:

Emily McCuiston	from 1/11/2021 to 1/29/2021	for an anticipated total of 15 days
Kali Simmons	from 11/14/2020 to 1/11/2021	for an anticipated total of 40 days
Jennifer Young	from 12/02/2020 to 12/18/2020	for an anticipated total of 13 days

The following Families First Coronavirus Relief Act Leaves have been approved in November:

Leave Reason	Total Requests	Total Days
Subject to quarantine order	13	90
Self-isolation (at risk)	0	0
Symptoms and seeking diagnosis	2	8
Caring for someone else in quarantine or self-isolation	1	5
Childcare due to lack of availability	5	38
TOTAL	**21**	**141**

VIII. ADMINISTRATIVE REPORTS

Order #849 – Motion Passed: Acceptance of the Administrative Reports as presented passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

VIII.A. Area Technology Center

Mr. Dan Hicks reported that everything is doing well at this time. No additional leaks on the building have been found either.

VIII.B. Attendance Report

From this time last year, the enrollment for Calloway County Schools has increased by about 40 students according to Mr. Josh McKeel. Students and staff are continuing to transition through differences with NTI and in-person instruction.

VIII.C. Finance Report

Ms. April Lax reported a beginning balance of $10,998,232.08 for the month of November 2020. $1,865,161.07 was received in revenue and $2,173,094.14 was paid for expenditures, leaving a month end balance of $10,690,299.01.

VIII.D. Food Service Report

Ms. Pat Lane gave an update on the meal distribution program. During the month of November 2020, over 102,000 meals were distributed districtwide. Appreciation is extended to all the volunteers and school staff who assisted in the process.

VIII.E. Maintenance Report

Mr. Kenny Duncan gave a brief overview of upcoming projects for the district's Maintenance department.

VIII.F. Technology Report

Mr. Caleb Reinhardt gave on update on the progress working with staff to continue NTI instruction. Students may check out devices as needed, and the district is helping students have feasible options for internet access.

VIII.G. Transportation Report

Mr. Tommy Futrell was not present.

VIII.H. School Reports
VIII.H.1. Calloway County High School
VIII.H.2. Calloway County Middle School
VIII.H.3. East Elementary School
VIII.H.4. North Elementary School
VIII.H.5. Southwest Elementary School
VIII.H.6. Calloway County Preschool

IX. SUPERINTENDENT'S REPORT

Mr. Settle reported that in person classes will resume January 11, 2021, as scheduled. He also reported that KHSAA will be allowing some sports competitions to begin January 4 and others begin January 15; all sports will be working within the guidelines established by KHSAA and the governor's office. And finally, the Governor's office will soon distribute COVID-19 vaccines. The eligibility list categorized, by age and health related issues, will offer school staff the opportunity to take the vaccine soon.

Order #850 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

X. ADJOURN

Order #851 - Motion Passed: After 25 years of service as a member of the Calloway County Board of Education, Mr. Jeff Gordon initiated his final motion. Approval to adjourn the meeting passed with a motion by Mr. Jeff Gordon and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Absent

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Chairperson Superintendent