Calloway County Board of Education

November 12, 2020 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan

Absent Board Members:
Mr. Jeff Gordon

I. CALL TO ORDER

Board Chair, Jay Housden, called the meeting to order at 6:00 pm. However, due to the number of public attendees, a motion was made By Scott Lowe and seconded by Van Pittman to reconvene in the Calloway County Middle School at 6:30 pm. Motion Passed. Approval to temporarily adjourn passed with a motion by Scott Lowe and a second by Mitchell Ryan at 6:02 pm. The meeting resumed at 6:30 pm.

II. MINUTES

Order #834 - Motion Passed: Approval of the minutes of the October 15, 2020, Special Meeting and the September 10, 2021, General Fund Tax Levy Hearing FY21 passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

II.A. Minutes of the October 15, 2020, Special Meeting
II.B. Minutes of the September 10, 2020, General Fund Tax Levy Hearing FY21

III. FINANCIAL

Order #835 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

229767-229806	CFSB Bank	93,756.10
229816-229851	CFSB Bank	81,691.30
229852-229853	CFSB Bank	2,514.65
229854-229859	CFSB Bank	1,445.70
229860-229867	CFSB Bank	46,386.42
229868-229911	CFSB Bank	116,816.06
229912-229922	CFSB Bank	100,856.78

APPROVED (PAYROLL)

378787-378812	CFSB Bank	627,278.37
378813-379254	CFSB Bank	957,507.85
379255-379259	CFSB Bank	2,811.66
379260-379273	CFSB Bank	8,572.55

APPROVED (FOOD SERVICE)

229807-229815	CFSB Bank	19,752.44
229923-229927	CFSB Bank	76,136.63

IV. AREA TECHNOLOGY CENTER

Order #836 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV.A. Claims
IV.A.1. Calloway County Board of Education (maintenance) invoice in the amount of $877.44
IV.A.2. Cayce Mill Supply (electrical instruction) invoice in the amount of $3,357.93
IV.A.3. Murray Board of Education (MES fiber) invoice in the amount of $225.00

V. PUBLIC COMMENTS

Several members of the public were recognized to speak. Those attendees included Steve Smith, Laura Crouse, Kelly Lyles, Sarah Loveless, Mac Bucy and Keith Williams. These participants represented Calloway County High School as members of the administration, teaching staff, and parents of CCHS students. The topic of discussion focused on the concerns relating to NTI instruction by virtual classrooms, the packet pick-up method, and in-person instruction. The staff has found it very difficult to provide adequate instruction for those enrolled as a distance learner. Many students are failing, and more student contact is needed

to provide quality instruction. The staff gave different scenarios as examples and provided suggestions on ways to improve the current student performances. Although the school administration and staff have some concerns with Covid for in-person instruction, they and the parents represented feel the safety measures in place significantly lower the risks involved. The public response provided believes the need for in-person instruction is necessary and re-opening the schools would be in the best interest of the students.

VI. COVID-19 STATUS IN CALLOWAY COUNTY AND DECISION ON RETURN TO IN-PERSON INSTRUCTION

Order #837 - Motion Passed: A report on COVID-19 Status in Calloway County and Decision to Return to In-Person Instruction 5 days a week, beginning November 16, 2020, passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII. CONSENT AGENDA

Order #838 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VII.A.1. Calloway County High School FBLA - $100.00, First Financial Bank
VII.A.2. Calloway County High School FBLA - $300.00, Independence Bank
VII.A.3. Calloway County High School FBLA - $100.00, Toyota of Murray
VII.A.4. Calloway County High School FBLA - $500.00, Vanderbilt Chemical
VII.A.5. Calloway County High School FFA - $228.75, Wix Filtration
VII.A.6. Calloway County High School Harbour Youth Services Center - $100.00, Kelly & Laura Crouse
VII.A.7. Calloway County High School Harbour Youth Services Center - $300.00, Dannie & Jackie Harrison
VII.A.8. Calloway County High School Harbour Youth Services Center - $483.24, Pella of Murray/Murray Recycling
VII.A.9. Calloway County High School Harbour Youth Services Center - $100.00, Calloway County Retired Teachers Association
VII.A.10. Calloway County Middle School Youth Services Center - $100.00, Calloway County Retired Teachers Association
VII.A.11. Calloway County Preschool Little Laker Harbor - $100.00, Calloway County Retired Teachers Association
VII.A.12. East Calloway Elementary School - Class Disinfectant Wipes, Murray Rotary
VII.A.13. North Calloway Elementary School - 65 Chromebooks/Epic Subscriptions/Books/Pencils/Erasers, EPIC

VII.A.14. North Calloway Elementary School - Class Disinfectant Wipes, Murray Rotary
VII.A.15. North Calloway Elementary School - $100.00, Murray Woman's Club
VII.B. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VII.B.1. Calloway County High School Archery - Archery Apparel Sales, Purchase Equipment and Jerseys, November 13, 2020 - January 30, 2021
VII.B.2. Calloway County High School Archery - Archery Shoot, Purchase Equipment and Jerseys, November 14, 2020, December 12, 2020, and February 20, 2021
VII.B.3. Calloway County High School Archery - Flower Card Sales, Purchase Equipment and Jerseys, November 13, 2020 - January 30, 2021
VII.B.4. Calloway County High School Boys' Basketball - Apparel Sales, Basketball Program Expenses, November 13, 2020 - March 31, 2021
VII.B.5. Calloway County High School Boys' Basketball - Video Board Advertisements, Basketball Program Expenses, November 13, 2020 - January 31, 2021
VII.B.6. Calloway County High School Cheerleading - Apparel Sales, Cheerleading Expenses, November 13, 2020 - December 31, 2020
VII.B.7. Calloway County High School Cheerleading - Boston Butt Sales, Cheerleading Expenses, January 15, 2021 - February 15, 2021
VII.B.8. Calloway County High School Cheerleading - Candy Bar Sales, Cheerleading Expenses, December 1-21, 2020
VII.B.9. Calloway County High School Cheerleading - Restaurant Rebate Nights, Cheerleading Expenses, November 13, 2020 - March 31, 2021 (one per month)
VII.B.10. Calloway County High School Project Graduation - Rada Cutlery Sales, Project Graduation 2021 Expenses, November 16, 2020 - May 31, 2021
VII.B.11. Calloway County High School Spanish Classes - Donors' Choose, Spanish Class Expenses, November 13, 2020 - May 31, 2021
VII.B.12. Calloway County High School Track Club - Run-A-Thon, Track Equipment and Uniform Apparel, December 5, 2020
VII.B.13. North Calloway Elementary School Library - Scholastic Online Book Fair, Library Materials and Supplies, November 16, 2020 - December 20, 2020, and March 22, 2021 - April 4, 2021
VII.B.14. Southwest Calloway Elementary School PTA - Box Tops for Education, PTA Expenses, November 16, 2020 - June 30, 2021
VII.B.15. Southwest Calloway Elementary School PTA - Coca Cola Tab Collection, PTA Expenses, November 16, 2020 - June 30, 2021
VII.B.16. Southwest Calloway Elementary School PTA - Kroger Community Rewards, PTA Expenses, November 16, 2020 - June 30, 2021
VII.B.17. Southwest Calloway Elementary School PTA - Los Portales Rebate Night, PTA Expenses, February 21, 2021
VII.B.18. Southwest Calloway Elementary School PTA - Sirloin Stockade Rebate Night, PTA Expenses, January 25, 2021
VII.B.19. Southwest Calloway Elementary School PTA - Spirit Wear Sales, PTA Expenses, December 1-15, 2020
VII.C. Position Modification Requests (Type Request - Position/Description, Effective Date)
VII.C.1. New Position - Assistant Wrestling Coach (CCHS), November 12, 2020
VII.D. Travel Requests - Informational
VII.E. Acceptance Request for KETS Offer of Assistance FY21
VII.F. Capital Funds Request - Upgrade Network and Data Center Infrastructure
VII.G. Request for Bid Acceptance - Sale of Used Buses and Vehicles
VII.H. Request for Proposal - Guaranteed Energy Savings Contract

VIII. PERSONNEL REPORT

Order #839 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the letter of retirement as indicated below:

Arlene Butler	Cook/Baker	Food Service	effective January 1, 2021
Troy Webb	Teacher	CCHS	amended to June 30, 2021

I have received and accepted the letters of resignation as indicated below:

Emily Lamb	Teacher	CCHS	effective November 6, 2020
Candice Norsworthy	Lead Teacher*	CCPS	effective November 2, 2020*
Jill Ramsey	Childcare Assistant*	CCPS	effective November 4, 2020*

**Resigned to accept a different position within the school district.*

The following individuals have been employed for the 2020-2021 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Timothy Beck	Teacher	District-Wide	Substitute
Erica Boehmer	Teacher	District-Wide	Substitute
Kristina Bohannon	Teacher	District-Wide	Substitute
Brendan Brooks	Teacher	CCHS	Full-Time
Trisha Conklin	Teacher	District-Wide	Substitute
Andrew Fraher	Teacher	District-Wide	Substitute
Candice Norsworthy	Teacher	CCPS	Full-Time
Kyler Pearson	Teacher	District-Wide	Substitute

Classified:

Christy Edmonson	Instructional Assistant	North Elementary	Full-Time
Molly Forsythe	Instructional Assistant	East Elementary	Full-Time
Tiffany Harris	Instructional Assistant	Southwest Elementary	Full-Time
Jessie Harrison	Instructional Assistant	North Elementary	Full-Time
Katlyn Jones	Instructional Assistant	Southwest Elementary	Full-Time

Destiny Paschall	Bus Monitor	Transportation	Full-Time
Kala Potts	Cook/Baker	Food Service	Substitute
Jill Ramsey	Instructional Assistant	CCPS	Full-Time
June Saville	Instructional Assistant	East Elementary	Full-Time
Taylor Schaaf	Cook/Baker	Food Service	Full-Time
Kathryn Tracy	Instructional Assistant	Southwest Elementary	Full-Time
Lois Wells	Food Service		Substitute

Classified Professional:

None

Paraprofessional:

Brad Cleaver	Boys Head Coach	Basketball
John Finley	9th Grade Boys Assistant Coach	Basketball
Victoria Henderson	7th Grade Girls Coach	Basketball
Charles Miles	Coach	Golf
Stan Waller	9th Grade Girls Assistant Coach	Basketball

The following individuals listed below have been employed for extra service duties for the 2020-2021 school year as indicated:

Kimberly Barrett	Academic Team Assistant Coach	CCHS
Kristina Fazi	Newspaper Sponsor	CCHS
Ashley Fritsche	SBDM Recording Secretary	CCHS

The following individuals listed below have been employed for athletic extra service duties for the 2020-2021 school year as indicated:

Cody Brown	8th Grade Boys Coach	Basketball
Ed Chapman	Assistant Boys Coach	Basketball
Andrew Clinton	9th Grade Boys Coach	Basketball
Kirsten Collins	Assistant Girls Coach	Basketball
Jonathan Grooms	8th Grade Girls Coach	Basketball
Elizabeth Napp	9th Grade Girls Coach	Basketball
Richie Spann	7th Grade Boys Coach	Basketball

The following individuals have been approved for Family Medical Leave Act:

No FMLA leaves were requested in October.

The following Families First Coronavirus Relief Act Leaves have been approved in October:

Leave Reason	Total Requests	Total Days
Subject to quarantine order	12	101
Self-isolation (at risk)	0	0
Symptoms and seeking diagnosis	8	22
Caring for someone else in quarantine or self-isolation	5	9
Childcare due to lack of availability	0	0
TOTAL	**25**	**132**

IX. ADMINISTRATIVE REPORTS

Order #840 – Motion Passed: Acceptance of the Administrative Reports as presented passed with a motion by Mr. Mitchell Ryan and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IX.A. Area Technology Center

Mr. Dan Hicks was not present.

IX.B. Attendance Report

Mr. Josh McKeel provided the Board with COVID data for Calloway County which included the incident rate from the governor's office, the Murray Calloway County Hospital positivity rate, the number of active cases in Calloway County as reported by the Calloway County Health Department, and finally the number of positive cases and exposures for Calloway County Schools. Mr. McKeel also provided enrollment data per grade level and the comparison of last year with the current totals.

IX.C. Finance Report

For the month of October 2020, Ms. Lax reported a beginning balance of $11,397,136.82, revenue of $1,727,846.42, with $2,126,751.16 for expenditures, and an ending balance of $10,998,232.08.

IX.D. Food Service Report

Ms. Pat Lane discussed the number of meals that had been served by Food Service for students in school and pick-up meals. Over 100,000 meals had been distributed for the month of October 2020. In addition to the food service staff, a list of volunteers from the community and bus garage employees who assisted in this distribution process was provided to the Board.

IX.E. Maintenance Report

Mr. Kenny Duncan was not present.

IX.F. Technology Report

Mr. Caleb Reinhardt advised the Board that approximately 500 student devices have been ordered for the students to use for NTI instruction. However, this technology is on back-order due to the high demand for remote access across the United States.

IX.G. Transportation Report

Mr. Tommy Futrell was not present.

IX.H. School Reports
IX.H.1. Calloway County High School
IX.H.2. Calloway County Middle School
IX.H.3. East Elementary School
IX.H.4. North Elementary School
IX.H.5. Southwest Elementary School
IX.H.6. Calloway County Preschool

X. SUPERINTENDENT'S REPORT

Mr. Settle thanked all for their comments in these discussions regarding student instruction. He advised that we all need to obverse patience with the changes because many things are out of our hands. The governor and supreme court powers will continue to bring about more changes daily, but further discussion with anyone is welcomed anytime.

Order #841 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XI. ADJOURN

Order #842 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Absent
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

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Chairperson Superintendent