Calloway County Board of Education

October 15, 2020 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan

I. CALL TO ORDER

II. MINUTES OF THE SEPTEMBER 10, 2020, REGULAR MEETING

Order #822 - Motion Passed: Approval of the minutes of the September 10, 2020, Regular Meeting passed with a motion by Mr. Jeff Gordon and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III. FINANCIAL

Order #823 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB Credit Card Statements passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

229579-229616	CFSB Bank	206,897.43
229617-229621	CFSB Bank	2,262.87
229622-229650	CFSB Bank	86,802.98
229651-229673	CFSB Bank	144,284.48
229674-229678	CFSB Bank	1,553.45

229679-229732	CFSB Bank	98,562.37
229747-229765	CFSB Bank	132,082.58
229766	CFSB Bank	3,744.00

APPROVED (PAYROLL)

378316-378339	CFSB Bank	627,350.58
378340-378786	CFSB Bank	944,906.15

APPROVED (FOOD SERVICE)

229733-229741	CFSB Bank	5,788.34
229742-229746	CFSB Bank	60,519.23

IV. AREA TECHNOLOGY CENTER

Order #824 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV.A. Claims
IV.A.1. Calloway County Board of Education (Career Ed) invoice in the amount of $37,500.00
IV.A.2. Calloway County Board of Education (maintenance expenses) invoice in the amount of $3,902.20
IV.A.3. Encore Technologies (tech supplies) invoice in the amount of $1,358.14
IV.A.4. Extreme Networks Inc. (tech supplies) invoice in the amount of $1,452.34
IV.A.5. Extreme Networks Inc. (tech supplies) invoice in the amount of $3,267.54
IV.A.6. Jones & Bartlett Learning LLC (instructional materials) invoice in the amount of $3,846.00
IV.A.7. Murray Board of Education (Career Ed / Electrical) invoice in the amount of $52,500.00
IV.A.8. Murray Board of Education (MES fiber) invoice in the amount of $225.00

V. SELECTION OF BOARD MEMBER TO SERVE ON THE 2021-2022 CALENDAR COMMITTEE

Order #825 - Motion Passed: Selection of Board Member Scott Lowe to serve on the 2021-2022 calendar committee passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VI. REQUEST TO APPROVE MUNICIPAL ADVISORY SERVICES AGREEMENT BETWEEN ROBERT W. BAIRD & CO. INCORPORATED AND THE CALLOWAY COUNTY SCHOOL DISTRICT

Order #826 - Motion Passed: Approval of the Municipal Advisory Services Agreement between Robert W. Baird & Co. Incorporated and the Calloway County School District passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII. AMENDMENT OF CALLOWAY COUNTY SCHOOL DISTRICT BACK TO SCHOOL PLAN REGARDING STUDENT TRANSFER BETWEEN INSTRUCTIONAL LEARNING METHODS

Order #827 - Motion Passed: Approval of the Amendment of Calloway County School District Back to School Plan regarding student transfer between instructional learning methods as presented by Brian Wilmurth passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VIII. PUBLIC COMMENTS

Two individuals signed up for public comments - Matt Morehead and Beth Morehead. Mr. and Mrs. Morehead both voiced concerns regarding Calloway County being identified as a "red zone" for health and safety. Specific discussion referenced the district's Back To School Plan and the conflicting views of school policies and practices as opposed to public health concerns and Covid-19 incident ratings. Mr. Settle assured the speakers that the district is in constant communication with the health department and that the higher rating for Calloway County have been attributed primarily to Murray State University. The Board heard there acknowledged their concerns; however, no formal action was taken at this time.

IX. CONSENT AGENDA

Order #828 - Motion Passed: Approval of the Consent Agenda as presented, with the omission of item "L" (Request Approval to Open RFP for Bi-Polar Ionization in District HVAC Systems) passed with a motion by Mr. Scott Lowe and a second by

Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IX.A. Distribution of Materials and Advertising Flyers (Requestor - Purpose)
IX.A.1. Bug & Bee's Sweet Treats - Student & Staff Coupons
IX.B. Donation Acceptance Requests (Beneficiary - Donation, Donator)
IX.B.1. Calloway County High School - 5 used computers ($1,000.00 value), DEVsource
IX.B.2. Calloway County High School - 4 used analytical balances ($2,000.00 value), Evonik (Renee Sims)
IX.B.3. Calloway County High School - $50.00, Martin's Chapel United Methodist Church
IX.B.4. Calloway County High School FBLA - $100.00, Flowers by Whitney
IX.B.5. Calloway County High School FBLA - $100.00, McConnell Insurance
IX.B.6. Calloway County High School FBLA - $300.00, The Murray Bank
IX.B.7. Calloway County High School FBLA - $300.00, Parker Ford
IX.B.8. Calloway County High School FFA - $50.00, Kentucky FFA
IX.B.9. Calloway County High School FFA - $150.00, Kentucky FFA
IX.B.10. Calloway County High School FFA - $1,000.00, River Valley Ag Credit
IX.B.11. Calloway County High School Harbour Youth Service Center - $642.42, Pella of Murray / Murray Recycling
IX.B.12. Calloway County High School Harbour Youth Service Center - $659.46, Pella of Murray / Murray Recycling
IX.B.13. Calloway County Middle School Academic Team - $1,020.00, Juyoung Song
IX.B.14. Calloway County Middle School Cheerleaders - $100.00, Martha Erwin
IX.B.15. Calloway County Middle School Speech Team - $100.00, Martha Erwin
IX.B.16. Calloway County Middle School Speech Team - $100.00, Terry & Barbara Lee
IX.B.17. North Calloway Elementary School - 100 boxes Cereal, Family Resource Center Lighthouse
IX.B.18. North Calloway Elementary School - 400 cartons Milk, Saputo
IX.B.19. Southwest Calloway Elementary School - $100.00, Calloway County Retired Teachers' Association
IX.B.20. Southwest Calloway Elementary School - $500.00, Woodmen of the World-Hazel Chapter 138
IX.B.21. Southwest Calloway Elementary School Academic Team / Racing Team - $800.00, Family Resource Center Cove
IX.B.22. Southwest Calloway Elementary School Field Trips - $150.00, Family Resource Center Cove
IX.C. Fundraiser Requests (Organization - Activity, Purpose, Dates)
IX.C.1. Calloway County High School Boys Basketball - Don Sol Rebate Nights, Basketball Program Expenses, October 18, 2020 - March 31, 2021 (one night per month)
IX.C.2. Calloway County High School FBLA - Candy Sales, Funds for FBLA Activities, October 19-30, 2020
IX.C.3. Calloway County High School Lady Basketball - Travel Team Photo Sales, Funds for Athletic Trainer, October 16, 2020 - December 31, 2020
IX.C.4. Calloway County High School Lady Basketball - Apparel Sales, Funds for Athletic Trainer and Supplies, October 16, 2020 - December 31, 2020
IX.C.5. Calloway County High School Lady Basketball - On-Line Ad Sales, Funds for Athletic Trainer, October 16, 2020 - January 31, 2021
IX.C.6. Calloway County High School Softball - Hero Card Sales, Funding Softball Program, October 16, 2020 - December 18, 2020
IX.C.7. Calloway County High School Wrestling - Advertising Sales, Funding Wrestling Program, October 16, 2020 - May 31, 2021
IX.C.8. Calloway County High School Wrestling - Merchandise and Apparel Sales, Funding Wrestling Program, October 16, 2020 - January 16, 2021

IX.C.9. Calloway County High School Wrestling - Restaurant Rebate Nights, Funding Wrestling Program, October 16, 2020 - May 31, 2021 (one night per month)
IX.C.10. Calloway County High School Wrestling - Silent Auction, Funding Wrestling Program, January 16, 2021
IX.C.11. Calloway County High School Wrestling - Trash Bag Sales, Funding Wrestling Program, October 16, 2020 - May 31, 2021
IX.C.12. Calloway County Middle School Speech Team - Team Shirt Sales, Funding 2020-2021 Speech Competition, November 1-10, 2020
IX.C.13. Calloway County Middle School Speech Team - Virtual Speech Tournament, Funding 2020-2021 Speech Competition, December 12, 2020
IX.C.14. East Calloway Elementary School - Real Men Wear Pink Penny War, American Cancer Society Funds, October 16-28, 2020
IX.C.15. North Calloway Elementary School Media Center - Amazon School Supply Wish List, Funding STEM (Science, Technology, Engineering, Mathematics) Activities, October 16, 2020 - May 31, 2021
IX.C.16. Southwest Calloway Elementary School Media Center - Online Book Fair, October 19, 2020 - November 1, 2020 and March 1-14, 2021
IX.D. Position Modification Requests (Type Request - Position/Description, Effective Date)
IX.D.1. New Position - Digital Learning Coach / 7 Certified Stipend Positions, effective November 1, 2020
IX.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)
IX.E.1. REAL 6th Grade Basketball Team, Calloway County Middle School, Practice 6th Grade Basketball, October 16, 2020 - February 28, 2021
IX.F. Travel Requests (Requestor - Purpose, Location, Dates)
IX.F.1. Grooms, Jonathan - State Cross Country Meets, Lexington KY, October 30-31, 2020
IX.F.2. Morris, Cathy - KASA Training, Frankfort KY, November 20, 2020
IX.G. Travel Requests - Informational
IX.H. Change of Location Request for the November 12, 2020, Board Meeting
IX.I. Copier Lease Agreement Request for Calloway County High School
IX.J. Request Approval of the 2021-2022 Calendar Committee
IX.K. Request Approval of 2021-2022 Non-Resident Contracts - Fulton County and Trigg County
IX.L. Request Approval to Open RFP for Bi-Polar Ionization in District HVAC Systems
IX.M. Request for Shortened School Day - only three individual students specifically listed

X. PERSONNEL REPORT

Order #829 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the letter of retirement as indicated below:

Troy	Webb	Teacher	CCHS	effective January 1, 2021

I have received and accepted the letters of resignation as indicated below:

Bob	Dial	Bus Driver	Bus Garage	effective October 2, 2020
Taylor	Fraser	Tennis Coach	CCHS	effective September 3, 2020
Michael	Kelly	Bus Driver	Bus Garage	effective September 8, 2020

The following individuals have been employed for the 2020-2021 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

DeAnn	Anderson	Teacher	Full Time
Brendon	Brooks	Teacher	Substitute
Lechelle	Buck	Teacher	Substitute
Shannon	Imes	Teacher	Substitute
Breeanna	Maupin	Teacher	Substitute
Elizabeth	Pittman	Teacher	Substitute
Nur Rachmatyaz	Sakinah	Teacher	Substitute
Rakhshanda	Sartaj	Teacher	Substitute

Classified:

Adam	Giles	Bus Driver	Substitute
Billy	Harris	Bus Driver	Full Time
Erica	Jackson	Secretary	Full Time
Tisha	Joiner	Cook/Baker	Substitute

Classified Professional:

Lacy	McKeel	Nurse	Part-Time

Paraprofessional:

Samantha	Barnard	Middle School Coach	Volleyball
Lindsey	Jones	Head Coach	Volleyball
Shane	Smith	Middle School Assistant Coach	Football

The following individuals listed below have been employed for extra service duties for the 2020-2021 school year as indicated:

Jessica	Garner	Secretary II to Laker Cove	CCPS

The following individuals listed below have been employed for athletic extra service duties for the 2020-2021 school year as indicated:

Curtis	Dial	Assistant Coach	Football
Kathern	Frizzell	Middle School Coach	Cheerleading

Melisa	Hicks	Assistant Coach	Volleyball
Jacob	Price	Assistant Coach	Football
Josh	Smith	Assistant Coach	Football

The following individuals have been approved for Family Medical Leave Act:

Mia	Morehead	intermittent

The following Families First Coronavirus Relief Act Leaves have been approved:

Leave Reason	September Total Cases	September Total Days
Subject to quarantine order	6	51
Self-isolation (at risk)	0	0
Symptoms and seeking diagnosis	3	8
Caring for someone else in quarantine or self-isolation	3	12
Childcare due to lack of availability	0	0
TOTAL	12	71

XI. ADMINISTRATIVE REPORTS

Order #830 - Motion Passed: Acceptance of the Administrative Reports passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XI.A. Area Technology Center

Mr. Dan Hicks advised that the ATC Facility has been allowed to operate in small groups of instruction. He also gave another report on the roof repairs; advising that the repairs are supposed to be finalized by October 30, 2020. Superintendent Settle recommended legal action be taken if that deadline has not been met.

XI.B. Attendance Report

Today is the 38th day of instruction according to Mr. Josh McKeel. In comparison to this time last year, we have an increase of 59 students enrolled. Mr. McKeel also provided a breakdown of enrollment by method of instruction.

XI.C. Finance Report

For the month of September 2020, April Lax reported a beginning balance of $12,377,395.54, with revenue of $1,363,712.59 and expenditures of $2,343,971.31, for a closing balance of $11,397,136.82.

XI.D. Food Service Report

Ms. Pat Lane stated that the food service program had been approved for meal distribution through June 30, 2021. She also provided facts and numbers of how that distribution has doing so far this year. The report included a breakdown of number served, number of breakfast, lunch, and supper meals per location, and a detailed list of volunteers who have assisted with meal distribution at each location. Finally, Ms. Lane advised that the school kitchens are in desperate need of substitute staff and she welcomes anyway to apply for a position.

XI.E. Maintenance Report

Mr. Kenny Duncan reported that the waste water septic systems with new grease traps for Southwest and East Elementary have been completed. The system for North Elementary will be updated in the near future. The Maintenance department has also been preparing the school boiler heat systems. Mr. Duncan also reported that the road construction between the middle school and the bus garage was completed as well.

XI.F. Technology Report

Mr. Caleb Reinhardt was not present.

XI.G. Transportation Report

Mr. Tommy Futrell was not present.

XI.H. School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Mr. Settle opened with congratulations to the boys and girls soccer teams. Both teams had a great season and everyone is glad they got to play. Football returns tomorrow night (10/16/20) with a game in Madisonville. Last week, the joint Boards of Murray Independent and Calloway County Schools met to discuss the Area Technology Center. One more highlight to note is that the Economic Development Board will be working with the ATC to start an adult electrical program like the existing plumbing program began last year.

Order #831 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XIII. ADJOURN TO EXECUTIVE SESSION FOR SUPERINTENDENT EVALUATION

Order #832 - Motion Passed: Approval to adjourn the Regular Meeting and enter in to Executive Session at 6:39 pm passed with a motion by Jeff Gordon and a second by Van Pittman. Then at 7:35 pm, approval to adjourn the Executive Session and return to the Regular Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XIV. SUPERINTENDENT'S SUMMATIVE EVALUATION

On behalf of the Board, Mr. Jay Housden expressed gratitude to Mr. Settle for doing an outstanding job. The Board feels Mr. Settle has been exemplary in all aspects of his evaluation. Mr. Settle is always visible in the district and around the schools, has been great in his interaction with the staff and students, and has gone above and beyond especially during this COVID-19 pandemic.

XV. ADJOURN

Order #833 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

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Chairperson Superintendent