Calloway County Board of Education

September 10, 2020 6:00 PM
Calloway County High School
2108 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan

I. CALL TO ORDER

II. MINUTES OF THE AUGUST 13, 2020, REGULAR MEETING

Order #811 - Motion Passed: Approval of the minutes of the August 13, 2020, Regular Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III. FINANCIAL

Order #812 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

229447-229497	CFSB Bank	60,137.72
229468-229269	CFSB Bank	781.02
229470-229489	CFSB Bank	22,210.34
229490-229520	CFSB Bank	98,611.63
229521-229539	CFSB Bank	101,620.17
229544-229578	CFSB Bank	119,450.59

APPROVED (PAYROLL)

377875-377899	CFSB Bank	612,615.00
377900-378315	CFSB Bank	932,853.50

APPROVED (FOOD SERVICE)

229445-229446	CFSB Bank	28,555.72
229540-229543	CFSB Bank	8,499.80

IV. AREA TECHNOLOGY CENTER

Order #813 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV.A. Claims
IV.A.1. Cayce Mill Supply (electrical instruction) invoice in the amount of $11,505.84
IV.A.2. Mike Holt Enterprises (instructional materials) invoice in the amount of $3,070.20
IV.A.3. Murray Board of Education (MES fiber) invoice in the amount of $225.00

V. PROPOSED GENERAL FUND TAX LEVY OF 46.3 ON REAL PROPERTY AND 46.3 ON PERSONAL PROPERTY FOR THE 2020-2021 FISCAL YEAR

Order #814 - Motion Passed: Acceptance of the proposed general fund tax levy of 46.3 on real property and 46.3 on personal property for the 2020-2021 school year passed with a motion by Mr. Jeff Gordon and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VI. REQUEST TO AMEND THE DISTRICT FACILITY PLAN (DFP) AND APPROVE A SCHOOL SECURITY FUND REQUEST (SSFR)

Order #815 - Motion Passed: The request to amend the District Facility Plan (DFP) and approve a School Security Fund Request (SSFR) passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII. FY21 WORKING BUDGET

Order #816 - Motion Passed: A motion to accept the FY21 Working Budget as presented passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VIII. PUBLIC COMMENTS

No Public Comments were given.

IX. CONSENT AGENDA

Order #817 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Mitchell Ryan and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IX.A. Distribution of Materials and Advertising Flyers (Requestor - Purpose)
IX.A.1. Murray Calloway County Girl Scouts - Membership Invitation
IX.A.2. Murray Calloway County Parks - Flag Football Registration
IX.A.3. Murray Pack 2073 Cub Scouts - Membership Invitation
IX.A.4. West Kentucky Allied Services Inc. - Kentucky Health Benefit Exchange Health Insurance
IX.B. Donation Acceptance Requests (Beneficiary - Donation, Donor)
IX.B.1. Calloway County Middle School - 42 Chromebook Bags, CFSB
IX.B.2. Calloway County Middle School - 116 Chromebook Bags, Murray Bank
IX.B.3. Calloway County Middle School Activity Clubs - $2,278.82, CCMS Youth Service Center
IX.B.4. East Calloway Elementary School - $100.00, Calloway County Retired Teachers' Association
IX.B.5. East Calloway Elementary School - $500.00, Woodmen Life Chapter #592
IX.B.6. North Calloway Elementary School - $100, Calloway County Retired Teachers' Association
IX.C. Fundraiser Requests (Organization - Activity, Purpose, Dates)
IX.C.1. Calloway County Family Resource Youth Service Center/Angel Fund - Silicone Cup Sales, Student and Family Assistance, September 21 - October 16, 2020
IX.C.2. Calloway County High School Applied Voco/Training for Life Class - Lakers Cater, Student Life Skills, Specific Dates September 2020 - May 2021
IX.C.3. Calloway County High School Applied Voco/Training for Life Class - Lakers Latte Coffee Bar, Student Life Skills, Specific Dates September 2020 - May 2021
IX.C.4. Calloway County High School Band - Mum Sale, Activities and Equipment Expenses, September 14 - October 9, 2020

IX.C.5. Calloway County High School Boys' Basketball - Mennonite Munchies, Activities and Equipment Expenses, November 1 - December 22, 2020
IX.C.6. Calloway County High School Classes (Holsapple) - Donors Choose, Classroom Expenses, September 11, 2020 - May 1, 2021
IX.C.7. Calloway County High School Cross Country - Fan Clothes Shop, Support Cross Country Program, September 11 - October 31, 2020
IX.C.8. Calloway County High School Cross Country - Hosting Cross Country Meets, Team Expenses, September 17 - October 17, 2020
IX.C.9. Calloway County High School Track - Krispy Kreme Donut Sales, Equipment and Apparel Expenses, September 11 - December 15, 2020
IX.C.10. Calloway County High School Track - LBL Half-Marathon Virtual Trail Run, Equipment and Apparel Expenses, October 12, 2020
IX.C.11. Calloway County High School Track - Pura Vida Bracelet Sales, Equipment and Apparel Sales, September 11 - October 15, 2020
IX.C.12. Calloway County High School / Middle School Soccer - Candy Bar Sales, Soccer Team Expenses, September 11 - December 31, 2020
IX.C.13. Calloway County High School / Middle School Soccer - Concession Sales, Soccer Team Expenses, September 11, 2020 - May 30, 2021
IX.C.14. Calloway County High School / Middle School Softball - Rada Cutlery Sales, Softball Program Expenses, September 11 - October 31, 2020
IX.C.15. North Calloway Elementary School PTA - Bracelet Sales, Student Supplies, September 11, 2020 - May 1, 2021
IX.C.16. North Calloway Elementary School PTA - MemberHub Sales, Student Supplies, September 11, 2020 - May 1, 2021
IX.C.17. Southwest Calloway Elementary School - Donors Choose, K-3 Instructional Materials, September 11, 2020 - May 30, 2021
IX.D. Grant Application Requests (Requestor - Grant, Purpose, Amount)
IX.D.1. Finance Officer, April Lax - VW School Bus Funding Grant, Replace Old Bus, Matching Funds Replacement Cost (i.e. Half of the New Purchase Amount)
IX.D.2. East Calloway Elementary (Ashli Gore) - Dollar General Youth Literacy Grant, Expanding School Literacy Program, $2,000.00
IX.E. Position Modification Requests (Type Request - Position/Description, Effective Date)
IX.E.1. New Position - School Nurse, August 24, 2020
IX.E.2. New Position - School Nurse (part-time), September 10, 2020
IX.F. Records Destruction Requests (Requestor - Title, Series)
IX.F.1. Calloway County High School (B.Lee) - Accounts Payable File, L5294, Accounts Receivable File, L5282, Student Activity Fund File, L5341, Fundraising Activity Request Form, L2458, Bank Records File, L5283, Charitable Gaming Org Annual Accounting Report, L5285, Student Activities Budget Forms, L2457, and Requisition/Report of Ticket Sales, L2459
IX.F.2. Calloway County High School (S.Smith) - Student Discipline Records, L2461
IX.G. Surplus Requests (Requestor - Items Declared)
IX.G.1. Calloway County Preschool (L.Barlow) - Miscellaneous Classroom Supplies Equipment (listed 9/2/2020)
IX.G.2. Calloway County Preschool (R.Johnson) - Playground Equipment
IX.H. Travel Requests (Requestor - Purpose, Location, Dates)
IX.H.1. Arant, Kady - 2020 KASBO MUNIS Academy Training, Lexington KY, September 23-25, 2020
IX.H.2. Lax, April - Finance Officer Training, Lexington KY, September 21-23, 2020
IX.I. School Activity Fund Budgets FY21
IX.I.1. Calloway County High School
IX.I.2. Calloway County Middle School
IX.I.3. East Calloway Elementary School
IX.I.4. North Calloway Elementary School
IX.I.5. Southwest Calloway Elementary School
IX.I.6. Calloway County Preschool

IX.J. School Based Decision Making (SBDM) Budgets FY21
IX.J.1. Calloway County High School
IX.J.2. Calloway County Middle School
IX.J.3. East Calloway Elementary School
IX.J.4. North Calloway Elementary School
IX.J.5. Southwest Calloway Elementary School
IX.K. Calloway County High School Club Fees 2020-2021
IX.L. Calloway County Schools Food Service 2020-2021 Non-Calendar Meal Pricing
IX.M. Kentucky Educational Collaborative for State Agency Children (KECSAC) 2020-2021 Memorandum of Agreement
IX.N. Request Approval of Amended 2020-2021 Master Bell Schedule for Calloway County Middle School
IX.O. Request Approval of 2021-2022 Non-Resident Contracts - Mayfield Independent and McCracken County Schools
IX.P. Request for Hardship Graduation - only 1 student
IX.Q. Request for Shortened School Day - only 1 student
IX.R. Request for Shortened School Week - only 1 student
IX.S. Resolution to Grant Additional Emergency Leave for COVID-19 Pandemic 2020-2021

X. PERSONNEL REPORT

Order #818 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the letter of retirement as indicated below:

Diane	Boren	Instructional Assistant	CCPS	effective	November 1, 2020
Jill	Herndon	Teacher	CCHS	effective	October 1, 2020
Cathy	Watkins	Cook/Baker	Southwest Elementary	effective	October 1, 2020

The following individuals have been employed for the 2020-2021 school year.They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Morgan	Capen	Teacher	Substitute
Jenna	Crouch	Teacher	North Elementary
Sara	Maxwell	Teacher	Substitute

Classified:

Denise	Bray	Bus Monitor	Bus Garage
Tammy	Contri	Instructional Assistant	Substitute
Christy	Edmonson	Instructional Assistant	Substitute
Molly	Forsythe	Instructional Assistant	Substitute
Karigan	Fry	Instructional Assistant	Substitute
Tisha	Joiner	Cook/Baker	Substitute
Brittany	Jones	Instructional Assistant	Full Time
Katelyn	Jones	Instructional Assistant	Substitute

Keela	Mohler	Childcare Provider	Full Time
Candice	Norsworthy	Lead Childcare Teacher	Full Time
Jill	Ramsey	Childcare Provider	Full Time
Diane	Spengler	Bus Monitor	Full Time
Kirk	Starks	Maintenance II	Full Time

Classified Professional:

Lacy	McKeel	Nurse	Substitute

Paraprofessional:

Jordan	Burkeen	Assistant Coach	Football
Jason	Carson	Girls' Assistant Coach	Soccer
Colby	Culver	Assistant Coach	Football
Joseph	Duncan	Middle School Assistant Coach	Football
Andrew	Fraher	Assistant Coach	Football
Danae	Hadzima	Assistant Coach	Cheerleading
Thomas	Mix	Assistant Coach	Football
Jeffrey	Sparks	Assistant Coach	Cross Country
Austin	Wynn	Middle School Coach	Football

The following individuals listed below have been employed for extra service duties for the 2020-2021 school year as indicated:

Kimberly	Barrett	Assistant Academic Teach Coach	CCHS
Scott	Bonneau	Assistance Speech Team Coach	CCMS
Stacey	Butterworth	Department Chair (PLCS)	CCMS
Kelly	Duncan	Department Chair (English/Lang.Arts)	CCMS
Jennifer	Dunnaway	Department Chair (Social Studies)	CCMS
Jennifer	Dunnaway	Speech Team Coach	CCMS
Jennifer	Ernstberger	Teds, Kossa, Career Readiness Coord.	CCHS
Laken	Falwell	School Technology Coordinator	North Elementary
Kristina	Fazi	Department Head (Language Arts)	CCHS
Ashley	Fritsche	Teds, Kossa, Career Readiness Coord.	CCHS
Amber	Gibbs	Assistant Academic Team Coach	CCMS
Jessica	Giles	Department Chair (Math)	CCMS
Erica	Gray	Academic Team Coach	CCHS
Erica	Gray	Future Problem Solving Coach	CCHS
Aymee	Herndon	School Technology Coordinator	East Elementary
Angela	Hoback	Project Graduation Sponsor	CCHS
Amanda	Holsapple	Project Graduation Sponsor	CCHS
Mitchell	Hultman	Assistance Academic Team Coach	CCMS
Molly	Imes	Department Head (Math)	CCHS
Molly	Imes	Speech Team Coach	CCHS
Angie	Jones	School Technology Coordinator	CCMS
Stacy	Jones	School Technology Coordinator	Southwest Elementary
Jeri	Kramer	Department Head (Special Education)	CCHS
Emily	Lamb	Yearbook Sponsor	CCHS
Samantha	Mayo	Department Head (Social Studies)	CCHS
Leslie	McMannus	Department Chair (Arts & Humanities)	CCHS
Mia	Morehead	Department Head (Science)	CCHS
Scott	Pile	Academic Team Coach	CCMS
Whitney	Pile	Academic Team Coach	CCMS
Kristine	Provine	Department Chair (Science)	CCHS
Rhonda	Ringstaff	Department Chair (Special Education)	CCMS
Melissa	Spiceland	School Technology Coordinator	CCHS
Dan	Thompson	Assistant Academic Team Coach	CCMS
John	Williams	Department Head (Vocational Ed.)	CCHS
John	Williams	Yearbook Sponsor	CCHS

The following individuals listed below have been employed for athletic extra service duties for the 2020-2021 school year as indicated:

Curtis	Dial	Assistant Coach	Football
Kathern	Frizzell	Middle School Coach	Cheerleading
Melisa	Hicks	Assistant Coach	Volleyball
Jacob	Price	Assistant Coach	Football
Josh	Smith	Assistant Coach	Football

The following individuals have been approved for Family Medical Leave Act:

Kirsten	Collins	from	8/14/2020	to	10/5/2020	for	a	total	of	36 days
Chelsey	Gilbert	from	8/21/2020	to	10/2/2020	for	a	total	of	31 days
Emily	Lamb	from	8/12/2020	to	11/6/2020	for	a	total	of	60 days

The following Families First Coronavirus Relief Act Leaves have been approved:

LEAVE REASON	AUGUST TOTAL CASES	AUGUST TOTAL DAYS
Subject to quarantine order	2	17
Self-isolation (at risk)	2	20
Symptoms and seeking diagnosis	2	5
Caring for someone else in quarantine or self-isolation	1	10
Childcare due to lack of availability	0	0
TOTAL	7	52

XI. ADMINISTRATIVE REPORTS

Order #819 - Motion Passed: Acceptance of the Administrative Reports passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XI.A. Area Technology Center

Mr. Dan Hicks reported that $59,000 was received from the State for Technology expenditures. He also reported that he had spoken with Craig Schwettman again regarding the roof repairs; still waiting for those repairs to occur.

XI.B. Attendance Report

Mr. Josh McKeel reported the district enrollment has had an increase of 27 students more than this time last year. He also reported the overall progression for the beginning of the school year has been favorable. All students and staff working to keep interaction socially distant.

XI.C. Finance Report

For August 2020, Ms. April Lax reported a beginning balance of $12,780,947.41, revenues of $1,646,172.29, expenditures of $2,049,724.16, and an ending balance of $12,377,395.54.

XI.D. Food Service Report

The food service department currently has approval to distribute meals under the Summer Lunch Program guidelines as opposed to the normal National School Lunch Program. Ms. Pat Lane stated that this will give the district more flexible and less stringent rules for meal distribution.

XI.E. Maintenance Report

Mr. Kenny Duncan advised that the district is currently waiting on the health department and city of Murray to complete the wastewater treatment implementation for Southwest and East Elementary Schools. He also reported that additional work is being continued for the new road from the Middle School to the Bus Garage.

XI.F. Technology Report

The technology department has been very busy working on various issues related to technology for the new school year. Mr. Caleb Reinhardt stated that WIFI boosters have been added at each of the schools and the main campus. It was also reported that Ms. Rachel Johnson had received a good price on "hot spot" technology for the special need student programs.

XI.G. Transportation Report

Mr. Tommy Futrell reported that the transportation process went really, really well for the start of the school year. He stated that the all areas of the Laker Family and the Calloway County Sheriff's department have worked well together. This has been very important since there are about 25 buses passing through the main campus each afternoon.

XI.H. School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Mr. Tres Settle advised the Covid-19 report is online and we will continue monitoring with assistance of the Calloway County Health Department. Notifications are coordinated by the health department and numbers are posted daily between 4-6pm. Administrators, teachers, staff, and students are all doing an outstanding job trying to be safe and using best practices methods. It appears Governors' office may not always be objective and transparent in reporting the facts. There is currently no guidance for schools, and it seems the Governor's office only wants to address our needs after his recommended date of September 28, if then.

Superintendent Settle informed the Board that he had recently received two letters of concern regarding our decision to have school during the Covid-19 pandemic (from Ms. Pam Ward) and the amount time teachers are utilizing to offer the three methods of instruction (Mr. Jamie McDaniel). Ms. Pam Ward documented in her letter that she felt the Board was placing students, staff, and their families in a position of unnecessary risk. Mr. Settle addressed these issues in his written response back to Ms. Ward. In the letter from Mr. McDaniel, he outlines a typical day for a teacher and the daily responsibilities necessary to facilitate the three different methods of instruction. These concerns were addressed by Mr. Settle and further conversations on behalf of all teachers was discussed with Ms. Gina Crider, KEA representative. The Board heard the information as presented and has reviewed all submitted documentation. This information has been placed on file for formal record as well.

Order #820 - Motion Passed: Acceptance of the Superintendent's report as presented by Tres Settle passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XIII. ADJOURN

Order #821 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

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Chairperson Superintendent