Calloway County Board of Education

July 09, 2020 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan

I. CALL TO ORDER

II. MINUTES OF THE JUNE 11, 2020, REGULAR MEETING

Order #784 - Motion Passed: Approval of the minutes of the June 11, 2020, Regular Meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III. FINANCIAL

Order #785 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

229157-229202	CFSB Bank	167,889.19
229215-229246	CFSB Bank	276,726.72
229247	CFSB Bank	1,178.39
229248-229286	CFSB Bank	48,360.69

229287-229314	CFSB Bank	189,020.36
229315-229337	CFSB Bank	48,117.23
229345-229355	CFSB Bank	48,579.65
229356-229368	CFSB Bank	15,795.27
229369-229374	CFSB Bank	9,065.84

APPROVED (PAYROLL)

376886-376909	CFSB Bank	622,169.67
376910-377371	CFSB Bank	924,610.15
377372-377395	CFSB Bank	477,032.04
377396-377755	CFSB Bank	716,714.66
377756-377768	CFSB Bank	5,390.84

APPROVED (FOOD SERVICE)

229203-229210	CFSB Bank	35,767.28
229338-229339	CFSB Bank	3,445.00
229340-229344	CFSB Bank	3,396.00

IV. AREA TECHNOLOGY CENTER

Order #786 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV.A. Claims
IV.A.1. Calloway County Board of Education (maintenance) invoice in the amount of $4,346.03
IV.A.2. Cayce Mill Supply Company (supplies) invoice in the amount of $14,613.43
IV.A.3. Huntington National Bank (bond) invoice in the amount of $287,743.75
IV.A.4. Lowe's Companies (supplies) invoice in the amount of $390.25
IV.A.5. Murray-Calloway ATC (Airgas) invoice in the amount of $405.79
IV.A.6. Murray-Calloway ATC (Kroger) invoice in the amount of $833.65
IV.A.7. Mike Holt Enterprises (textbooks) invoice in the amount of $1,107.78
IV.A.8. Murray Board of Education (deposit error) invoice in the amount of $52,725.00
IV.A.9. Murray Board of Education (MES fiber) invoice in the amount of $225.00

V. CALLOWAY COUNTY SCHOOL DISTRICT 2020-2021 CALENDAR

The calendar as presented by Mr. Josh McKeel shows a total of 160 days of instruction for a total of 399 minutes per day. With the fewer days, transportation will be adjusted and the additional 14 minutes per day will be added to the end of each day.

Order #787 - Motion Passed: Approval of the Calloway County School District 2020-2021 Calendar passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	No
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VI. APPROVE METHODS OF INSTRUCTION FOR 2020-2021 SCHOOL YEAR

Recently a survey was conducted to help determine the best methods of instruction. It was determined that only 70% participation was an active part of the survey. Using projections based on last year's 18-19 data, of those participating, 62% were in favor of coming back to school and 38% did not want to come back to in-person instruction. If 38% chooses not to return at $4/student, that will be a loss of more than $1 million in revenue full in-person method. Utilizing a distance learning option, new material and curriculum on jump drives will be provided to students, along with technology devices for students to use when at home. Finally, the NTI option would be utilized if necessary, to close down the entire district.

Order #788 - Motion Passed: passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII. PUBLIC COMMENTS

No public comments were made.

VIII. CONSENT AGENDA

Order #789 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VIII.A. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VIII.A.1. Calloway County High School - Donors' Choose, Classroom Supplies (K.Walls), July 10, 2020, - June 30, 2021
VIII.A.2. Calloway County High School Band Boosters - Backyard Brawl, Band Booster Funds, July 16, 2020, - August 28, 2020
VIII.A.3. Calloway County High School Band Boosters - Band Camp Fee, Band Camp Expenses, July 20-28, 2020
VIII.A.4. Calloway County High School FFA - Concession Sales, FFA Contest Training Materials, August 15, 2020
VIII.A.5. Calloway County High School FFA - Tractor Pull Sponsors, FFA Activity Funds, July 10, 2020, - August 31, 2020
VIII.A.6. Calloway County High School Football - Boston Butt Sales, Operating Expenses, Rescheduled Date To Be Determined
VIII.A.7. Calloway County High School Football - Carwash, Operating Expenses, July 24, 2020

VIII.A.8. Calloway County High School Football - Discount Cards, Operating Expenses, August 1, 2020
VIII.A.9. Calloway County High School Football - Game Day Parking Pass, Operating Expenses, August 1, 2020
VIII.A.10. Calloway County High School Football - Merchandise Sales, Operating Expenses, July 10, 2020, - May 31, 2021
VIII.A.11. Calloway County High School Football - Pancake Breakfast, Operating Expenses, September 12, 2020
VIII.A.12. Calloway County High School Football - Strawberry Sales, Operating Expenses, Rescheduled Date To Be Determined
VIII.A.13. Calloway County High School Journalism - Advertising in The Laker Review, Journalism Activity Fund, August 1, 2020, - May 31, 2021
VIII.A.14. East Calloway Elementary School - Artsonia Online Art Gallery, Art Activity Funds, August 2020, - May 2021
VIII.A.15. East Calloway Elementary School - Boxtops for Education, School Activity Funds, July 10, 2020, - June 30, 2021
VIII.A.16. East Calloway Elementary School - Coca Cola Codes, School Activity Funds, July 10, 2020, - June 30, 2021
VIII.A.17. East Calloway Elementary School - Mixed Bag Designs Online Catalog, K-5 Arts & Humanities Rewards, August 31, 2020, - November 25, 2020
VIII.A.18. East Calloway Elementary School Library - Library Book Dedication, Library Activity Funds, August 1,2020, - May 1, 2021
VIII.A.19. East Calloway Elementary School Library - Scholastic Bookfair, Library Activity Funds, September 4-11, 2020
VIII.A.20. North Calloway Elementary School Library - Scholastic Bookfair, Library Activity Funds, August-September 2020
VIII.A.21. North Calloway Elementary School PTA - Boxtops for Education, Educational Resources, August 2020, - May 2021
VIII.A.22. North Calloway Elementary School PTA - Coke Rewards and Shoparoo, Educational Resources, August 2020, - May 2021
VIII.A.23. North Calloway Elementary School PTA - Kroger Rewards, Educational Resources, August 2020, - May 2021
VIII.A.24. North Calloway Elementary School PTA - Reading for Education, Educational Resources, August 2020, - May 2021
VIII.A.25. North Calloway Elementary School PTA - North Spiritwear Sales, Educational Resources, August 2020, - May 2021
VIII.A.26. North Calloway Elementary School PTA - Yearbook Sales, Student Memories and Activities, August 2020, - May 2021
VIII.B. Position Modification Requests (Type Request - Position/Description)
VIII.B.1. Amend Position - Educational Consultant/Revised Job Description
VIII.C. Records Destruction Requests (Requestor - Title, Series)
VIII.C.1. Central Office Administration - Various Forms and Reports (29.25 cu.ft.) - Itemized List Attached
VIII.C.2. Central Office Food Service - Various Forms and Reports (18.242 cu.ft.) - Itemized List Attached
VIII.C.3. Central Office Food Service - Various Forms and Reports (24.109 cu.ft.) - Itemized List Attached
VIII.D. Surplus Requests (Requestor - Items Declared)
VIII.D.1. North Calloway Elementary School (Hendley) - File Cabinets, Computer Carts, Teacher Chairs, Televisions
VIII.D.2. North Calloway Elementary School Library (Falwell) - Zenith TV, VHS Movies, VHS Educational Films
VIII.D.3. Regional Training Center (Lovett) - Dell Optiplex GX620 Computer, Asset Tag #12689
VIII.E. Travel Requests (Requestor - Purpose, Location, Dates)
VIII.E.1. Hunter, Tawnya - KASA Annual Leadership Institute, Louisville KY, July 29-31, 2020

VIII.F. Bond of Depository, July 1, 2020, - June 30, 2021
VIII.G. Food Service Participation in Farm to School Program - Local Grown Fruits and Vegetables
VIII.H. Food Service SY 2020-2021 Vendors for Nutrition Services
VIII.I. Memorandum of Agreement Between Calloway County High School and Lotus
VIII.J. Policy Update #43 - Second and Final Reading
VIII.K. Procedures Update #24 Review
VIII.L. Read to Achieve Assurance Statement - East Elementary
VIII.M. Read to Achieve Assurance Statement - North Elementary
VIII.N. Read to Achieve Assurance Statement - Southwest Elementary

IX. PERSONNEL REPORT

Order #790 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

The following individuals have been employed for the 2020-2021 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Jennifer Cothran	Teacher, North Elementary
Kelly Faulkner	Teacher, North Elementary
Sydney James	Teacher, North Elementary
Rebecca Lewis	Teacher, CCHS
Brenden Thomas	Teacher, CCHS
Haley Vance	Teacher, East Elementary
Kaitlyn Watson	Teacher, Southwest Elementary

Classified:

Clemencia Cignoni	ELL Instructional Leader, District Wide
Emily Rogers	Secretary, North Elementary

X. ADMINISTRATIVE REPORTS

Order #791 - Motion Passed: Approval of the administrative reports passed with a motion by Mr. Mitchell Ryan and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

X.A. Area Technology Center

Mr. Dan Hicks reported he had been working with Mr. Schwettman from Pinnacle to obtain replacement brick with the appropriate matching color of the facility.

X.B. Attendance Report

Mr. Josh McKeel discussed the online registration process that will begin on July 30, 2020.

X.C. Finance Report

For the month of June 2020, Ms. April Lax stated the district had a beginning balance of $14,303,576.85, with revenue at $2,085,208.99, expenses of $4,015,121.38, and a closing balance of $12,373,664.46.

X.D. Food Service Report

Ms. Pat Lane advised that she and the food service staff have been working on various options to be prepared to meet the new challenges ahead.

X.E. Maintenance Report

Mr. Kenny Duncan was not present for the meeting.

X.F. Technology Report

Mr. Caleb Reinhardt reported that the technology department has been working on gathering various technology devices for students to use if and when needed for virtual distance learning.

X.G. Transportation Report

Mr. Tommy Futrell was not present for the meeting.

X.H. School Reports
X.H.1. Calloway County High School
X.H.2. Calloway County Middle School
X.H.3. East Elementary School
X.H.4. North Elementary School
X.H.5. Southwest Elementary School
X.H.6. Calloway County Preschool

XI. SUPERINTENDENT'S REPORT

In preparation for the 2020-2021 school year, Mr. Tres Settle advised that alot of personal protection equipment (PPE) items had been purchased including about 100 thermometers, 8000 face masks, two backpack foggers, and gallons of liquid hand sanitizer. However, there will most likely be other unexpected expenditures necessary to safely protect the students and staff.

Order #792 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes

Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XII. APPROVAL TO AUTHORIZE EMERGENCY EXPENDITURES, IF NECESSARY, FOR 2020-2021 SCHOOL YEAR

Order #793 - Motion Passed: Approval for Superintendent Settle to authorize emergency expenditures if necessary, for the 2020-2021 school year passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XIII. ADJOURN

Order #794 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

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Chairperson Superintendent