Calloway County Board of Education

June 11, 2020 6:00 PM
2110 College Farm Road
Murray, KY
(Online Meeting)

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Van Pittman
Mr. Mitchell Ryan

Absent Board Members:
Mr. Scott Lowe

I. CALL TO ORDER

II. MINUTES OF THE MAY 21, 2020, REGULAR MEETING

Order #774 - Motion Passed: Approval of the minutes of the May 21, 2020, Regular Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III. FINANCIAL

Order #775 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Jeff Gordon and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

229054-229066	CFSB Bank	660,554.19
229075	CFSB Bank	223.98
229076-229114	CFSB Bank	48,258.08
229115-229136	CFSB Bank	26,742.88
229137-229156	CFSB Bank	12,459.43

APPROVED (PAYROLL)

376426-376451	CFSB Bank	604,912.39
376452-376885	CFSB Bank	901,155.51

APPROVED (FOOD SERVICE)

229067-229073	CFSB Bank	146,568.96
229074	CFSB Bank	2,227.50

IV. AREA TECHNOLOGY CENTER

Order #776 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV.A. Claims
IV.A.1. Calloway County Board of Education (bus) invoice in the amount of $89,485.00
IV.A.2. Calloway County Board of Education (career/tech) invoice in the amount of $37,500.00
IV.A.3. Calloway County Board of Education (lawn care) invoice in the amount of $1,600.00
IV.A.4. Calloway County Board of Education (maintenance) invoice in the amount of $4,396.08
IV.A.5. Lowe's (supplies) invoice in the amount of $902.40
IV.A.6. MSC Industrial Supply Company (supplies) invoice in the amount of $304.93
IV.A.7. Murray Board of Education (career/electrical) invoice in the amount of $52,500.00
IV.A.8. Murray Board of Education (MES fiber) invoice in the amount of $225.00

V. REQUEST FOR A "BLESSING BOX" PROJECT IN HONOR OF KYLE D. ROGERS

Order #777 - Motion Passed: The request for a "Blessing Box" with a covered roof in honor of Kyle D. Rogers to be placed on the West side of Calloway County High School near the Board Office passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VI. SEWAGE DISPOSAL SYSTEM FOR EAST ELEMENTARY AND SOUTHWEST ELEMENTARY

Order #778 - Motion Passed: The Sewage Disposal System bid of $68,000 for East Elementary and $91,500 for Southwest Elementary as offered by Andrus Excavating & Septic passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII. CONSENT AGENDA

Order #779 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Jeff Gordon and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VII.A.1. Calloway County High School - $100.00, FNB Bank
VII.A.2. Calloway County High School Football - Cow, Lowe Farms
VII.A.3. Calloway County High School Football - Pig, Blood River Outfitters
VII.A.4. Southwest Elementary School - $10.05, Office Depot
VII.B. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VII.B.1. Southwest Elementary School (A.Ijames) - Donor's Choose, Music Instruments and Materials, June 2020 - July 2021
VII.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
VII.C.1. North Elementary School Library (L.Falwell) - Dollar General Youth Literacy and Dollar General Family Literacy, library books, media, and summer reading program
VII.C.2. North Elementary School Library (L.Falwell) - First Energy STEM Classroom, STEM class materials
VII.C.3. North Elementary School Library (L.Falwell) - Laura Bush School Library, library books and media
VII.D. Records Destruction Requests (Requestor - Title, Series)
VII.D.1. Central Office - Gifted and Talented Student Files (L5354)
VII.D.2. Central Office - Kentucky Continuous Monitoring (L5829), Extended School Service Student Registration Form (L4380), Professional Development Teacher Registration (L2041), Government Grant Program Files (L5249), Kentucky Teacher Internship Program File K-Tip (L5348), Effective Instructional Leadership Act EILA File (L5232), Summer School Administrative File (L2008), Local Educator Assignment Data LEAD Report (L6658), Teacher Evaluation of Professional Development Activity (L2042), Office of Civil Rights Compliance Report District Summary (L6385)

VII.D.3. East Elementary School - Periodic Financial Reports (L5278), Accounts Receivable File (L5282), POs and PRs (L5296), Accounts Payable (L5294), Bank Records (L5283), Periodic Attendance Reports (L5330), Student Entry and Exit Log (5335), Student Sign In/Out Log (L2385), Authorization To Give Medicine (L3021), Daily Homeroom Roster (L2424), Telephone Log (L2467), Student Parental Permission To Pick Up (L2378), Emergency Cards (L4462), Fundraiser Activity Request (L2458)
VII.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VII.E.1. Calloway County Health Department, All Elementary School Locations (East, North, Southwest), Public Health Emergency POD Site, Dates To Be Determined As Needed
VII.E.2. West Kentucky Rural Electric Cooperative Corporation, Calloway County High School Rear Parking Area, Membership Registration/Voting Event, July 10, 2020
VII.F. Staff Modification Requests (Request - Position/Revision, Effective Date)
VII.F.1. Abolish Position - Director of Personnel & Human Resources, July 1, 2020
VII.F.2. Amend Position - Head Archery Coach/Booster Club Stipend Supplement, July 1, 2020
VII.F.3. New Position - Benefits Coordinator, July 1, 2020
VII.G. Mathematics Achievement Fund District Assurance 2020-2021 with North Elementary School
VII.H. School Based Therapy/Counseling Services Agreement Between Mountain Comprehensive Care Center and Calloway County Schools Board of Education
VII.I. Payroll Dates FY 2020-2021
VII.J. Approval of the FY 2020-2021 Extra Service Salary Schedule
VII.K. Approval of Policy Revisions
VII.K.1. First Reading of Policy Update #43
VII.K.2. Second and Final Reading of Policy 03.122 - Holidays (Certified)
VII.K.3. Second and Final Reading of Policy 03.222 - Holidays and Vacations (Classified)
VII.L. Bid Acceptance and Renewals
VII.L.1. Catalog and/or Inventory Bid
VII.L.2. Gasoline and Diesel Fuel
VII.L.3. Insurance - E&O/ELL, Fleet, General Liability, Pollution, Property & Crime, Umbrella EEL, and Workers' Comp
VII.L.4. School Bus Tires
VII.L.5. School Yearbooks
VII.L.6. Solid Waste Removal

VIII. PERSONNEL

Order #780 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the letters of resignation as indicated below:

Katherine Fick	Occupational Therapist, District Wide, effective June 30, 2020.

Cortney Orr	Director of Personnel and Human Resources, CCBOE, effective June 30, 2020.

The following individuals have been employed for the 2020-2021 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Chelsea Neale	Guidance Counselor, AIF (Continuing)

The following individuals have received letters of non-renewal for the 2019-2020 school year.

Classified Professional:

Jacob Vaughan	Athletic Trainer, District Wide

The following individuals listed below have been employed for extra service duties for 2019-2020 as indicated:

Kelly Duncan	Department Chair (ELA), CCMS
Leslie McManus	Department Chair (Arts & Humanities), CCMS

IX. ADMINISTRATIVE REPORTS

Order #781 - Motion Passed: The administrative reports passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IX.A. Area Technology Center

Mr. Dan Hicks reported that he recently met with Pinnacle representatives for continued discussion regarding the roof issues which have been ongoing for over four years. Minor problems have been resolved, but full satisfaction has not been reached.

IX.B. Attendance Report

Mr. Josh McKeel stated that there has been 100% funding since March 16, 2020, for NTI; currently the staff is working on plans for the upcoming school year and will explain available options at the next meeting.

IX.C. Finance Report

A beginning balance of $14,668,978.18 was reported by Ms. April Lax. She stated the month of May received revenues of $2,655,840.41, expenditures of $3,021,241.74, and an ending balance of $14,303,576.85.

IX.D. Food Service Report

No additional information was offered by Ms. Pat Lane.

IX.E. Maintenance Report

Mr. Kenny Duncan was not present.

IX.F. Technology Report

The technology department is completing EOY tasks and preparing for next year requirements according to Mr. Caleb Reinhardt.

IX.G. Transportation Report

Mr. Tommy Futrell was not present.

IX.H. School Reports
IX.H.1. Calloway County High School
IX.H.2. Calloway County Middle School
IX.H.3. East Elementary School
IX.H.4. North Elementary School
IX.H.5. Southwest Elementary School
IX.H.6. Calloway County Preschool

X. DISCUSSION TO CONSIDER OPTIONS FOR THE CALLOWAY COUNTY SCHOOL DISTRICT 2020-2021 CALENDAR

Mr. Josh McKeel discussed how there are many variables to consider for the forthcoming 2020-2021 school calendar. Calloway County Schools will be meeting with the Murray Independent School District and the Calloway County Health Department to find the most feasible way to offer a safe school environment. Sample calendars have been created to include different incremental times for the best option to minimize the number of days students will need to on site in school buildings. Options may range from full NTI for all days to all students being on site for the full school year.

XI. SUPERINTENDENT'S REPORT

Mr. Tres Settle expressed his appreciation to faculty and staff on how well everyone was working together through the unexpected changes that occur daily. Everyone is trying to provide as much normalcy as possible for academics and extra-curricular events. After additional discussion regarding sports and the KHSAA guidelines, a motion was made by Mr. Mitchell Ryan and seconded by Mr. Van Pittman for Mr. Settle to exercise full authority up to what KHSAA allows for all team sports as future decisions are made for athletics.

Order #782 - Motion Passed: Acceptance of the Superintendent's report including giving Mr. Settle full authority to proceed within the established guidelines up to what KHSAA allows for all team sports passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XII. ADJOURN

Order #783 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Mitchell Ryan and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

_____ _____

Chairperson Superintendent