Calloway County Board of Education

April 16, 2020 6:00 PM
2110 College Farm Road
Murray, KY
(Online Meeting)

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan

I. CALL TO ORDER

II. MINUTES OF THE MARCH 12, 2020, REGULAR MEETING

Order #749 - Motion Passed: Approval of the minutes of the March 12, 2020, Regular Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III. FINANCIAL

Order #750 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

228743	CFSB Bank	681.08
228744-228748	CFSB Bank	496.46
228749-228827	CFSB Bank	107,341.44
228828-228858	CFSB Bank	92,297.08
228887-228901	CFSB Bank	93,412.45
228902-228908	CFSB Bank	103,310.69
228909-228937	CFSB Bank	199,227.13

APPROVED (PAYROLL)

375346-375374	CFSB Bank	627,415.88
375375-375866	CFSB Bank	944,748.56
375867-375870		236.75
375871		407.27

APPROVED (FOOD SERVICE)

228872-228879	CFSB Bank	4,452.32
228880-22886	CFSB Bank	109,613.64

IV. AREA TECHNOLOGY CENTER

Order #751 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV.A. Claims
IV.A.1. Bandarra Steel Inc. invoice in the amount of $105.68
IV.A.2. Calloway County Board of Education (instructional reimbursement) invoice in the amount of $37,500.00
IV.A.3. Cape Electrical Supply, LLC. invoice in the amount of $4,702.47
IV.A.4. Cape Electrical Supply, LLC. invoice in the amount of $6,053.67
IV.A.5. Cape Electrical Supply, LLC. invoice in the amount of $178.12
IV.A.6. Murray Board of Education (instructional reimbursement) invoice in the amount of $52,500.00
IV.A.7. Murray Auto Parts invoice in the amount of $238.47
IV.A.8. Murray Auto Parts invoice in the amount of $889.96
IV.A.9. Murray Auto Parts invoice in the amount of $1,999.00
IV.A.10. Murray Electric System (MISD fiber - April reimbursement) invoice in the amount of $225.00
IV.A.11. Murray Lumber Company, Inc. invoice in the amount of $2,650.04
IV.A.12. Quill Corporation invoice in the amount of $618.96

V. APPROVE GRADUATION DATE

Order #752 - Motion Passed: The request to approve a revised 2019-2020 graduation date of May 22, 2020, passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VI. AMENDED 2019-2020 CALLOWAY COUNTY SCHOOL DISTRICT CALENDAR

Order #753 - Motion Passed: A request to amend the 2019-2020 CCSD calendar as presented by Josh McKeel passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII. CONSENT AGENDA

Order #754 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VII.A.1. Calloway County High School - $157.00 and Supplies, Donors Choose
VII.A.2. Calloway County High School - $200.00, Kirksey W.O.W.
VII.A.3. Calloway County High School - $1,689.26, Independence Bank
VII.A.4. Calloway County High School FFA - $2,100.00, Purchase Area Antique Tractor Club
VII.A.5. Calloway County High School Harbour Youth Service Center - $332.52, Pella of Murray/Murray Recycling
VII.A.6. Calloway County High School Harbour Youth Service Center - $358.80, Pella of Murray/Murray Recycling
VII.A.7. Calloway County High School Softball - $1,500.00, J.H. Churchill Funeral Home
VII.A.8. Calloway County High School Speech Team - $50.00, Alumni & Associates
VII.A.9. Calloway County Middle School Academic Team - $2,500.00, Kirksey W.O.W.
VII.A.10. East Elementary School - $1,000.00, East Elementary PTA
VII.B. Records Destruction Requests (Requestor - Title, Series)
VII.B.1. East Elementary School - Emergency Cards (L4462), Permission Pickup Papers(L2378), EHO's (L6467), Student Sign In Sign Out Logs (L5335), Periodic Attendance Reports (L5330), Midyear Transportation Logs, Visitor Logs, T-5's

VII.B.2. North Elementary School - Daily Homeroom Attendance Roster (L2424), Student Entry/Exit Log (L5335), Pupil Accounting/Withdrawal Change Form (L1984), Student Parental Permissions/Bus Notes (L2378), Student Absentee Permit/Doctor Excuse (L2334), EHO Request (L6467)
VII.B.3. Central Office - Special Education Due Process Records for Students (L2001)
VII.C. Surplus Requests (Requestor - Items Declared)
VII.C.1. East Elementary School - Furniture and Equipment (see attached list)
VII.D. Travel Requests - Informational
VII.E. Revision of Policy 08.2323 - Access to Electronic Media (Responsible Use Policy) - First Reading
VII.F. School Based Allocations FY2021
VII.G. Calloway County High School Green Dot Graduation Stole
VII.H. Approval of Emergency Day Extension Provision for Remainder of 2019-2020 School Year as Allowable Under SB 177
VII.I. Treasurer's Bond Renewal FY21

VIII. PERSONNEL

Order #755 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the following letter of retirement:

Cecil Lovett	Head Custodian, North Elementary, effective June 01, 2020.
Ginger Norsworthy	Secretary, North Elementary, effective June 01, 2020.

I have received and accepted the letters of resignation as indicated below:

Jeremy Stom	Head Girls Soccer Coach, CCHS, effective June 30, 2020.

IX. ADMINISTRATIVE REPORTS

Order #756 - Motion Passed: Approval of the Administrative Reports passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IX.A. Area Technology Center

Mr. Dan stated everything is going well at this time.

IX.B. Attendance Report

Mr. Josh McKeel discussed the NTI attendance process and reported a current district enrollment of 2,837.

IX.C. Finance Report

Ms. April Lax advised that the district beginning balance for March was $15,355,562.06, with revenues of $1,761,337.18, expenditures of $2,457,884.36 and a closing balance of $14,659,014.88. Ms. Lax also reported the district has applied for FEMA funding related to the COVID-19 expenditures.

IX.D. Food Service Report

During the first 12 days of NTI school, Ms. Pat Lane advised that the food service department served 28,831 breakfasts and 28,831 lunch meals.

IX.E. Maintenance Report

Mr. Kenny Duncan was not present.

IX.F. Technology Report

A thank you to all teachers and staff was expressed by Mr. Caleb Reinhardt for the teamwork and assistance to implement the NTI technology throughout the district.

IX.G. Transportation Report

Mr. Tommy Futrell was not present.

IX.H. School Reports
IX.H.1. Calloway County High School
IX.H.2. Calloway County Middle School
IX.H.3. East Elementary School
IX.H.4. North Elementary School
IX.H.5. Southwest Elementary School
IX.H.6. Calloway County Preschool

X. SUPERINTENDENT'S REPORT

Order #757 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Jeff Gordon and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XI. ADJOURN

Mr. Tres Settle expressed thanks and compliments to the technology department, teachers, and all staff working together during the unprecedented experiences of COVID-19. He also stated that at the recommendation of the local health department, the district will be suspending food distribution until after Monday, April 20, due to the recent cases of the virus within the district. Meal distribution will resume on Wednesday, April 22, 2020.

Order #758 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

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Chairperson Superintendent