Calloway County Board of Education

March 12, 2020 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan

I. CALL TO ORDER

II. MINUTES OF THE FEBRUARY 13, 2020, REGULAR MEETING

Order #742 - Motion Passed: Approval of the minutes of the February 13, 2020, Regular Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III. FINANCIAL

Order #743 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

228593-228596	CFSB Bank	3,096.23
228597-228643	CFSB Bank	103,037.11
228644-228700	CFSB Bank	270,821.18

228715-228736	CFSB Bank	25,930.06
228737-228742	CFSB Bank	61,284.58

APPROVED (PAYROLL)

374813-374841	CFSB Bank	637,999.16
374842-375345	CFSB Bank	958,931.91

APPROVED (FOOD SERVICE)

228701-228706	CFSB Bank	3,898.38
228707-228714	CFSB Bank	119,874.53

IV. AREA TECHNOLOGY CENTER

Order #744 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV.A. Claims
IV.A.1. Communications Inc invoice in the amount of $44,304.97
IV.A.2. Kroger invoice in the amount of $561.02
IV.A.3. Lowe's invoice in the amount of $1,798.10
IV.A.4. Murray Board of Education/Murray Electric Fiber (February) invoice in the amount of $225.00
IV.A.5. Murray Board of Education/Murray Electric Fiber (March) invoice in the amount of $225.00
IV.A.6. Murray Lumber invoice in the amount of $288.51

V. PUBLIC COMMENTS

No public comments were made.

VI. CONSENT AGENDA

Order #745 - Motion Passed: Approval of the Consent Agenda as presented, excluding unnecessary or out of state travel listed for E2-E10, passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VI.A. Distribution of Materials and Advertising Flyers (Requestor - Purpose)
VI.A.1. Murray State University - 2020 Tech Camps
VI.A.2. Myst Swimming (Sara Myst) - Swimming Class
VI.B. Donation Acceptance Requests (Beneficiary - Donation, Donator)

VI.B.1. Calloway County Middle School - $600.00, Murray Middle School Unite Night
VI.B.2. Calloway County Middle School - $1,689.26, Angel Fund/Independence Bank
VI.B.3. North Calloway Elementary - $5,000 (Winbooks), North Calloway Elementary PTA
VI.B.4. North Calloway Elementary - $500 (library books), North Calloway Elementary PTA
VI.B.5. Southwest Calloway Elementary - $3,500.00, Office Depot
VI.B.6. Southwest Calloway Elementary - $18.22 (school supplies), Office Depot
VI.C. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VI.C.1. Area Technology Center Skills USA - Car Show, Skills USA Classroom Expenses, May 2, 2020
VI.C.2. Calloway County FRYSC Angel Fund - Laker Summer Gear Sale, FRYSC Angel Funds, April 2020
VI.C.3. Calloway County High School Bass Boosters - OC Strong Wrist Band Sales, Obion County Central Fishing Team donation, March 2 - June 30, 2020
VI.C.4. Calloway County High School Clay Crushers - Don Sol Rebate Night, Clay Crusher Operating Expenses, March 26, 2020
VI.C.5. Calloway County High School Clay Crushers - Team Merchandise Sales, Clay Crusher Operating Expenses, March 13-27, 2020
VI.C.6. Calloway County High School Leadership Tomorrow - Bake Sale, Washington DC Expenses, March 16-20, 2020
VI.C.7. Calloway County High School Track Boosters - Restaurant Rebate Night, Track Team Expenses, Once Monthly March - May, 2020
VI.C.8. Calloway County Middle School PTSA - Chillin Feelin Friday, Student/Teacher/Staff Expenses, Date March - May, 2020, TBD
VI.C.9. Calloway County Middle School PTSA - Glow Item Sales, Art and Health Class Expenses, May 11-12, 2020
VI.C.10. Calloway County Middle School PTSA - Karaoke Concert, Student Class Expenses, April 1-3, 2020
VI.C.11. Calloway County Middle School PTSA - Spring Walk, Culture Club Expenses, March 19, 2020
VI.C.12. Calloway County Middle School PTSA - Show Your True Colors Carnation Flower Sales, Art and Health Class Expenses, March 30 - April 3, 2020
VI.C.13. Calloway County Middle School PTSA - Water Wars, Student/Teacher/Staff Expenses, May 13, 2020
VI.C.14. Calloway County Middle School Soccer - Parent Donations, Boys and Girls Soccer Team Expenses, March 13 - May 16, 2020
VI.C.15. East Calloway Elementary School Academic Team - Governors Cup Concession Sales, Academic Team Expenses, February 8, 2020 (see attachment)
VI.C.16. North Calloway Elementary School PTA - 3-5 Grades Activity Night, Student Technology, April 2, 2020
VI.C.17. North Calloway Elementary School PTA - Cookie Dough Sales, Playground Beautification, March 13 - April 21, 2020
VI.D. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VI.D.1. American Red Cross, North Elementary Gym, Blood Drive, March 27, 2020
VI.D.2. American Red Cross, Southwest Elementary Gym, Blood Drive, March 13, 2020
VI.D.3. Calloway Little League Football, CCHS Practice Field, Combine Football and Equipment Handout, August 8, 2020
VI.D.4. Calloway Little League Football, CCHS Practice Field, 2-3 Grade Football, August 11 - October 2, 2020
VI.D.5. Calloway Little League Football, CCMS Practice Field, K-1 Grade Football, August 11 - October 2, 2020
VI.D.6. Calloway Little League Football, Jack D Rose Football Stadium, Little League Football Camp, April 21, 2020

VI.D.7. Calloway Little League Football, North Elementary Practice Field, 4-5 Grade Football, August 11 - October 2, 2020
VI.D.8. KY Bears AAU Basketball, Calloway County High School Gym, Basketball Practice, March 15 - July 30, 2020
VI.D.9. Murray Calloway County Revolution, CCHS Soccer Field, Soccer Practice, March 16 - May 15, 2020
VI.D.10. Pathos Inc, Southwest Calloway Elementary, World Culture Night, April 16 2020
VI.D.11. REAL, 3 Gym Locations (CCHS, CCMS, Southwest), K-12 Basketball Tournament, March 28, 2020
VI.D.12. Special Olympics Kentucky, CCHS Track & Field Complex, Area 1 Track Meet, April 25, 2020
VI.E. Travel Requests (Requestor - Purpose, Location, Dates)
VI.E.1. Arant, Kady - Varsity Softball, Bowling Green KY, March 27-28, 2020
VI.E.2. Boike, Amy - Math Achievement Fund Conference, Lexington KY, March 9-10, 2020
VI.E.3. Butler, Greg - Athletic Directors Conference, Louisville KY, April 21-24, 2020
VI.E.4. Butler, Jodi - Good Behavior Reward Trip, Santa Claus IN, May 15, 2020
VI.E.5. Jones, Derrick - Senior Band Trip, Cincinnati OH, May 1-3, 2020
VI.E.6. Lane, Pat - Kentucky School Nutrition Association Conference, Louisville KY, June 15-19, 2020
VI.E.7. Reinhardt, Caleb - National Cyber Summit Conference and Training, Huntsville AL, June 1-4, 2020
VI.E.8. Turner, Travis - Baseball, Union City TN, March 26, 2020
VI.E.9. Turner, Travis - Baseball, Martin TN, March 27, 2020
VI.E.10. Turner, Travis - Baseball, Union City TN, March 28, 2020
VI.F. Travel Requests - Informational
VI.G. Approval of FY20 E-Rate Filing
VI.H. Hardship Graduation Recommendation and Approval Request
VI.I. Permission to Advertise Bid for On-Site Sewage Disposal System for Elementary Schools
VI.J. Request Approval to Renew Student Insurance Coverage for 2020-2021 School Year
VI.K. Request Approval for Summer Laser at Southwest Elementary
VI.L. Softball Scoreboard Request For Calloway County Schools Softball Field
VI.M. Approve Non-Traditional Instruction Waiver for 2019-2020 School Year

VII. PERSONNEL

Order #746 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the following letter of retirement:

Candy Webb	EL Instructional Leader, District Wide, effective June 30, 2020.

The following individuals have been employed for the 2019-2020 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Harlee Byassee	ESS Instructional Assistant, Southwest Elementary
Sarah Caldwell	Childcare Provider, CCPS
Caitlyn Chen	ESS Instructional Assistant, Southwest Elementary
McKayla Dotson	ESS Instructional Assistant, Southwest Elementary
Alissa Gott	ESS Instructional Assistant, Southwest Elementary
Lynzee Lacy	ESS Instructional Assistant, Southwest Elementary
Caron Sorrels	Bus Monitor, Bus Garage
Josey Tolley	ESS Instructional Assistant, Southwest Elementary

The following individual has been approved for Family Medical Leave Act:

Anna Pace	From January 06, 2020 through April 03, 2020 for a total of 63 days.
Sandra Pitman	From February 03, 2020 through February 11, 2020 for a total of 7 days.
Jennifer Young	From January 27, 2020 through February 07, 2020 for a total of 10 days.

VIII. ADMINISTRATIVE REPORTS

Order #747 - Motion Passed: Approval of the Administrative Reports as presented, passed with a motion by Mr. Jeff Gordon and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VIII.A. Area Technology Center

Mr. Dan Hicks was not present.

VIII.B. Attendance Report

Mr. Josh McKeel reported that average for the month as 94.85% that was an increase from 94.29% a year ago today. The recent Laker for Life event had approximately 120 in attendance. He also advised that Kindergarten Registration have been postponed until further notice.

VIII.C. Finance Report

Ms. April Lax reported the following amounts for the month of February 2020: beginning balance $15,541,563.22, revenue $2,169,996.09, expenditures $2,355,997.25, for a closing balance of $15,355,562.06.

VIII.D. Food Service Report

Ms. Pat Lane stated the Summer Meal Program will be May 15, 2020. She also advised that she and her staff were working on a plan for possible closure due to the national health concerns relating to the COVID-19 virus.

VIII.E. Maintenance Report

Mr. Kenny Duncan advised there has been an increasing need for outdoor sports maintenance this time of year which has kept his department very busy. He also reported that his department will be ready for winter since a snow plow had been purchased for attachment to the newly purchased Maintenance truck.

VIII.F. Technology Report

Mr. Caleb Reinhardt was not present.

VIII.G. Transportation Report

Mr. Tommy Futrell was not present.

VIII.H. School Reports
VIII.H.1. Calloway County High School
VIII.H.2. Calloway County Middle School
VIII.H.3. East Elementary School
VIII.H.4. North Elementary School
VIII.H.5. Southwest Elementary School
VIII.H.6. Calloway County Preschool

IX. SUPERINTENDENT'S REPORT

Order #748 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Mitchell Ryan and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

X. ADJOURN

Much of the discussion centered on the topic of social distancing and the health concerns relating to the COVID-19 virus. Mr. Settle said he and other superintendents have been involved in telephone conferences. Though highly recommended, the local schools have given the option to close school for 2-4 weeks. The local health departments are also supporting this hiatus. Therefore, beginning March 16, 2020, school will be closed. During this time, school may use NTI days for students to complete their instructional assignments. Teachers will be available to assist students as necessary. All NTI homework completed

will be used as the basis to fund attendance. Staff will also be working from home when possible. Other staff members will work as needed cleaning and adapting their current work environment. Finally, Mr. Settle requested permission from the Board to designate four (4) banked days to our current 2019-2020 calendar. Those days shall be reflected in the calendar as March 16-19, 2020, with a motion by Jeff Gordon and second by Mitch Ryan. Motion passed by all.

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Chairperson Superintendent