Calloway County Board of Education

January 09, 2020 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan

I. CALL TO ORDER

II. PUBLIC FORUM - HEALTHY SCHOOLS PROGRAM ASSESSMENT FOR THE CALLOWAY COUNTY SCHOOL DISTRICT

Food Service Director, Pat Lane, and Director of Pupil Personnel, Josh McKeel, presented the Calloway County School Health Assessment. Ms. Lane spoke about the overall success of the healthy food options offered in the schools. She also explained the increasing need to accommodate various common food allergies and gluten free diets. Mr. McKeel discussed other aspects of the health assessment including following medical plans for chronic illnesses and meeting the needs of all who may need special accommodations. The district continues partner with our local health department and other agencies to provide top-notch care for students and staff.

Order #717 - Motion Passed: The Healthy Schools Program Assessment presented by Pat Lane and Josh McKeel passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III. RECOGNITIONS/PRESENTATIONS

III.A. Recognize the Members of the Calloway County Board of Education

All members of the Board and Superintendent Settle were presented with cards and special Calloway County shirts for Board Member Appreciation Month.

IV. MINUTES OF THE DECEMBER 12, 2019, REGULAR MEETING

Order #718 - Motion Passed: Approval of the minutes of the December 12, 2019 Regular Meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

V. FINANCIAL

Order #719 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

APPROVED

228231-228269	CFSB Bank	104,580.18
228270	CFSB Bank	14,473.00
228271-228275	CFSB Bank	1047.07
228284-228340	CFSB Bank	118,202.71
228341-228387	CFSB Bank	81,458.34
228388-228392	CFSB Bank	3,913.74
228393-228421	CFSB Bank	31,060.34

APPROVED (PAYROLL)

373786-373812	CFSB Bank	624,264.71
373813-374307	CFSB Bank	964,118.35

APPROVED (FOOD SERVICE)

228276	CFSB Bank	2,575.75
228277-228283	CFSB Bank	80,972.58

VI. AREA TECHNOLOGY CENTER

Order #720 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VI.A. Claims
VI.A.1. Calloway County Board of Education (career ed reimbursement) invoice in the amount of $37,500.00.
VI.A.2. Huntington National Bank (building bond) invoice in the amount of $62,743.75.
VI.A.3. Jones & Barlett Learning (curriculum) invoice in the amount of $1,101.75.
VI.A.4. MSC Industrial Supply Company (supplies) invoice for $1,685.07.
VI.A.5. Murray Board of Education (reimbursement for electrical instruction and career education) invoice in the amount of $52,500.00.
VI.A.6. Murray Board of Education (reimbursement for Murray Electric fiber) invoice in the amount of $225.00.
VI.A.7. Supply Solutions (Master locks) invoice in the amount of $681.50.

VII. PUBLIC COMMENTS

No comments were made.

VIII. CONSENT AGENDA

Order #721 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VIII.A. Distribution of Materials and Advertising Flyers (Requestor-Purpose)
VIII.A.1. Parsons & Milam - Bull Blowout 2020
VIII.B. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VIII.B.1. North Elementary School 1st Grade - $200.00, North Elementary PTA
VIII.B.2. North Elementary School 4th Grade - $200.00, North Elementary PTA
VIII.B.3. North Elementary School Library - $1,000.00, North Elementary PTA
VIII.B.4. Southwest Elementary School Library - $4,142.85, Southwest Elementary PTA
VIII.C. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VIII.C.1. Calloway County High School Football - Collect Donations, Banquet Expenses, January 18-28, 2020
VIII.D. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VIII.D.1. Fun With Languages, North Elementary School, Language Club, January - May 2020
VIII.D.2. Fun With Languages, Southwest Elementary School, Language Club, January - May 2020
VIII.D.3. Lady Revolution, North Elementary School Gym, Indoor Soccer Practice, January 13 - February 28, 2020
VIII.D.4. Lady Revolution, Southwest Elementary School Gym, Indoor Soccer Practice/Futskilz, February 4-25, 2020
VIII.D.5. Real / 6th Grade Boys Basketball - Calloway County Middle School Gym, 6th Grade Basketball Game, January 20, 2020
VIII.D.6. Southwest Elementary PTA, Southwest Elementary School, SmartTalk Online Safety Event, February 6, 2020
VIII.E. Staff Modification Requests (Request - Position/Description)
VIII.E.1. Amend Position - Archery Coach Stipend
VIII.E.2. Leave of Absence - CCMS Food Service
VIII.E.3. New Position - Substitute DTC Counselor
VIII.E.4. Salary Schedule Revision - Classified Substitutes

VIII.F. Surplus Requests (Requestor - Items Declared)
VIII.F.1. Pat Lane - Victory Reach-in Refrigerator at East Elementary
VIII.G. Travel Requests (Requestor - Purpose, Location, Dates)
VIII.G.1. Butler, Greg - 2A State Basketball Tournament, Owensboro KY, January 15-19, 2020
VIII.G.2. Hendley, Melinda - Discovery Park of America Student Field Trip, Union City TN, January 27, 2020
VIII.G.3. Imes, Molly - KESDA Speech Tournament, Lexington KY, February 20-22, 2020
VIII.G.4. Imes, Molly - KHSSL State Speech Tournament, Louisville KY, March 12-14, 2020
VIII.G.5. Jones, Derek - KEMA All State Conference, Louisville KY, February 5-8, 2020
VIII.G.6. McWherter, Chris - Girls Wrestling State Tournament, Lexington KY, January 31 - February 1, 2020
VIII.G.7. Price, Jacob - Wrestling Tournament, Clarksville TN, January 20, 2020
VIII.G.8. Price, Jacob - Boys Wrestling State Tournament, Lexington KY, February 13-15, 2020
VIII.G.9. Stubblefield, Jennifer - FBLA Annual "Corporate World" Trip, Nashville TN, January 30-31, 2020
VIII.G.10. Stubblefield, Jennifer - FBLA State Leadership Conference, Louisville KY, April 20-22, 2020
VIII.G.11. Wicker, Rhonda - KAGE Annual Conference, Lexington KY, February 23-25, 2020
VIII.H. Travel Requests - Informational
VIII.I. Approve Board Meeting Dates for 2020 Calendar Year
VIII.J. Request for Approval of the 2020-2021 Draft Budget
VIII.K. Approve Non-Resident Contracts for 2020-2021 - Fulton County, Marshall County, and McCracken County

IX. PERSONNEL

Order #722 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the letters of resignation as indicated below:

Terri Lovan	Exceptional Childhood Consultant, RTC, effective December 01, 2019.
Leeann Smiles	Childcare Provider, Calloway County Preschool, effective December 20, 2019.

The following individuals have been employed for the 2019-2020 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Michelle Bess	Cook/Baker, District Wide
Vicky Dowdy	Cook/Baker, Substitute
Janet Seifert	Cook/Baker, District Wide

The following individuals listed below have been employed for extra service duties for 2019-2020 as indicated:

Jamison McDaniel	Junior Varsity Baseball Coach, CCMS

The following individual has been approved for Family Medical Leave Act:

Emily McCuiston	From January 06, 2020 through January 20, 2020 for a total of 10 days.
Shelia Roberts	From December 27, 2019 through February 03, 2020 for a total of 19 days.
Amy Whisman	From December 06, 2019 through December 20, 2019 for a total of 11 days.

X. ADMINISTRATIVE REPORTS

Order #723 - Motion Passed: Approval of the Administrative Reports passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

X.A. Area Technology Center

Mr. Dan Hicks stated that there still some roof leak issues to work through, but everything else seems to be going well.

X.B. Attendance Report

Mr. Josh McKeel reported that the flu virus has somewhat decreased in the district. He stated that the enrollment is 25 less than last year at this time; however, current month 5 attendance is holding at 95.27%. He also reported that on March 17, school will be in session due to the inclement weather closing school on January 20, 2020.

X.C. Finance Report

With a beginning balance of $15,641,242.87, revenue of $1,809,888.52, and expenses of $2,050,446.09, Ms. April Lax reported an ending balance of $15,400,685.30 for the month.

X.D. Food Service Report

Ms. Pat Lane had no additional information to report.

X.E. Maintenance Report

Mr. Kenny Duncan reported that the Maintenance department is working on some roof leaks. He also reported that there has still been no update from the State regarding the wastewater sewer improvements.

X.F. Technology Report

A few minor issues technology issues are being dealt with according to Mr. Caleb Reinhardt, including fax machine accessibility throughout the district.

X.G. Transportation Report

According to Mr. Tommy Futrell, there have been some route changes to accommodate a few new students. He also reported that the two new F250 service trucks have arrived and are being prepared for the road.

X.H. School Reports
X.H.1. Calloway County High School
X.H.2. Calloway County Middle School
X.H.3. East Elementary School
X.H.4. North Elementary School
X.H.5. Southwest Elementary School
X.H.6. Calloway County Preschool

XI. SUPERINTENDENT'S REPORT

In his report, Mr. Settle stated that he is currently waiting on the BG-1 approval for the CCHS auxiliary gym and he plans to have the architects presenting at the February board meeting. Mr. Settle reported that other improvements are being made in the districts including newly painted gates in driveways, removing a few dead trees, and continuing with additional landscaping.

Order #724 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XII. ADJOURN

Order #725 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

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Chairperson Superintendent