Calloway County Board of Education

November 14, 2019 6:00 PM
Calloway County Middle School
2112 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS
II.A. Recognition of the Calloway County Middle School Speech Team

Principal Amy Turner recognized Ms. Jennifer Dunnaway and the 56 members of the Calloway County Speech Team. Various awards and recognitions were mentioned supporting the long legacy of continued success from the CCMS Speech Team.

III. MINUTES OF THE OCTOBER 17, 2019, REGULAR MEETING

Order #694 - Motion Passed: Approval of the minutes of the October 17, 2019, Regular Meeting passed with a motion by Mr. Jeff Gordon and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

IV. FINANCIAL

Order #695 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

APPROVED

227862-227909	CFSB Bank	98,254.28
227930-227980	CFSB Bank	65,871.73
227981-228035	CFSB Bank	55,103.87
228036-228086	CFSB Bank	51,760.93

APPROVED (PAYROLL)

372749-372774	CFSB Bank	625,178.60
372775-373251	CFSB Bank	952.898.14

APPROVED (FOOD SERVICE)

227910-227916	CFSB Bank	111,342.89
227917-227929	CFSB Bank	15,202.77

V. AREA TECHNOLOGY CENTER

Order #696 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

V.A. Claims
V.A.1. Alexander Thompson Arnold invoice in the amount of $2,625.00
V.A.2. Dell invoice in the amount of $25.27
V.A.3. Lowe's invoice in the amount of $2,985.57
V.A.4. Murray Board of Education (Murray Electric fiber for October) invoice in the amount of $225.00
V.A.5. Supply Solutions invoice in the amount of $5,238.46

VI. APPROVAL TO REQUEST A BG-1 FOR THE AUXILIARY GYM CONSTRUCTION PROJECT

Order #697 - Motion Passed: Approval to request a BG-1 for the Auxiliary Gym Construction Project passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

VII. 2020-2021 SCHOOL CALENDAR RECOMMENDATION

Order #698 - Motion Passed: The 2020-2021 School Calendar Recommendation as presented by Josh McKeel passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

VII.A. Recommendation of the 2020-2021 Calendar and Makeup Days
VII.B. Calendar Meeting 2 - October 23, 2019
VII.C. Calendar Meeting 1 - September 25, 2019

VIII. PUBLIC COMMENTS

No public comments were made.

IX. SELECTION OF BOARD MEMBER TO SERVE ON THE COMPREHENSIVE DISTRICT IMPROVEMENT PLAN (CDIP) COMMITTEE

Order #699 - Motion Passed: A nomination for Mr. Van Pittman to serve on the Comprehensive District Improvement Plan (CDIP) Committee passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

X. CONSENT AGENDA

Order #700 - Motion Passed: With the exception of Item O - First Reading Revision of Policy 09.423 (Use of Alcohol, Drugs, and Other Prohibited Substances), approval of the Consent Agenda items presented passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

X.A. Distribution of Materials and Advertising Flyers (Requester - Purpose)
X.A.1. Breakfast With Santa - Murray Women's Clubhouse Tickets
X.A.2. Harlem Globetrotters - CFSB Center Tickets
X.A.3. KEA Cookies With Santa - Free MSU Event
X.A.4. Murray State Rodeo - Expo Center Tickets
X.B. Donation Acceptance Requests (Beneficiary - Donation, Donator)
X.B.1. Calloway County High School - $40.00, Commonwealth of Kentucky
X.B.2. Calloway County Middle School All Pro Dad's - $200.00, First Financial Bank
X.B.3. Calloway County Middle School Youth Service Center - $20.00, Jodi Butler
X.B.4. East Elementary 5th Grade - Dictionaries, Rotary Club of Murray
X.C. Fundraiser Requests (Organization - Activity, Purpose, Dates)
X.C.1. Calloway County High School and Calloway County Middle School Band Boosters - Laker Band Merchandise Sale, Band Booster Funds, November 15, 2019 - February 28, 2020
X.C.2. Calloway County High School Archery - Festive Touch Flower Card Sales, Archery Expenses, November 15, 2019 - January 17, 2020
X.C.3. Calloway County High School Archery - Fun Shoot, Archery Expenses, December 14, 2019, and February 15, 2020
X.C.4. Calloway County High School FFA - Homemade Craft Fair Sales, FFA Student Expenses, April 18, 2020
X.C.5. Calloway County High School Leadership Tomorrow - After School Holiday Program, Expenses for Washington DC Travel, December 10, 2019
X.C.6. Calloway County High School Project Graduation - Pass The Bucket, Class of 2020 Graduates, December 13, 2019, and February 14, 2020

X.C.7. Calloway County High School Project Graduation - Rada Cutlery Sales, Class of 2020 Graduates, November 18, 2019 - May 31, 2020
X.C.8. Calloway County High School Robotics Team - Bench and Tool Sale, Robotics Team Expenses, December 2019
X.C.9. Calloway County High School Softball - Buff City Valentine Sales, Softball Program Expenses, January 13-31, 2020
X.C.10. Calloway County High School Softball - Kainuck Coffee Sales, Softball Team Expenses, November 15 - December 2, 2019
X.C.11. Calloway County High School Speech Team - Coffee and Vinyl Decal Sales, Speech Team Expenses, December 6-20, 2019
X.C.12. Calloway County Middle School Boys Basketball - Adidas Basketball Shirt Sales, CCMS Boys Basketball Expenses, November 25 - December 6, 2019
X.C.13. Calloway County Middle School Boys Basketball - CCMS Thanksgiving Basketball Tournament, CCMS Boys Basketball Expenses, November 23, 2019
X.C.14. Calloway County Middle School Speech - Candy Bar Sales, Speech Team Travel Expenses, January 31 - February 7, 2020
X.C.15. Calloway County Middle School Speech - Speech Tournament, Speech Team Travel Expenses, December 14, 2019
X.C.16. Calloway County Middle School Speech - Valentine's Dance, Speech Team Travel Expenses, February 14, 2020
X.C.17. North Elementary PTA - Father/Daughter Dance, Promote Student Activities, February 2020
X.C.18. North Elementary PTA - K-2 Movie Night, Funds for North Students, December 2019
X.C.19. Calloway County Middle School Boys Basketball - Surplus Jersey and Uniform Accessories Sale, Boys Basketball Team Meals, November 15 - December 31, 2019
X.D. Position Modification Request (Position - Location)
X.D.1. Laker Cove Assistant - Preschool/Southwest
X.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)
X.E.1. East Elementary Art Club, East Elementary School, After School Club Meetings, January-May 2020 (1st & 2nd Tuesdays)
X.E.2. Southwest Elementary PTA, Southwest Elementary School, Daddy/Daughter Dance, November 22, 2019
X.E.3. Southwest Elementary PTA, Southwest Elementary School, Winter Carnival, February 21, 2020
X.F. Surplus Requests (Requestor - Items Declared)
X.F.1. Calloway County High School - Band Instruments and Equipment
X.F.2. Calloway County Middle School - Boys Basketball Uniforms and Accessories
X.F.3. North Elementary School - Art Tables
X.F.4. Southwest Elementary School - Kyocera 520i Copier
X.G. Travel Requests (Requestor - Purpose, Location, Dates)
X.G.1. Butler, Greg - 2A Championship Board Meeting, Bardstown KY, November 24-25, 2019
X.G.2. Dunnaway, Jennifer - Speech Tournament, Bardstown KY, December 6-7, 2019
X.G.3. Lax, Tim - Kentuckian Crop Production seminar and KY Farm Bureau Annual Convention, French Lick IN, December 2-8, 2019
X.G.4. Price, Jacob - Wrestling Tournament, Benton IL, December 14, 2019
X.G.5. Price, Jacob - Wrestling Tournament, Smyrna TN, January 3-4, 2020
X.G.6. Price, Jacob - Wrestling Tournament, Carmi-White IL, January 11, 2020
X.G.7. Price, Jacob - Wrestling Tournament, Columbia KY, January 24-25, 2020
X.G.8. Waller, Valerie - JV and Varsity Girls Basketball Game, Harned KY, December 21, 2019
X.H. Travel Requests - Informational
X.I. Hardship Graduation Request
X.J. Requests for Shortened School Day
X.K. Southwest Elementary School Copier Lease Agreement

X.L. Agreement Extension Request for Purpose Church to Use Calloway County Middle School Facility Through March 2020
X.M. 2019-2020 Proposal for Cavitt Property from Calloway County High School Future Farmers of America Chapter
X.N. Request to Commit Funds for Potential Auxiliary Gym Project

XI. PERSONNEL

Order #701 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Leigh Kirks	Secretary, Calloway County Board Office, effective October 31, 2019.
Tina Ward	Instructional Assistant, Calloway High School, effective November 01, 2019.

The following individuals have been employed for the 2019-2020 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Christina Arnett	Emergency Teacher, Substitute
Morgan Capen	Emergency Teacher, Substitute
Sharon East	Emergency Teacher, Substitute
Kayla Garrison	Teacher, Substitute
Stephanie Henderson	Teacher, Substitute
Kristi King	Emergency Teacher, Substitute
Jeanetta McCallon	Teacher, Substitute
Jennifer Morris	Teacher, Substitute
Wendy Ping	Emergency Teacher, Substitute

Classified:

Danyelle Adams	Cook/Baker, Substitute
Jamie Carson	Bus Driver, Bus Garage
Darbie Chaney	Childcare Provider, CCPS
Amy Deshields	Cook/Baker, Substitute
Jethel Hazelwood	Instructional Assistant, Substitute
Kristi King	Instructional Assistant, Substitute
Kristi King	Secretary, Substitute
Sharon McGrew	Cook/Baker, District Wide

Janay McKee	ESS Instructional Assistant, East Elementary
Brittney McPherson	Cook/Baker, District Wide
Jennifer Morris	Instructional Assistant, Substitute
Taylor Schaaf	Cook/Baker, Substitute
Leann Smiles	Childcare Provider, CCPS
Anthony Tackett	Instructional Assistant, Substitute
Tina Ward	Employment Specialists, CCHS

Paraprofessional:

Christina Meinhardt	Track & Field Coach, CCMS
Steve Pember	Assistant Softball Coach, CCHS

The following individuals listed below have been employed for extra service duties for 2019-2020 as indicated:

Charity Anderson	Saturday School Teacher, CCMS
Kimberly Barrett	Assistant Future Problem Solving Coach, CCHS
Jennifer Ernstberger	TEDS, KOSSA, Career Readiness Coordinator
Erica Gray	Academic Coach, CCHS
Erica Gray	Future Problem Solving Coach, CCHS
Emily Hearn	Saturday School Teacher, CCMS
Angela Hoback	Project Graduation Sponsor, CCHS
Mia Morehead	Assistant Academic Coach, CCHS
Shelia Roberts	Saturday School Teacher, CCMS
Richie Spann	Saturday School Teacher, CCMS

XII. ADMINISTRATIVE REPORTS

Order #702 - Motion Passed: Approval of the Administrative Reports as presented passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

XII.A. Area Technology Center

Mr. Hicks was not present. However, Mr. Settle said the ATC would be offering plumbing classes for the community and perhaps other offerings in the future.

XII.B. Attendance Report

Mr. Josh McKeel reported the district enrollment is down about 50 from last year. However, there is a very good average of 96% attendance districtwide.

XII.C. Finance Report

In the absence of Ms. April Lax, Ms. Karen Brandon reported a beginning balance for October 2019 as $9,970,417.17 with revenues of $1,554,093.98; $1,942,058.00 in expenditures and a month end balance of $9,582,453.15.

XII.D. Food Service Report

Ms. Pat Lane reported everything is running well in the kitchens and invited all to stop by for lunch during the forthcoming holiday season.

XII.E. Maintenance Report

Mr. Kenny Duncan was not present.

XII.F. Technology Report

Mr. Caleb Reinhardt gave an update on cyber service and the importance of all being mindful of potential malicious threats.

XII.G. Transportation Report

Mr. Tommy Futrell advised that the transportation department is doing well. Drivers and staff have been keeping the buses plugged in and letting them run a little longer to keep warm during the cold weather. Mr. Futrell and other staff have also been checking roads during the inclement weather conditions.

XII.H. School Reports
XII.H.1. Calloway County High School
XII.H.2. Calloway County Middle School
XII.H.3. East Elementary School
XII.H.4. North Elementary School
XII.H.5. Southwest Elementary School
XII.H.6. Calloway County Preschool

XIII. SELECTION AND APPROVAL OF APPLICANT FOR BOARD MEMBER VACANCY

Order #703 - Motion Passed: Approval for Mitchell T. Ryan to serve as the new member representing District #2 for Calloway County Schools passed with a motion by Mr. Jeff Gordon and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

XIV. REVISION OF POLICY 09.423, USE OF ALCOHOL, DRUGS, AND OTHER PROHIBITED SUBSTANCES - FIRST READING

Order #704 - Motion Passed: Approval of the first reading of revisions to policy 09.423, Use of Alcohol, Drugs, and Other Prohibited Substance passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

XV. SUPERINTENDENT'S REPORT

Mr. Settle reported things are slowing down for a little while. He also mentioned that we had our first snow day for the year on Tuesday 11/12/19 due to inclement weather.

Order #705 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Jeff Gordon and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

XVI. ADJOURN

Order #706 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes

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Chairperson Superintendent