Calloway County Board of Education

September 12, 2019 6:00 PM
Calloway County High School
2108 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Van Pittman

Absent Board Members:
Mr. Scott Lowe
Ms. B. Leeann Myers

I. CALL TO ORDER

II. NOTICE OF PUBLIC HEARING REGARDING PROPOSED TAX LEVY

Order #672 - Motion Passed: Chairman Jay Housden opened the meeting by discussing the proposed tax levy in open forum; however, no public comments were offered. After a reasonable period of time was made available for the public to have an opportunity to participate in the discussion, the tax levy passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

II.A. Discussion and Public Comments

II.B. Board Members Review for Vote

III. MINUTES OF THE AUGUST 8, 2019, REGULAR MEETING

Order #673 - Motion Passed: Approval of the minutes of the August 8, 2019, Regular Meeting passed with a motion by Mr. Jeff Gordon and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

IV. FINANCIAL

Order #674 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

IV.A. Monthly Financial Report/Balance Sheet

IV.B. Food Service Claims

IV.C. All Other Claims

IV.D. Credit Card Statements

APPROVED

227447-227493	CFSB Bank	119,041.83
227494-227502	CFSB Bank	1,452.63
227503	CFSB Bank	90,368.36
227504-227536	CFSB Bank	81,598.63
227537-227541	CFSB Bank	1,126.34
227542-227555	CFSB Bank	18,792.19
227564-227593	CFSB Bank	80,737.68
227594-227629	CFSB Bank	80,989.43
227630-227637	CFSB Bank	791.58

APPROVED (PAYROLL)

371783-371810	CFSB Bank	594,308.19
371811-372222	CFSB Bank	892,484.31

APPROVED (FOOD SERVICE)

227556-227563	CFSB Bank	34,231.83
227638-227639	CFSB Bank	298.48

V. FY20 WORKING BUDGET

Order #675 - Motion Passed: The FY20 Working Budget was presented by April Lax who explained general fund revenue had decreased due to a decline in ADA which caused a decrease in SEEK funding. Aside from a 1% salary increase, expenditures have remained constant. Approval of the FY20 Working Budget passed with a motion by Mr. Jeff Gordon and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

VI. AREA TECHNOLOGY CENTER

Order #676 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

VI.A. Claims
VI.A.1. Lowe's Companies invoice in the amount of $4,238.99
VI.A.2. Mike Holt Enterprises invoice in the amount of $1,124.09
VI.A.3. Murray Auto Parts invoice in the amount of $4,653.35
VI.A.4. Murray Board of Education (Bluegrass International) invoice in the amount of $90,041.00
VI.A.5. Murray Electric System fiber (August) invoice in the amount of $225.00
VI.A.6. Murray Ledger & Times invoice in the amount of $48.00
VI.A.7. Murray Lumber invoice in the amount of $995.00
VI.A.8. Plasmacam Inc. invoice in the amount of $747.00
VI.A.9. Supply Solutions invoice in the amount of $4,244.00
VI.A.10. Uglysbooks.com invoice in the amount of $2,923.83

VII. SELECTION OF BOARD MEMBER TO SERVE ON THE 2020-2021 CALENDAR COMMITTEE

Order #677 - Motion Passed: A nomination for Jeff Gordon to serve on the 2020-2021 Calendar Committee passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

VIII. PUBLIC COMMENTS

No public comments were made.

IX. CONSENT AGENDA

Order #678 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

IX.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
IX.A.1. Calloway County High School Applied Vocational - $50.00, Tamatha Maxwell
IX.A.2. Calloway County High School Future Business Leaders of America - $212.00, Conda Wilson
IX.A.3. Calloway County High School Future Business Leaders of America - $250.00, Region 1 FBLA
IX.A.4. Calloway County High School Future Farmers of America - $120.00, Grundy Falwell
IX.A.5. Calloway County High School Harbour Youth Service Center - $491.16, Pella of Murray/Murray Recycling

IX.A.6. Calloway County High School Harbour Youth Service Center - $511.32, Pella of Murray/Murray Recycling
IX.A.7. Calloway County High School Robotics - $100.00, Murray State University
IX.A.8. Calloway County High School Robotics - $250.00, CFSB Community Financial Services Bank
IX.A.9. Calloway County High School Robotics - $250.00, The Murray Bank
IX.A.10. Calloway County High School Walls' Classroom - $658.85, DonorsChoose.Org
IX.A.11. Southwest Calloway Elementary Ijames' Classroom - Music Equipment, DonorsChoose.Org
IX.A.12. Southwest Calloway Elementary - $16.62, Office Depot/Office Max
IX.B. Fundraiser Requests (Organization - Activity, Purpose, Dates)
IX.B.1. Calloway County High School Beta Club - Calloway Idol, Beta Club State Convention, February 2020
IX.B.2. Calloway County High School Beta Club - Homecoming Dance, Beta Club State Convention, September 13, 2019
IX.B.3. Calloway County High School Beta Club - TShirt Sales, Beta Club Convention, September 13 - October 31, 2019
IX.B.4. Calloway County High School Cheer - Gourmet Popcorn Sales, Uniforms and Accessories, September 13, 2019 - October 2019
IX.B.5. Calloway County High School Cheer - Little League Cheer Clinic, Poms and Uniforms, September 2019
IX.B.6. Calloway County High School Cheer - 3-pt TShirt, New Uniforms, September 18, 2019
IX.B.7. Calloway County High School Esports - Donation Requests, Club Expenses, September 13, 2019 - June 2020
IX.B.8. Calloway County High School Golf - Apparel and Merchandise Sales, Tournament Entry Fees, September - October, 2019
IX.B.9. Calloway County High School Golf - Pie Sales, Golf Equipment and Fees, September 2019
IX.B.10. Calloway County High School Track - Concessions and Gate Fee, Host Track Meet, September 17 and October 2019
IX.B.11. Calloway County High School Volleyball - Concession Sales, Volleyball Expenses, September - October 2019
IX.B.12. Calloway County High School Volleyball - TShirt Sales, Volleyball Expenses, September 2019 - May 2020
IX.B.13. Calloway County High School and Calloway County Middle School Lady Laker Basketball - Apparel Sales, Team Expenses, October 2019 - February 2020
IX.B.14. Calloway County High School and Calloway County Middle School Lady Laker Basketball - Boston Butt Sales, Team Expenses, January 2020
IX.B.15. Calloway County High School and Calloway County Middle School Lady Laker Basketball - Card Sales, Team Expenses, October 2019 - February 2020
IX.B.16. Calloway County High School and Calloway County Middle School Lady Laker Basketball - Concession Sales, Team Expenses, October 2019 - February 2020
IX.B.17. Calloway County High School and Calloway County Middle School Lady Laker Basketball - Girls Night Out, Team Expenses, November 15, 2019
IX.B.18. Calloway County High School and Calloway County Middle School Lady Laker Basketball - Photo Sales, Team Expenses, October 2019 and January 2020
IX.B.19. Calloway County Middle School Library - Bookfair, Books and Accessories, October 17-25, 2019
IX.B.20. Calloway County Middle School PTSA - Box Top Rewards, School Activities, September 13, 2019 - May 2020
IX.B.21. Calloway County Middle School PTSA - Chili Supper, Sports and Academic Expenses, October 15, 2019
IX.B.22. Calloway County Middle School Speech Team - TShirt Sales, Team Materials and Travel, September 30 - October 4, 2019

IX.B.23. East Calloway Elementary School Darnall Classroom - Apparel and Accessory Sales, Art Exhibit, September 13, 2019 - May 2020
IX.B.24. East Calloway Elementary School PTA - Kroger Community Rewards, Increase Family Experiences and Involvement, September 13, 2019 - June 2020
IX.B.25. East Calloway Elementary School PTA - Partner Program, Encourage Community and Family Support, September 13, 2019 - May 2020
IX.B.26. North Calloway Elementary School PTA - Library Bookfair, Books and Accessories, November 15-21, 2019
IX.B.27. North Calloway Elementary School PTA - Kroger Community Rewards, Student Rewards, September 13, 2019 - May 2020
IX.B.28. North Calloway Elementary School PTSA - Mother and Son Dance, Student Activities, October/November 2019
IX.B.29. North Calloway Elementary School PTSA - Shoparoo and Coke Rewards, Student Rewards, September 13, 2019 - May 2020
IX.B.30. North Calloway Elementary School PTSA - Yearbook Sales, Preserve Student/Staff/School Memories, September 13, 2019 - May 2020
IX.B.31. Southwest Calloway Elementary School - Coca Cola Points, Student Activities and Rewards, September 13, 2019 - May 2020
IX.B.32. Southwest Calloway Elementary School Ijames Classroom - DonorsChoose.Org, Purchase Musical Instrument and Materials, September 13, 2019 - May 2020
IX.B.33. Southwest Calloway Elementary School PTA - Library Bookfair, Awards and Broadcasting Equipment, September 30 - October 4, 2019 and March 23-27, 2020
IX.B.34. Southwest Calloway Elementary School PTA - Boxtop Rewards, Student Activities, September 13, 2019 - May 2020
IX.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
IX.C.1. North Calloway Elementary School/Julie Haneline - Carson-Myer Charitable Foundation, Carson Center Field Trip, $285.00
IX.D. Records Destruction Requests (Requestor - Title, Series)
IX.D.1. Central Office Administration (Tawnya Hunter/Josh McKeel/Brian Wilmurth) - Kentucky Teacher's Internship Program File (L35348), Health Coordinators Annual Activity Report (L1971), and Professional Development Teacher Registration (L2041)
IX.D.2. Preschool (Leisha Barlow) - Volunteer Background Checks (L6472), Periodic Financial Statement Reports (L5278), Time and Attendance Record File (L5260), Staff and Visitor Sign In Sheets (L5335), Student Sign In Sheets (L5335), Student Accident Reports (L2445), Student Emergency Cards (L4462) Student Attendance Records (L1947), Staff Professional Development Attendance Records (L4412)
IX.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)
IX.E.1. American Red Cross, North Calloway Elementary School Gym, Blood Drive, September 30, 2019
IX.E.2. American Red Cross, Southwest Calloway Elementary School Gym, Blood Drive, October 1, 2019
IX.E.3. Lady Laker Little League, Southwest Elementary Gym, Little League Basketball Practices, September 30 - November 30, 2019
IX.E.4. North Calloway Elementary School PTA, North Calloway Elementary School, Mummy/Son Boo Bash, November 2, 2019
IX.F. Surplus Requests (Requestor - Items Declared)
IX.F.1. Calloway County Middle School - Student Desk, Table, Chairs, Lockers, Computer Cart
IX.F.2. Calloway County Preschool - Student Housekeeping Equipment (sink, refrigerator, stove, microwave)
IX.F.3. Calloway County Schools Transportation - 1998 Truck
IX.G. Travel Requests (Requestor - Purpose, Location, Dates)
IX.G.1. Boyd, Shannon - Kentucky Art Education Association Annual State Conference, Nicholasville, KY, October 10-12, 2019

IX.G.2. Butler, Greg - Athletic Director Board Meeting, Louisville, KY, November 3-4, 2019
IX.G.3. De La Cruz, Rachel - Kentucky Reading Association Conference, Louisville, KY, September 26-28, 2019
IX.G.4. Falwell, Jacob - Leadership Development and Ag Industry Tours, Union City, TN, September 24-25, 2019
IX.G.5. Loveless, Sarah - KWLA 2019 Conference and Board Representation, Lexington, KY, September 26-28, 2019
IX.G.6. Miles, Susan - Kentucky Reading Association Conference, Louisville, KY, September 26-28, 2019
IX.G.7. Sheridan, Onda - PSST Conference/Training, Louisville, KY, October 17-18, 2019
IX.G.8. Stubblefield, Jennifer - Southern Business Education Association's Annual Conference, Orlando, FL, October 23-26, 2019
IX.G.9. Stubblefield, Jennifer - National Fall Leadership Conference FBLA, Washington, DC, October 31 - November 3, 2019
IX.G.10. Wilmurth, Brian - Kentucky Association of Assessment Coordinators Conference, Louisville, KY, October 27-29, 2019
IX.H. Travel Requests - Informational
IX.I. Distribution of Materials/Flyers in Schools Request
IX.I.1. Murray Calloway County Parks
IX.I.2. Universal Athletics
IX.J. Position Modification Requests
IX.J.1. Amend Position - Academic Coach
IX.J.2. Amend Position - Childcare Provider
IX.J.3. New Position - CCMS Quarterback Coach
IX.J.4. New Position - Linebacker/Assistant Defensive Coordinator
IX.K. 2019-2020 Kentucky Educational Collaborative For State Agency Children (KECSAC) Memorandum of Agreement
IX.L. Calloway County FRYSC Programs' Partnership in "TOGETHER" Community Fundraiser Campaign
IX.M. Food Service 2019-2020 Adult Meal Prices
IX.N. Request for Hardship Graduation
IX.O. Request for Shortened School Day
IX.P. Managing Government Records: A Cooperative Undertaking - Kentucky's Public Records Management Law
IX.Q. Your Duty Under The Law - The Kentucky Open Records and Open Meetings Acts
IX.R. Request Acceptance of the 2020-2021 Calendar Committee
IX.S. Request Permission to Advertise Bid for Two 3/4 Ton 4-Wheel Drive Service Trucks
IX.T. Request to Purchase 2 New Buses (2020 Units)

X. PERSONNEL

Order #679 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Haley Coles	Instructional Assistant, Calloway County Preschool, effective September 06, 2019.
April Fuqua	Cook/Baker, District Wide, effective July 31, 2019.
Destiny Marschner	Childcare Provider, Calloway County Preschool, effective September 13, 2019.
JoAnna Osmun	Instructional Assistant, Southwest Elementary, effective August 19, 2019.

The following individuals have been employed for the 2019-2020 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Lauren Bazzell	Emergency Teacher, Substitute
Nancy Burns	Teacher, CCMS
Joshua Cambridge	Teacher, Substitute
James Clapp	Teacher, Substitute
Madelyn Dowell	Emergency Teacher, Substitute
Susan Drake	Emergency Teacher, Substitute
Elysa Elkins	Emergency Teacher, Substitute
Annette Ellis	Teacher, Substitute
Katherine Gomez	Emergency Teacher, Substitute
Coronthy Gordon	Teacher, Substitute
Jessie Harrison	Teacher, Substitute
Hayden Hendley	Emergency Teacher, Substitute
Debra Hixon	Teacher, Substitute
Shannon Imes	Teacher, Substitute
Andrew Landreth	Teacher, Substitute
Samantha Lupo	Emergency Teacher, Substitute
Chelsea Neale	Guidance Counselor, Southwest Elementary
Emily Rogers	Emergency Teacher, Substitute
Aaron Thompson	Teacher, Substitute
Marshall Ward	Teacher, Substitute

Classified:

James Clapp	Instructional Assistant, Substitute
Haley Coles	Instructional Assistant, Southwest Elementary
Susan Drake	Secretary, Substitute
Susan Drake	Instructional Assistant, Substitute
Elysa Elkins	Instructional Assistant, Substitute
Elysa Elkins	Secretary, Substitute
Katherine Gomez	Secretary, Substitute
Katherine Gomez	Instructional Assistant, Substitute

Corinthy Gordon	Secretary, Substitute
Jessie Harrison	Instructional Assistant, Substitute
Kay Henderson	Part-Time Bus Driver, Substitute
Mindy Jackson	Cook/Baker, District Wide
Kristin Knieriem	Cook/Baker, District Wide
Erica Lewis	Secretary, Substitute
Erica Lewis	Bus Monitor, Substitute
Erica Lewis	Childcare Provider, Substitute
Erica Lewis	Cook/Baker, Substitute
Samantha Lupo	Instructional Assistant, Substitute
Sara Maxwell	Childcare Provider, CCPS
Jena McPhail	School Nurse, CCMS & CCHS
Emily Rogers	Instructional Assistant, Substitute
Emily Rogers	Secretary, Substitute
Deborah Todd	Instructional Assistant, Substitute
Royce Watkins	Part-Time Bus Driver, Substitute

Paraprofessional:

Lauren Bazzell	Boys Assistant Soccer Coach, CCHS
Nicholas Calhoon	Strength and Conditioning Coach, CCHS
Brad Cleaver	Boys Head Basketball Coach, CCHS
Ann Fraher	Junior Varsity Volleyball Coach, CCMS
Christopher McWherter	Head Wrestling Coach, CCHS
Travis Turner	Head Baseball Coach, CCHS
Mindy Weatherford	Academic Coach, Southwest Elementary

The following individuals listed below have been employed for extra service duties for 2019-2020 as indicated:

Gretchen Akers	Lead L.A.S.E.R. Teacher, East Elementary
Travis Anderson	Part-Time Substitute Bus Driver, Bus Garage
Melissa Bouland	Lead L.A.S.E.R. Teacher, North Elementary
Tiffanie Buehler	On-Site L.A.S.E.R. Director, North Elementary
Edward Chapman	Assistant Boys Basketball Coach, CCHS
Robyn Darnell	Lead L.A.S.E.R. Teacher, North Elementary
Taylor Fraser	ESS Teacher, CCHS
Amy Futrell	ESS Teacher, CCHS
Marsha Garner	Lead L.A.S.E.R. Teacher, East Elementary
Ashli Gore	Lead L.A.S.E.R. Teacher, East Elementary
Kaysin Higgins	Lead L.A.S.E.R. Teacher, North Elementary
Kim Hounshell	L.A.S.E.R. Childcare Provider, North Elementary
Mitch Hultman	Assistant Academic Coach, CCMS
Emily Lamb	ESS Teacher, CCHS
Susan Lawrence	L.A.S.E.R. Childcare Provider, North Elementary
Kellye Lyles	ESS Teacher, CCHS
Mary Nesbitt	L.A.S.E.R. Childcare Provider, East Elementary
Natascha Parrish	ESS Teacher, CCHS
Amanda Ray	L.A.S.E.R. Lead Teacher, North Elementary

Hope Roach	ESS Teacher, CCHS
Kali Simmons	Lead L.A.S.E.R. Teacher, North Elementary
Melissa Spiceland	ESS Coordinator, CCHS
April Summers	ESS Instructional Assistant, North Elementary
Scott Williams	ESS Teacher, CCHS

The following individual has been approved for Family Medical Leave Act:

Sarah Heinz	From July 25, 2019 through September 2, 2019 for a total of 19 days.

XI. ADMINISTRATIVE REPORTS

Order #680 - Motion Passed: Approval of all Administrative and School Reports passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

XI.A. Area Technology Center

Mr. Dan Hicks reported everything is running well at this time.

XI.B. Attendance Report

Mr. Josh McKeel was not present, as he was in attendance at the Safe Schools Conference.

XI.C. Finance Report

For the month of August 2019, Ms. April Lax reported a beginning balance of $11,129,701.12 with receipts of $1,642,630.56 and expenses of $2,222,787.63. That left a closing balance of $10,549,544.05 for the month.

XI.D. Food Service Report

Ms. Pat Lane reported that additional training for safe schools certification had been provided for each food service manager.

XI.E. Maintenance Report

No additional comments were made by Mr. Kenny Duncan for the Maintenance Report.

XI.F. Technology Report

It was reported by Mr. Caleb Reinhardt that during Fall Break, additional fiber would be placed in the district to reduce the need for extra hardware.

XI.G. Transportation Report

Mr. Tommy Futrell stated that two new bus drivers had been hired and four more new hires are currently in training. He also reported driving training reviews

are currently being processed as well. Finally, Mr. Futrell advised that two new buses will be ordered and two new service trucks will also be requested for purchase.

XI.H. School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Order #681 - Motion Passed: Acceptance of the Superintendent's Report passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

Superintendent Tres Settle offered congratulations to the high school Laker band for 1st performance "Best in Class" recognition at Madisonville North Hopkins on September 7, 219. They finished 3rd out of nine bands and continued good wishes to them at their next competition on September 14th at Graves County.

Laker Football Homecoming will be September 13 at 6:00 pm with a game against Marshall County.

Mr. Settle stated he met with RBS Design architects to discuss using funds that have been set aside for the potential construction of an auxiliary gym. He has asked the architects to prepare a presentation for the October Board Meeting.

Finally, there has been much discussion and concern regarding student vaping as well as illegal drug use throughout the school district and all of Calloway County. We are currently working on both educational programs as well as deterrents and methods of identifying users. More research and training will be provided to educate staff and students.

XIII. ADJOURN

Order #682 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Ms. B. Leeann Myers	Absent
Mr. Van Pittman	Yes

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Chairperson Superintendent