Calloway County Board of Education

May 14, 2019 - 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Van Pittman
Mr. Scott Lowe

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Calloway County Middle School Academic Team

Mr. Scott Pile, Science teacher at Calloway County Middle School, recognized various students with academic team accomplishments in History, Science, Math, English, Quick Recall, and Future Problem Solving competitions.

III. MINUTES

III.A. MINUTES FROM THE APRIL 11, 2019, REGULAR MEETING

Order #632 - Motion Passed: Approval of the minutes of the April 11, 2019 Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IV. FINANCIAL

Order #633 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IV.A. Monthly Financial Report/Balance Sheet

IV.B. Food Service Claims

IV.C. All Other Claims

IV.D. Credit Card Statements

APPROVED

226767-226800	CFSB Bank	94,269.82
226801-226815	CFSB Bank	2,167.97
226829	CFSB Bank	10,000.00
226830-226899	CFSB Bank	83,329.84
226900	CFSB Bank	1,818.27
226901-226944	CFSB Bank	81,833.00
226945-226952	CFSB Bank	932.03

APPROVED (PAYROLL)

369595-369623	CFSB Bank	613,062.20
369624-370111	CFSB Bank	930,203.65

APPROVED (FOOD SERVICE)

226816-226828	CFSB Bank	100,552.19

V. TENTATIVE BUDGET - FY 2020

April Lax, Finance Officer, explained to the Board that a 1% increase will be granted to all certified and classified employees effective July 1, 2019.

Order #634 - Motion Passed: Approval of the FY20 Tentative Budget passed with a motion by Mr. Scott Lowe and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VI. AREA TECHNOLOGY CENTER

VI.A. Claims

Order #635 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Ms. B. Leeann Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VI.A.1. Calloway County Board Of Education Background Checks for Co-Op Partners invoice in the amount of $50.00
VI.A.2. Kroger invoice in the amount of $411.13
VI.A.3. Kentucky State Treasurer Secretary of State Annual Report Filing Fee invoice in the amount of $15.00
VI.A.4. MSC Industrial Supply invoice in the amount of $1,292.58

VI.A.5. MSC Industrial Supply invoice in the amount of $470.06
VI.A.6. Murray Board of Education 3rd Quarter Career Education invoice in the amount of $25,000.00
VI.A.7. Murray Electric Systems Fiber invoice in the amount of $225.00
VI.A.8. Murray Lumber Company invoice in the amount of $1,756.51

VII. PUBLIC COMMENTS

Mr. Jay Housden opened the floor to public comments. No comments were made. Please note two individuals signed the public comment sheet; however, they left and were not present at the appointed time.

VIII. CONSENT AGENDA

Order #636 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VIII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VIII.A.1. Calloway County High School Future Business Leaders of America - $300.00, Murray Bank
VIII.A.2. Calloway County High School Harbour Youth Service Center - $465.42, Pella and Murray Recycling
VIII.A.3. Calloway County High School Baseball Diamond Club - $250.00, Vanderbilt Chemical
VIII.A.4. Calloway County High School Yearbook - $50.00, Calloway County High School Alumni and Associates
VIII.A.5. Calloway County Middle School Academic Team - $300.00, Devsource, LLC
VIII.A.6. Calloway County Middle School Academic Team - $300.00, Parker Ford Lincoln Dealership
VIII.A.7. Calloway County Middle School Academic Team - $300.00, Whitlock, CPA
VIII.A.8. Calloway County Middle School Academic Team - $400.00, Kirksey WOW Chapter #170
VIII.A.9. Calloway County Middle School Academic Team - $400.00, Stricklands Seafood, LLC
VIII.A.10. Calloway County Middle School Academic Team - $417.00, Anonymous
VIII.A.11. Calloway County Middle School Academic Team - $500.00, Wisdom Tree Technologies
VIII.A.12. Calloway County Middle School Academic Team - $500.00, Anonymous
VIII.A.13. Calloway County Middle School Student Reward March Madness - $50.00, Paragon Promotions
VIII.A.14. Calloway County Middle School Student School Supplies - $25.00, Carolyn Paschall
VIII.A.15. Calloway County Middle School Student Supplies - $200.00, Kirksey WOW Chapter #170
VIII.A.16. East Elementary School Library Media Center - Star Wars Books, Cherolyn Agnew
VIII.A.17. East Elementary School Soil Conservation Poster Participation - $300.00, River Valley Ag Credit
VIII.A.18. North Elementary First Grade Field Trip - $417.20, North Parent Teacher Association
VIII.A.19. North Elementary School - $60.00, American Heart Association

VIII.A.20. North Elementary School Field Trip to Playhouse in the Park - $325.00, North Parent Teacher Association
VIII.B. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VIII.B.1. Calloway County High School Agriculture and Horticulture Class - Donors Choose, Purchase Equipment and Materials, April 2019 - September 2019
VIII.B.2. Calloway County Middle School Parent Teacher Student Association - Concessions at End of Year Celebration, Student Activities, May 16, 2019
VIII.B.3. Calloway County High School Project Graduation - Donation Request, Fund Project Graduation 2020, May 16, 2019
VIII.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
VIII.C.1. Calloway County Middle School - Dollar General Youth Literacy Grant, provide assistance to students reading below their grade level, $4,000.00
VIII.D. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VIII.D.1. Mountain Comprehensive Care Camp - Calloway County Middle School, Social Skills Camp, June 17 - 19, 2019 and July 22 - 24, 2019
VIII.D.2. Real Basketball Team - Calloway County High School Gymnasium, Basketball Camp, May 23 - 24, 2019
VIII.D.3. Real Basketball Team - Calloway County High School Gymnasium, Overnight Basketball Camp, July 19 - 20, 2019
VIII.E. Travel Requests (Requestor - Purpose, Location, Dates)
VIII.E.1. Anderson, Vernon - Calloway County Clay Crusher Trap Team - State Tournament, Berea, Kentucky, June 8, 2019
VIII.E.2. Falwell, Jacob - State Future Farmers of America State Convention, Lexington, Kentucky, June 10 - 13, 2019
VIII.E.3. Fritsche, Ashley - Future Business Leaders of America National Competition, San Antonio, Texas, June 29 - July 3, 2019
VIII.E.4. Gray, Erica - Kentucky Association for Academic Competition Governor's Cup Camp, Berea, Kentucky, June 10 - 14, 2019
VIII.E.5. Harpole, Kim - Calloway County High School Unified Track and Field, Lexington, Kentucky, May 30 - 31, 2019
VIII.E.6. Hultman, Mitch - Calloway County Middle School Science and History Bee Championship, Rosemont, Illinois, June 6 - 10, 2019
VIII.E.7. Pile, Scott - Calloway County Middle School Future Problem Solving Team Championship, Amherst, Massachusetts, June 5 - June 9, 2019
VIII.E.8. Sheridan, Onda and Bell, Heather - Calloway County Middle School Track and Field Team, State Track Meet, Louisville, Kentucky, May 24 - 25, 2019
VIII.E.9. Waller, Valerie - Calloway County High School Lady Lakers Basketball Team - Basketball Camp, Barren County, Kentucky, June 4 - 5, 2019
VIII.E.10. Waller, Valerie - Calloway County High School Lady Lakers Basketball Team - Basketball Camp, McKenzie, Tennessee, June 11 - 12, 2019
VIII.E.11. Wicker, Mike - Calloway County High School Track and Field Team - State Track Meet, Lexington, Kentucky, May 30 - 31, 2019
VIII.F. Travel Requests - Informational
VIII.G. Salary Schedule Request FY 2020
VIII.G.1. Salary Schedule - Administrative Supplement FY 2020
VIII.G.2. Salary Schedule - Certified FY 2020
VIII.G.3. Salary Schedules - Classified and Classified Professional FY 2020
VIII.G.4. Salary Schedules - Substitute FY 2020
VIII.H. Position Modification Requests
VIII.H.1. Abolish Position - Dance Team Coach
VIII.H.2. Abolish Position - Utility Person in Transportation
VIII.H.3. Amend Current Position - Director of Personnel and Human Resources
VIII.H.4. Create New Position - Calloway County High School Social Media Liaison
VIII.H.5. Create New Position - Literacy Coach
VIII.I. School Based Allocation for FY 2020
VIII.J. Request to Participate in the Community Eligibility Provision Program with the USDA National School Lunch Program

VIII.K. Request of Bus Use for Murray State Young Authors Camp, June 3 - 7, 2019
VIII.L. Memorandum of Agreement between Calloway County Adult Agriculture Program and Kentucky Community and Technical College 2019 - 2020
VIII.M. Request of Bid Renewals
VIII.M.1. Individual and Group Picture Services
VIII.M.2. Pest and Rodent Control
VIII.M.3. School Yearbooks
VIII.M.4. Solid Waste Removal
VIII.N. Request Permission to Bid - Elementary School Parking Area Restoration
VIII.O. Request to Refurbish Calloway County Middle School Gymnasium Floor to Martin Flooring for $13,850.00
VIII.P. Request to Purchase Calloway County Middle School Media Center Carpet to Paint Plus Flooring for $28,300.00
VIII.Q. Policy 09.123 Absences and Excuses - Second and Final Reading

IX. PERSONNEL

Order #637 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

I have received and accepted the letters of resignation as indicated below:

Tamyra Coleman	Teacher, East Elementary, effective June 30, 2019.
Erica Swift	Cook/Baker, Southwest Elementary, effective April 25, 2019.

I have received and accepted the following letter of retirement:

Melinda Lovett	Teacher, Calloway County High School, effective June 30, 2019.
Jeanetta McCallon	Teacher, Calloway County Middle School, effective June 30, 2019.

The following individuals have been employed for the 2019-2020 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Jessica Gardner	YSC Administrative Assistant, CCHS

The following individuals have received letters of non-renewal for the 2019-2020 school year.

Certified:

Brittany Causey	Teacher, North Elementary

Kathern Edwards Frizzell	Teacher, CCMS
Elizabeth Gentry	Teacher, East Elementary
Sarah Heinz	Teacher, East Elementary
Greta Robinson	Teacher, Southwest Elementary
Christi Walker	Teacher, CCMS

Classified Professional:

Timothy Lax	Agricultural Teacher, CCHS

Classified:

Jessica Adams	Childcare Provider, Preschool
Tammy Contri	Childcare Provider, Preschool
Debra Hixon	Childcare Provider, Preschool
Lisa Heathcott	Instructional Assistant, East Elementary
Keela Mohler	Childcare Provider, Preschool
Carla Palmer	Instructional Assistant, CCMS
Emily Rogers	ESS Instructional Assistant, North Elementary
Marianne Scott	Instructional Assistant, CCHS
Janet Wilson	FRAM Processor, District Wide

The following individuals have received a letter of transfer for the 2019-2020 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Caide Fraser has been transferred from a Special Education Teacher at Calloway County Middle School to a Special Education Teacher at Calloway County High School for the 2019-2020 school year.

Jill Ramsey has been transferred from a Cook/Baker at North Elementary to a Cook/Baker at Southwest Elementary for the 2019-2020 school year.

JoBeth Robertson has been transferred from a Special Education Teacher at East Elementary to a Special Education Teacher at Southwest Elementary for the 2019-2020 school year.

Pamela Smith has been transferred from an Instructional Assistant at Southwest Elementary to an Instructional Assistant at North Elementary for the 2019-2020 school year.

Tina Ward has been transferred from an Instructional Assistant at Calloway County Preschool to an Instructional Assistant at Calloway County High School for the 2019-2020 school year.

Danielle Wright has been transferred from an Instructional Assistant at Calloway County Middle School to an Instructional Assistant at Southwest Elementary for the 2019-2020 school year.

The following individuals have been approved for Family Medical Leave Act:

Sandra Pitman Intermittent

X. ADMINISTRATIVE REPORTS

Order #638 - Motion Passed: Approval of the Administrative Reports as presented passed with a motion by Ms. B. Leeann Myers and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

X.A. Area Technology Center

Mr. Hicks announced to the Board that Caleb Wooldridge won first place in Autotech of the Skills USA competition securing his invitation to the National Competition, June 2019, in Louisville, Kentucky. He also stated that an additional assessment of the roof had been completed to address the leaks in the Southwest corner of the building.

X.B. Attendance Report

Mr. Josh McKeel reported month 9 attendance is up to an average of 96.50%. He also announced that Calloway County Middle School is piloting an online registration process for the 2019-2020 school year.

X.C. Finance Report

Ms. April Lax reported a beginning balance for the month of April as $12,607,992.28 with revenues of $1,871,355.83 and expenditures of $1,916,486.67. The closing balance for the month of April was $12,625,861.44.

X.D. Food Service Report

Ms. Pat Lane gave examples of recipes submitted by Preschool students as appreciation of the Food Service staff.

X.E. Maintenance Report

Mr. Kenny Duncan advised the Board that water usage at the Hoke Building has had an excessive increase and the Murray Municipal Utilities is currently investigating to find a feasible solution.

X.F. Technology Report

Mr. Caleb Reinhardt was unavailable to report.

X.G. Transportation Report

Mr. Tommy Futrell advised that a transportation consultant from the Kentucky Department of Education reviewed documentation which verified that the district currently has 56 buses running 43 routes. A total of 615,000 miles transported

students to school with an additional 90,000 miles for the Preschool route and 50,000 for extra curricular activities.

X.H. School Reports
X.H.1. Calloway County High School
X.H.2. Calloway County Middle School
X.H.3. East Elementary School
X.H.4. North Elementary School
X.H.5. Southwest Elementary School
X.H.6. Calloway County Preschool

XI. SUPERINTENDENT'S REPORT

Mr. Settle reminded all that the 2019 Calloway County High School graduation will be Thursday, May 16, 2019, at the CFSB Center on the Murray State University campus.

He reported testing went well across the district and we are now busy wrapping up the school year.

Mr. Settle announced the Laker Baseball and Softball will be competing in the district tournaments at Murray Independent School District.

He also informed the Board that there will be many Summer projects including parking lot repaving at East Elementary, or North Elementary, or both locations; refurbishing of the gym floor of Calloway County Middle School; replacement of the carpet in the Media Center of Calloway County Middle School; and the repair of the Science wing floor in Calloway County High School.

Order #639 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Scott Lowe and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XII. ADJOURN IN EXECUTIVE SESSION FOR SUPERINTENDENT EVALUATION

Order #640 - Motion Passed: Approval to adjourn the Regular Meeting and enter into Executive Session at 7:02 PM passed with a motion by Ms. B. Leeann Myers and a second by Mr. Scott Lowe. Then at 8:45 PM approval to adjourn the Executive Session and return to the Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XIII. SUPERINTENDENT SUMMATIVE EVALUATION

The consensus of the Board is that Mr. Settle is moving the District in the right direction. In his evaluation, he received many exemplary and accomplished accolades.

XIV. ADJOURN

Order #641 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

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Chairperson Superintendent