

Meal Pricing/Meal Charges

The Superintendent/designee shall annually submit, for Board approval, a fee schedule governing the price of all meals and, in keeping with state and federal requirements, implement a process to protect the confidentiality of information concerning students as required by law.

Only District employees and contractors designated by the Superintendent/designee and representatives of agencies directly connected with the administration or enforcement of the District's School Nutrition Program shall have access to individual student eligibility information without parental consent. A list of designated District employees and contractors by position shall be maintained at the school and in the Central Office.

ADULT MEALS

The charge for adult meals shall reflect, at the minimum, the current value of the appropriate reimbursement and the commodity assistance. Any downward adjustment of that charge shall only be made as follows:

Adult meals at no charge - Pursuant to Federal Regulation (USDA FNS Instruction 782-5), individuals who are assigned to work full- or part-time in the school nutrition program and whose salaries are paid one hundred percent (100%) from federal funds may receive meals at no cost. Substitute cafeteria employees may also receive school meals at no cost during hours of employment.

MEAL CHARGES AND COLLECTION

All parents shall be provided the written meal charge policy at the beginning of each school year or upon enrollment in the District for students transferring in mid-year. In addition, parents shall be advised of the available payment systems and adult meal prices.

The written meal charge policy shall be distributed to all school level staff including school nutrition employees involved in policy enforcement.

No ala carte items or adult meals may be charged at any school. Furthermore, no ala carte items may be purchased with a current outstanding balance.

If parents have not contacted the Cafeteria Manager or submitted the amount indicated within ten (10) working days from the date of the final notice, the debt will be considered delinquent and may be directed to the Board Attorney.

Food Service funds may be used to collect delinquent meal charges.

REFERENCES:

[KRS 160.290](#)

[702 KAR 006:010](#)

[702 KAR 006:050](#)

7 C.F.R. §245.6; 7 C.F.R. 210.18(q)

20 U.S.C. 1232g; 34 C.F.R. 99.1 – 99.67

402 U.S.C. §1751 et seq.

402 U.S.C. Section 1771 et seq.

P.L. 111-296

RELATED POLICY:

09.14

Adopted/Amended: 7/13/2017

Order #: 405