Calloway County Board of Education

February 13, 2020 6:00 PM
North Elementary School
2928 Brinn Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Recognition of North Elementary Students Receiving ALL DISTINGUISHED Scores in All Areas of the 2018-2019 KPREP Test

Mrs. Melinda Hendley, principal of North Calloway Elementary School, recognized 18 students who excelled with all "Distinguished" scores for last year's testing of the 3rd-5th grades.

III. MINUTES

III.A. MINUTES OF THE JANUARY 9, 2020, REGULAR MEETING

Order #729 - Motion Passed: Approval of the January 9, 2020, Regular Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.B. MINUTES OF THE JANUARY 9, 2020, FINANCE CORPORATION MEETING

Order #730 - Motion Passed: Minutes of the January 9, 2020, Finance Corporation Meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III.C. MINUTES OF THE JANUARY 29, 2020, SPECIAL MEETING

Order #731 - Motion Passed: Approval of the January 29, 2020, Special Meeting passed with a motion by Mr. Jeff Gordon and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV. FINANCIAL

Order #732 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Jeff Gordon and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

APPROVED

228422	CFSB Bank	224.78
228423-228424	CFSB Bank	194.27
228435-228442	CFSB Bank	268,465.50
228443-228490	CFSB Bank	82,759.65
228491-228522	CFSB Bank	141,860.40
228523-228528	CFSB Bank	62,964.93
228529-228531	CFSB Bank	1,538.66
228532-228572	CFSB Bank	64,235.90
228573-228592	CFSB Bank	36,949.00

APPROVED (PAYROLL)

374308-374335	CFSB Bank	638,494.12
374336-374812	CFSB Bank	929,584.65

APPROVED (FOOD SERVICE)

228425-228430	CFSB Bank	89,798.59
228431-228434	CFSB Bank	1,697.31

V. AREA TECHNOLOGY CENTER

Order #733 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

V.A. Claims
V.A.1. Amazon Capital Services invoice in the amount of $909.00.

VI. REVIEW SCHEMATIC DESIGN OF THE CALLOWAY COUNTY HIGH SCHOOL AUXILIARY GYM

Order #734 - Motion Passed: Approval of the Schematic Design of the Calloway County High School Auxiliary Gym as presented by RBS Design passed with a motion by Mr. Jeff Gordon and a second by Mr. Mitchell Ryan.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VII. REQUEST TO APPROVE THE CALLOWAY COUNTY HIGH SCHOOL AUXILIARY GYM OWNER-ARCHITECT AGREEMENT

Order #735 - Motion Passed: Approval of the Calloway County High School Auxiliary Gym Owner-Architect Agreement passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VIII. SELECTION OF BOARD MEMBER TO SERVE ON THE 2020-2021 CODE OF ACCEPTABLE BEHAVIOR & DISCIPLINE COMMITTEE

Order #736 - Motion Passed: Approval of Mr Van Pittman to serve on the 2020-2021 Code of Acceptable Behavior & Discipline Committee passed with a motion by Mr. Scott Lowe and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IX. PUBLIC COMMENTS

No public comments were made.

X. CONSENT AGENDA

Order #737 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

X.A. Distribution of Materials and Advertising Flyers (Requestor-Purpose)
X.A.1. Darnell's Academy of Martial Arts - Promotional Fundraiser

X.A.2. Murray Calloway County Parks - 2020 Registration Letter
X.A.3. Murray State University Athletics - Basketball Cheer Clinic
X.A.4. U S Census Bureau - 2020 Census Letter
X.B. Donation Acceptance Requests (Beneficiary - Donation, Donator)
X.B.1. Calloway County High School Archery - $200.00, Danny Pittman
X.B.2. Calloway County High School Future Farmers of America - $1,911.33, Kentucky FFA Foundation
X.B.3. Calloway County High School Harbour Youth Service Center - $200.00, Dannie and Jackie Harrison
X.B.4. Calloway County High School Harbour Youth Service Center - $367.56, Pella of Murray and Murray Recycling
X.B.5. Calloway County High School Harbour Youth Service Center - $427.92, Pella of Murray and Murray Recycling
X.B.6. Calloway County High School Harbour Youth Service Center - $500.00, Kingdom Services
X.B.7. Calloway County High School Harbour Youth Service Center (Laker Christmas) - $100.00, Tamatha Maxwell
X.B.8. Calloway County High School Harbour Youth Service Center (Laker Christmas) - $100.00, Marsha Dale
X.B.9. Calloway County High School Project Graduation 2020 - $988.00, Land O'Lakes Foundation
X.B.10. Calloway County High School Softball - $1,500.00, Agvantage Insurance
X.B.11. Calloway County High School Softball - $1,500.00, Pella of Murray
X.B.12. Calloway County High School Softball - $2,000.00, Murray Calloway County Hospital
X.B.13. Calloway County High School Speech Team - $100.00, Horton's Lock Shop
X.B.14. Calloway County Middle School Anchor -$100.00, John Paschall
X.B.15. Calloway County Middle School - $100.00, Richie Spann
X.B.16. East Elementary School - $500.00, Donna Wear
X.C. Fundraiser Requests (Organization - Activity, Purpose, Dates)
X.C.1. Calloway County High School and Calloway County Middle School - Butter Braid Sales, Band Activity Expenses, February 21 - March 6, 2020
X.C.2. Calloway County High School Archery Bullseye Club - Sirloin Stockade, Burrito Shack, and Don Sol Rebate Nights, Entry Fee Expenses, February 14 - April 30, 2020
X.C.3. Calloway County High School Baseball Diamond Club - Sponsorship Signs, Boys' Basketball Expenses, February 17 - May 1, 2020
X.C.4. Calloway County High School Choir - Dessert Cabaret Concert, Purchase New Music, March 14, 2020
X.C.5. Calloway County High School Clay Crushers - Kroger Rewards Program, Operating Expenses and Target Fees, February 14 - June 30, 2020
X.C.6. Calloway County High School Clay Crushers - Sirloin Stockade Rebate Night, Operating Expenses and Target Fees, February 24, 2020
X.C.7. Calloway County High School Future Farmers of America - Donation Request Letters, FFA Banquet Expenses, February 14 - March 31, 2020
X.C.8. Calloway County High School Holsapple Classroom - Donors' Choose Program, Classroom Supplies, February 15 - June 30, 2020
X.C.9. Calloway County High School Laker Band Boosters - Sweets & Treats Rebate Night, Laker Band Expenses, February 21, 2020
X.C.10. Calloway County High School Lyles Classroom - Donors' Choose Program, February 15 - May 31, 2020
X.C.11. Calloway County High School Project Graduation 2020 - Don Sol & Sirloin Stockade Rebate (4) Nights, Project Graduation Expenses, March 13 - April 22, 2020
X.C.12. Calloway County High School Project Graduation 2020 - Community Donation Letters, Project Graduation Expenses, February - May 2020

X.C.13. Calloway County High School Project Graduation 2020 - Pancake Breakfast, Project Graduation Expenses, May 2, 2020
X.C.14. Calloway County High School Project Graduation 2020 - Sadie Hawkins Dance, Project Graduation Expenses, March 27, 2020
X.C.15. Calloway County High School Tennis - Concession Sales, Tennis Team Expenses, March 1 - May 15, 2020
X.C.16. Calloway County High School Tennis - Banner Sponsorship Ads, Pavilion Expenses, February 15 - March 31, 2020
X.C.17. Calloway County High School Yearbook - Laker Yearbook Sales, Yearbook Expenses, April 13-24, 2020
X.C.18. East Elementary School PTA - Father Daughter Dance, Fun Family Event, March 6, 2020
X.C.19. East Elementary School PTA - Little Debbie Sunbelt Bakery Sales, Family Fun Events, February 18 - March 3, 2020
X.C.20. East Elementary School PTA - Mother Son Art Hop, Family Fun Events, February 28, 2020
X.C.21. East Elementary School PTA - School Yearbook Sales, Yearbook Expenses, February 18 - March 3, 2020
X.C.22. North Elementary School - Field Day Shirts, Field Day Expenses, March 11-22, 2020
X.C.23. North Elementary School - Jump Rope for Heart, American Heart Association, March 2-12, 2020
X.C.24. North Elementary School PTA - Don Sol Rebate Night, Distinguished Dinner Expenses, February 17 - March 30, 2020
X.C.25. North Elementary School PTA - Grade 3-5 Activity Night, Student Activity Expenses, March 2020
X.C.26. North Elementary School PTA - Father Daughter Dance, Student Activity Expenses, February 22, 2020
X.C.27. Southwest Elementary School Academic Team - Smencils Sales, Academic Team Expenses, February 14 - May 31, 2020
X.D. Grant Application Requests (Requestor - Grant, Purpose, Amount)
X.D.1. Calloway County High School Agriculture Department (Falwell & Miller) - Grants of Growing Program, CCHS FFA Program Enhancement, Undetermined Amount
X.D.2. Calloway County High School Agriculture Department (Falwell & Miller) - Kentucky Proud Promotional Grant, Spring Plant Sale Advertisement Expenses, Amount up to $8,000.00
X.D.3. Calloway County Middle School Math Department (Christi Walker) - Reflex Math Program, Student Math Fluency Development, Free Computer Based Resource up to 70 Students
X.E. Records Destruction Requests (Requestor - Title, Series)
X.E.1. Central Office Food Service Department - Itemized List of 51 Titles with corresponding Series Number on the Attached Form
X.F. School Facility Use Requests (Organization, Facility, Purpose, Dates)
X.F.1. Calloway County Little League Football Camp, Jack D. Rose Football Stadium, Football Fundamentals, March 27, 2020
X.F.2. Calloway Impact, Calloway County High School Softball Area, Practice Baseball, February - August 2020
X.F.3. Calloway Impact, AIF/DTC Gym, Baseball Team Agility Training, February - August 2020
X.F.4. East Elementary PTA, East Elementary School, Art Hop, February 28, 2020
X.F.5. Murray Calloway County Soccer Association, North Elementary Gym, Team Practice, March 2020
X.F.6. North Elementary PTA, North Elementary School, Father Daughter Dance, February 22, 2020
X.F.7. REAL, 3 Gym Locations (CCHS, CCMS, Southwest), K-12 Basketball Tournament, March 7, 2020
X.G. Travel Requests (Requestor - Purpose, Location, Dates)

X.G.1. Barlow, Leisha - Preschool PBS (KISSED) Training, Lawrenceburg KY, March 12-13, 2020
X.G.2. Butler, Greg - State Baseball and Softball Tournaments, Owensboro KY, April 16-19, 2020
X.G.3. Herndon, Aymee - KSTYE Conference, Louisville KY, March 11-13, 2020
X.G.4. Hunter, Tawnya - KASA Leading and Learning Conference, Louisville KY, February 23-24, 2020
X.G.5. Jones, Angelia - KYSTE Conference, Louisville KY, March 11-13, 2020
X.G.6. King, Christopher - Wrestling State Tournament, Georgetown KY, February 13-16, 2020
X.G.7. Lane, Pat - Food Service National Conference, Nashville TN, July 10-15, 2020
X.G.8. Lax, Tim - Kentucky Young Farmers Association State Convention, Lexington KY, March 5-8, 2020
X.G.9. Loveless, Sarah - Southern Conference on Language Teaching, Mobile AL, March 25-28, 2020
X.G.10. Orr, Cortney - KASA Law and Finance Institute, Lexington KY, March 18-20, 2020
X.G.11. Orr, Cortney - KASA Human Resource Management Conference, Frankfort KY, April 16-17, 2020
X.G.12. Pile, Scott - Kentucky Academic Team State Championship, Louisville KY, March 13-16, 2020
X.G.13. Reinhardt, Caleb - KYSTE Conference, Louisville KY, March 10-13, 2020
X.G.14. Reinhardt, Caleb - ITERA Conference, Muncie IN, March 13-15, 2020
X.G.15. Sheridan, Onda - State Archery Tournament, Louisville KY, March 13-14, 2020
X.G.16. Slaton, Jeff - 2020 Kentucky State Championship for FIRST Tech Challenge, Lexington KY, March 6-7, 2020
X.G.17. Slaton, Jeff - FIRST Robotics Competition, Collierville TN, March 19-21, 2020
X.G.18. Stubblefield, Jennifer - FBLA State Leadership Conference, Louisville KY, April 20-22, 2020
X.G.19. Webb, Troy - Football Coaches Clinic, Nashville TN, February 28 - March 1, 2020
X.G.20. Wicker, Mike - Track Meet, Clarksville TN, March 21, 2020
X.H. Travel Requests - Informational
X.I. Approval Requests for Calloway County Day Treatment Funding, Program Plans, and School Calendar Schedule
X.I.1. 2020-2021 Calloway County Day Treatment Center Department of Juvenile Justice Renewal Application for Day Treatment Services, KECSAC MOA and Title I, Part D Subpart 1 Funding
X.I.2. Calloway County Day Treatment Center Program Improvement Plan 2019-2020 Implementation and Impact
X.I.3. Calloway County Day Treatment Center Program Improvement Plan 2020-2021
X.I.4. Calloway County Day Treatment Center Student Transition Plan 2019-2020 Implementation and Impact
X.I.5. Calloway County Day Treatment Center Student Transition Plan 2020-2021
X.I.6. Calloway County Day Treatment Center 2020-2021 Calendar
X.I.7. Calloway County Day Treatment Center 2020-2021 Make-Up Day Plan with 15 Days
X.J. Requested Approval of the 2019-2020 School Resource Officers Agreement Between the Calloway County Board of Education and the Calloway County Sheriff's Office
X.K. Request to Renew or Advertise District Bids for 2020-2021 - Catalog and/or Inventory, Gasoline & Diesel Fuel, Individual and Group Pictures for Schools, Pest and Rodent Control, School Bus Tires, School Yearbooks, Senior Pictures, Solid Waste Removal, E&O/ELL Insurance, Fleet Insurance, General Liability

Insurance, Pollution Insurance, Property/Boiler Insurance, Student Insurance, Umbrella Insurance, and Workers' Comp Insurance
X.L. Request to Renew Lawn Mowing Bid
X.M. Calloway County School District 2019-2020 Comprehensive District Improvement Plan
X.N. Family Resource and Youth Service Centers School District Assurance Certification 2020-2022
X.O. Calloway County School District School Based Allocations FY2021
X.P. Request Acceptance of the School Facilities Construction Commission Offer of Assistance

XI. PERSONNEL

Order #738 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the letters of resignation as indicated below:

Christina Coleman	Cook/Baker, District Wide, effective January 02, 2020.
Treasa Norsworthy	Cook/Baker, District Wide , effective September 30, 2019.

The following individuals have been employed for the 2019-2020 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Samantha Crutcher	Teacher, Substitute
Micheal Garrison	Teacher, Substitute
Claire Ghent	Teacher, Substitute
Wade Griggs	Emergency Teacher, Substitute
Alyssa Hudson	Emergency Teacher, Substitute
Hannah McClelland	Emergency Teacher, Substitute
Bailey McPhail	Emergency Teacher, Substitute
Christina Meinhardt	Teacher, Substitute
Lisa Roberts	Regional Training Center Consultant/Link2k, RTC
Layne Shelton	Emergency Teacher, Substitute
Shateanna Stewart	Emergency Teacher, Substitute
Kaitlyn Watson	Teacher, Substitute
Patrick Williams	Emergency Teacher, Substitute
Clay Wyatt	Emergency Teacher, Substitute

Classified Professional:

Alyssa Hudson	DTC Counselor, Substitute

Classified:

Samantha Crutcher	Instructional Assistant, Substitute
Samantha Crutcher	Secretary, Substitute
Samantha Crutcher	Childcare Provider, Substitute
Amy Deshields	Cook/Baker, District Wide
Stacy Galloway	Cook/Baker, District Wide
Jessica Gardner	Part-Time Laker Cove Assistant, Southwest Elementary
Claire Ghent	Secretary, Substitute
Claire Ghent	Bus Monitor, Substitute
Claire Ghent	Instructional Assistant, Substitute
Claire Ghent	Childcare Provider, Substitute
Wade Griggs	Instructional Assistant, Substitute
Wade Griggs	Secretary, Substitute
Sarah Heinz	Instructional Assistant, East Elementary
Hannah McClelland	Childcare Provider, Substitute
Bailey McPhail	Instructional Assistant, Substitute
Bailey McPhail	Secretary, Substitute
Layne Shelton	Instructional Assistant, Substitute

The following individuals listed below have been employed for extra service duties for 2019-2020 as indicated:

Skylar Nunley	L.E.A.D. Laser Teacher, Southwest Elementary

The following individual has been approved for Family Medical Leave Act:

Ashley Fritsche	From November 25, 2019 through January 05, 2020 for a Total of 17 days.

XII. ADMINISTRATIVE REPORTS

Order #739 - Motion Passed: Approval of the Administrative Reports passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XII.A. Area Technology Center

The Murray Calloway County Area Technology Center continues to have roof leaks. Mr. Dan Hicks reported that Pinnacle Construction has been working to try on making the necessary repairs.

XII.B. Attendance Report

Mr. Josh McKeel reported that today is number 114 in the school calendar with only 60 days left for the 2019-2020 school year. A reminder that school will be in session on February 17, 2020, as a snow make-up day and Laker For Life Night will be held on 2/12/2020 for incoming kindergarten students.

XII.C. Finance Report

For the month of January 2020, Ms. April Lax reported a beginning balance of $15,400,685.30, with $2,664,400.83 in revenue and $2,523,522.91 in expenditures, resulting in a closing balance of $15,541,563.22 for the month. Ms. Lax also reported that with additional assistance from Onda Sheridan and Karen Brandon, the district had received additional revenue of approximately $10,500 in the last five months through cash back sales from credit card purchases.

XII.D. Food Service Report

With routine business as usual, Ms. Pat Lane reported the food service staff is preparing for Summer Feeding 2020.

XII.E. Maintenance Report

Everything in Maintenance appears to be doing well, according to Mr. Kenny Duncan. However, there was a request by Mr. Jeff Gordon for maintenance at the field house. He asked that the red entrance door be updated with new paint.

XII.F. Technology Report

Mr. Caleb Reinhardt was not present to offer a report.

XII.G. Transportation Report

Mr. Tommy Futrell was not present to offer a report.

XII.H. School Reports
XII.H.1. Calloway County High School
XII.H.2. Calloway County Middle School
XII.H.3. East Elementary School
XII.H.4. North Elementary School
XII.H.5. Southwest Elementary School
XII.H.6. Calloway County Preschool

XIII. SUPERINTENDENT'S REPORT

Mr. Settle provided a reminder of a couple upcoming events. Tomorrow night, the girls basketball game will be an important one for the tournament season. Congratulations to the high school academic team participating in the KAAC Governors Cup.

Order #740 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XIV. ADJOURN

Order #741 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

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Chairperson Superintendent