

**FRENCH AMERICAN INTERNATIONAL SCHOOL
FACILITIES USAGE AGREEMENT**

USE OF FACILITY POLICIES:

FAIS facilities may be used outside of school hours by FAIS faculty, staff, and currently enrolled families during non-school hours pending approval by the Head of School and Facilities Director. The intent is for individuals closely related to FAIS to be allowed to use the gym. Request usage by completing the [FAIS Facility Request Form](#).

Applicants wishing to use FAIS facilities must be in alignment with the School's Mission and Philosophy and abide by our non-discrimination statement. School facilities may not be used for partisan political activity, or meetings to organize for or promote highly charged political issues. It is the School's position that the use of school facilities for these purposes could be perceived as support for these activities and therefore potential for misunderstanding is too great to allow the facilities to be used in these cases.

The Head of School may make exceptions to the above when the activity is deemed to be of such value to the School or the community that allowing the disruption of normal operations or waiver of fees is in the School's or community's best interests. The Head of School retains discretion to permit or deny any request for use of the school facilities.

FACILITY USE GUIDELINES:

To ensure a safe and successful event, please make certain that all participants in your group adhere to the policies and rules below.

You agree to not use the premises for any unlawful purposes, and to obey all laws, rules, and regulations of all governmental authorities while using FAIS facilities.

You agree not to use the premises for any purpose that is contrary to the mission of FAIS.

No alcoholic beverages or smoking/tobacco products are allowed on, or in, any FAIS property without specific written permission from FAIS. This includes parking lots and fields.

Gym-specific rules:

- No food or beverage (other than water) may be consumed in the gym.
- No use of firearms or any equipment that would damage the gym floor or facility is permitted.
- Only non-marking soled shoes may be worn during gym activities.
- Any use of School equipment must be approved by the School in advance.

Parking must be in designated parking lot areas only. Violators may be towed, at owner's expense.

You are responsible for cleaning up and disposing of all trash at the completion of each event.

You must leave the space organized and arranged in the condition it was before the event.

You agree to be responsible for ensuring the supervision of youth (under 18) at all times.

GENERAL INFORMATION AND TERMS OF AGREEMENT:

When the School is closed for any reason, including inclement weather, all facility use is cancelled.

In consideration for using the facilities, you agree to the following:

- To hold the School harmless for any malfunction, injury, liability, or property damage incurred by person or persons using School facilities.
- To make restitution for any damage incurred during use of the School facilities.
- Not to “sublet” your reserved time to another person or entity.
- To provide at least 48 hours’ notice to FAIS of any cancellation, or remain responsible for the usage fee (if any) if you do not give proper notice of cancellation.
- That the School may revoke your use of the facilities and this application at any time.

Please sign below to indicate your agreement to all of the terms in this Agreement.

By reading and signing this statement, I/we understand that all applicants applying for usage of the FAIS gym are responsible for any damages that occur during the reserved block of time and any other relief sought by FAIS in connection with our use of the FAIS gym.

By signing below, we attest that we understand and agree to abide by the terms of the School’s Facilities Use Policies and Guidelines listed above.

Applicant(s) _____

Date: _____

Printed name(s) _____

Applicant(s) _____

Date: _____

Printed name(s) _____

Applicant(s) _____

Date: _____

Printed name(s) _____

Please contact facilities@faispdx.org with any questions.